



AGENDA AND NOTICE OF THE REGULAR MEETING OF THE
SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS GOVERNING BOARD

FEBRUARY 15, 2018 - 6:00 P.M.

**Upper San Gabriel Valley Municipal Water District Office
602 E. Huntington Drive, Suite B, Monrovia, California 91016**

SGVCOG Officers

President
Cynthia Sternquist

1st Vice President
Margaret Clark

2nd Vice President
Joe Lyons

3rd Vice President
Becky Shevlin

Members

Alhambra

Arcadia

Azusa

Baldwin Park

Bradbury

Claremont

Covina

Diamond Bar

Duarte

El Monte

Glendora

Industry

Irwindale

La Cañada Flintridge

La Puente

La Verne

Monrovia

Montebello

Monterey Park

Pasadena

Pomona

Rosemead

San Dimas

San Gabriel

San Marino

Sierra Madre

South El Monte

South Pasadena

Temple City

Walnut

West Covina

*First District, LA County
Unincorporated Communities*

*Fourth District, LA County
Unincorporated Communities*

*Fifth District, LA County
Unincorporated Communities*

SGV Water Districts

Thank you for participating in tonight's meeting. The Governing Board encourages public participation and invites you to share your views on agenda items.

MEETINGS: *Regular Meetings of the Governing Board are held on the third Thursday of each month at 6:00 PM at the Upper San Gabriel Valley Municipal Water District Office (602 E. Huntington Drive, Suite B, Monrovia, California 91016).* The Governing Board agenda packet is available at the San Gabriel Valley Council of Government's (SGVCOG) Office, 1000 South Fremont Avenue, Suite 10210, Alhambra, CA, and on the website, www.sgvco.org. Copies are available via email upon request (sgv@sgvco.org). Documents distributed to a majority of the Board after the posting will be available for review in the SGVCOG office and on the SGVCOG website. Your attendance at this public meeting may result in the recording of your voice.

CITIZEN PARTICIPATION: Your participation is welcomed and invited at all Governing Board meetings. Time is reserved at each regular meeting for those who wish to address the Board. SGVCOG requests that persons addressing the meeting refrain from making personal, slanderous, profane or disruptive remarks.

TO ADDRESS THE GOVERNING BOARD: At a regular meeting, the public may comment on any matter within the jurisdiction of the Board during the public comment period and may also comment on any agenda item at the time it is discussed. At a special meeting, the public may only comment on items that are on the agenda. Members of the public wishing to speak are asked to complete a comment card or simply rise to be recognized when the Chair asks for public comments to speak. We ask that members of the public state their name for the record and keep their remarks brief. There is a three minute limit on all public comments. Proxies are not permitted and individuals may not cede their comment time to other members of the public. **The Governing Board may not discuss or vote on items not on the agenda.**

AGENDA ITEMS: The Agenda contains the regular order of business of the Governing Board. Items on the Agenda have generally been reviewed and investigated by the staff in advance of the meeting so that the Governing Board can be fully informed about a matter before making its decision.

CONSENT CALENDAR: Items listed on the Consent Calendar are considered to be routine and will be acted upon by one motion. There will be no separate discussion on these items unless a Board member or citizen so requests. In this event, the item will be removed from the Consent Calendar and considered after the Consent Calendar. If you would like an item on the Consent Calendar discussed, simply tell Staff or a member of the Governing Board.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the SGVCOG office at (626) 457-1800. Notification 48 hours prior to the meeting will enable the SGVCOG to make reasonable arrangement to ensure accessibility to this meeting.



PRELIMINARY BUSINESS

5 MINUTES

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Comment (*If necessary, the President may place reasonable time limits on all comments*)
5. Changes to Agenda Order: Identify emergency items arising after agenda posting and requiring action prior to next regular meeting

CONSENT CALENDAR

5 MINUTES

(It is anticipated that the SGVCOG Governing Board may take action on the following matters)

6. Governing Board Meeting Minutes - Page 1
Recommended Action: Adopt Governing Board minutes.
7. Monthly Cash Disbursements/Balances/Transfers - Page 7
Recommended Action: Approve Monthly Cash Disbursements/Balances/Transfers.
8. ACE Minutes - Page 9
Recommended Action: Receive and file.
9. ACE Monthly Report - Page 15
Recommended Action: Receive and file.
10. ACE FY 2018 Legislative Platform - Page 17
Recommended Action: Receive and file.
11. Committee Attendance - Page 21
Recommended Action: Receive and file.
12. Committee Appointments - Page 31
Recommended Action: Appoint SGV Water Agencies to Water Policy Committee.
13. Committee Meeting Times - Page 33
Recommended Action: Adopt Resolution 18-07 updating committee meeting times and locations.
14. City Managers' Steering Committee Election Process - Page 37
Recommended Action: Adopt Resolution 18-08 updating the election process for members of the City Managers' Steering Committee.
15. 2nd Quarter Financial Report and Mid-year Budget Revision - Page 43
Recommended Action: Adopt Resolution 18-09 approving mid-year budget revision.
16. Basin Plan - Page 55
Recommended Action: Adopt Resolution 18-10 updating the SGVCOG Stormwater Legislative Priorities to include updating the Basin Plan.
17. Measure M Public Participation Plan - Page 61
Recommended Action: Adopt Resolution 18-11 adopting a public participation plan for the programming of SGVCOG Measure M Subregional Program Funds.
18. Metro Service Sector Appointment - Page 69
Recommended Action: Appoint Valerie Gibson to serve as the SGVCOG representative on the Metro Service Council.
19. ACE Logo - Page 73
Recommended Action: Adopt Resolution 18-12 adopting the name Advanced Construction and Engineering (ACE) and logo for the SGVCOG construction and capital projects program.

CLOSED SESSION

120 MINUTES

20. PUBLIC EMPLOYMENT: Title: Executive Director pursuant to California Government Code section 54957
CONFERENCE WITH LABOR NEGOTIATORS: Agency designated representatives: Kimberly Hall Barlow, Richard D. Jones, Dominic Lazzaretto, Bob Russi, Brian Saeki, and Chris Jeffers; Unrepresented employee: Executive Director pursuant to California Government Code section 54957.6.
Recommended Action: For information only.

ADJOURN



SGVCOG Governing Board Unapproved Minutes

Date: January 18, 2018,

Time: 6:00 PM

Location: USGVMWD (602 E Huntington Dr, Monrovia, CA 91016)

PRELIMINARY BUSINESS

1. Call to Order

President Cynthia Sternquist called the meeting to order at 6:05 p.m.

2. Pledge of Allegiance

J. Capoccia led the pledge.

3. Roll Call

A quorum was in attendance.

Governing Board Members Present

Alhambra	Barbara Messina
Azusa	Angel Carillo
Baldwin Park	Cruz Baca
Claremont	Joe Lyons
Covina	Peggy Delach
Diamond Bar	Nancy Lyons
Duarte	John Fasana
El Monte	Victoria Martinez
La Canada Flintridge	Terry Walker
La Puente	Violeta Lewis
La Verne	Tim Hepburn
Monrovia	Becky Shevlin
Montebello	Jack Hadjinian
Monterey Park	Teresa Real Sebastian
Pasadena	Terry Tornek
Rosemead	Margaret Clark
San Dimas	Denis Bertone
San Marino	Steve Talt
Sierra Madre	John Capoccia
South Pasadena	Diana Mahmud
Temple City	Cynthia Sternquist
Walnut	Mary Su
West Covina	Mike Spence
LA County District 1	Lawrence Shih
LA County District 4	Lauren Yokomizo
LA County District 5	Debra Mendelsohn
Water Districts	Anthony Fellow

Absent

Arcadia
Bradbury
Glendora
Industry
Irwindale
Pomona
San Gabriel
South El Monte
SGVCOG Staff
Marisa Creter, Interim Executive Director
Kimberly Hall Barlow, General Counsel
Stefanie Hernandez, Staff
Christian Cruz, Staff
Jan Cicco, Staff
Peter Duyshart, Staff
Eric Wolf, Staff

4. Public Comment

No public comment

5. Changes to Agenda Order
Items 16, 22 and 24 were pulled from consent for further discussion.

LIAISON REPORTS

6. Gold Line Foothill Extension Construction Authority
S. Pedroza reported on this item.
7. San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy
D. Bertone reported on this item.
8. Southern California Association of Government
J. Cartegena reported on this item.
9. League of California Cities
S. Pedroza reported on this item.
10. San Gabriel Valley Economic Partnership
B. Jensen reported on this item.
11. South Coast Air Quality Management District
M Cacciotti reported on this item.

CLOSED SESSION

12. PUBLIC EMPLOYMENT: Title: Executive Director pursuant to California Government Code section 54957
CONFERENCE WITH LABOR NEGOTIATORS: Agency designated representatives: Kim Barlow, Richard D. Jones, Dominic Lazzaretto, Bob Russi, Brian Saeki, and Chris Jeffers; Unrepresented employee: Executive Director pursuant to California Government Code section 54957.6.
No action to report.

PRESENTATION

13. Regional Housing Needs Assessment (RHNA) Local Input Process
K. Ajise Director of Planning for SCAG, provided a presentation.

CONSENT CALENDAR

14. Governing Board Meeting Minutes
Recommended Action: Adopt Governing Board minutes.
15. Monthly Cash Disbursements/Balances/Transfers
Recommended Action: Approve Monthly Cash Disbursements/Balances/Transfers.
17. ACE Monthly Report
Recommended Action: Receive and file.
18. Committee Attendance
Recommended Action: Receive and file.
19. Treasurer's Report
Recommendation Action: Receive and file.
20. Committee Appointments
Recommended Action: Appoint the following members to SGVCOG Committees:
- Planning Directors Technical Advisory Committee: County of Los Angeles
21. Chief Engineer
Recommended Action: Adopt Resolution 18-01 approving Chief Engineer as interim title for ACE CEO and assign all duties/authorities previously assigned to the ACE CEO to the SGVCOG Chief Engineer.

- 23. Stormwater Legislative and Regulatory Priorities for 2018
Recommended Action: Adopt Resolution 18-02 identifying stormwater legislative and regulatory priorities for 2018 and direct the Water Policy Committee to engage with State and Federal legislators to support these priorities.
- 25. Extension of Office Lease
Recommended Action: Authorize Executive Director to execute a six-month extension of the SGVCOG office lease with “The Alhambra” through December 31, 2018.
- 26. Construction Committee Election Process
Recommend Action: Adopt Resolution 18-04 creating an election process for members of the Capital Projects and Construction Committee.
- 27. Award of Contract – Compensation and Classification Study
Recommended Action: Authorize the Executive Director to execute a contract with Reward Strategy Group for an amount not to exceed (NTE) \$28,200 to conduct a classification and compensation study.

There was a motion to approve consent calendar items 14 -15; 17-21; 23; and 25-27. (M/S: J. Fasana/D. Mahmud).

