



AGENDA/NOTICE OF THE SPECIAL JOINT MEETING OF THE SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS CAPITAL PROJECTS AND CONSTRUCTION COMMITTEE, ENERGY, ENVIRONMENT, AND NATURAL RESOURCES COMMITTEE, EXECUTIVE COMMITTEE, GOVERNING BOARD, HOMELESSNESS COMMITTEE, TRANSPORTATION COMMITTEE, AND WATER COMMITTEE AND AGENDA/NOTICE OF THE REGULAR MEETING OF THE GOVERNING BOARD

Thursday, October 20, 2022 - 4:00 P.M.*

Zoom Link: <https://zoom.us/j/94370146127>

Livestream Available at: <https://youtu.be/3gT4GThNw2o>

SGVCOG Officers

President
Becky Shevlin

1st Vice President
Tim Hepburn

2nd Vice President
Ed Reece

3rd Vice President
April Verlato

Members

Alhambra

Arcadia

Azusa

Baldwin Park

Bradbury

Claremont

Covina

Diamond Bar

Duarte

El Monte

Glendora

Industry

Irwindale

La Cañada Flintridge

La Puente

La Verne

Monrovia

Montebello

Monterey Park

Pasadena

Pomona

Rosemead

San Dimas

San Gabriel

San Marino

Sierra Madre

South El Monte

South Pasadena

Temple City

Walnut

West Covina

First District, LA County
Unincorporated Communities

Fifth District, LA County
Unincorporated Communities

SGV Water Districts

Thank you for participating in tonight's meeting. The SGVCOG encourages public participation and invites you to share your views on agenda items.

MEETINGS: *Regular Meetings of the Governing Board are held on the third Thursday of each month at 4:00 PM at the Foothill Transit Office (100 South Vincent Avenue, West Covina, CA 91790).* The agenda packet is available at the San Gabriel Valley Council of Government's (SGVCOG) Office, 4900 Rivergrade Road, Suite A120, Irwindale, CA, and on the website, www.sgvkog.org. A copy of the agenda is also viewable at Alhambra City Hall, 111 S 1st St, Alhambra, CA. Copies are available via email upon request (sgv@sgvcog.org). Documents distributed to a majority of the Board after the posting will be available for review in the SGVCOG office and on the SGVCOG website. Your attendance at this public meeting may result in the recording of your voice.*

PUBLIC PARTICIPATION: Your participation is welcomed and invited at all Governing Board meetings. Time is reserved at each regular meeting for those who wish to address the Board. SGVCOG requests that persons addressing the meeting refrain from making personal, slanderous, profane, or disruptive remarks.

TO ADDRESS THE GOVERNING BOARD: At a regular meeting, the public may comment on any matter within the jurisdiction of the SGVCOG during the public comment period at the beginning of the agenda, on any item(s) that is on the Consent Calendar prior to action taken on the Consent Calendar, and on any other agenda item prior to the time it is considered by the Board or Committee. At a special meeting, the public may only comment on items that are on the agenda. Members of the public are requested to state their name prior to speaking, and comments are limited to a maximum of three minutes per person. The Board President or Committee Chair may impose additional time limits if comments become repetitious, an individual member of the public seeks to speak on numerous items, or a large number of members of the public seek to speak on an item. The Board or Committee may not take action on items on the agenda and is restricted in discussing items on the agenda.

AGENDA ITEMS: The Agenda contains the regular order of business of the Governing Board. Items on the Agenda have generally been reviewed and investigated by the staff in advance of the meeting so that the Governing Board can be fully informed about a matter before making its decision.

CONSENT CALENDAR: Items listed on the Consent Calendar are considered to be routine and will be acted upon by one motion. There will be no separate discussion on these items unless a Board member so requests. In this event, the item will be removed from the Consent Calendar and considered after the Consent Calendar.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the SGVCOG office at (626) 457-1800. Notification 48 hours prior to the meeting will enable the SGVCOG to make reasonable arrangement to ensure accessibility to this meeting.



***MEETING MODIFICATIONS DUE TO THE STATE AND LOCAL EMERGENCY RESULTING FROM THE THREAT OF COVID-19:** AB 361 (Rivas), signed by California Governor Gavin Newsom on September 16, 2021, authorizes local agencies to hold public meetings via teleconferencing and allows for members of the public to observe and address the meeting telephonically or electronically to promote social distancing due to the state and local emergency resulting from the threat of the Novel Coronavirus (COVID-19).

To follow the new provisions in AB 361 and ensure the safety of Board Members and staff for the purpose of limiting the risk of COVID-19, in-person public participation at the Governing Board meeting will not be allowed. To allow for public participation, the Governing Board will conduct its meeting through Zoom Video Communications. To participate in the meeting, download Zoom on any phone or computer device and copy and paste the following link into your browser to access the live meeting: <https://zoom.us/j/94370146127>. You may also access the meeting via the livestream link on the front of the agenda page.

Instructions for Public Comments: For those wishing to make public comments on agenda and non-agenda items, but within the SGVCOG's subject matter jurisdiction, you may submit written comments via email or provide a verbal comment by participating through Zoom.

- Written Comments (Email): If you wish to submit written public comments to be distributed to the Governing Board members prior to or during the meeting, please submit these materials via email to Steph Wong at swong@sgvcog.org at least 1 hour prior to the scheduled meeting time. Please indicate in the Subject Line of the email "FOR PUBLIC COMMENT." Emailed public comments will be read into the record and will be part of the recorded meeting minutes. Written public comments may include, but are not limited to letters, reports, and presentations. While there is no page or word count limit for written comments, the time for reading written public comments into the record will be limited to three minutes, which is the same time allotted for verbal comments.
- Verbal Comments (Zoom): Through Zoom, you may provide a verbal comment by using the web interface "Raise Hand" feature. Wait to be called upon by staff, and then you may provide verbal comments for up to 3 minutes. Public comment is taken at the beginning of the meeting for items not on the agenda. Public comment is also accepted at the beginning of each agenda item.

Any member of the public requiring a reasonable accommodation to participate in this meeting should contact Steph Wong at least 48 hours prior to the meeting at (614) 214-5636 or at swong@sgvcog.org.

PRELIMINARY BUSINESS

5 MINUTES

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Comment (*If necessary, the President may place reasonable time limits on all comments*)

JOINT MEETING BUSINESS/ACTION ITEM

5 MINUTES

5. Adopt Joint Resolution 22-50 of the Capital Projects and Construction Committee, Energy, Environment, and Natural Resources Committee, Executive Committee, Governing Board, Homelessness Committee, Transportation Committee, and Water Committee Making Findings to Enable Them to Continue to Hold Meetings Via Teleconferencing – [Page 1](#)
Recommendation Action: Adopt Joint Resolution 22-50 making certain findings that the existence of a local and state of emergency in California exists, that social distancing being mandated or recommended by state or local officials due to the ongoing COVID-19 pandemic and that meeting in person presents an imminent risk to the health and safety of attendees.

ADJOURN JOINT MEETING

CONVENE REGULAR MEETING OF THE SGVCOG GOVERNING BOARD

5 MINUTES

6. Public Comment (*If necessary, the President may place reasonable time limits on all comments*)
7. Changes to Agenda Order: Identify emergency items arising after agenda posting and requiring action prior to next regular meeting

CONSENT CALENDAR

5 MINUTES

(It is anticipated that the SGVCOG Governing Board may take action on the following matters)

8. Governing Board Meeting Minutes – [Page 4](#)
Recommended Action: Adopt Governing Board minutes.
9. Monthly Cash Disbursements/Balances/Transfers – [Page 14](#)
Recommended Action: Approve Monthly Cash Disbursements/Balances/Transfers.
10. Committee/TAC/Governing Board Attendance – [Page 21](#)
Recommended Action: Receive and file.
11. Compensation Study Request for Proposal – [Page 28](#)
Recommended Action: Receive and file.
12. New SGVCOG Office Update Report – [Page 29](#)
Recommended Action: Receive and file.
13. Assembly Bill 2449 Brown Act Teleconferencing Requirements – [Page 31](#)
Recommended Action: Receive and file.

RECOGNITIONS

10 MINUTES

14. Serenity Homes Family Site Volunteer and Donor Recognition of the Following Organizations:
 - BOSS Homes
 - Rotary Club of Monrovia
 - Wings of TC
 - Kiwanis Club of Baldwin Park

UPDATE ITEMS

20 MINUTES

15. President's Report
16. Executive Director's Report

Thursday, October 20, 2022 - 4:00 PM

Teleconference Meeting

17. General Counsel's Report
 - Update on Levine Act Amendment

COMMITTEE/BOARD REPORTS

10 MINUTES

18. [Capital Projects and Construction Committee](#)
19. [Energy, Environment and Natural Resources Committee](#)
20. [Homelessness Committee](#)
21. [San Gabriel Valley Regional Housing Trust Board](#)
22. [Transportation Committee](#)
23. [Water Committee](#)

LIAISON REPORTS

10 MINUTES

24. [Foothill Transit](#)
25. [Gold Line Foothill Extension Construction Authority](#)
26. [League of California Cities](#)
27. Los Angeles County Metropolitan Transportation Authority
28. [San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy](#)
29. [San Gabriel Valley Economic Partnership](#)
30. San Gabriel Valley Mosquito & Vector Control District
31. [South Coast Air Quality Management District](#)
32. [Southern California Association of Governments](#)

ANNOUNCEMENTS

5 MINUTES

33. Upcoming Governing Board Meetings
 - Regular Meeting – November 17, 2022 at 4PM

GOVERNING BOARD MEMBER COMMENTS

ADJOURN

REPORT

DATE: October 20, 2022

TO: Capital Projects and Construction Committee
Energy, Environment, and Natural Resources Committee
Executive Committee
Governing Board
Homelessness Committee
Transportation Committee
Water Committee

FROM: Marisa Creter, Executive Director

RE: **ADOPT JOINT RESOLUTION 22-50 OF THE CAPITAL PROJECTS AND CONSTRUCTION COMMITTEE, ENERGY, ENVIRONMENT, AND NATURAL RESOURCES COMMITTEE, EXECUTIVE COMMITTEE, GOVERNING BOARD, HOMELESSNESS COMMITTEE, TRANSPORTATION COMMITTEE, AND WATER COMMITTEE MAKING FINDINGS TO ENABLE THEM TO CONTINUE TO HOLD MEETINGS VIA TELECONFERENCING**

RECOMMENDED ACTION

Adopt Joint Resolution 22-50 making certain findings that the existence of a local and state of emergency in California exists, that social distancing being mandated or recommended by state or local officials due to the ongoing COVID-19 pandemic and that meeting in person presents an imminent risk to the health and safety of attendees.

