



**SGVCOG Governing Board Approved Minutes**

Date: August 20, 2020

Time: 4:00 PM

Location: Zoom Virtual Meeting

**PRELIMINARY BUSINESS**

1. Call to Order  
SGVCOG President Cynthia Sternquist called the meeting to order at 4:01pm.
2. Pledge of Allegiance  
D. Mahmud led the Governing Board in the Pledge of Allegiance.
3. Roll Call  
**A quorum was in attendance.**

**Governing Board Members Present**

Alhambra	David Mejia
Arcadia	April Verlatto
Azusa	Robert Gonzales
Bradbury	Richard Barakat
Claremont	Ed Reece
Covina	Patricia Cortez
Diamond Bar	Nancy Lyons
Duarte	John Fasana
El Monte	Jerry Velasco
Glendora	Michael Allowos
Industry	Catherine Marcucci
Irwindale	Albert Ambriz
La Cañada Flintridge	Keith Eich
La Puente	Dan Holloway
La Verne	Tim Hepburn
Monrovia	Becky Shevlin
Montebello	Jack Hadjinian
Monterey Park	Peter Chan
Pomona	Tim Sandoval
Rosemead	Margaret Clark
San Dimas	Denis Bertone
San Gabriel	Jason Pu
San Marino	Susan Jakubowski
Sierra Madre	John Capoccia
South Pasadena	Diana Mahmud
Temple City	Cynthia Sternquist
Walnut	Allen Wu
West Covina	Tony Wu
L.A. County District #1	Florencio Briones

**Absent**

Baldwin Park  
South El Monte

**SGVCOG Staff**

M. Creter, Exec. Director  
P. Hubler, Staff  
C. Sims, Staff  
M. Ponce, Staff  
T. Tignino, Staff  
K. Ward, Staff  
A. Fung, Staff  
S. Matthews, Staff  
S. Hernandez, Staff  
A. Bordallo, Staff

L.A. County District #4 Lauren Yokomizo  
L.A. County District #5 Sandra Maravilla  
SGV Water Districts Steven Placido

4. Public Comment  
J. Lyons, former Claremont Mayor and City Councilmember, provided a public comment with a request for the Governing Board to consider postponing Item 28, Housing Navigation Services.
5. Changes to Agenda Order  
There was a request to move Item 32, Officer Electronic Survey Process and Schedule, and Item 30, Approval of Selection and Award of On-Call Consulting Support Services for Enhanced Watershed Management Program (EWMP) Contracts, before Liaison Reports.

#### **LIAISON REPORTS**

6. Gold Line Foothill Extension Construction Authority  
A written report was provided.
7. Foothill Transit  
A written report was provided.
8. Los Angeles County Metropolitan Transportation Authority  
No report was given.
9. San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy (RMC)  
A written report was provided.
10. San Gabriel Valley Mosquito & Vector Control District (SGVMVCD)  
No report was given.
11. Southern California Association of Governments  
A written report was provided.
12. League of California Cities  
A written report was provided.
13. San Gabriel Valley Economic Partnership (SGVEP)  
No report was given.
14. South Coast Air Quality Management District (AQMD)  
A written report was provided.

#### **PRESIDENT'S REPORT**

SGVCOG President, Cynthia Sternquist, encouraged Governing Board members that are interested in running for Executive Officer positions to consider the time

commitment of serving on the Executive Board.

### **EXECUTIVE DIRECTOR'S REPORT**

**15. SGVCOG Project Updates**

SGVCOG staff provided a presentation on the progress of current SGVCOG programs and initiatives, including the San Gabriel Valley Regional Housing Trust, the Upper Los Angeles River Watershed Management Group, the GoSGV Regional Bikeshare Program, the San Gabriel Valley Regional VMT Analysis Model, the San Gabriel Valley Energy Champion Awards, the Southern California Regional Energy Network Public Agency Programs, and the Neighborhood Coyote Program. Additionally, SGVCOG staff provided updates on existing homelessness programs, regional water resiliency projects, and outreach and marketing activities.

### **GENERAL COUNSEL'S REPORT**

There were no reports from the SGVCOG General Counsel.

### **COMMITTEE REPORTS**

**16. Transportation Committee**

A written report was provided.

**17. Homelessness Committee**

A written report was provided.