[Motion Passed]

AYES:	Alhambra, Azusa, Baldwin Park, Claremont, Covina, Diamond Bar, Duarte, El Monte, La Canada Flintridge, La Puente, La Verne, Monrovia, Montebello, Monterey Park, Rosemead, San Dimas, Sierra Madre, South Pasadena, Temple City, Walnut, West Covina, LA County District 1, LA County District 5, Water Districts
NOES:	
ABSTAIN:	LA County District 4, San Marino, Pasadena
ABSENT:	Arcadia, Bradbury, Glendora, Industry, Irwindale, Pomona, San Gabriel, South El Monte

16. ACE Minutes

Board member M. Spence requested a copy of the ACE legislative agenda referenced in the minutes. Staff indicated they would provide that to the Board.

There was a motion to receive and file. (M/S: J. Fasana/D. Mahmud).

[Motion Passed]

AYES:	Alhambra, Azusa, Baldwin Park, Claremont, Covina, Diamond Bar, Duarte, El Monte, La Canada Flintridge, La Puente, La Verne, Monrovia, Montebello, Monterey Park, Rosemead, San Dimas, Sierra Madre, South Pasadena, Temple City, Walnut, West Covina, LA County District 1, LA County District 5, Water Districts
NOES:	
ABSTAIN:	LA County District 4, San Marino, Pasadena
ABSENT:	Arcadia, Bradbury, Glendora, Industry, Irwindale, Pomona, San Gabriel, South El Monte

- 22. Award of Contract – Homeless Planning Grants
J. Cicco presented on this item

There was a motion to authorize the Executive Director to execute a contract with LeSar Development Consultants for an amount not to exceed (NTE) \$600,000 to develop city-level homeless planning grants for participating cities, with an amendment to include bridge housing and transitional housing in the consultant’s scope of work. (M/S: D. Mahmud/D. Bertone).

[Motion Passed]

AYES:	Alhambra, Azusa, Baldwin Park, Claremont, Covina, Diamond Bar, Duarte, El Monte, La Canada Flintridge, La Puente, La Verne, Monrovia, Montebello, Monterey Park, Rosemead, San Dimas, San Marino, South Pasadena, Temple City, Walnut, West Covina, LA County District 1, LA County District 4, LA County District 5, Water Districts
NOES:	
ABSTAIN:	Sierra Madre, Pasadena
ABSENT:	Arcadia, Bradbury, Glendora, Industry, Irwindale, Pomona, San Gabriel, South El Monte

24. SGVCOG Position on Safe, Clean Water Program Elements

There was a motion to adopt Resolution 18-03 establishing SGVCOG position on the Safe, Clean Water Program elements. (M/S: D. Bertone/T.Hepburn).

[Motion Passed]

AYES:	Alhambra, Azusa, Baldwin Park, Claremont, Covina, Diamond Bar, Duarte, El Monte, La Canada Flintridge, La Puente, La Verne, Monrovia, Montebello, Monterey Park, Pasadena, Rosemead, San Dimas, San Marino, Sierra Madre, South Pasadena, Temple City, Walnut, LA County District 1, LA County District 4, LA County District 5, Water Districts
NOES:	West Covina
ABSTAIN:	
ABSENT:	Arcadia, Bradbury, Glendora, Industry, Irwindale, Pomona, San Gabriel, South El Monte

ACTION ITEMS

28. Planning 180-Day Wait Period Exception and Approval of Employment Contract for Interim Director of Finance
M. Creter reported on this item.

There was a motion to adopt Resolution 18-05 for a 180-Day Wait Period Exception and approve Employment Contract with Carlos Monroy for Interim Director of Finance. (M/S: J. Fasana/T. Hepburn).

[Motion Passed]

AYES:	Alhambra, Azusa, Baldwin Park, Claremont, Covina, Diamond Bar, Duarte, El Monte, La Canada Flintridge, La Puente, La Verne, Monrovia, Montebello, Monterey Park, , Rosemead, San Dimas, San Marino, Sierra Madre, South Pasadena, Temple City, Walnut, West Covina, LA County District 1, LA County District 4, LA County District 5, Water Districts
NOES:	
ABSTAIN:	Pasadena
ABSENT:	Arcadia, Bradbury, Glendora, Industry, Irwindale, Pomona, San Gabriel, South El Monte

29. Amendment to Salary Resolution Upper Los Angeles River (ULAR) Coordinated Integrated Monitoring Program (CIMP) Marketing
E. Wolf presented on this item.

There was a motion to table this item until a presentation from the City of Alhambra was given to the Board. (M/S: T. Real Sebastian/M. Clark).

[Motion Failed]

AYES:	Baldwin Park, Monterey Park, Rosemead
NOES:	Alhambra, Azusa, Claremont, Covina, Diamond Bar, Duarte, El Monte, La Canada Flintridge, La Puente, La Verne, Monrovia, Montebello, Pasadena, San Dimas, San Marino, Sierra Madre, South Pasadena, Temple City, Walnut, West Covina, LA County District 1, LA County District 4, LA County District 5, Water Districts
ABSTAIN:	
ABSENT:	Arcadia, Bradbury, Glendora, Industry, Irwindale, Pomona, San Gabriel, South El Monte

There was a motion to authorize staff to market ULAR CIMP monitoring services to Individual Industrial and Industrial General Permittees. (M/S: B. Messina/J. Hadjinian).

[Motion Passed]

AYES:	Alhambra, Azusa, Baldwin Park, Claremont, Covina, Diamond Bar, Duarte, El Monte, La Canada Flintridge, La Verne, Monrovia, Montebello, Pasadena, San Dimas, San Marino, South Pasadena, Temple City, Walnut, LA County District 1, LA County District 4, LA County District 5, Water Districts
NOES:	La Puente, Monterey Park, Rosemead, Sierra Madre, West Covina
ABSTAIN:	
ABSENT:	Arcadia, Bradbury, Glendora, Industry, Irwindale, Pomona, San Gabriel, South El Monte

30. Governing Board Stipends
M. Creter and C. Sternquist reported on this item.

There was a motion to adopt Resolution 18-06 updating the stipend amounts for Governing Board meetings. (M/S: T. Real Sebastian/ T. Hepburn).

[Motion Passed]

AYES:	Alhambra, Azusa, Baldwin Park, Claremont, Covina, Diamond Bar, Duarte, La Canada Flintridge, La Puente, La Verne, Monrovia, Monterey Park, Rosemead, San Dimas, South Pasadena, Temple City, Walnut, LA County District 1, LA County District 4, LA County District 5, Water Districts
NOES:	El Monte, San Marino, Sierra Madre, Montebello, West Covina,
ABSTAIN:	Pasadena
ABSENT:	Arcadia, Bradbury, Glendora, Industry, Irwindale, Pomona, San Gabriel, South El Monte

PRESIDENT’S REPORT

C. Sternquist congratulated D. Mahmud on her chairmanship of LACCE.

EXECUTIVE DIRECTOR’S REPORT

31. Update on SGVCOG/ ACE Integration
M. Creter reported on this item.

32. Security at Governing Board Meetings
M. Creter reported on this item.

GENERAL COUNSEL'S REPORT

K. Hall Barlow reported on the California Voting Rights Act.

COMMITTEE REPORTS

33. Transportation Committee
J. Fasana reported on this item.
34. Homelessness Committee
J. Lyons reported on this item.
35. Energy, Environment and Natural Resources Committee
D. Bertone reported on this item.
36. Water Committee
D. Mahmud reported on this item.

PROJECT REPORTS

37. The ACE Project
No report given.
38. Regional Homeless Planning Efforts
No report given.
39. San Gabriel Valley Energy Wise Partnership
No report given.

BOARD MEMBER ITEMS

A. Fellow announced that Tom Love is the next USGVMWD General Manager.

ANNOUNCEMENTS

ADJOURN

President Cynthia Sternquist adjourned the meeting in honor of Marvin Cichy at 8:42 p.m.

SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS
Selected Asset Account Balances
As of January 31, 2018

Account Name	Balance 12/31/2017	Increase	Decrease	Net Change	Balance 1/31/18
CBB - Checking	\$ 819,633	\$ 52,598	\$ 120,771	\$ (68,173)	\$ 751,460
CBB- 242-034-325 CD	\$ 55,590			\$ -	\$ 55,590
CBB - 2766 Savings	\$ 1,588			\$ -	\$ 1,588
CBB -242-034-953 CD	\$ 54,824			\$ -	\$ 54,824
Petty Cash	\$ 400			\$ -	\$ 400
LAIF	\$ 230,986	\$ 701		\$ 701	\$ 231,687
LAIF Maket Value	\$ 86			\$ -	\$ 86
Member Receivable	\$ 16,421			\$ -	\$ 16,421
Grants/Contracts Receivable	\$ 59,270	\$ 46,048	\$ 51,453	\$ (5,406)	\$ 53,864
Sponsorships Receivable	\$ (124)	\$ -		\$ -	\$ (124)
Rental Deposits Receivable	\$ 215	\$ -		\$ -	\$ 215
Receivables - Other	\$ -	\$ 1,145	\$ 1,145	\$ -	\$ -
	\$ 1,238,889	\$ 100,492	\$ 173,369	\$ (72,877)	\$ 1,166,012

SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS

Disbursements Report

January 2018

Transaction Date	Number/Reference	Vendor Name	Description	Amount
1/3/2018	9601	Alameda Corridor East Constr	Reimbursement for CALPERS PE 12/22/17	2,220.19
1/3/2018	9602	Athena Parking (Alhambra)	Monthly Rent - Jan'18	330.00
1/3/2018	9603	Vantagepoint Transfer Agents	ICMA Reimbursment (PE 12/22/17)	88.46
1/3/2018	9604	PLIC-SBD GRAND ISLAND	Dues for Jan'18	672.23
1/3/2018	9605	Michael Claproth	Mileage Reimbursement for Dec'17	44.30
1/5/2018	EFT	Paychex	Payroll Period Ending 1/05/18	19,346.29
1/9/2018	9606	SGV Economic Partnership	Commerical PACE - Consulting Serv. For Oct'17 & Nov'17	13,491.25
1/9/2018	9607	Kaiser Permanente Health Pla	Dues for Feb'18	1,288.37
1/9/2018	9608	CliftonLarsonAllen	Treasurer Consulting Serv through Quarter ending 9/30/17	1,907.50
1/9/2018	9609	State of California- Secreta	Filing fee for JPA Amendment	1.00
1/10/2018	EFT	Citi Card	Citi Card Payment	1,451.99
1/12/2018	EFT	Paychex	Payroll Processing Fee for Jan'18	50.00
1/16/2018	9610	Image IV Systems	Copy Machine Rental - Jan'18	427.83
1/16/2018	9611	Local Government Commission	Annual Membership to Local Gov't Sustainable Energy	2,500.00
1/16/2018	9612	Elite-TRC-Alhambra Community	Monthly Rent - Feb'18	6,198.45
1/16/2018	9613	The Hartford	Worker's Comp for 2017-18 (2nd billing)	1,706.00
1/16/2018	9614	Vantagepoint Transfer Agents	ICMA Reimbursment (PE 1/05/18)	88.46
1/16/2018	9615	Alameda Corridor East Constr	Reimbursement for CALPERS PE 1/05/18	2,130.45
1/16/2018	9616	Jones & Mayer	Legal Services for Nov'17 & Dec'17	5,114.02
1/17/2018	9617	Mary Lou Echternach	Consulting Services - Dec'17	10,500.00
1/17/2018	9618	Alameda Corridor East Constr	Reimbursement for IT/Accounting Support	7,457.92
1/19/2018	EFT	Paychex	Payroll Period Ending 1/19/18	20,823.50
1/22/2018	EFT	Spectrum Business	Internet Provider	125.00
1/30/2018	9619	Athena Parking (Alhambra)	Monthly Rent - Feb'18	375.00
1/30/2018	9620	Jones & Mayer	Retainer Legal Services - Dec'17	2,166.27
1/30/2018	9621	SGV Economic Partnership	LAC Commerical PACE	7,000.00
1/30/2018	9622	Elite-TRC-Alhambra Community	Meeting Room Rental	90.00
1/30/2018	9623	Petty Cash Fund	Petty Cash for Jan'18	283.14
1/30/2018	9624	PLIC-SBD GRAND ISLAND	Dues for Feb'18	342.02
1/30/2018	9625	Bob Murray & Associates	Executive Director Recruitment	12,551.01
Total January 2018 Disbursements				\$ 120,770.65