BACKGROUND

Introduced by Assemblymember Robert Rivas (D-Hollister) on February 1, 2021, AB 361 codifies portions of Governor Gavin Newsom's prior order suspending certain teleconferencing requirements under the Ralph M. Brown Act. It permits a local agency to continue to teleconference with fewer limitations if a local agency makes specified findings, and upon making such findings for the first time, makes the findings every 30 days thereafter. Specifically, the AB 361 exempts a local agency from Brown Act requirements to post agendas and make accessible to the public every location from which a member of a Brown Act body teleconferences. The legislation expires in December 2024. On September 16, 2021, California Governor Gavin Newsom signed AB 361 into law, effective immediately.

A local agency wishing to rely on the provisions of AB 361 must meet one of the following criteria:

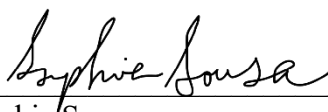
1. The local agency holds a meeting during a proclaimed state of emergency, and state or local officials have imposed or recommended measures to promote social distancing; or
2. The local agency holds a meeting during a proclaimed state of emergency and has determined, by majority vote, that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

On March 4, 2020, Governor Newsom proclaimed a State of Emergency in California due to the threat of COVID-19 and shortly thereafter issued Executive Order N-29-20 suspending certain Brown Act provisions relating to teleconferencing as public meetings began to be held online.¹ However, this Executive Order expired on September 30, 2021, despite the State of Emergency remaining in place.

The threat that COVID-19 has presented continues to directly impact the ability of the SGVCOG to conduct Governing Board/committee meetings safely in person. The Centers for Disease Control and Los Angeles Department of Public Health (LADPH) continue to advise governmental entities to refrain from conducting indoor meetings and consider moving operations outdoors, where feasible, to prevent transmission. Additionally, LADPH continues to recommend social distancing measures throughout Los Angeles County in all settings.

In order to continue to conduct meetings in a safe manner and to prevent unnecessary COVID-19 exposure to members, staff and the public, staff is recommending that the Capital Projects and Construction Committee, Energy, Environment, and Natural Resources Committee, Executive Committee, Governing Board, Homelessness Committee, Transportation Committee, and Water Committee adopt a resolution making certain findings in order to be able to continue teleconferencing for its meetings.

This resolution will be considered at a joint meeting of the Capital Projects and Construction Committee, Energy, Environment, and Natural Resources Committee, Executive Committee, Governing Board, Homelessness Committee, Transportation Committee, and Water Committee. For the purposes of this joint meeting, the Governing Board delegate or alternate representing each SGVCOG city will be the voting member for any other standing policy committee on which the city holds a seat. When roll call is taken and your name called, your vote will be counted toward both the Governing Board count and the Committee(s) upon which your city is a member. If you desire to register a different vote for the Board and the Committee upon which your city is a member, please indicate the vote for the Governing Board and for the Committee at the time your name is called. Otherwise, a single “yes” or “no” vote will be counted as a “yes” or “no” vote for both the Governing Board and the Committee(s) upon which your city sits. If a city’s Governing Board delegate and alternate are not present, the sitting delegate of a policy committee may be present for the purposes of roll call and may vote on agenda items concerning their committee. The Capital Projects and Construction Committee must have a quorum of their sitting members present and may not achieve a quorum by the attendance of their city’s Governing Board delegate or alternate alone.

Prepared by: 
Sophia Sousa
Management Aide

¹ Similarly, on March 4, 2020, the Los Angeles County Board of Supervisors and Los Angeles County Health Officer declared a local and health emergency due to the threat of COVID-19.

Approved by: Marisa Creter
Marisa Creter
Executive Director

ATTACHMENT

[Attachment A – Resolution 22-50](#)



SGVCOG Governing Board Unapproved Meeting Minutes

Date: September 15, 2022
Time: 4:00 PM
Location: Zoom Virtual Meeting

CONVENE REGULAR MEETING OF THE SGVCOG GOVERNING BOARD

SGVCOG President, Becky Shevlin, convened the Governing Board Meeting at 4:14pm. A quorum was in attendance.

Committee Members Present

Alhambra	A. Andrade-Stadler
Arcadia	A. Verlato
Azusa	R. Gonzales
Claremont	E. Reece
Diamond Bar	N. Lyons
Glendora	M. Allawos
Industry	C. Moss
Irwindale	A. Ambriz
La Cañada Flintridge	R. Gunter
La Puente	G. Quiñones
La Verne	T. Hepburn
Monrovia	B. Shevlin
Montebello	S. Peralta
Pasadena	V. Gordo
Pomona	T. Sandoval
Rosemead	S. Dang
San Gabriel	T. Ding
San Marino	S. Jakubowski
South El Monte	G. Olmos
South Pasadena	M. Cacciotti
Walnut	N. Tragarz
West Covina	T. Wu
L.A. County District #1	E. Gonzalez
L.A. County District #5	V. Paul
SGV Water Districts	C. Goytia

Absent

Baldwin Park
Bradbury
Covina
Duarte
El Monte
Monterey Park
San Dimas
Sierra Madre
Temple City

SGVCOG Staff

M. Creter, Executive Director
C. Trapesonian, General Counsel
T. Egan, Legislative Counsel
B. Acevedo, SGVRHT
B. Logasa, Staff
C. Sims, Staff
K. Ward, Staff
M. Sharkey, Staff
N. Ryu, Staff
R. Alimoren, Staff
Ri. Choi, Staff
Ro. Choi, Staff
S. Pedersen, Staff
S. Hernandez, Staff
S. Sousa, Staff
S. Wong, Staff
T. Lott, Staff
V. Guerra, Staff
V. Urenia, Staff

6. Public Comment
There were no public comments at this meeting.
7. Changes to the Agenda Order: Identify emergency items arising after agenda posting and

requiring action prior to next regular meeting
There were no changes to the agenda order requested.

CONSENT CALENDAR

8. Governing Board Meeting Minutes
Action: Adopt Governing Board minutes.
9. Monthly Cash Disbursements/Balances/Transfers
Action: Approve Monthly Cash Disbursements/Balances/Transfers.
10. Committee/TAC/Governing Board Attendance
Action: Receive and file.
11. Resolution to Approve Submittal of Regional Climate Collaborates Grant Application
Action: Adopt Resolution 22-47 approving the submittal of an application to the Regional Climate Collaborative Grant Program.
12. Housing Linkage Working Group
Action: Allocate \$200,000 to implement activities that would increase access to permanent housing options for persons experiencing homelessness (PEH), through the creation of a Housing Linkage Working Group.
13. SGVCOG Rules of Decorum for Public Meetings
Action: Adopt Resolution 22-48 to approve SGVCOG rules of decorum for public meetings.

There was a motion to approve Consent Calendar Items 8 - 13.

(M/S: M. Allawos/T. Hepburn) [Motion Passed]

AYES:	Alhambra, Arcadia, Azusa, Claremont, Diamond Bar*, El Monte, Glendora, Industry, Irwindale, La Cañada Flintridge, La Puente, La Verne, Monrovia, Pomona, Rosemead, San Gabriel, San Marino, South El Monte, South Pasadena, Walnut, West Covina, L.A. County District #1, L.A. County District #5, SGV Water Districts
NOES:	
ABSTAIN:	
NO VOTE RECORDED:	Montebello, Pasadena
ABSENT:	Baldwin Park, Bradbury, Covina , Duarte, El Monte, Monterey Park, San Dimas, Sierra Madre, Temple City

* Diamond Bar abstained from voting on Item 8.

PRESENTATIONS

14. Virtual Tour: Serenity Homes, Baldwin Park Family Bridge Housing Site: Brielle Acevedo, San Gabriel Valley Regional Housing Trust Manager
Brielle Acevedo, San Gabriel Valley Regional Housing Trust Manager, presented on this item.
15. Pure Water California Update on Recycled Water Program: Rupam Soni, the Metropolitan Water District of Southern California
Rupam Soni, Metropolitan Water District of Southern California, presented on this item.

UPDATE ITEMS

16. President's Report
SGVCOG President, Becky Shevlin, provided updates.
17. Executive Director's Report
SGVCOG Executive Director, Marisa Creter, provided updates.

18. General Counsel's Report

SGVCOG General Counsel, Cassie E. Trapesonian, provided updates.

COMMITTEE/BOARD REPORTS

No verbal updates provided unless specifically noted.

19. Capital Projects and Construction Committee

Capital Projects and Construction Committee Chair, Cory Moss, provided updates.

20. Energy, Environment and Natural Resources Committee

21. Homelessness Committee

Homelessness Committee Chair, Becky Shevlin, provided updates.