**18. San Gabriel Valley Regional Housing Trust Board**

A written report was provided.

**19. Energy, Environment and Natural Resources (EENR) Committee**

A written report was provided.

**20. Water Committee**

A written report was provided.

**21. Capital Projects and Construction Committee**

A written report was provided.

### **CONSENT CALENDAR**

**22. Governing Board Meeting Minutes**

*Recommended Action: Adopt Governing Board minutes.*

**23. Monthly Cash Disbursements/Balances/Transfers**

*Recommended Action: Approve Monthly Cash Disbursements/Balances/Transfers.*

**24. Committee/TAC/Governing Board Attendance**

*Recommended Action: Receive and file.*

25. 3rd Quarter Financial and Treasurer Reports  
*Recommended Action: Receive and file.*
  
26. H.R. 2 (DeFazio) – INVEST in America Act/Moving Forward Act  
*Recommended Action: Adopt Resolution 20-15 to support H.R. 2 (DeFazio) INVEST in America or Moving Forward Act.*
  
27. Updated Salary Resolution  
*Recommended Action: Adopt Resolution 20-16 updating the SGVCOG Salary Resolution.*
  
28. Housing Navigation Services  
*Recommended Action: Authorize the Executive Director to execute an agreement with Union Station Homeless Services for an amount not to exceed \$630,000 to provide housing navigation services for participating cities.*
  
29. Assignment of Housing Funds  
*Recommended Actions: Authorize Executive Director to execute Assignment of Housing Funds with the San Gabriel Valley Housing Trust.*
  
30. Approval of Selection and Award of On-Call Consulting Support Services for Enhanced Watershed Management Program (EWMP) Contracts  
*Recommended Action: Approve the selection of the listed firms/disciplines, award “on-call” contracts for consulting support services for the Upper Los Angeles River (ULAR) Water Management Group’s (WMG) Enhanced Watershed Management Program (EWMP) and authorize the Executive Director to negotiate, execute contracts, and issue Task Orders within her authority to the following firms:*

<b>Discipline (s)</b>	<b>NPDES Compliance Reporting</b>	<b>Special Studies</b>	<b>Watershed Planning</b>	<b>Feasibility Studies</b>	<b>Stormwater Capture Project Design</b>	<b>Stormwater and Non-Stormwater Monitoring</b>
<b>Firms</b>						
Tetra Tech, Inc.	X	X	X	X	X	X
Craftwater Engineering, Inc	X	X	X	X	X	
Wood Environment & Infrastructure Solutions, Inc	X	X				X
CWE	X			X	X	X
John L. Hunter and Associates, Inc.	X	X				
FMF Pandion						X
Stantec Consulting Services, Inc				X	X	
Geosyntec Consultants, Inc			X	X	X	
Paradigm Environmental, Inc		X	X			

**There was a motion to approve consent calendar items 22 to 29. (M/S: D. Bertone/D. Mahmud)**

**[Motion Passed]**

<b>AYES:</b>	Alhambra, Arcadia, Azusa, Bradbury, Claremont, Covina, Diamond Bar, Duarte, El Monte, Glendora, Industry, Irwindale, La Cañada Flintridge, La Puente, La Verne, Monrovia, Monterey Park, Pomona, Rosemead, San Dimas, San Marino, Sierra Madre, South Pasadena, Temple City, Walnut, West Covina, L.A. County District #4, L.A. County District #5, San Gabriel Valley Water Districts
<b>NOES:</b>	
<b>ABSTAIN:</b>	
<b>NO VOTE RECORDED:</b>	Montebello, San Gabriel, L.A. County District #1
<b>ABSENT:</b>	Baldwin Park, South El Monte

**Discussion on Item 30: Approval of Selection and Award of On-Call Consulting Support Services for Enhanced Watershed Management Program (EWMP) Contracts**

- SGVCOG Contracts Manager, Memo Ponce, provided a presentation on this item.
- Larry Walker Associates (LWA) Vice President, Chris Minton, provided a comment on the background and reasoning of submitting a bid contest and requested the SGVCOG to evaluate the potential of possible bias of evaluators during the consultant selection process of this contract.
- SGVCOG General Counsel, David DeBerry, explained that the Governing Board to consider to accept the staff recommendation, place LWA on one or more disciplines that the firm had applied for, or restart the procurement process; however, restarting the procurement process is not recommended by SGVCOG staff due to delays of 90 to 120 days in the project timeline.