Alameda Corridor-East Construction Authority

4900 Rivergrade Rd. Ste. A120 Irwindale, CA 91706 (626) 962-9292 fax (626) 962-3552 www.theaceproject.org

ACE Construction Authority Board of Directors Meeting December 18, 2017 Minutes

Chairperson Costanzo called the meeting of the Board of Directors of the Alameda Corridor-East Construction Authority to order at 11:08AM at the San Gabriel City Hall Council Chambers.

1. Pledge of Allegiance – Mark Christoffels led the pledge of allegiance.

2. Roll Call: Mr. Christoffels called the roll.

In attendance was:

Juli Costanzo, San Gabriel, Chair

Victoria Martinez, El Monte, Vice Chair

Barbara Messina, SGVCOG

Jack Hadjinian, Montebello

Tim Sandoval, Pomona

Hilda Solis, Los Angeles County

Staff:

Mark Christoffels, CEO

Gregory Murphy, Burke, Williams & Sorensen, legal counsel

Deanna Stanley

Amy Hanson

Phil Balmeo

Victoria Butler

Paul Hubler

Guests:

Peter Duyshart, SGVCOG

Andres Roldan, AECOM

Charlie Guess, WSP

David Eanes, AECOM

John Burton, LAC DPW

George Malacolta, Jacobs

3. Public Comments – There were no public comments.

4. Approval of November 27, 2017 Board meeting minutes – A motion was made by Member Solis and seconded by Member Hadjinian to approve the November 27, 2017 regular Board meeting minutes.

M/S/C/Solis/Hadjinian/Unanimous

5. Chairman Remarks – Chairperson Costanzo reported the recent passing of **Congresswoman Grace Napolitano’s husband Frank** and requested the Board adjourn the meeting in his memory. Chairman Costanzo and the Board expressed birthday wishes to Mark Christoffels with a small birthday cake and presented staff a cake in appreciation of their work.
6. Board Member Comments – Member Hadjinian expressed concerns with the new policy of the ACE committee with regard to stipends. He indicated this would be **discussed at the January SGVCOG meeting and asked for the Board’s participation.** Members Messina, Sandoval, Solis and Vice Chair Martinez wished everyone happy holidays.
7. Chief Executive Officer’s Report – Mr. Christoffels reviewed the status of the SGVCOG/ACE integration. He indicated the required number of City approvals of the amended JPA agreement was expected this week at which point ACE would cease to exist. He indicated the SVCOCG will keep the acronym ACE that will now stand for Advanced Construction and Engineering. He reviewed the ACE committee selection process and confirmed the bylaws do not include stipend payments but indicated the bylaws may be amended by the Governing Board at the pleasure of the Board. He reminded the Board that the Executive Director recruitment is under way and is expected to conclude in February. Finally, he reviewed his recent presentation to the CTC.
8. Construction Progress Reports – Charles Tsang reviewed the highlights of the Lemon Avenue on/off ramp construction. He indicated the projected is anticipated to be complete in February. Victoria Butler reviewed the construction progress of the Fullerton Road grade separation project. She reviewed pump station excavation. Phil Balmeo reviewed Puente Avenue grade separation construction progress. He also reviewed San Gabriel Trench progress.
9. Approval of Hearing on Amendment to Resolution of Necessity No. 13-13, 19700 Business Parkway, City of Industry – Greg Murphy reminded the board that Resolution of Necessity No. 13-13 was adopted by the Board in October 2013 but an amendment is found to be necessary. He reviewed the three determinations the Board must find and indicated the public would have an opportunity to speak during the hearing. The Chairperson opened the hearing. Mr. Christoffels indicated the original adopted Resolution of Necessary, adopted in October 2013 addressed specific parcels but during construction it was discovered that several utility services would require relocations different from what was initially sought. He indicated the new easement would also require Majestic Realty to amends its right of way. Mr. Christoffels reviewed the sites of the utilities affected. Public comment period was opened and there were no comments. Public comment was closed. There were no board questions.

A motion was made to amend Resolution of Necessity No. 13-13 authorizing the amendment of eminent domain proceedings for property located at 19700 Business Parkway, City of Industry.

M/S/C/Solis/Sandoval/Unanimous

10. Approval of Agreement with Majestic Realty for Removal of Rail Spurs for the Fairway Drive Grade Separation Project – Mr. Christoffels explained the rail spurs were originally a part of four parcels affected by the Fairway Drive grade separation project and all owned in part or in full by Majestic Realty. The spur tracks were removed and placed out of service. He indicated three of the four wanted the spur tracks to be replaced and Majestic asked ACE to consider for the third parcel acquisition of the spur. Mr. Christoffels indicated the unusual circumstance resulted in staff relying on assistance from Caltrans to determine an appraised value for removal of the spur track. It was determined that elimination will offset the cost of the additional work of replacing the spur track that consisted of drainage, sewer and retaining wall construction with a value of \$444,252 which staff requested the **Board's approval as** a payment to Majestic Realty.

A motion was made to authorize the Chief Executive Officer to enter into an agreement with Majestic Realty Company in an amount not to exceed \$444,252 for the elimination of an existing rail spur connection on the Fairway Drive grade separation project.

M/S/C/Solis/Hadjinian/Unanimous

11. Approval of Contract Amendment with WSP for Construction Management Services for the Lemon Avenue Betterment of the Fairway Drive Grade Separation Project – Mr. Christoffels reminded the Board that in July 2016 the Board approved adding the SR-60 Lemon Avenue on/off ramp betterment to the Fairway Drive grade separation project. He reminded the Board that betterments are additions typically requested by the city and ACE would seek reimbursement for the additional work. Mr. Christoffels reported that contract for construction management services was amended to capture the additional costs required for the addition of Lemon but Caltrans requirement changes and resulting plan and schedule changes resulted in additional costs not captured in the original amendment. He indicated a contract amendment for \$451,714 would cover the estimated additional costs for the betterment changes for this project.

A motion was made to authorize the Chief Executive Officer to execute a contract amendment for construction management services with WSP for a not-to-exceed amount of \$451,714.

M/S/C/Hadjinian/Solis/Unanimous

12. Approval of Contract Amendment with URS Corporation for Design Services for the Durfee Avenue Grade Separation Project – Mr. Christoffels indicated the contract with URS initially executed covered lump sum items identified at the time with an expected release of final design scheduled. However, additional costs have incurred due to the extension in putting the project out for bid. Mr. Christoffels indicated the additional costs would be recovered during construction. There were no questions.

A motion was made to authorize the Chief Executive Officer to amend the contract with URS Corporation (URS) to add \$158,096 for additional services for the Durfee Avenue grade separation, for a new contract value of \$6,150,618.

M/S/C/Solis/Sandoval/Unanimous

13. Adoption of Contract Amendment with AECOM for Construction Management Services for the Puente Avenue Grade Separation Project – Mr. Christoffels indicated AECOM provides construction management services for the Puente Avenue project which has been affected by third party delays. He reviewed the details that include UPRR crew availability and reminded the Board that when delays occur re-phasing of work is done to ensure work can continue.

A motion was made to authorize the Chief Executive Officer to amend the contract with AECOM to add \$979,996 for additional services for the Puente Avenue grade separation project.

M/S/C/Solis/Martinez/Unanimous

14. Approval of Amendment to the Waterline Relocation Agreement with Rowland Water District for the Fullerton Road Grade Separation Project – Mr. Christoffels explained the relocation agreement with Rowland Water District which approved in an amount not to exceed \$1,565,771 in April, 2016 covered specific line relocations. He indicated during the relocation previously unidentified lines were discovered which caused additional relocation work to occur. He indicated the amount necessary to cover the costs of the additional work is \$669,127.

A motion was made to authorize the Chief Executive Officer to execute an amendment to the Waterline Relocation Agreement with Rowland Water District for the design, construction and inspection of private water facilities as part of the Fullerton Road grade separation project for a revised not-to-exceed amount of \$2,225,898.

M/S/C/Solis/Martinez/Unanimous

15. **Approval of Revised Retention Withholding Policy** – Mr. Christoffels reviewed the current retention policy and explained its purpose. He indicated new policies were to reduce the amount withheld from 10% to 5% unless the project is determined

to be complex and of sufficient size which the ACE Projects are. Projects in this category may continue to withhold 10%, however any projects not meeting the criteria would adhere to a 5% withholding.

A motion was made to Board find the ACE's grade separation projects to be of sufficient size and complexity to warrant 10% retention for construction contracts.

M/S/C/Sandoval/Solis/Unanimous

16. Approval of Assignment of Funds for CalPERS Unfunded Termination Liability – Mr. Christoffels reviewed the ACE fund balance and **indicated ACE's** financial auditors suggested ACE assign a portion of the fund balance to maintain an amount to be used for the termination liability of the CalPERS contract. This would release all liability of the SGVCOG and protect the benefits of the employees.

A motion was made to approve an assignment of a portion of the agency's fund balance to the Unfunded Termination Liability currently identified as \$6,347,036 in the most recent and available CalPERS valuation report, dated June 30, 2016.

M/S/C/Solis/Martinez/Unanimous

17. Approval of Oppose Position on Measures to Repeal SB-1 – Paul Hubler, Director of Government and Community Relations reviewed the potential source of funding provided by SB-1. He reminded the Board that ACE has taken a support position on funding programs that could benefit the Project. He reported that an aggressive campaigns are underway to repeal SB-1 with signature collections to qualify for the ballot. Mr. Hubler reviewed rules for ballot measure advocacy for public agencies and assured the board that staff will comply with applicable rules and regulations. Member Hadjinian reported that the state gas tax jeopardized a recent proposed city sales tax measure in Montebello.

A motion was made to approve an oppose position on proposed statewide ballot measures to appeal Senate Bill 1 and reiterate support for Assembly Constitutional Amendment 5.