22. San Gabriel Valley Regional Housing Trust Board

San Gabriel Valley Regional Housing Trust Board Vice Chair, Becky Shevlin, provided updates.

23. Transportation Committee

24. Water Committee

Water Committee Chair, Gloria Crudgington, provided updates.

LIAISON REPORTS

No verbal updates provided unless specifically noted.

25. Foothill Transit

Foothill Transit Government Relations Coordinator, Matthew Nakano, provided updates

26. Gold Line Foothill Extension Construction Authority

Gold Line Foothill Extension Construction Authority Board Member, Ed Reece, provided updates.

27. League of California Cities

28. Los Angeles County Metropolitan Transportation Authority

Los Angeles County Metropolitan Transportation Community Relations Manager, Tito Corona, provided updates

29. San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy

30. San Gabriel Valley Economic Partnership

SGVCOG President, Becky Shevlin, provided a comment.

31. San Gabriel Valley Mosquito & Vector Control District

SGVCOG President, Becky Shevlin, provided a comment.

32. South Coast Air Quality Management District

South Coast Air Quality Management District Board Member, Michael Cacciotti, provided updates.

33. Southern California Association of Governments

ANNOUNCEMENTS

34. Upcoming Governing Board Meetings

- Special Meeting – October 6, 2022 at 4PM (*Tentative*)
- Regular Meeting – October 20, 2022 at 4PM

GOVERNING BOARD MEMBER COMMENTS

ADJOURN

SGVCOG President, Becky Shevlin, adjourned the Governing Board meeting at 5:20pm.

BOARD APPROVED

Date

Marisa Creter, Secretary

Special Joint Meeting of the Capital Projects and Construction Committee, Energy, Environment, and Natural Resources Committee, Executive Committee, Governing Board, Homelessness Committee, Transportation Committee, and Water Committee

September 15, 2022

4:00 PM



SGVCOG Capital Projects and Construction Committee, Energy, Environment, and Natural Resources Committee, Executive Committee, Governing Board, Homelessness Committee, Transportation Committee, and Water Committee

Unapproved Special Joint Meeting Minutes

Date: September 15, 2022

Time: 4:00 PM

Location: Zoom Virtual Meeting

PRELIMINARY BUSINESS

1. Call to Order

SGVCOG President, Becky Shevlin, called the Special Joint Meeting of the Capital Projects and Construction Committee, Energy, Environment, and Natural Resources Committee, Executive Committee, Governing Board, Homelessness Committee, Transportation Committee, and Water Committee to order at 4:04 pm. A quorum was in attendance.

2. Pledge of Allegiance

Glendora Councilmember, Michael Allawos, led the Pledge of Allegiance.

3. Roll Call

A quorum for the Capital Projects and Construction Committee, Energy, Environment, and Natural Resources Committee, Executive Committee, Governing Board, Homelessness Committee, Transportation Committee, and Water Committee was in attendance.

Committee Members Present

Alhambra	A. Andrade-Stadler
Arcadia	A. Verlato
Azusa	R. Gonzales
Claremont	E. Reece
Diamond Bar	N. Lyons
Glendora	M. Allawos
Industry	C. Moss
Irwindale	A. Ambriz
La Cañada Flintridge	R. Gunter
La Puente	G. Quiñones
La Verne	T. Hepburn
Monrovia	B. Shevlin
Montebello	S. Peralta
Pasadena	V. Gordo
Pomona	T. Sandoval
Rosemead	S. Dang
San Gabriel	T. Ding
San Marino	S. Jakubowski

Absent

Baldwin Park
Bradbury
Covina
Duarte
El Monte
Monterey Park
San Dimas
Sierra Madre
Temple City

SGVCOG Staff

M. Creter, Executive Director
C. Trapesonian, General Counsel
T. Egan, Legislative Counsel
B. Acevedo, SGVRHT
B. Logasa, Staff
C. Sims, Staff
K. Ward, Staff

Special Joint Meeting of the Capital Projects and Construction Committee, Energy, Environment, and Natural Resources Committee, Executive Committee, Governing Board, Homelessness Committee, Transportation Committee, and Water Committee

September 15, 2022

4:00 PM

South El Monte	G. Olmos	M. Sharkey, Staff
South Pasadena	M. Cacciotti	N. Ryu, Staff
Walnut	N. Tragarz	R. Alimoren, Staff
West Covina	T. Wu	Ri. Choi, Staff
L.A. County District #1	E. Gonzalez	Ro. Choi, Staff
L.A. County District #5	V. Paul	S. Pedersen, Staff
SGV Water Districts	C. Goytia	S. Hernandez, Staff
		S. Sousa, Staff
		S. Wong, Staff
		T. Lott, Staff
		V. Guerra, Staff
		V. Urenia, Staff

4. Public Comment
There were no public comments provided.

JOINT MEETING BUSINESS/ACTION ITEM

5. Adopt Joint Resolution 22-46 of the Capital Projects and Construction Committee, Energy, Environment, and Natural Resources Committee, Executive Committee, Governing Board, Homelessness Committee, Transportation Committee, and Water Committee Making Findings to Enable Them to Continue to Hold Meetings Via Teleconferencing

There was a motion to adopt Joint Resolution 22-46 making certain findings that the existence of a local and state of emergency in California exists, that social distancing being mandated or recommended by state or local officials due to the ongoing COVID-19 pandemic and that meeting in person presents an imminent risk to the health and safety of attendees.

(M/S: C. Moss/G. Olmos) [Motion Passed]

AYES:	Alhambra, Arcadia, Azusa, Claremont, Diamond Bar, Glendora, Industry, Irwindale, La Cañada Flintridge, La Puente, La Verne, Monrovia, Pomona, Rosemead, San Gabriel, San Marino, South El Monte, South Pasadena, Walnut, West Covina, L.A. County District #1, L.A. County District #5, SGV Water Districts
NOES:	
ABSTAIN:	
NO VOTE RECORDED:	Pasadena, Montebello
ABSENT:	Baldwin Park, Bradbury, Covina, Duarte, El Monte, Monterey Park, San Dimas, Sierra Madre, Temple City

ADJOURN JOINT MEETING

SGVCOG President, Becky Shevlin, adjourned the Special Joint Meeting of the Capital Projects and Construction Committee, Energy, Environment, and Natural Resources Committee, Executive

Special Joint Meeting of the Capital Projects and Construction Committee, Energy, Environment, and Natural Resources Committee, Executive Committee, Governing Board, Homelessness Committee, Transportation Committee, and Water Committee

September 15, 2022

4:00 PM

Committee, Governing Board, Homelessness Committee, Transportation Committee, and Water Committee at 4:14 pm.

BOARD APPROVED

Date

Marisa Creter, Secretary

Special Joint Meeting of the Capital Projects and Construction Committee, Energy, Environment, and Natural Resources Committee, Executive Committee, Governing Board, Homelessness Committee, Transportation Committee, and Water Committee

October 6, 2022

4:00 PM



SGVCOG Capital Projects and Construction Committee, Energy, Environment, and Natural Resources Committee, Executive Committee, Governing Board, Homelessness Committee, Transportation Committee, and Water Committee

Unapproved Special Joint Meeting Minutes

Date: October 6, 2022

Time: 4:00 PM

Location: Zoom Virtual Meeting

PRELIMINARY BUSINESS

1. Call to Order

SGVCOG President, Becky Shevlin, called the Special Joint Meeting of the Capital Projects and Construction Committee, Energy, Environment, and Natural Resources Committee, Executive Committee, Governing Board, Homelessness Committee, Transportation Committee, and Water Committee to order at 4:07 pm. A quorum was in attendance.

2. Pledge of Allegiance

Glendora Councilmember, Michael Allawos, led the Pledge of Allegiance.

3. Roll Call

A quorum for the Capital Projects and Construction Committee, Energy, Environment, and Natural Resources Committee, Executive Committee, Governing Board, Homelessness Committee, Transportation Committee, and Water Committee was in attendance.

Committee Members Present

Arcadia	A. Verlato
Azusa	R. Gonzales
Claremont	E. Reece
Diamond Bar	N. Lyons
Duarte	J. Schulz
Glendora	M. Allawos
Industry	C. Moss
Irwindale	A. Ambriz
La Puente	G. Quiñones
La Verne	T. Hepburn
Monrovia	B. Shevlin
Montebello*	A. Jimenez
Monterey Park	H. Lo
Pasadena	V. Gordo
Rosemead	M. Clark
San Gabriel	T. Ding
San Marino	S. Jakubowski
South Pasadena	M. Cacciotti

Absent

Alhambra
Baldwin Park
Bradbury
Covina
El Monte
Pomona
San Dimas
Sierra Madre
La Cañada Flintridge
South El Monte
Temple City
West Covina
SGV Water Districts

SGVCOG Staff

M. Creter, Executive Director
A. Godoy, Staff
B. Ruano, Staff

Special Joint Meeting of the Capital Projects and Construction Committee, Energy, Environment, and Natural Resources Committee, Executive Committee, Governing Board, Homelessness Committee, Transportation Committee, and Water Committee

October 6, 2022

4:00 PM

Walnut N. Tragarz
L.A. County District #1 E. Gonzalez
L.A. County District #5 V. Paul

B. Logasa, Staff
J. Romanul, Staff
J. Beshay, Staff
K. Ward, Staff
M. Sharkey, Staff
N. Ryu, Staff
R. Alimoren, Staff
Ro. Choi, Staff
S. Pedersen, Staff
S. Hernandez, Staff
S. Sousa, Staff
S. Wong, Staff
T. Lott, Staff
V. Guerra, Staff
V. Urenia, Staff
Y. Harabedian, Staff

*The voting member representing the City of Montebello for the Capital Projects and Construction Committee was in attendance.