**There was a motion to approve consent calendar item 30. (M/S: D. Mahmud/A. Verlato)**

**[Motion Passed]**

<b>AYES:</b>	Alhambra, Arcadia, Azusa, Claremont, Covina, Diamond Bar, Duarte, El Monte, Glendora, Industry, Irwindale, La Cañada Flintridge, La Verne, Monrovia, Monterey Park, Pomona, Rosemead, San Dimas, San Gabriel, Sierra Madre, South Pasadena, Temple City, Walnut, West Covina, L.A. County District #4, San Gabriel Valley Water Districts
<b>NOES:</b>	
<b>ABSTAIN:</b>	Bradbury, La Puente, San Marino
<b>NO VOTE RECORDED:</b>	Montebello, L.A. County District #5
<b>ABSENT:</b>	Baldwin Park, South El Monte

**PRESENTATION**

31. State and Federal Legislative Update Presentation: Tim Egan, SGVCOG Legislative Consultant, Capital Representation Group; Paul Hubler, Director of

Government and Community Relations, SGVCOG

*Recommended Action: Provide direction to staff regarding the formation of a Legislative Policy Committee.*

*This item was postponed until the next Governing Board meeting.*

**ACTION ITEM**

- 32. Officer Electronic Survey Process and Schedule**  
SGVCOG Senior Management Analyst, Katie Ward, provided a presentation on this item.

Questions/Discussions:

- A Governing Board member inquired about the process for Governing Board members to receive election voting materials. SGVCOG staff responded that Governing Board delegates will first receive the election voting materials. If no responses are received, the respective cities' Governing Board alternates will receive the voting materials, with the cities' city managers included in the correspondence as a reference.
- Another Governing Board member inquired about the possibility of sending out the electronic survey during a Governing Board meeting. SGVCOG staff responded that this could be done.
- Several Governing Board members expressed verbal support for the option that allows candidates to run for only one position instead of multiple positions at the next Governing Board meeting.

**There was a motion to use electronic surveys (Survey Monkey) as part of the voting procedure for the FY 2020-2021 Governing Board Officer Elections that will take place at the September 17, 2020 Governing Board meeting. (M/S: J. Capoccia/P. Cortez)**

**[Motion Passed]**

<b>AYES:</b>	Alhambra, Arcadia, Azusa, Bradbury, Claremont, Covina, Diamond Bar, Duarte, El Monte, Glendora, Industry, Irwindale, La Cañada Flintridge, La Puente, La Verne, Monrovia, Montebello, Monterey Park, Pomona, Rosemead, San Dimas, San Gabriel, San Marino, Sierra Madre, South Pasadena, Temple City, Walnut, West Covina, L.A. County District #1, L.A. County District #4, L.A. County District #5, San Gabriel Valley Water Districts	
<b>NOES:</b>		
<b>ABSTAIN:</b>		
<b>NO VOTE RECORDED:</b>		
<b>ABSENT:</b>	Baldwin Park, South El Monte	

**There was another motion to approve the option that only allows Governing Board members to run for one Executive Officer position in the FY 2020-2021 Governing Board Officer Elections. (M/S: R. Barakat/J. Hadjinian)**

**[Motion Passed]**

<b>AYES:</b>	Alhambra, Arcadia, Azusa, Bradbury, Claremont, Covina, Diamond Bar, Duarte, El Monte, Glendora, Industry, Irwindale, La Cañada Flintridge, La Puente, La Verne, Monrovia, Montebello, Monterey Park, Pomona, Rosemead, San Dimas, San Gabriel, San Marino, Sierra Madre, South Pasadena, Temple City, Walnut, West Covina, L.A. County District #1, L.A. County District #4, San Gabriel Valley Water Districts
<b>NOES:</b>	
<b>ABSTAIN:</b>	L.A. County District #5
<b>NO VOTE RECORDED:</b>	
<b>ABSENT:</b>	Baldwin Park, South El Monte


**ADJOURN**

SGVCOG President Cynthia Sternquist adjourned the Governing Board meeting at 6:02pm.

**BOARD APPROVED**

September 17, 2020

Date

  
Marisa Creter  
Marisa Creter, Secretary