M/S/C/Solis/Sandoval/Unanimous

18. Approval of 2018 Meeting Schedule – The meeting schedule was discussed. The Board requested the June 4th meeting date changed to May 21st. A motion was made to adopt the revised 2018 meeting schedule.

M/S/C/Hadjinian/Solis/Unanimous

19. Approval of Extension of Office Lease – Mr. Christoffels indicated the lease for the ACE office is up in April and the current space accommodates the needs of the

staff. He indicated the staff was requesting approval to extend the office lease for a period of three years.

A motion was made to approve extension of the office lease at 4900 Rivergrade Road Suite A120 Irwindale for a period of three years.

M/S/C/Martinez/Messina/Unanimous

20. Adjournment – The next meeting would be held on Monday, January 22 at noon at San Gabriel City Hall. The Board meeting was adjourned at 12:06PM in memory of Frank Napolitano, spouse of Congresswoman Grace Napolitano.

X 

Deanna Stanley
Clerk of the Board



Alameda Corridor-East Project

4900 Rivergrade Rd. Ste. A120 Irwindale, CA 91706 (626) 962-9292 fax (626) 962-3552 www.theaceproject.org

MEMO TO: SGVCOG Governing Board Members & Alternates

FROM: Juli Costanzo, Chair, Capital Projects and Construction Committee

DATE: February 5, 2018

SUBJECT: Monthly Report

The following are items of note since the last meeting:

TCEP Grant Application – Los Angeles County Metro submitted a grant application on January 30 seeking \$184.64 million from the new state Trade Corridor Enhancement Program (TCEP) for the Southern California Rail Project. The Rail Project consists of on-dock rail improvements at the Ports of Los Angeles and Long Beach and three high-priority grade separations along the ACE rail corridor. The application requests a total of **\$78 million for ACE's Montebello Boulevard and Turnbull Canyon Road projects, the final two grade separation projects in the ACE program, and \$9 million for Metro's Rosecrans/Marquardt grade separation in Santa Fe Springs.**

Committee Officers – At our inaugural meeting on January 22, the Capital Projects and Construction Committee voted unanimously to elect Juli Costanzo as chair and Victoria Martinez as vice chair of the Committee. The leadership positions will be held until July 1, 2018 when the new members elected to the expanded Committee are seated and officers elected to serve one-year terms beginning and ending in July.

Community Outreach Update – Staff conducted the following project outreach activities:

- Conducted ongoing community outreach and support activities for the San Gabriel Trench, Puente Avenue, Fairway Drive and Fullerton Road grade separation projects.

REPORT

DATE: February 15, 2018
TO: Governing Board
FROM: Marisa Creter, Interim Executive Director
RE: **ACE LEGISLATIVE PLATFORM**

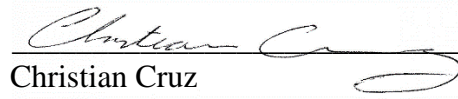
RECOMMENDED ACTION

Receive and file.

BACKGROUND

At the January Governing Board meeting, there was a request to receive a copy of the ACE Legislative Platform. Attached is a copy of the Platform (Attachment A).

Prepared by:


Christian Cruz
Management Analyst

Approved by:


Marisa Creter
Interim Executive Director

ATTACHMENTS

Attachment A – ACE Legislative Platform



Alameda Corridor-East Construction Authority

4900 Rivergrade Rd. Ste. A120 Irwindale, CA 91706 (626) 962-9292 fax (626) 962-3552 www.theaceproject.org

MEMO TO: ACE Construction Authority Board Members & Alternates

FROM: Mark Christoffels
Chief Executive Officer

DATE: November 27, 2017

SUBJECT: Adoption of 2018 Federal and State Legislative Program

RECOMMENDATION: Adoption of the 2018 Federal and State Legislative Program is recommended to provide guidance to staff as legislation and policies of interest to the ACE Construction Authority arise over the coming year in Sacramento and Washington, D.C.

BACKGROUND: At the federal level, the Trump Administration declined to award FASTLANE grants from the December 2016 round, which was initiated by the prior Administration, and instead combined the previously allocated funding (FY 2017) with anticipated FY 2018 funding. This allows for a more robust \$1.5 billion November 2017 round under the auspices of the newly named Infrastructure for Rebuilding America (**INFRA**) grant program. Applications for the ACE's Durfee Avenue and Montebello Boulevard projects were revised and again included in a regional Southern California freight rail application developed in partnership with the Ports of Los Angeles and Long Beach and submitted by Los Angeles Metro with Caltrans serving as co-applicant. As in the past, these applications are strongly supported by our regional transportation agencies and the San Gabriel Valley Congressional delegation.

An application seeking federal TIGER program grant funds for the Durfee Avenue project was also submitted in October 2017. TIGER grant awards totaling \$500 million are expected to be announced in the coming months.

In addition to managing and advocating for these grant applications, ACE staff has continued to work closely with Congressional and Administration staff, as well as the **Coalition for America's Gateways and Trade Corridors, to develop policies and legislation** that would lead to enhanced funding availability for ACE Projects.

At the state level, ACE staff worked closely on the development of guidelines for the new Trade Corridor Enhancement Program to ensure grade separations were identified as priorities and that construction authorities were eligible to apply. Staff will submit applications for the Montebello Boulevard and Turnbull Canyon Road projects by the deadline of January 2018. The trade program is funded from new diesel tax revenues under Senate Bill 1 as well as **California's share of** federal freight program formula funds. Grant awards totaling \$1.3 billion are scheduled to be announced by May 2018.

At the regional level, staff will explore whether to request the advancement of Measure M funds if needed for ACE project funding totaling \$33 million for Goods Movement projects but programmed for availability in 2048.

Staff recommends adoption of the following goals for calendar year 2018:

FEDERAL GOALS:

- 1) Submit and secure support for ACE applications for funding from relevant federal programs, such as the INFRA and TIGER programs.
- 2) Propose, advocate and support the development of policies and programs beneficial to ACE projects, including possible infrastructure funding programs proposed by the new Administration or Congress.
- 3) Support legislative or administrative efforts to expedite project planning, development and delivery.
- 4) **Work with the Coalition for America's Gateways and Trade Corridors** and other stakeholders in support of all of the above recommendations and other matters that benefit the ACE Program.

STATE & REGIONAL GOALS:

- 1) Prepare and submit applications for funding under the Senate Bill 1 Trade Corridor Enhancement Program (TCEP).
- 2) Monitor and advocate for any legislation or initiatives that would provide additional funding or would continue or advance existing funding to a broad range of Freight and Goods Movement Mobility infrastructure projects and programs in the San Gabriel Valley.
- 3) Monitor for possible support any budget proposals and funding that may be available through the Cap and Trade or other relevant programs for TCEP eligible projects.
- 4) Continue to build upon **ACE's** regional collaboration on funding applications for rail and goods movement projects and other matters that benefit the ACE Program.
- 5) Support legislative or administrative efforts to expedite project planning, development and delivery.

Governing Board Attendance

	2017						2018					
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Alhambra	D	D	D	D	D	D	D					
Arcadia	D	D	D	D	D	D						
Azusa	D	D	D		D		D					
Baldwin Park		D		D	D	D						
Bradbury		D										
Claremont	D	D	D	D	D	D	D					
Covina	D	D	D	D	D		D					
Diamond Bar	D	A	D	D			D					
Duarte	D	D	D	D	D	D	D					
El Monte	D		D		A		D					
Glendora	D	D	D	D	D							
Industry												
Irwindale												
La Canada Flintridge		D		D	D	D	D					
La Puente		D	D		D	D	D					
La Verne	D	D	D		D	D	D					
Monrovia	D	D	D	D	D	D	D					
Montebello	D		D	D	D	D	D					
Monterey Park	D	D	D	D	D		D					
Pasadena	D	D				D	D					
Pomona	D		D		D	D						
Rosemead	D	D	D	D	D	D	D					
San Dimas	D	D	D	D	D	D	D					
San Gabriel	D	A		D	D	D						
San Marino							D					
Sierra Madre	D	A	D	D	D	D	D					
South El Monte	D			D	D	A						
South Pasadena	D	A	D	D	D	D	D					
Temple City	D	D	D	D	D	D	D					
Walnut		D				D	D					
West Covina	D	D	D	D	D	D	D					
LA County District 1	D		D	A			D	D				
LA County District 4		D				D	D					
LA County District 5	D	D	D	D	D	D	D					
SGV Water Agencies	D	D	D		D	D	D					

Major Action Items and Presentations

July

AB 1645 (Rubio)
LACCE JPA
Metro Open Streets Grant Program

December

City Homeless Planning MOUs
Salary Resolution
9th Amendment to the SGVCOG Bylaws

August

Salary Resolution
ACE/SGVCOG Integration

September

Interim Executive Director Contract
Amendemt to Legal Services
Financial Policies Modification
Contract for Metor Board Support Services
Measure H Homelessness Funding Contract
4th Quarter Financial Report
SB 242
JPA and Bylaws Update

October

California Voting Rights Act
4th Amendment to the Joint Powers Authority
9th Amendment to the SGVCOG Bylaws
FY 2017-18 Budget Amendment #1
Ad Hoc Legislative Committee
Memorandums of Agreement with the City of Los Angeles related to the CIMP

November

Executive Director Job Description
MOU with ACE for Staff Related Costs Related to COG/ACE Integration
9th Amendment to the SGVCOG Bylaws

January

Regional Housing Needs
Committee Appointments
Chief Engineer
Homeless Plan Grant Contract
Stormwater Legislative Priorities
Safe, Clean Water Program Elements
Extension of Office Lease
Construction Committee Election Process
Compensation Study
Director of Finance
Upper LA River Integrated Monitoring
Governing Board Stipends

City Managers' Steering Committee Attendance

	2017						2018					
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Arcadia	✓	✓	✓	✓	✓	✓	✓	✓				
Alhambra		✓	✓	✓	✓			✓				
Baldwin Park	✓		✓	✓	✓	✓	✓	✓				
Claremont	✓	✓	✓	✓	✓	✓						
Covina		✓	✓	✓			✓	✓				
Duarte	✓	✓	✓	✓	✓		✓					
Glendora	✓	✓	✓		✓		✓	✓				
La Canada Flintridge								✓				
La Verne		✓	✓	✓	✓	✓	✓	✓				
Monrovia						✓	✓	✓				
Pomona	✓		✓	✓		✓	✓					
San Dimas		✓	✓			✓						
Temple City			✓	✓	✓	✓		✓				
West Covina	✓	✓		✓			✓	✓				

Agenda Topics

August

ULAR CIMP
 Salary Resolution
 ACE Ad Hoc Report
 Homelessness Planning Grants

January

Election of Vice-Chair
 Appointment of At-Large Member
 Homeless Planning Consultant

September

SGVCOG Financial Policies
 ULAR CIMP
 Metro Support Contract
 Homelessness Coordinator Contract
 Raupp Consulting Contract
 ACE/COG Integration
 Treasurer's Report
 LA County Blue Ribbon Commission