JOINT MEETING BUSINESS/ACTION ITEM

4. Adopt Joint Resolution 22-49 of the Capital Projects and Construction Committee, Energy, Environment, and Natural Resources Committee, Executive Committee, Governing Board, Homelessness Committee, Transportation Committee, and Water Committee Making Findings to Enable Them to Continue to Hold Meetings Via Teleconferencing

There was a motion to adopt Joint Resolution 22-49 making certain findings that the existence of a local and state of emergency in California exists, that social distancing being mandated or recommended by state or local officials due to the ongoing COVID-19 pandemic and that meeting in person presents an imminent risk to the health and safety of attendees.

(M/S: E. Reece/A. Verlato) [Motion Passed]

AYES:	Arcadia, Azusa, Claremont, Diamond Bar, Duarte, Glendora, Industry, Irwindale, La Puente, La Verne, Monrovia, Montebello*, Monterey Park, Pasadena, Rosemead, San Marino, South Pasadena, Walnut, L.A. County District #1, L.A. County District #5
NOES:	
ABSTAIN:	
NO VOTE RECORDED:	San Gabriel
ABSENT:	Alhambra, Baldwin Park, Bradbury, Covina, El Monte, La Cañada Flintridge, Pomona, San Dimas, Sierra Madre, South El Monte, Temple City, West Covina, SGV Water Districts

*The vote on behalf of the City of Montebello only counts toward the Capital Projects and

Special Joint Meeting of the Capital Projects and Construction Committee, Energy, Environment, and Natural Resources Committee, Executive Committee, Governing Board, Homelessness Committee, Transportation Committee, and Water Committee

October 6, 2022

4:00 PM

Construction Committee's joint resolution.

ANNOUNCEMENTS

5. Next Regular Governing Board Meeting – October 20, 2022
Governing Board President, Becky Shevlin, announced the next Governing Board meeting.

GOVERNING BOARD MEMBER COMMENTS

Pasadena Council Member, Victor Gordo, provided a comment.

ADJOURN JOINT MEETING

SGVCOG President, Becky Shevlin, adjourned the Special Joint Meeting of the Capital Projects and Construction Committee, Energy, Environment, and Natural Resources Committee, Executive Committee, Governing Board, Homelessness Committee, Transportation Committee, and Water Committee at 4:17 pm.

BOARD APPROVED

Date

Marisa Creter, Secretary

SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS
Selected Asset Account Balances
As of August 2022

Account Number	Description	Balance 7/31/2022	Increase	Decrease	Net Change	Balance 8/31/2022
000-000-000-1010	CBB - 242-118-669 Checking	240,997.93	2,031,584.18	898,328.16	1,133,256.02	1,374,253.95
000-000-000-1052	CBB-242-300-597 MM (Homelessness Trust)	1,479,029.47	125.64	1,474,029.47	(1,473,903.83)	5,125.64
000-000-000-1090	Petty Cash	400.00	-	-	-	400.00
000-000-000-1100	LAIF 40-19-038	246,629.47	-	-	-	246,629.47
000-000-000-1101	LAIF Maket Value	85.55	-	-	-	85.55
000-000-000-1210	Member Receivable	-	-	-	-	-
000-000-000-1220	Grants/Contracts Receivable	265,366.88	35,424.30	398,458.59	(363,034.29)	(97,667.41)
000-000-000-1225	Sponsorships Receivable	-	-	-	-	-
000-000-000-1232	Rental Deposits Receivable	5,489.36	-	-	-	5,489.36
000-000-000-1291	Receivables - Other	1,684.07	249.00	725.20	(476.20)	1,207.87
		\$ 2,239,683	\$ 2,067,383	\$ 2,771,541	\$ (704,158)	\$ 1,535,524

SGVCOG - ACE Capital Projects
Selected Asset Account Balances
As of August 2022

Account Number	Description	Balance 7/31/2022	Increase	Decrease	Net Change	Balance 8/31/2022
000-000-000-1110	CBB General Checking Account	2,301,206.38	10,676,209.27	11,229,230.55	(553,021.28)	1,748,185.10
000-000-000-1121	LAIF Operating (40 19 044)	349,295.94	-	-	-	349,295.94
000-000-000-1122	LAIF - Debt (11 19 031)	1,360,651.05	-	-	-	1,360,651.05
000-000-000-1123	Sweep (CBB - Mutual Fund)	13,419,347.70	1,516,902.10	8,901,309.86	(7,384,407.76)	6,034,939.94
000-000-000-1124	UPPR Contribution Funds (CBB-MM - 0603)	544,328.97	49.21	-	49.21	544,378.18
000-000-000-1125	MTA Loan Interest Reimb (CBB - MM - 0604)	2,731,319.86	1,116,452.47	-	1,116,452.47	3,847,772.33
000-000-000-1131	Grants Receivable	18,471,465.77	7,060,868.24	19,187,497.07	(12,126,628.83)	6,344,836.94
000-000-000-1135	Retention Receivable - MTA	4,778,978.17	91,485.79	-	91,485.79	4,870,463.96
		\$ 43,956,594	\$ 20,461,967	\$ 39,318,037	\$ (18,856,070)	\$ 25,100,523

SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS
Disbursements Report
August 2022

Transaction Date	Number/ Reference	Vendor Name	Description	Amount
8/1/2022	10321	Active SGV	626 Golden Streets: Heart of the Foothills	\$935.00
8/1/2022	10322	Union Station Homeless Service	Shared Housing Navigator Program	\$25,679.51
8/25/2022	10323	City of Baldwin Park	City Homeless Programs	\$11,393.49
8/29/2022	CITIPYMT082922	Citi Card	Credit card payments August	\$13,729.44
8/12/2022	DEBIT-ICMA PE081222	ICMA-RC	Employee 457 account contributions.	\$4,839.77
8/3/2022	EFT0000000000040	Brianne Logasa	Mileage Reimbursement	\$41.63
8/3/2022	EFT0000000000041	Primrose Research Group, LLC	REAP Land Trust Feasibility Study	\$2,704.54
8/15/2022	EFT0000000000042	FEHR& PEERS	Feasibility Study for Establishing the Regional VMT Mitigation Fee Program	\$11,325.00
8/15/2022	EFT0000000000043	SCS Engineers	Food Recovery Program Task 6	\$626.50
8/25/2022	EFT0000000000044	FEHR& PEERS	Feasibility Study for Establishing the Regional VMT Mitigation Fee Program	\$54.00
8/25/2022	EFT0000000000045	Elite-TRC-Alhambra Community L	Rents	\$5,038.45
8/29/2022	EFT0000000000046	Craftwater Engineering, Inc.	LRS Adaptation Scientific Study Invoice	\$605,690.72
Total August 2022 Disbursements				<u>\$682,058.05</u>

ACE CONSTRUCTION AUTHORITY
Disbursements Report
As of August 2022

Transaction Date	Check Number	Vendor Name	Description	Amount
8/1/2022	EFT-CALPERS PE070122	CALPERS	PMPAY00001196	\$20,137.87
8/2/2022	EFT-IOA INS_RENEW	IOA Insurance	PMPAY00001193	\$40,083.09
8/3/2022	21600	Federal Express	PMCHK00001167	\$81.88
8/3/2022	21601	Lynch Sign Co.	PMCHK00001167	\$27.56
8/3/2022	21602	Paragon Partners Ltd.	PMCHK00001167	\$2,107.35
8/3/2022	EFT000000000140	Lee Andrews Group, Inc.	PMCHK00001168	\$50,733.09
8/3/2022	EFT000000000141	Anser Advisory	PMCHK00001168	\$179,063.50
8/3/2022	EFT000000000142	Biggs Cardosa Associates Inc.	PMCHK00001168	\$51,729.30
8/3/2022	EFT000000000143	Ghirardelli Associates	PMCHK00001168	\$542.44
8/3/2022	EFT000000000144	Green Knight Security	PMCHK00001168	\$5,720.16
8/3/2022	EFT000000000145	Paragon Partners Ltd.	PMCHK00001168	\$40,039.73
8/3/2022	EFT000000000146	PreScience Corporation	PMCHK00001168	\$216,966.12
8/3/2022	EFT000000000147	Union Pacific Railroad Company	PMCHK00001168	\$108,158.67
8/3/2022	EFT000000000148	WSP USA Inc.	PMCHK00001168	\$32,397.10
8/3/2022	EFT000000000149	Badawi & Associates	PMCHK00001168	\$23,037.75
8/3/2022	EFT000000000150	Martin Medrano	PMCHK00001168	\$412.00
8/4/2022	EFT000000000151	National Railroad Safety Servi	PMCHK00001169	\$12,200.00
8/4/2022	EFT000000000152	Epic Land Solution	PMCHK00001169	\$1,149.98
8/4/2022	EFT000000000153	CH2M HILL INC	PMCHK00001169	\$7,088.63
8/4/2022	EFT000000000154	Paragon Partners Ltd.	PMCHK00001169	\$52,329.50
8/4/2022	EFT000000000155	Union Pacific Railroad Company	PMCHK00001169	\$15,781.68
8/4/2022	EFT000000000156	TRC Solutions, Inc.	PMCHK00001169	\$9,183.00
8/4/2022	EFT000000000157	Stantec Consulting Services, I	PMCHK00001169	\$31,163.26
8/5/2022	ACH-CH2M_JUN RETN	CH2M HILL INC	PMPAY00001194	\$373.09
8/5/2022	ACH-LEE ANDREWS_MAY	Lee Andrews Group, Inc.	PMPAY00001194	\$2,670.16
8/10/2022	EFT-CALPERS AUG_MED	CALPERS	PMPAY00001195	\$38,779.29
8/10/2022	EFT-CALPERS-GASB 68	CALPERS	PMPAY00001195	\$700.00
8/10/2022	EFT000000000158	Skanska	PMCHK00001170	\$2,000,000.00
8/15/2022	21603	Montebello Land & Water Compan	PMCHK00001171	\$23,893.00
8/15/2022	21604	Southern California Edison	PMCHK00001171	\$57.93
8/15/2022	21605	Paragon Partners Ltd.	PMCHK00001171	\$3,624.44
8/15/2022	21606	San Gabriel Valley Water Compa	PMCHK00001171	\$383.76
8/15/2022	21607	TPx Communications	PMCHK00001171	\$865.21
8/15/2022	21608	South Montebello Irrigation Di	PMCHK00001171	\$56.65
8/15/2022	21609	Woodruff, Spradlin & Smart	PMCHK00001171	\$10,294.50
8/15/2022	21610	WiLine Networks, Inc.	PMCHK00001171	\$1,292.96
8/15/2022	21611	Montebello Land & Water Compan	PMCHK00001172	\$12.30
8/15/2022	EFT000000000159	Riverside Construction Company	PMCHK00001173	\$203,398.80
8/15/2022	EFT000000000160	Campus at SGV Owner, LLC	PMCHK00001173	\$26,642.14
8/15/2022	EFT000000000161	Industry Realty Holdings, LLC	PMCHK00001173	\$11,000.00
8/15/2022	EFT000000000162	TWE Solutions	PMCHK00001173	\$220.00
8/15/2022	EFT000000000163	Skanska	PMCHK00001173	\$529,939.61
8/15/2022	EFT000000000164	Paragon Partners Ltd.	PMCHK00001173	\$16,534.89
8/16/2022	ACH-RIVERSIDE#39_JUN	Riverside Construction Company	PMPAY00001197	\$10,705.20
8/17/2022	CBB081722	CBB Cardmember Service	PMPAY00001202	\$4,258.40
8/18/2022	21612	Mike's Remodeling & Repair	PMCHK00001175	\$2,300.00
8/18/2022	21613	Paragon Partners Ltd.	PMCHK00001175	\$95.33
8/18/2022	21614	San Gabriel Valley Water Compa	PMCHK00001175	\$383.32
8/18/2022	21615	Walnut Valley Water District	PMCHK00001175	\$353.83
8/18/2022	21616	Cal Vada Surveying, Inc	PMCHK00001175	\$3,800.00
8/18/2022	21617	Zach Technology Inc	PMCHK00001175	\$1,100.00
8/18/2022	EFT000000000165	Griffith Company	PMCHK00001174	\$1,052,755.77
8/18/2022	EFT000000000166	Paragon Partners Ltd.	PMCHK00001174	\$1,811.23