February

Retirement Benefit RFP
 Project Review Process
 Updated election process

October

4th Amendments of the JPA
 9th Amendment of Bylaws
 Budget Amendment
 ACE MOU

November

Executive Director Job Description
 ACE MOU
 SCE Contract Amendment
 17-18 1st Quarter Financial Report

December

Homelessness MOU
 Salary Resolution

EENR Committee Attendance

	2017						2018					
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Claremont	✓		✓	✓			✓					
Duarte	✓		✓	✓	✓		✓					
Glendora												
Rosemead	✓		✓	✓			✓					
San Dimas	✓		✓	✓	✓		✓					
Sierra Madre	✓			✓			✓					
South Pasadena	✓		✓	✓	✓		✓					
West Covina			✓	✓	✓		✓					

Agenda Topics

July

US DOT Improve Access to ANF

September

Jeff Seymour Family Center Tour

October

EENR Legislative Priorities

November

WCA San Gabriel Mountains Foothills Acquisition Master Plan

Solid Waster Legislative Review

January

Renewable Natural Gas Pathways

SB 705(Allen)

Homelessness Committee Attendance

	2017						2018					
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Baldwin Park	✓			✓	✓		✓					
Claremont	✓			✓			✓					
Covina												
Monrovia	✓			✓	✓		✓					
Pasadena				✓	✓		✓					
Pomona	✓				✓		✓					
Rosemead	✓			✓	✓		✓					
West Covina				✓	✓							
LA County Dist 1					✓		✓					
Water Districts				✓								

Agenda Topics

July

- SB 2 Best Practices Guide
- Sheriffs First Responder Homeless Training

October

- LAHSA Homeless Count Data Analysis
- Family Promise AUSD Pilot Project

November

- City of Azusa Neighborhood Connections
- SGVCOG Homelessness Coordinator Report
- LA County Mental Health Legislative Proposal

January

- Abundant Housing LA
- Homelessness Coordination Report

Planning TAC Attendance

	2017						2018					
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Alhambra				✓	✓							
Arcadia		✓			✓							
Azusa		✓										
Baldwin Park		✓	✓	✓			✓					
Claremont												
Covina		✓										
Diamond Bar		✓	✓		✓							
Duarte		✓	✓	✓	✓		✓					
El Monte		✓	✓	✓	✓							
Glendora			✓	✓	✓		✓					
Irwindale				✓			✓					
LaVerne			✓		✓		✓					
Monrovia		✓	✓	✓								
Monterey Park			✓	✓	✓		✓					
Pasadena												
Pomona												
Rosemead			✓		✓		✓					
San Dimas		✓	✓	✓	✓		✓					
San Gabriel		✓	✓									
Sierra Madre		✓	✓		✓							
South Pasadena					✓							
Temple City			✓	✓	✓		✓					
Walnut												
West Covina				✓			✓					
La County DRP							✓					

Agenda Topics

August

Measure H, Homelessness

ACE/COG Integration

September

LA County Cannabis Regulation, Mansionization

Caltrans Sustainable Transportation Planning Grant

ACE/COG Integration, General Assembly

October

El Monte Downtown Strategic Plan

California Housing Legislation Update

ACE/COG Integration, General Assembly

November

Regional Housing Needs Assessment (RHNA) Methodology & 2020 RTP/SCS

Metro Measure M Subregional Program Funds

Metro Measure M Subregional Administrative Funds

Housing Element Open Data Project

ACE/COG Integration

Public Works TAC Attendance

	2017						2018					
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Arcadia		✓		✓	✓							
Azusa		✓	✓	✓	✓							
Claremont		✓										
Diamond Bar		✓	✓	✓	✓		✓					
El Monte		✓	✓	✓	✓		✓					
Irwindale		✓		✓	✓		✓					
Monrovia		✓	✓	✓	✓		✓					
Pasadena			✓	✓	✓							
Pomona		✓	✓		✓		✓					
San Dimas		✓	✓	✓	✓		✓					
South El Monte			✓	✓	✓		✓					
Temple City		✓	✓	✓	✓							
West Covina		✓	✓	✓	✓							
LA County		✓	✓	✓	✓		✓					

Agenda Topics

August

- SB 1
- ITS Architecture Upgrade
- ACE/COG Integration
- General Assembly

September

- Tour of SCE EOC
- ACE/COG Integration
- General Assembly
- SB 1 Sustainable Communities Grant

October

- Metro's "Measure Up" Tool
- ACE/COG Integration
- General Assembly
- SB 1 Funding Announcement

November

- Whittier Narrows Dam Safety
- Metro Measure M Subregional Programming Funds
- Metro Measure M Subregional Administrative Funds
- ACE/COG Integration
- CTC 2018 Local Partnership Program
- Active Transportation Program Cycle 4 (2019)

January

- "Measure Up" Follow-up and Demo
- Metro Measure M Subregional Public Participation Plan
- ACE/COG Integration
- Local Streets and Roads Needs Assessment 2018

Transportation Committee Attendance

	2017						2018					
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Alhambra				✓	✓		✓					
Claremont	✓			✓			✓					
Diamond Bar	✓			✓	✓		✓					
Duarte	✓			✓	✓		✓					
El Monte	✓				✓		✓					
Glendora												
La Canada Flintridge					✓		✓					
LA County District 1	✓			✓	✓		✓					
LA County District 5	✓						✓					
San Gabriel	✓				✓		✓					
South El Monte				✓	✓		✓					
South Pasadena				✓	✓							
Temple City	✓											
Walnut												

Agenda Topics

July

- Transit Open Space Access
- Ramona Corridor Electric Bus Rapid Transit
- Metro Open Streets

October

- San Gabriel Valley Regional Bike Share Expansion
- Metro LRTP & Measure M Update
- Accel/Decel Policy Formulation for Measure M

November

- Metro Measure M Subregional Programming Funds
- Metro Measure M Subregional Administrative Funds

January

- Metro's Supportive Transit Parking Program Master Plan
- Metro Measure M Subregional Public Participation Plan
- Metro Measure M Subregional Administrative Funds

Water TAC Attendance

	2017						2018					
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Alhambra			✓	✓	✓	✓	✓					
Arcadia	✓			✓		✓	✓					
Bradbury			✓	✓	✓	✓	✓					
Covina			✓	✓								
Monrovia	✓		✓	✓	✓	✓	✓					
Sierra Madre			✓	✓	✓	✓	✓					
South Pasadena							✓					
LA County DPW	✓		✓	✓	✓	✓	✓					
San Gabriel Valley Municipal Water District					✓							
Upper San Gabriel Valley Municipal Water District	✓		✓		✓	✓	✓					
<i>Ex-Officio</i>												
LA County Sanitation Districts	✓		✓	✓	✓		✓					
Main San Gabriel Basin Watermaster	✓		✓	✓	✓		✓					

Agenda Topics

July

AB 1180 (Holden)
 Drought Response legislation
 HR 465, HR 2510
 State Audit

Aug (dark)

Sept

IIP presentation
 TAC election for Chair
 SGV Caucus update
 WOTUS update
 Water Resilience update
 ULAR CIMP overview

Oct

Water Resilience presentation/update
 Whittier Narrow Dam Safety presentation
 WOTUS update
 Legislative update
 Water Supply update
 EWMP updates

Nov

WOTUS update
 Legislative update
 Water Board appointments
 Safe, Clean Water update
 Litigation update
 Stormwater Outreach update

Dec

Safe, Clean Water SGVCOG position
 Legislative update
 Water Board appointments
 Water Supply update
 Litigation update
 Stormwater Outreach update

Jan

Safe, Clean Water SGVCOG position
 Legislative update
 Litigation update

Water Policy Committee

	2017						2018					
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Claremont	✓		✓	✓		✓	✓					
Diamond Bar	✓		✓		✓	✓						
Glendora	✓		✓		✓		✓					
Monrovia			✓	✓	✓	✓	✓					
Rosemead				✓			✓					
Sierra Madre	✓		✓	✓	✓	✓	✓					
South Pasadena	✓		✓	✓	✓	✓	✓					
West Covina					✓	✓	✓					
SGV Water Districts							✓					

Agenda Topics

July (Joint Meeting with Water TAC)

AB 1180 (Holden)
 Drought Response legislation
 HR 465, HR 2510
 State Audit

Jan

Safe, Clean Water SGVCOG position
 Legislative update
 Litigation update

Aug (dark)

Sept

IIP presentation
 TAC election for Chair
 SGV Caucus update
 WOTUS update
 Water Resilience update
 ULAR CIMP overview

Oct

Water Resilience presentation/update
 Whittier Narrow Dam Safety presentation
 WOTUS update
 Legislative update
 Water Supply update
 EWMP updates

Nov

WOTUS update
 Legislative update
 Water Board appointments
 Safe, Clean Water update
 Litigation update
 Stormwater Outreach update

Dec

Safe, Clean Water SGVCOG position
 Legislative update
 Water Board appointments
 Water Supply update
 Litigation update
 Stormwater Outreach update

REPORT

DATE: February 15, 2018
TO: Governing Board Delegates and Alternates
FROM: Marisa Creter, Interim Executive Director
RE: **COMMITTEE APPOINTMENTS**

RECOMMENDED ACTION

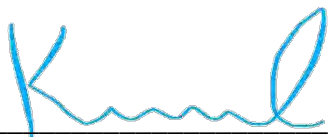
Appoint the following members to SGVCOG Committees:

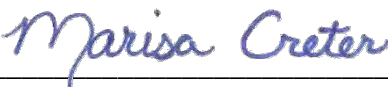
- Water Policy Committee: San Gabriel Valley Water Agencies

BACKGROUND

The SGVCOG Bylaws provide for the creation of technical advisory committees (TACs) and policy committees to provide technical support and policy recommendations to the Governing Board. There are currently 4 policy committees (Transportation, Energy, Environment, and Natural Resources (EENR), Water, and Homelessness) and 4 TACs: the City Managers' TAC, the Planning TAC, the Transportation TAC and the Public Works TAC. The Bylaws also provide for the creation of a City Managers' Steering Committee, to provide assistance and support to the full City Managers' TAC, the Governing Board, and/or the Executive Committee. The SGVCOG Bylaws allow for the creation of additional TACs and policy committees as needed.

In February 2018, SGVCOG staff received a request from the SGV Water Agencies to join the Water Policy Committee.

Prepared by: 
Katie Ward
Senior Management Analyst

Approved by: 
Marisa Creter
Interim Executive Director

REPORT

DATE: February 15, 2018
TO: Governing Board
FROM: Marisa Creter, Interim Executive Director
RE: **COMMITTEE MEETING TIMES**

RECOMMENDED ACTION

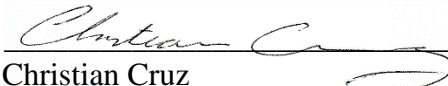
Adopt Resolution 18-07 updating the committee meeting dates and times.

BACKGROUND

In 2013, the Governing Board adopted a practice of affirming via resolution Governing Board, Policy Committee and TAC meeting dates, times and locations. This was done to increase transparency and make it easier for members of the public to attend meetings.

Resolution 18-07 provides an updated list of regularly scheduled meeting dates, time, and locations for SGVCOG Governing Board, Policy Committees, and TACs. The resolution reflects the addition of the Capital Projects Construction Committee meeting time, date and location.

Prepared by:


Christian Cruz
Management Analyst

Approved by:


Marisa Creter
Interim Executive Director

ATTACHMENTS

Attachment A – Resolution No. 18-07

Attachment A

RESOLUTION NO. 18-07

RESOLUTION OF THE SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS CONFIRMING MEETING DATES, TIME, AND LOCATIONS FOR THE SGVCOG GOVERNING BOARD, POLICY COMMITTEES, AND TECHNICAL ADVISORY COMMITTEES.

WHEREAS, the San Gabriel Valley Council of Governments holds regular meetings to evaluate matters of importance to the SGVCOG and the San Gabriel Valley; and

WHEREAS, Governing Board Representatives and Alternate Governing Board Representatives perform essential duties for the SGVCOG by their attendance at the regular scheduled meetings of the Governing Board and Policy Committees; and

WHEREAS, City staff representatives perform essential duties for their respective cities by their attendance at the regular scheduled meetings of SGVCOG's Policy and Technical Advisory Committees; and

WHEREAS, to ensure regular attendance at these meetings, SGVCOG wishes to confirm the meeting dates, time, and locations for the SGVCOG Governing Board, Policy Committee, and Technical Advisory Committees.

NOW, THEREFORE, BE IT RESOLVED that the Governing Board hereby confirms the regularly scheduled meetings for the Governing Board, Policy Committees, and Technical Advisory Committees as follows:

1. Governing Board on the third Thursday of every month at 6:00 p.m. at Upper San Gabriel Valley Municipal Water District Offices (602 E. Huntington Drive, Suite B, Monrovia, California 91016).
2. Executive Committee on the first Monday of every month at 12:00 p.m. at the SGVCOG Office (1000 S. Fremont Ave., Building 10, Suite 10210, Alhambra, California 91803)
3. Transportation Policy Committee on the third Thursday of every month at 4:00 p.m. at Upper San Gabriel Valley Municipal Water District Offices (602 E. Huntington Drive, Suite B, Monrovia, California 91016).
4. Energy, Environment, and Natural Resources (EENR) Policy Committee on the third Wednesday of every month at 12:30 p.m. at Upper San Gabriel Valley Municipal Water District Offices (602 E. Huntington Drive, Suite B, Monrovia, California 91016).
5. Homelessness Committee on the fourth Thursday of every month at 12:30 p.m. at Monrovia Library (321 S Myrtle Ave, Monrovia, CA 91016).

6. Water Policy Committee on the third Wednesday of every month at 10:00 a.m. at Upper San Gabriel Valley Municipal Water District Offices (602 E. Huntington Dr., Monrovia, California 91016).
7. Capital Projects Construction Committee on the fourth Monday of every month at 12:00 p.m. at San Gabriel City Hall (425 S. Mission Dr, San Gabriel, California 91776).
8. City Managers Technical Advisory Committee (TAC) on the third Wednesday of every month at the Monrovia Restaurant (534 S. Myrtle Avenue, Monrovia, California 91016).
9. City Managers' Steering Committee on the first Wednesday of every month at 12:00 p.m. at Foothill Transit Office (100 S Vincent Ave #200, West Covina, CA 91790).
10. Public Works Technical Advisory Committee (TAC) on the third Monday of every month at 12:00 p.m. at Upper San Gabriel Valley Municipal Water District Offices (602 E. Huntington Drive, Suite B, Monrovia, California 91016).
11. Planning and Community Development Technical Advisory Committee (TAC) on the fourth Thursday of every month at 12:00 p.m. at Upper San Gabriel Valley Municipal Water District Offices (602 E. Huntington Drive, Suite B, Monrovia, California 91016).
12. Transportation Technical Advisory Committee (TAC) on the first Thursday of every month at 9:00 a.m. at The ACE Project Offices (4900 Rivergrade Road, Irwindale, California 91706).

This resolution supersedes Resolution No. 17-32 in its entirety.

PASSED AND ADOPTED by the Governing Board of San Gabriel Valley Council of Governments, County of Los Angeles, State of California, on the 15th day of February, 2018.

San Gabriel Valley Council of Governments

Cynthia Sternquist, President

Attest:

I, Marisa Creter, Interim Executive Director and Secretary of the Board of Directors of the San Gabriel Valley Council of Governments, do hereby certify that the foregoing Resolution was adopted at a regular meeting of the Governing Board held on the 15th day of February, 2018, by the following roll call vote:

AYES:	
NOES:	
ABSTAIN:	
ABSENT:	

Marisa Creter, Secretary

DATE: February 15, 2018

TO: Governing Board

FROM: Marisa Creter, Interim Executive Director

RE: **CITY MANAGERS’ STEERING COMMITTEE ELECTION PROCESS**

RECOMMENDED ACTION

Adopt Resolution 18-08 updating the election process for members of the City Managers’ Steering Committee.

BACKGROUND

At the January 2018 City Managers’ Steering (CMS) Committee meeting, there was a request to update the election process of the committee to include the appointment process for at-large members. In July 2013, the CMS Committee approved the following procedures and structure for appointment of members:

- **Structure:** The City Managers’ Steering Committee includes a total of 13 appointments (two from each of the five region districts (see Table 1), a Chair and Vice-Chair that are elected at-large, and the immediate past Chair).
 - City Managers will be elected to serve as regional representatives on the CMS Committee every two years. The elections will be staggered, with one of the two positions for each region being elected each June.

District	Cities
Northeast	Azusa, Claremont, Glendora, La Verne, San Dimas
Southeast	Covina, Diamond Bar, Industry, La Puente, Pomona, Walnut
Central	Baldwin Park, El Monte, Rosemead, South El Monte, Irwindale, West Covina
Northwest	Arcadia, Bradbury, Duarte, La Canada Flintridge, Monrovia, Pasadena, San Marino, Sierra Madre
Southwest	Alhambra, Montebello, Monterey Park, San Gabriel, South Pasadena, Temple City

Table 1. List of CMS Regional Districts

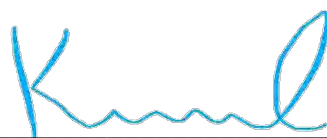
- **Process for Electing Regional Representatives:** In the event of either a vacancy or the regular bi-annual elections:
 - Staff sends a notification of the opportunity to serve on the City Managers’ Steering Committee, via email, to all of the City Managers in that specific region, with a deadline to submit their interest to serve on the Committee.
 - Once nominations are received, staff will distribute the list of interested individuals back to the same regional group. In the event that an equal number of nominations are received to vacancies, the regional group will confirm those nominations for submittal to the CMS. If there are more nominations received than open positions,


the group will select, by consensus, the nominees to submit to the CMS Committee. If the group is unable to reach consensus, the full list of nominees will be submitted to the CMS for an election. If there are fewer nominations received than open positions in a particular region, the position will remain vacant until the next election cycle.

- All regional representatives, including any “at-large” representatives, will be confirmed by the full CMS. However, prior to the next meeting, the individuals selected by their regional group may serve on the CMS Committee pending confirmation.
- **Definition of “Vacant” Positions:** As identified in the bylaws, City Managers may identify an individual, such as an Assistant or Deputy City Manager, to serve as their alternate on the CMS Committee. However, in the event that there is a new City Manager at one of the cities that serves on Steering Committee, this would be considered a “vacant” position and notification of a vacancy be sent to the regional group.
- **Term Limits:** The CMS Committee recommended that there be limit of two consecutive terms per seat. However, if a City Manager wished to continue serving on the CMS Committee, they could seek appointment to the other seat within their region.

Staff recommends adding the following section to this appointment process:

- **Appointment of “At-Large” Representatives:** In the event that a regional group is unable to appoint a representative, due to a City Manager vacancy or representatives serving on the CMS at another capacity (Chair, Vice-Chair or immediate past Chair), an appointment of an “at-large” representative from any region will be considered. This “at-large” appointment will be confirmed by the full CMS Committee.

Prepared by: 
Katie Ward
Senior Management Analyst

Approved by: 
Marisa Creter
Interim Executive Director

ATTACHMENTS

Attachment A – Resolution 18-08

Attachment A

RESOLUTION NO. 18-08

RESOLUTION OF THE SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS (SGVCOG) ADOPTING AN UPDATED ELECTION PROCESS FOR THE CITY MANAGERS' STEERING COMMITTEE

WHEREAS, the Bylaws of the San Gabriel Valley Council of Governments establishes a City Managers' Steering Committee to provide assistance and support to the Governing Board and/or the Executive Committee and to oversee certain policy and financial matters for the Board; and

WHEREAS, the Governing Board approved resolution 14-18 adopting election and appointment procedures for the City Managers' Steering Committee; and

WHEREAS, the City Managers' Steering Committee is comprised of representatives of the throughout the San Gabriel Valley.

NOW, THEREFORE, BE IT RESOLVED that the Governing Board updates the appointment and election process for the City Managers' Steering Committee to incorporate the following:

- **Structure:** The City Managers' Steering Committee (CMS) includes a total of 13 appointments (two from each of the five region districts (see Table 1), a Chair and Vice-Chair that are elected at-large, and the immediate past Chair).
 - City Managers will be elected to serve as regional representatives on the CMS Committee every two years. The elections will be staggered, with one of the two positions for each region being elected each June.

District	Cities
Northeast	Azusa, Claremont, Glendora, La Verne, San Dimas
Southeast	Covina, Diamond Bar, Industry, La Puente, Pomona, Walnut
Central	Baldwin Park, El Monte, Rosemead, South El Monte, Irwindale, West Covina
Northwest	Arcadia, Bradbury, Duarte, La Canada Flintridge, Monrovia, Pasadena, San Marino, Sierra Madre
Southwest	Alhambra, Montebello, Monterey Park, San Gabriel, South Pasadena, Temple City

Table 1. List of CMS Regional Districts

- **Process for Electing Regional Representatives:** In the event of either a vacancy or the regular bi-annual elections:
 - Staff sends a notification of the opportunity to serve on the City Managers' Steering Committee, via email, to all of the City Managers in that specific region, with a deadline to submit their interest to serve on the Committee.
 - Once nominations are received, staff will distribute the list of interested individuals back to the same regional group. In the event that an equal number of nominations are received to vacancies, the regional group will confirm those nominations for submittal to the CMS. If there are more nominations received than open positions, the group will select, by consensus, the nominees to submit to the CMS Committee. If the group is unable to reach consensus, the full list of nominees will be submitted

to the CMS for an election. If there are fewer nominations received than open positions in a particular region, the position will remain vacant until the next election cycle.