ACE CONSTRUCTION AUTHORITY
Disbursements Report
As of August 2022

Transaction Date	Check Number	Vendor Name	Description	Amount
8/18/2022	EFT000000000167	Yanin Rivera	PMCHK00001174	\$115.00
8/18/2022	EFT000000000168	Eric C. Shen	PMCHK00001174	\$174.97
8/18/2022	EFT000000000169	Capital Representation Group	PMCHK00001174	\$750.00
8/18/2022	EFT000000000170	Union Pacific Railroad Company	PMCHK00001174	\$32,859.08
8/18/2022	EFT000000000171	AECOM - Technical Services, In	PMCHK00001174	\$566,097.29
8/18/2022	EFT000000000172	Biggs Cardosa Associates Inc.	PMCHK00001174	\$58,137.01
8/18/2022	EFT000000000173	CWE	PMCHK00001174	\$7,032.28
8/18/2022	EFT000000000174	OHL USA, Inc.	PMCHK00001176	\$1,512,672.43
8/18/2022	EFT000000000175	WSP USA Inc.	PMCHK00001176	\$349,428.37
8/19/2022	ACH-GRIFFITH#4_APR22	Griffith Company	PMPAY00001198	\$55,408.20
8/19/2022	ACH-WSP_APR & MAY	WSP USA Inc.	PMPAY00001198	\$18,390.97
8/19/2022	EFT-AFLAC_JUL22	Aflac	PMPAY00001200	\$579.82
8/22/2022	ACH-OHL#87(RETN)JUN	OHL USA, Inc.	PMPAY00001199	\$168,074.71
8/23/2022	EFT-CHOICEBUILD_SEPT	Choice Builder	PMPAY00001201	\$3,928.41
8/25/2022	21618	L.A. CO. Parks & Recreation	PMCHK00001177	\$648,333.00
8/25/2022	21619	Shred-It USA LLC	PMCHK00001177	\$478.73
8/25/2022	21620	Canon Financial Services, Inc.	PMCHK00001177	\$1,433.11
8/25/2022	EFT000000000176	Valassis Direct Mail Inc.	PMCHK00001178	\$26,885.10
8/25/2022	EFT000000000177	Ken Spiker and Associates, Inc	PMCHK00001178	\$6,600.00
8/25/2022	EFT000000000178	National Railroad Safety Servi	PMCHK00001178	\$38,000.00
8/25/2022	EFT000000000180	Union Pacific Railroad Company	PMCHK00001178	\$20,534.68

Total August 2022 Disbursements

\$8,364,348.63

Journal Entry	TRX Date	Account Number	Account Description	Debit Amount	Credit Amount	Originating Master ID	Originating Master Name	Description	Reference	Originating TRX Source
16947	7/8/2022	012-000-000-5355	Meetings/Travel	2,009.90		397	Southwest Airlines	Purchases	ICMA- Return flight- total/5 p	PMTRX00000246
16948	7/8/2022	012-000-000-5355	Meetings/Travel	2,557.00		672	United Airlines	Purchases	ICAM flight/5 people	PMTRX00000246
16949	7/11/2022	012-000-000-5315	Utilities	202.56		307	AT&T	Purchases	June Phone	PMTRX00000246
16964	7/12/2022	012-000-000-5920	Webpage/Software Services	718.02		586	Zoom Video Communications Inc.	Purchases	Split ACE/COG	PMTRX00000246
16964	7/12/2022	000-000-000-2310	Intercompany Payable - Due to ACE	478.68		586	Zoom Video Communications Inc.		Split ACE/COG	PMTRX00000246
16950	7/21/2022	000-000-000-1320	Due from SGVRHT	416.89					Bike Rack at T.H Montebello	PMTRX00000246
16951	7/22/2022	012-000-000-5315	Utilities	50.08		350	Verizon Wireless	Purchases	July- jetpack	PMTRX00000246
16966	7/24/2022	000-000-000-1320	Due from SGVRHT	313.76					Medical Frig -Montbello Tiny H	PMTRX00000246
16952	7/26/2022	012-000-000-5325	Office Supplies	13.13		611	HP Inc.	Purchases	July- Marisa toner	PMTRX00000246
16953	7/26/2022	015-010-013-5550	Wildfire - Marketing - Media/Public Outreach	175.19		663	Table Covers Now	Purchases	Wildfire Table Cloths	PMTRX00000246
16960	7/26/2022	000-000-000-1291	Receivables - Other	50.00		183	Local Government Commission	Purchases	LGC Speaker- Reimbur	PMTRX00000246
16961	7/26/2022	000-000-000-1291	Receivables - Other	199.00		183	Local Government Commission	Purchases	CECC - Johanna Reimburse	PMTRX00000246
16965	7/26/2022	015-010-013-5550	Wildfire - Marketing - Media/Public Outreach	1,711.83		673	Allegra of Lansing	Purchases	Wildfire Prevention Guides pri	PMTRX00000246
16954	7/27/2022	015-010-013-5550	Wildfire - Marketing - Media/Public Outreach	2,648.26		325	Next Day Flyers	Purchases	Wildfire brochure	PMTRX00000246
16955	7/27/2022	015-010-013-5550	Wildfire - Marketing - Media/Public Outreach	130.64		325	Next Day Flyers	Purchases	Wildfire Bus Cards	PMTRX00000246
16956	7/27/2022	012-000-000-5330	Printing/Publications	18.75		527	Paradise Embroidery and Screen Printin	Purchases	Tshirt logo emboidery	PMTRX00000246
16957	7/27/2022	015-010-013-5550	Wildfire - Marketing - Media/Public Outreach	261.83		351	Vista Print	Purchases	Wildfire Action Plans	PMTRX00000246
16963	7/27/2022	012-000-000-5355	Meetings/Travel	199.00		183	Local Government Commission	Purchases	Vanessa CECC Conference	PMTRX00000246
16959	7/28/2022	012-000-000-5910	Equipment & Soft Acquisition	42.78		306	AMAZON	Purchases	Mic for Webinars	PMTRX00000246
16962	7/28/2022	012-000-000-5355	Meetings/Travel	199.00		183	Local Government Commission	Purchases	Sophia Reg CECC Conference	PMTRX00000246
16958	7/30/2022	015-157-070-6017	Coyote Management Plan - Program Management	43.09		307	AT&T	Purchases	Coyote Hotline-	PMTRX00000246
17018	8/1/2022	012-000-000-5920	Webpage/Software Services	175.96		315	Google	Purchases	Google Voice	PMTRX00000253
17022	8/1/2022	012-000-000-5920	Webpage/Software Services	259.87		315	Google	Purchases	Google Split	PMTRX00000253
17022	8/1/2022	000-000-000-2310	Intercompany Payable - Due to ACE	389.80		315	Google		Google Split	PMTRX00000253
17020	8/4/2022	015-010-013-5550	Wildfire - Marketing - Media/Public Outreach	69.17		675	Printees Plus	Purchases	Wildfire- Packpack	PMTRX00000253
17021	8/4/2022	015-010-013-5550	Wildfire - Marketing - Media/Public Outreach	319.69		676	Trex Mascot	Purchases	Wildfire- Mascot	PMTRX00000253
17019	8/5/2022	015-010-013-5550	Wildfire - Marketing - Media/Public Outreach	75.56		481	Funkey Monkey Designs, Inc	Purchases	Wildfire Info Banner	PMTRX00000253
17022	8/1/2022	000-000-000-2102	Citi Bank Card	-	13,729.44	385	Google	Cash	Google Split	PMTRX00000253