- All regional representatives, including any “at-large” representatives, will be confirmed by the full CMS. However, prior to the next meeting, the individuals selected by their regional group may serve on the CMS Committee pending confirmation.
- **Definition of “Vacant” Positions:** As identified in the bylaws, City Managers may identify an individual, such as an Assistant or Deputy City Manager, to serve as their alternate on the CMS Committee. However, in the event that there is a new City Manager at one of the cities that serves on Steering Committee, this would be considered a “vacant” position and notification of a vacancy be sent to the regional group.
- **Term Limits:** The CMS Committee recommended that there be limit of two consecutive terms per seat. However, if a City Manager wished to continue serving on the CMS Committee, they could seek appointment to the other seat within their region.
- **Appointment of “At-Large” Representatives:** In the event that a regional group is unable to appoint a representative, due to a City Manager vacancy or representatives serving on the CMS at another capacity (Chair, Vice-Chair or immediate past Chair), an appointment of an “at-large” representative from any region will be considered. This “at-large” appointment will be confirmed by the full CMS Committee.

PASSED AND ADOPTED by the Governing Board of the San Gabriel Valley Council of Governments, County of Los Angeles, State of California, on the 15th day of February 2018.

San Gabriel Valley Council of Governments

Cynthia Sternquist, President

Attest:

I, Marisa Creter, Interim Executive Director and Secretary of the Board of Directors of the San Gabriel Valley Council of Governments, do hereby certify that Resolution 18-08 was adopted at a regular meeting of the Governing Board held on the 15th day of February 2018, by the following roll call vote:

AYES:	
NOES:	
ABSTAIN:	
ABSENT:	

Marisa Creter, Secretary

DATE: Feb 15, 2018

TO: Executive Committee
City Managers Steering Committee
Governing Board

FROM: Marisa Creter, Interim Executive Director

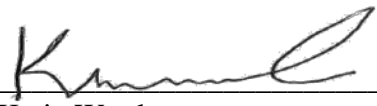
RE: **2ND QUARTER FINANCIAL REPORT AND MID-YEAR BUDGET REVISION**


RECOMMENDED ACTION

Adopt Resolution 18-09 approving Amendment #2 to the FY 2017-18 budget and approve the 2nd quarter financial reports.

BACKGROUND

Staff is recommending revisions to the FY 2017-18 budget. The overall impact results in a negative year-end balance of \$140,248, this is an increase in revenues of \$35,019 from the negative year-end balance of \$175,267 resulting from Amendment #1. The proposed amendment will result in Attachment A contains an explanation for the proposed budget revisions. Additionally, Attachment C is the SGVCOG's FY 2017-18 2nd Quarter Financial Report. The quarterly report was prepared by the Director of Finance, who manages the SGVCOG's finances.

Prepared by: 
Katie Ward
Senior Management Analyst

Approved by: 
Marisa Creter
Interim Executive Director

ATTACHMENTS

Attachment A – Explanation of Revisions to Revenue and Expenses
Attachment B – Resolution 18-09
Attachment C – FY 2017-18 2nd Quarter Financial Report

Attachment A - Summary of Proposed Revisions (FY 2017-18)

Line	Note
3, 45	The SGVCOG General Assembly was held in October 2017. The revenue of \$56,526 reflects the actual sponsorship amount received for the event and \$38,007 reflects the actual expenses for the event. The net impact of the 2017 General Assembly is net revenue of \$18,519.
12, 46	In January 2018, the Governing Board approved a contract with LeSar Development to develop homeless plans for 20 participating cities. Each city will reimburse the SGVCOG for the full cost of their plans plus a \$1,500 administrative fee. The net impact is an increase of revenue by \$27,000.
17, 59	In July 2017, the Governing Board approved an MOU with LA County to market its commercial PACE program, which provides loans to commercial property owners for the installation of energy efficiency and renewable energy projects. In turn, the SGVCOG executed a contract with the San Gabriel Valley Economic Partnership to lead the marketing effort. While the marketing efforts have been successful, this project is currently on hold while the County addresses issues with its application process. Staff anticipates re-starting work later this year.
39	The FY 2017-18 budget included \$15,000 for moving costs. Based on the ACE/SGVCOG integration schedule, the COG has extended its lease through December 2018. The net impact is \$15,000 decrease in expenditures.
54	Staff is recommending adding \$10,000 to the grant writing budget to allow for the preparation of various grant applications to fund SGVCOG priority projects. The net impact is \$10,000 increase in expenditures.
56	In January 2018, the Board approved a stipend increase from \$50 per meeting to \$75 per meeting for Governing Board members/alternates. The net impact is a \$5,500 increase in expenditures.

Attachment B

RESOLUTION NO. 18-09

**RESOLUTION OF THE SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS
(SGVCOG) APPROVING AMENDMENT #2 TO THE FY 2017-18 BUDGET**

WHEREAS, the SGVCOG Governing Board adopted the FY 2017-18 Budget on May 18, 2017;

WHEREAS, annual budget serves as the basis for the SGVCOG's programs and activities;

WHEREAS, since the adoption of the budget the SGVCOG has updated information regarding revenues and expenditures;

NOW, THEREFORE, BE IT RESOLVED that the Governing Board approves Amendment #2 to the FY 2017-18 budget to incorporate the following changes (as shown in Exhibit A):

1. Increase Sponsorship revenues by \$6,526 from \$50,000 to \$56,526.
2. Increase City Homeless Planning Funding revenue by \$627,000 from \$0 to \$627,000.
3. Decrease LA County Commercial PACE revenue by \$90,000 from \$120,000 to \$30,000.
4. Decrease Miscellaneous maint/ops expense by \$15,000 from \$20,000 to \$5,000.
5. Increase City Homeless Plan Consultant expenses by \$600,000 from \$0 to \$600,000.
6. Increase Grant Writing expenses by \$10,000 from \$50,000 to \$60,000.
7. Decrease LA County PACE Contract with SGVEP expenses by \$80,000 from \$100,000 to \$20,000.
8. Increase Board Stipend expense by \$5,500 from \$11,000 to \$16,500.

PASSED AND ADOPTED by the Governing Board of San Gabriel Valley Council of Governments, County of Los Angeles, in the County of Los Angeles, State of California, on the 15th day of February 2018.

San Gabriel Valley Council of Governments

Cynthia Sternquist, President

Attest:

I, Marisa Creter, Interim Executive Director and Secretary of the Board of Directors of the San Gabriel Valley Council of Governments, do hereby certify that Resolution 18-09 was adopted at a regular meeting of the Governing Board held on the 15th day of February 2018, by the following roll call vote:

AYES:	
NOES:	
ABSTAIN:	
ABSENT:	

Marisa Creter, Secretary

Exhibit A

	FY 2017-18	Amendment #1 (Approved 10/17)	Amendment #2 (Proposed)
1 General Operating Income			
2 Member Dues	\$ 760,798	\$ 760,798	\$ 760,798
3 Sponsorships	50,000	50,000	56,526
4 Hero Revenue	12,000	12,000	12,000
5 Miscellaneous Revenue	-	6,320	6,320
6 Interest	1,000	1,000	1,000
7 <i>Total General Operating Income</i>	<u>823,798</u>	<u>830,118</u>	<u>836,644</u>
8 Grants & Special Project Income			
9 MTA Consultant	88,413	93,797	93,797
10 Measure M Transportation Planning Funding	200,000	0	
11 Measure H Homeless Planning Funding		118,500	118,500
12 City Homeless Planning Funding			627,000
13 Energy Wise (SGVEWP) - Gas	120,000	150,000	150,000
14 Energy Wise (SGVEWP) - Edison	100,000	100,000	100,000
16 SGVEWP Strategic Plan Grant	40,000	40,000	40,000
17 LA County Commercial PACE Grant		120,000	30,000
18 Metro Open Streets Grant		596,000	596,000
19 <i>Total Grants & Special Project Income</i>	<u>548,413</u>	<u>1,218,297</u>	<u>1,755,297</u>
20 Total Income	<u>1,372,211</u>	<u>2,048,415</u>	<u>2,591,941</u>
21 General Operating Expenses			
22 <u>Ongoing Operational Contracts</u>			
23 Legal Services	30,000	76,000	76,000
24 Financial Audit Services	20,400	20,400	20,400
25 Treasurer	12,000	12,000	12,000
26 Financial/Accounting Services (ACE)	28,000	28,000	28,000
27 <u>Personnel</u>			
28 Salaries	619,550	553,609	553,609
29 Internship Program	40,000	90,000	90,000
30 Benefits (including PERS and Taxes)	118,273	110,638	110,638
31 Staff Training and Professional Development	5,000	12,000	12,000
32 <u>General & Administrative</u>			
33 Rent & Parking	74,806	74,806	74,806
34 Utilities	8,265	8,265	8,265
35 Postage	2,000	2,000	2,000
36 Equipment & Software Acquisition	10,000	10,000	10,000
37 Storage	2,751	2,751	2,751
38 Office Supplies	5,000	5,000	5,000
39 Miscellaneous maint/ops expense	20,000	20,000	5,000
40 Meeting/Travel	40,000	40,000	40,000
41 Dues & Subscriptions	3,500	3,500	3,500
42 Administrative Fees	3,500	3,500	3,500
43 Insurance	8,000	8,000	8,000
44 General Assembly	50,000	50,000	38,007
45 <u>Consultant Services</u>			
46 City Homeless Plan Consultant			600,000
47 Management Consultant Services	-	88,000	88,000
48 MTA Board Support	106,090	123,212	123,212
49 Transportation Technical Support (ACE)	25,000	25,000	25,000
50 Administrative Support (ACE)	20,000	20,000	20,000

Exhibit A

		FY 2017-18	Amendment #1 (Approved 10/17)	Amendment #2 (Proposed)
51	ACE/COG Integration (ACE)		45,000	45,000
52	Media/Public Relations	2,000	2,000	2,000
53	Information Technology	2,000	2,000	2,000
54	Grant Writing Services	50,000	50,000	60,000
55	<u>Direct Expenses</u>			
56	Board Stipends & Taxes	11,000	11,000	16,500
57	Printing / Publication	12,000	12,000	12,000
58	<u>Direct Grant Expenses</u>			
59	LA County PACE Contract with SGVEP		100,000	20,000
60	Metro Open Streets Expenditures		575,000	575,000
61	SGVEWP Edison & Gas Expenses	40,000	40,000	40,000
62	Total Expenditures	<u>1,369,136</u>	<u>2,223,682</u>	<u>2,732,189</u>
61	Net income (Loss)	<u>\$ 3,075</u>	<u>\$ (175,267)</u>	<u>\$ (140,248)</u>



SGVCOG

San Gabriel Valley Council of Governments

**2018 2nd Quarter Reports
December 31, 2017**

Prepared by: Alameda Corridor – East Construction Authority Staff

Attachment C

SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS
 FY 2018 Second Quarter Report
 As of December 31, 2017