Total	13,729.44	13,729.44
--------------	------------------	------------------

Journal Entry	TRX Date	Account Numbr	Account Description	Debit Amount	Credit Amount	Originating Master	Originating Master Name	Description	Reference	Originating TRX Source
15734	6/9/2022	012-000-000-535F	Meetings/Travel	116.02	-	329	Papa John's Pizza	Purchases	New Employee Lunch	PMTRX0000020231
15735	6/12/2022	012-000-000-592Z	Webpage/Software Services	719.02	-	586	Zoom Video Communications Inc.	Purchases	Zoom- split June22	PMTRX0000020231
15735	6/12/2022	000-000-000-231F	Intercompany Payable - Due to ACE	478.68	-	586	Zoom Video Communications Inc.	Purchases	Zoom- split June22	PMTRX0000020231
15736	6/14/2022	000-000-000-129F	Receivables - Other	14.98	-	344	Target	Purchases	Period Pack- supplies- Susan	PMTRX0000020231
15737	6/15/2022	012-000-000-591F	Equipment & Soft Acquisition	154.62	-	306	AMAZON	Purchases	Keyboards	PMTRX0000020231
15738	6/15/2022	000-000-000-129F	Receivables - Other	52.43	-	344	Target	Purchases	Period Pack- Supplies- Susan	PMTRX0000020231
15907	6/15/2022	000-000-000-129F	Receivables - Other	40.92	-	308	AMAZON	Purchases	Period Pack-supplies- Susan	PMTRX0000020231
15908	6/16/2022	012-000-000-591F	Equipment & Soft Acquisition	242.54	-	306	AMAZON	Purchases	zoom speaker	PMTRX0000020231
15908	6/20/2022	012-000-000-591F	Equipment & Soft Acquisition	286.60	-	306	AMAZON	Purchases	Docking Stations	PMTRX0000020231
15909	6/20/2022	012-000-000-535F	Meetings/Travel	436.62	-	607	Corner Bakery Cafe	Purchases	Staff Meeting	PMTRX0000020231
15910	6/20/2022	012-000-000-535F	Meetings/Travel	31.88	-	341	Stater Bros.	Purchases	Supplies for Staff Mtg 6/20/22	PMTRX0000020231
15912	6/20/2022	012-000-000-535F	Meetings/Travel	572.46	-	397	Southwest Airlines	Purchases	flight-Ricky ITE- DC	PMTRX0000020231
15918	6/22/2022	012-000-000-531F	Utilities	50.08	-	350	Verizon Wireless	Purchases	Jetpack-june	PMTRX0000020231
15920	6/26/2022	012-000-000-532F	Office Supplies	13.13	-	611	HP Inc.	Purchases	June- Marisa Ink	PMTRX0000020231
15919	6/27/2022	000-000-000-140F	Prepaid Expense	2,064.18	-	173	GovernmentJobs Inc.	Purchases	Sub. 04/15-22-4/14/23- SPLIT	PMTRX0000020231
15926	6/27/2022	000-000-000-231F	Intercompany Payable - Due to ACE	3,096.26	-	173	GovernmentJobs Inc.	Purchases	Sub. 04/15-22-4/14/23- SPLIT	PMTRX0000020231
15926	6/28/2022	000-000-000-129F	Receivables - Other	3.85	-	312	Dollar Tree	Purchases	Period Pack Supplies- Susan	PMTRX0000020231
15921	6/28/2022	012-000-000-532F	Office Supplies	14.22	-	306	AMAZON	Purchases	Supplies- C.M. event-	PMTRX0000020231
15922	6/28/2022	000-000-000-129F	Receivables - Other	11.01	-	306	AMAZON	Purchases	Period Pack -donation- Susan	PMTRX0000020231
15923	6/30/2022	015-157-070-601F	Coyote Management Plan - Program Management	49.48	-	307	AT&T	Purchases	Hotline- jun22	PMTRX0000020231
15924	6/30/2022	012-000-000-535F	Meetings/Travel	5,737.00	-	636	International City/County Management Association	Purchases	ICMA Reg for conference- Ohio	PMTRX0000020231
15925	6/30/2022	000-000-000-129F	Receivables - Other	25.68	-	306	AMAZON	Purchases	Period Pack donation- Susan	PMTRX0000020234
16037	7/1/2022	012-000-000-592Z	Webpage/Software Services	265.52	-	315	Google	Purchases	Google- split	PMTRX0000020234
16038	7/1/2022	000-000-000-210F	Citi Bank Card	3.85	-	315	Google	Cash	Google- split	PMTRX0000020234
16038	7/1/2022	000-000-000-231F	Intercompany Payable - Due to ACE	398.28	-	315	Google	Purchases	Google- split	PMTRX0000020234
16040	7/1/2022	012-000-000-592Z	Webpage/Software Services	166.47	-	315	Google	Purchases	google voice	PMTRX0000020243
16039	7/7/2022	015-155-075-601F	Bike Share - Grant Management Expense	248.07	-	669	The Forklift Rental LLC	Purchases	Forklift Rental-Bikeshare	PMTRX0000020243
16843	7/13/2022	000-000-000-101F	CBB General Checking Account	0	15,294.00	385	Citi Bank Card	Accounts Payable	Payment Entry	
16947	7/8/2022	012-000-000-535F	Meetings/Travel	2,009.90	-	397	Southwest Airlines	Purchases	ICMA- Return flight- total\$ p	PMTRX0000020246
16948	7/8/2022	012-000-000-535F	Meetings/Travel	2,557.00	-	672	United Airlines	Purchases	ICAM flight\$ people	PMTRX0000020246
16949	7/11/2022	012-000-000-633F	Utilities	202.56	-	307	AT&T	Purchases	June Phone	PMTRX0000020246
16964	7/12/2022	012-000-000-592Z	Webpage/Software Services	718.02	-	586	Zoom Video Communications Inc.	Purchases	Split ACE/COG	PMTRX0000020246
16964	7/12/2022	000-000-000-231F	Intercompany Payable - Due to ACE	478.68	-	586	Zoom Video Communications Inc.	Purchases	Split ACE/COG	PMTRX0000020246
16950	7/21/2022	000-000-000-132Z	Due from SGVRHT	416.89	-				Bike Rack at T.H Montebello	PMTRX0000020246
16951	7/22/2022	012-000-000-531F	Utilities	50.08	-	350	Verizon Wireless	Purchases	July- jetpack	PMTRX0000020246
16966	7/24/2022	000-000-000-132Z	Due from SGVRHT	313.76	-				Medical Frig -Montebello Tiny H	PMTRX0000020246
16952	7/26/2022	012-000-000-532Z	Office Supplies	13.13	-	611	HP Inc.	Purchases	July- Marisa toner	PMTRX0000020246
16953	7/26/2022	015-010-013-555F	Wildfire - Marketing - Media/Public Outreach	175.19	-	603	Table Covers Now	Purchases	Wildfire Table Cloths	PMTRX0000020246
16960	7/26/2022	000-000-000-129F	Receivables - Other	50.00	-	183	Local Government Commission	Purchases	LGC Speaker- Reimbur	PMTRX0000020246
16961	7/26/2022	000-000-000-129F	Receivables - Other	199.00	-	183	Local Government Commission	Purchases	CECC - Johanna Reimburse	PMTRX0000020246
16965	7/26/2022	015-010-013-555F	Wildfire - Marketing - Media/Public Outreach	1,711.83	-	673	Allegria of Lansing	Purchases	Wildfire Prevention Guides pri	PMTRX0000020246
16964	7/27/2022	015-010-013-555F	Wildfire - Marketing - Media/Public Outreach	2,648.26	-	325	Next Day Flyers	Purchases	Wildfire brochure	PMTRX0000020246
16955	7/27/2022	015-010-013-555F	Wildfire - Marketing - Media/Public Outreach	130.64	-	325	Next Day Flyers	Purchases	Wildfire Bus Cards	PMTRX0000020246
16956	7/27/2022	012-000-000-633F	Printing/Publications	16.75	-	527	Paradise Embroidery and Screen Printing	Purchases	T-shirt logo embroidery	PMTRX0000020246
16957	7/27/2022	015-010-013-555F	Wildfire - Marketing - Media/Public Outreach	261.83	-	351	Vista Print	Purchases	Wildfire Action Plans	PMTRX0000020246
16963	7/27/2022	012-000-000-535F	Meetings/Travel	199.00	-	183	Local Government Commission	Purchases	Vanessa CECC Conference	PMTRX0000020246
16959	7/28/2022	012-000-000-591F	Equipment & Soft Acquisition	42.78	-	306	AMAZON	Purchases	Mic for Webinars	PMTRX0000020246
16962	7/28/2022	012-000-000-535F	Meetings/Travel	199.00	-	183	Local Government Commission	Purchases	Sophia Reg CECC Conference	PMTRX0000020246
16958	7/30/2022	015-157-070-601F	Coyote Management Plan - Program Management	43.09	-	307	AT&T	Purchases	Coyote Hotline-	PMTRX0000020246
17018	8/1/2022	012-000-000-592Z	Webpage/Software Services	175.96	-	315	Google	Purchases	Google Voice	PMTRX0000020253
17022	8/1/2022	012-000-000-592Z	Webpage/Software Services	259.87	-	315	Google	Purchases	Google Split	PMTRX0000020253
17022	8/1/2022	000-000-000-231F	Intercompany Payable - Due to ACE	389.80	-	315	Google	Purchases	Google Split	PMTRX0000020253
17020	8/4/2022	015-010-013-555F	Wildfire - Marketing - Media/Public Outreach	69.17	-	675	Printees Plus	Purchases	Wildfire- Packpack	PMTRX0000020253
17021	8/4/2022	015-010-013-555F	Wildfire - Marketing - Media/Public Outreach	319.69	-	676	Trex Mascot	Purchases	Wildfire- Mascot	PMTRX0000020253
17019	8/5/2022	015-010-013-555F	Wildfire - Marketing - Media/Public Outreach	75.56	-	481	Funkey Monkey Designs, Inc	Purchases	Wildfire Info Banner	PMTRX0000020253
17022	8/11/2022	000-000-000-210F	Citi Bank Card	-	13,729.44	385	Google	Cash	Google Split	PMTRX0000020253
Total				29,023.44	29,023.44					

Journal Entry	Series	TRX Date	Account Number	Account Description	Debit Amount	Credit Amount	Originating Master ID	Originating Master Name	Description
	Purchasing	6/24/2022	010-000-000-5216	Travel Employee	593.04	-	3285	Hotel George	Purchases
	Purchasing	6/24/2022	020-000-000-5213	Travel Employee MTA MOU	154.14	-	3285	Hotel George	Purchases
51022	Purchasing	7/18/2022	000-000-000-2102	CBB Credit Card	-	747.18	3285	CBB Cardmember Service	Accounts Payable
51397	Purchasing	8/10/2022	010-000-000-5214	Travel - Employee Registration	332.49	-	3285	Payables Trx Entry	Payables Trx Entry
51397	Purchasing	8/10/2022	010-000-000-5231	Staff Development & Training	50.00	-	3285	Payables Trx Entry	Payables Trx Entry
51397	Purchasing	8/10/2022	010-000-000-7520	Office Supplies	13.11	-	3285	Payables Trx Entry	Payables Trx Entry
51397	Purchasing	8/10/2022	061-209-100-7160	Montebello Corridor Grd Sep - Design - PM	117.95	-	3285	Payables Trx Entry	Payables Trx Entry
51397	Purchasing	8/10/2022	010-000-000-7355	Office Equipment - Under \$5K Purchases (FA)	3,705.80	-	3285	Payables Trx Entry	Payables Trx Entry
51397	Purchasing	8/10/2022	036-226-040-7160	San Gabriel Valley Transit Study - Program Mgmt	39.05	-	3285	Payables Trx Entry	Payables Trx Entry
51397	Purchasing	8/10/2022	000-000-000-2102	CBB Credit Card	-	4,258.40	3285	Payables Trx Entry	Payables Trx Entry
Total August 2022					5,005.58	5,005.58			

Governing Board Attendance

	2022						2023					
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Alhambra			D									
Arcadia	D	D	D									
Azusa	D	D	D									
Baldwin Park												
Bradbury												
Claremont	D	D	D									
Covina	D	D	D									
Diamond Bar	D	D	D									
Duarte	A											
El Monte	D	D										
Glendora	D	D	D									
Industry	D	D	D									
Irwindale	D	D	D									
La Cañada Flintridge	D	D	D									
La Puente		D	D									
La Verne	D	D	D									
Monrovia	D	D	D									
Montebello		D	D									
Monterey Park												
Pasadena			D									
Pomona		D	D									
Rosemead	D	D	D									
San Dimas												
San Gabriel	D		D									
San Marino	D	D	D									
Sierra Madre	D	D										
South El Monte	D	D	D									
South Pasadena	D	D	D									
Temple City	D	D										
Walnut	A	D	D									
West Covina		D	D									
LA County District 1	D	D	D									
LA County District 5	D	D	D									
SGV Water Agencies	D	D	D									

Major Action Items and Presentations

July (14)

Agreement with ActiveSGV to Produce the Heart of the Foothills Open Streets Event
 Agreement with ActiveSGV to Organize and Execute Slow Street Demonstration Projects

July (21)

Services to Supplement Existing Homelessness Services Program Contract

August

Revisions to the SGVCOG Measure M Multi-Year Subregional Program (MSP) Public Outreach Plan
 Recommendation of Appointment of SGVCOG Delegate to the San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy Board of Directors
 SB 991 (Newman) – Public Contracts: Progressive Design-Build: Local Agencies
 Homeless Programs to Address Food Insecurity
 Authorization to Execute Agreements Implementing the San Gabriel Valley Wildfire Adaptation and Prevention Outreach Program and the San Gabriel Valley Regional Community Wildfire Protection Plan
 Support AB 2622 (Mullin): Sales and Use Taxes Exemption for Zero Emission Transit Buses
 Tiny Home Bridge Housing Update: Success Stories, Challenges, & Solutions:
 GoSGV Regional Bikeshare Program Update:

August

Resolution to Approve Submittal of Regional Climate Collaborates Grant Application
 Housing Linkage Working Group
 SGVCOG Rules of Decorum for Public Meetings
 Virtual Tour of Serenity Homes, Baldwin Park Family Bridge Housing Site
 Pure Water California Update on Recycled Water Program

Capital Projects & Construction

	2022						2023					
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Central District (El Monte)	✓											
COG President	✓											
Industry	✓											
LA County	✓											
Montebello												
Northeast District (La Verne)	✓											
Northwest District (San Marino)	✓											
Pomona												
Southeast District (Diamond Bar)	✓											
Southwest District (South Pasadena)	✓											

Agenda Topics

July

Adopt Joint Resolution 22-41 of the Capital Projects and Construction Committee, Executive Committee, Transportation Committee, and

Transportation Attendance

	2022						2023					
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Alhambra		✓										
Claremont	✓	✓	✓									
Diamond Bar	✓	✓	✓									
Glendora	✓	✓	✓									
Industry	✓	✓	✓									
La Cañada Flintridge	✓	✓	✓									
L.A. County District 1		✓	✓									
L.A. County District 5		✓	✓									
Monterey Park		✓										
Pasadena		✓	✓									
Pomona												
South El Monte		✓	✓									
Temple City	✓		✓									

Agenda Topics

July

Adoption of Resolution 22-05-TC Making Specified Findings to Enable the Transportation Committee to Continue to Hold Meetings via Teleconferencing

August

Adoption of Resolution 22-06-TC Making Specified Findings to Enable the Transportation Committee to Continue to Hold Meetings via Teleconferencing
Support AB 2622 (Mullin)

EV Fleet Infrastructure Presentation (TRC)

September

Adoption of Resolution 22-07-TC Making Specified Findings to Enable the Transportation Committee to Continue to Hold Meetings via Teleconferencing

EENR Attendance

	2022						2023					
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Claremont	✓											
Covina	✓											
Duarte	✓											
Pasadena	✓											
Pomona	✓											
Rosemead												
San Dimas												
San Gabriel												
Sierra Madre	✓											
Temple City (Ex-officio)												
West Covina	✓											

Agenda Topics

July

Adoption of Resolution 22-07-EENR Making Specified Findings to Enable the Transportation Committee to Continue to Hold Meetings via Teleconferencing

Water Attendance

	2022						2023					
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Claremont	✓	✓										
Glendora	✓											
Monrovia	✓	✓										
Rosemead												
South Pasadena												
TVMWD	✓											
USGVMWD	✓	✓										

Agenda Topics

July

Adoption of Resolution 22-08-WC Enabling the Water Policy Committee to Continue Holding Meetings via Teleconferencing

City Managers' Steering Com.

	2022						2023					
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Alhambra			✓									
Arcadia												
Azusa			✓									
Baldwin Park			✓									
Bradbury												
Diamond Bar			✓									
Glendora			✓									
Industry			✓									
La Canada Flintridge			✓									
Montebello			✓									
Monterey Park												
San Dimas												
San Gabriel												
San Marino												
South Pasadena												
Temple City			✓									

Agenda Topics

July (Dark)

August (Dark)

September

Food Insecurity Grant Program Update

Homelessness Attendance

	2022							2023					
	Jul Spe	Aug	Aug Spe	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Arcadia			✓		✓								
Azusa	✓	✓	✓	✓	✓								
Baldwin Park		✓		✓	✓								
Claremont	✓	✓			✓								
Duarte		✓			✓								
Glendora	✓	✓	✓	✓	✓								
Irwindale	✓	✓	✓	✓									
Monrovia	✓	✓	✓	✓	✓								
Pasadena		✓		✓									
Pomona		✓											
Rosemead	✓		✓	✓	✓								
South El Monte	✓		✓	✓									
South Pasadena	✓	✓	✓	✓	✓								
LA County Dist 1	✓		✓	✓	✓								
West Covina	✓	✓	✓										

Agenda Topics

July (Dark)

July Special Meeting (7/27)

Adopted AB 361 Resolution

August

Homeless Programs to Address Food Insecurity Action Item

LACDMH Hollywood 2.0

SGVRHT Esperanza Villa Updates

August Special Meeting (8/31)

Adopted AB 361 Resolution

September

Housing Linkage Working Group Action Item

LifeArk Tyler Project

October

City of La Puente Workforce Development Program



REPORT

DATE: October 20, 2022

TO: Executive Committee
Governing Board

FROM: Marisa Creter, Executive Director

RE: **COMPENSATION STUDY REQUEST FOR PROPOSAL**

RECOMMENDED ACTION

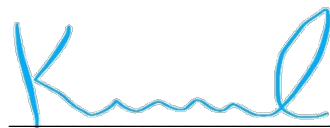
Receive and file.

BACKGROUND

In an effort to retain current staff and continue to attract new employees, staff is recommending conducting an agency wide compensation study. A classification and compensation study for the SGVCOG was last conducted in 2018. As a best practice, the compensation/classification system should be routinely validated and assessed, preferably every 3-5 years. For the new compensation study, staff will solicit Request for Proposals (RFP) starting on October 21, 2022. The RFP scope of work will require the selected consultant to provide an updated compensation market study of comparable entities to the SGVCOG by benchmarking the SGVCOG's compensation for current positions. This comparable agency review will review total compensation, including salary, and benefits. The scope of work will also require the selected consultant to make recommendations pertaining to the implementation of the compensation study, and recommendations on revisions of SGVCOG policies and procedures related to compensation. Attachment A contains a complete draft of the scope of work for the proposed SGVCOG compensation study.

Katie Ward presented an overview of the proposed compensation study to the Executive Committee on October 3rd.

Prepared by:



Katie Ward
Administrative Services Manager

Approved by:



Marisa Creter
Executive Director

ATTACHMENT

[Attachment A – Compensation Study Scope of Work](#)

REPORT

DATE: October 20, 2022

TO: Executive Committee
Governing Board

FROM: Marisa Creter, Executive Director

RE: **NEW SGVCOG OFFICE UPDATE**

RECOMMENDED ACTION

Receive and file.

BACKGROUND

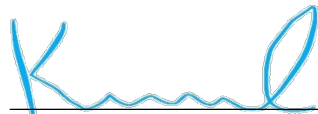
The SGVCOG currently holds two active office leases in the cities of Alhambra and Irwindale. These office leases are set to expire on October 31, 2022. In April, staff began the process of narrowing down options to identify a single new consolidated office location based on an office space needs assessment. Based on the office space needs assessment, as well as other considerations such as office location, price, etc., staff identified an ideal office space location in Monrovia¹. The key features for the new office lease are as follows:

- **Address:** 1333 S. Mayflower Avenue, Suite 360, Monrovia, CA 91016
- **Rate:** \$2.50 FSG
- **Square Footage:** 9,075
- **Monthly Rent:** \$22,687.50
- **Term:** 10 years
- **Location:** Centrally located in the San Gabriel Valley, easy to access.
- **Parking:** Free, easily accessible, and ample

The FSG rate of the new office space is lower than both current office locations, and combined with the reduced square footage needs, monthly lease costs will be reduced by at least 30% overall. Currently, the landlord of the new office is in the process of actively constructing the office space to fit the SGVCOG's needs. Construction is anticipated to conclude at the end of October, with anticipated move in date of November 1. Attachment A contains a copy of the fully executed new office lease.

Katie Ward presented an update on the new SGVCOG office to the Executive Committee on October 3rd.

Prepared by:



Katie Ward
Administrative Services Manager

¹ To mitigate delays with the negotiations, the Governing Board delegated authority to the Executive Director to execute a new office lease upon successful negotiations between SGVCOG staff and the office building manager at the May 19, 2022, Governing Board meeting.

REPORT

Approved by: Marisa Creter
Marisa Creter
Executive Director

ATTACHMENT

[Attachment A – SGVCOG Office Lease: 1333 S. Mayflower Ave., Monrovia, CA](#)



WOODRUFF, SPRADLIN & SMART

A Professional Corporation

555 ANTON BOULEVARD, SUITE 1200 ■ COSTA MESA, CA 92626-7670

TEL: (714) 558-7000 ■ FAX: (714) 835-7787

WWW.WSS-LAW.COM

E-MAIL: ctrapesonian@wss-law.com

MEMORANDUM

VIA E-MAIL

TO: President Shevlin and Members of the SGVCOG Board

FROM: David DeBerry, General Counsel

DATE: September 26, 2022

RE: Assembly Bill 2449 Brown Act Teleconferencing Requirements

Assembly Bill (AB) 2449 adds yet a third option for teleconferencing under the Ralph M. Brown Act (Government Code 54950 et seq.).¹ The bill was signed by the Governor on September 13, 2022, and takes effect on January 1, 2023.

Brief Summary

With the addition of AB 2449 there will be three different teleconferencing options for public meetings as follows²:

1. Traditional – This pre-pandemic method permits Board Members to participate at various teleconference locations, provided that at least a quorum of the teleconference locations are within the SGVCOG's jurisdiction, the address of each location is noticed on the agenda, all locations are open to the public to attend and provide comment, and the locations meet ADA accessibility requirements.
2. State of Emergency (AB 361) – This option is only available during a declared state of emergency, and the legislative body must make specified findings every 30 days to continue teleconferencing using this option. All Board Members can participate remotely from various teleconference locations, which do not have to be noticed on the agenda or made available to the public, but the public must be able to address the Board remotely either through a call-in or internet-based service option. These provisions

¹ All references hereinafter are to the Government Code unless otherwise specified.

² Applies to Governing Board and Brown Act Committees

sunset on January 1, 2024, or when the declaration of emergency no longer exists, whichever is sooner.

3. Justification (AB 2449) – A new teleconferencing method created by AB 2449 that allows Board Members to teleconference for “just cause” or “emergency circumstances,” which are defined in the bill and further discussed herein. These provisions sunset on January 1, 2026.

Discussion

As noted, AB 2449 provides a third option for teleconferencing, but as discussed below, it applies in limited situations and does not allow a majority of the Board to teleconference in the form or manner it is doing so under AB 361.

A. Teleconferencing for Just Cause or under Emergency Circumstances per AB 2449 (§54953(f))

AB 2449 adds Govt. Code section 54953(f) to the Brown Act. Under AB 2449, a Board Member can teleconference into a meeting without noticing the location on the agenda or making the location available for public participation for either “just cause” or “emergency circumstances” as further described below. However, at least a quorum of the Board (50% + 1) must attend the meeting in person from a single location that is identified on the agenda and open to the public.

A Board Member can participate remotely under either of the following circumstances:

1. Just Cause – defined as a childcare or caregiving need of a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner that requires them to participate remotely; a contagious illness that prevents a member from attending in person; a need related to a physical or mental disability defined in the Government Code that is not otherwise accommodated as a reasonable accommodation under the ADA; or travel while on official business of the legislative body or another state or local agency.
2. Emergency Circumstances – defined as a physical or family medical emergency that prevents a member from attending in person.

A Board Member who elects to participate remotely for *just cause* may not do so no more than two times per calendar year. The Board Member must notify the Board of the need to teleconference due to just cause at the earliest opportunity possible, including at the start of a regular meeting, and must include a general description of the circumstances relating to their need to appear remotely during the meeting. A Board Member does *not* need the Board’s approval to teleconference for just cause. However, if the meeting is not broadcast by way of two-way audio visual, the Board Member could not attend for just cause (see ft. 3 below).

If a Board Member desires to participate remotely due to *emergency circumstances*, this request must be approved by the Board for the meeting at which the Board Member desires to participate via teleconference. The Board must request a general description of the circumstances

relating to the need to appear remotely, which generally does not need to exceed 20 words, nor shall it require the Board Member to disclose any medical diagnosis, disability, or other personal medical information that is otherwise protected by law. The Board may take action on a Board Member's request at the earliest opportunity, and if the request does not allow sufficient time to place the item on the posted agenda, then the Board *may*³ take action at the beginning of the meeting to consider the request. A Board Member must make a separate request for each meeting he or she wishes to participate remotely.

If a Board Member participates remotely for either just cause or emergency circumstances, a number of additional requirements apply, as follows:

- The in-person board meeting must provide at least one of the following as a means by which the public may remotely hear, visually observe the meeting, and remotely address the Board:
 - A two-way audiovisual platform – An online platform that provides participants with the ability to participate in a meeting via both an interactive video conference and a two-way telephonic function; or
 - A two-way telephonic service and a live webcasting of the meeting – A two-way telephone service means a telephone service that does not require internet access, is not provided as part of a two-way audiovisual platform, and allows participants to dial a telephone number to listen and verbally participate. Webcasting refers to a streaming video broadcast online or on television using streaming media technology to distribute a single content source to many simultaneous listeners and viewers.
- The remote Board Member must participate through both audio and visual technology.
- Before any action is taken, the remote Board Member must disclose at the meeting whether any other adults are present in the room and the nature of the member's relationship with any such individuals.
- The meeting agenda must identify and provide the opportunity for persons to attend and address the Board directly.
- A Board Member cannot participate in meetings solely by teleconference either for just cause or emergency circumstances for more than three consecutive months or 20% of the regular meetings for the local agency within a calendar year or, if the Board meets fewer than 10 times per calendar year, then no more than two meetings per year.

³ We use the word "may" because if the meeting is not otherwise set up for two-way audio visual on the agenda, the public would not know they could attend in such a format and this alone would preclude the Board Member from teleconferencing since the agenda must apprise the public by the means of which they can access the meeting.

- No action can be taken in the event of a disruption that prevents the Board from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the local agency's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, until public access is restored.
- This option sunsets on January 1, 2026.

II. Rules that Apply to all Teleconferencing Options

In addition to the requirements described above, the Brown Act imposes further requirements that apply to all three of the teleconferencing methods. First, the SGVCOG must provide notice on the agenda of the means by which members of the public may access the meeting and provide public comment. Additionally, any action taken during the meeting must be done by rollcall vote. The Board must also protect the constitutional rights of meeting attendees and conduct meetings in accordance with applicable civil rights and nondiscrimination laws. Finally, the SGVCOG must have a process for swiftly resolving requests for reasonable accommodation consistent with the ADA, and the agenda notice must state the procedure for receiving and resolving requests for accommodation.