	General Fund	Transportation	SGVEWP SCE/Gas Co.	SGVEWP Strategic Plan SCE/Gas Co.	LAC Pace ++	Homeless Project ++	JUL 17 - Dec 17 Actual	FY 2018	
								Revised Budget	% of Budget
1	General Operating Income								
2	\$ 361,190	\$ 20,221	\$ -	\$ -	\$ -	\$ -	\$ 381,411	\$ 760,798	50%
3	56,526	-	-	-	-	-	56,526	50,000	113%
4	9,311	-	-	-	-	-	9,311	12,000	78%
5	2,114	-	-	-	-	-	2,114	6,320	33%
6	679	-	-	-	-	-	679	1,000	68%
7	Total General Operating Income								
8	429,821	20,221	-	-	-	-	450,042	830,118	54%
9	Grants & Special Project Income								
9	-	46,671	-	-	-	-	46,671	93,797	50%
10	-	-	-	-	-	-	44,602	118,500	38%
11	-	-	73,846	-	-	-	73,846	150,000	49%
12	-	-	44,504	-	-	-	44,504	100,000	45%
13	-	-	-	26,273	-	-	26,273	40,000	66%
14	-	-	-	-	44,242	-	44,242	120,000	37%
15	-	-	-	-	-	-	-	596,000	0%
16	Total Grants & Special Project Income								
17	-	46,671	118,349	26,273	44,242	44,602	280,137	1,218,297	23%
17	Total Income								
17	429,821	66,892	118,349	26,273	44,242	44,602	730,179	2,048,415	36%
18	General Operating Expenses								
19	Ongoing Operational Contracts								
20	25,324	-	-	-	-	-	25,324	76,000	33%
21	7,024	-	2,481	566	961	967	12,000	20,400	59%
22	2,380	-	841	192	326	328	4,066	12,000	34%
23	3,757	-	1,327	303	514	517	6,419	28,000	23%
24	Personnel								
25	106,741	6,945	47,346	10,922	16,420	31,087	219,461	553,609	40%
26	-	-	33,638	7,422	-	-	41,060	90,000	46%
27	30,088	-	10,627	2,426	4,117	4,144	51,401	110,638	46%
28	4,014	-	1,418	324	549	553	6,857	12,000	57%
28	Staff Training and Professional Development								

SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS
 FY 2018 Second Quarter Report
 As of December 31, 2017

General Fund	Transportation	SGVEWP		LAC	Homeless	JUL 17 - Dec 17	FY 2018			
		SGVEWP	SGVEWP				Revised	% of		
SGVEWP	SGVEWP	Strategic Plan	Pace ++	Project ++	Actual	Budget	Budget			
29	General & Administrative									
30	Rent & Parking	24,518	-	8,659	1,977	3,355	3,377	41,896	74,806	56%
31	Utilities	1,779	-	628	143	243	245	3,040	8,265	37%
32	Postage	138	-	49	11	19	19	236	2,000	12%
33	Equipment & Software Acquisition	1,777	-	628	143	243	245	3,036	10,000	30%
34	Storage	880	-	311	71	120	121	1,504	2,751	55%
35	Office Supplies	1,232	-	435	99	169	170	2,104	5,000	42%
36	Miscellaneous maint/loops expense	1,730	-	611	140	237	238	2,956	20,000	15%
37	Meeting/Travel	7,303	-	2,579	589	999	1,006	12,476	40,000	31%
38	Dues & Subscriptions	1,095	-	387	88	150	151	1,870	3,500	53%
39	Administrative Fees	1,156	-	408	93	158	159	1,976	3,500	56%
40	Insurance	1,463	-	517	118	200	202	2,500	8,000	31%
41	General Assembly	38,007	-	-	-	-	-	38,007	50,000	76%
42	Consultant Services									
43	Management Consultant Services	2,143	-	757	173	293	295	3,661	88,000	4%
44	MTA Board Support	-	59,947	-	-	-	-	59,947	123,212	49%
45	Transportation Technical Support (ACE)	3,743	-	1,322	302	512	516	6,395	25,000	26%
46	Administrative Support (ACE)	1,129	-	399	91	155	156	1,929	20,000	10%
47	ACE/SGVCOG Integration (ACE)	-	-	-	-	-	-	-	45,000	0%
48	Media/Public Relations	-	-	-	-	-	-	-	2,000	0%
49	Information Technology	781	-	276	63	107	108	1,334	2,000	67%
50	Grant Writing Services	28,250	-	-	-	-	-	28,250	50,000	57%
51	Direct Expenses									
52	Board Stipends & Taxes	5,850	-	-	-	-	-	5,850	11,000	53%
53	Printing / Publication	4,009	-	-	-	-	-	4,009	12,000	33%
54	Direct Grant Expenses									
55	LA County PACE Contract with SGVEP	-	-	-	-	14,394	-	14,394	100,000	14%
56	Metro Open Streets Expense	6,125	-	-	-	-	-	6,125	575,000	1%
57	SGVEWP Edison & Gas Expenses	-	-	2,707	17	-	-	2,724	40,000	7%
58	Total Grant & Special Project Expenses	6,125	-	2,707	17	14,394	-	23,243	715,000	3%
59	Total Expenditures	312,437	66,892	118,350	26,273	44,242	44,602	612,795	2,223,681	28%
60	Net Income (Loss)	\$ 117,383	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 117,383	\$ (175,266)	N/A
++	Includes accrued grant revenues									

Grants Receivable Aging Detail As of December 31, 2017

Month	So. California Edison - Energy Wise	So. California Gas - Energy Wise	MTA	LA County - PACE	Totals	Notes
AUG-17				7,289.75	\$ 7,289.75	
SEP-17		13,392.93		6,951.95	\$ 20,344.88	SC Gas \$13,392.93 recvd 1/3/18
OCT-17		15,525.18		7,242.25	\$ 22,767.43	SC Gas \$15,525.18 recvd 1/3/18
NOV-17		14,718.96	7,816.42	8,047.66	\$ 30,583.04	SC Gas \$15,525.18 recvd 1/3/18 MTA \$7,816.42 recvd 1/5/18
DEC-17	8,258.45	8,256.97	7,816.42		\$ 24,331.84	
	\$ 8,258.45	\$ 51,894.04	\$ 15,632.84	\$ 29,531.61	\$ 105,316.94	

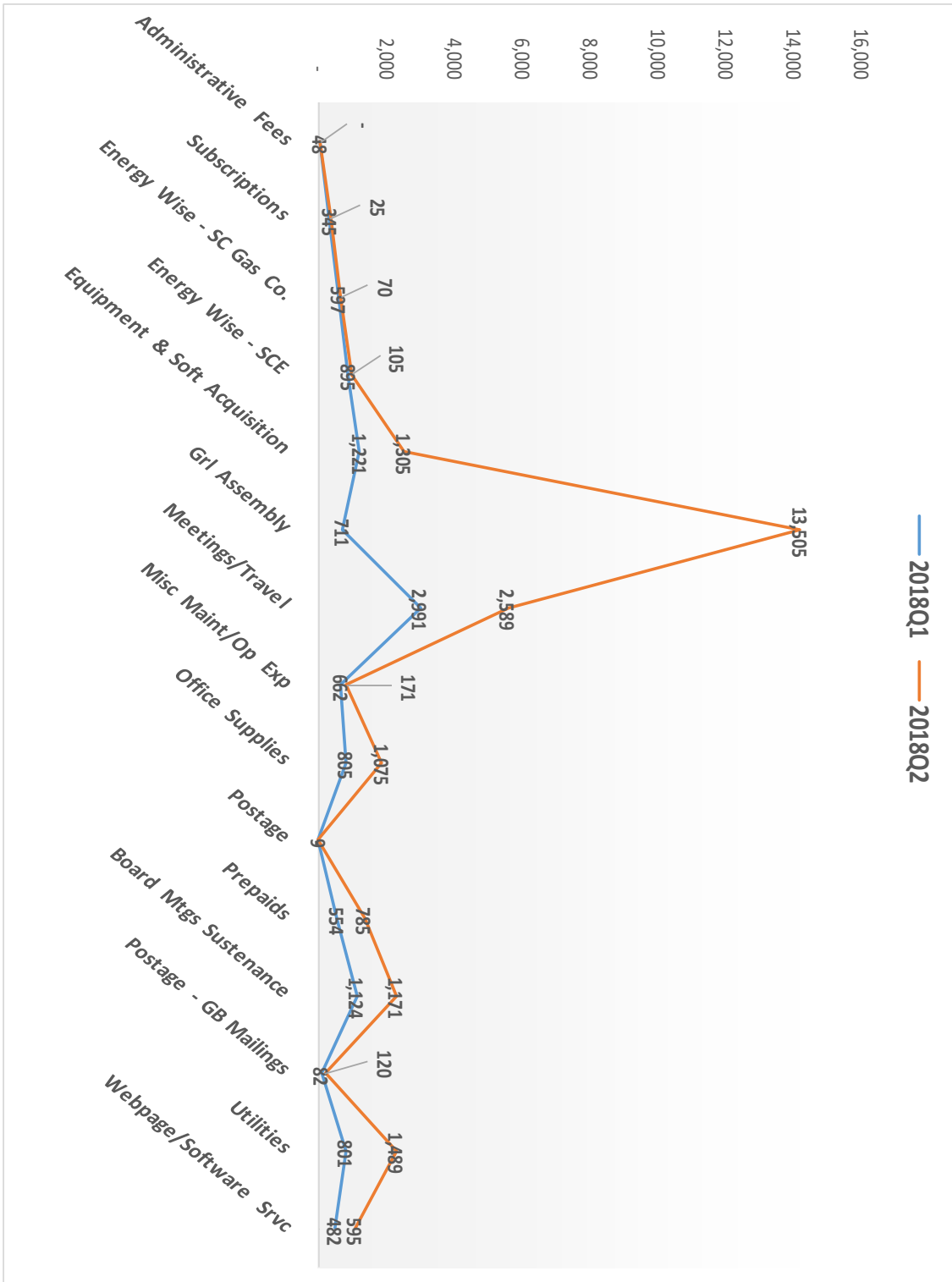
Comparative Summary Balance Sheet

As of December 31, 2017

	12.31.2017	Change	09.30.2017
CBB - Checking	\$ 819,634	(37,617)	\$ 857,250
CBB - 242-034-325 CD	55,590	14	55,576
CBB - 2766 Savings	1,588	0	1,588
CBB -242-034-953 CD	54,823	14	54,810
Petty Cash	400	-	400
LAIF	230,986	623	230,363
LAIF Market Value	86	-	86
Cash and equivalents	<u>1,163,107</u>	<u>(36,965)</u>	<u>1,200,073</u>
Member Receivable	16,297	(151,980)	168,277
Grants/Contracts Receivable	105,317	11,608	93,709
Sponsorships Receivable	-	(16,626)	16,626
Unbilled Grant Receivable	59,313	59,313	-
Receivables - other	215	(6,246)	6,460
Receivables	<u>181,141</u>	<u>(103,931)</u>	<u>285,072</u>
Prepays and deferrals	155,167	97,286	57,881
Total assets	<u>1,499,415</u>	<u>(43,610)</u>	<u>1,543,026</u>
Accounts Payable	23,159	(2,766)	25,925
Payroll Payable	-	(761)	761
Accrued Vacation	22,546	4,252	18,294
Unearned Revenues - Member Cities Dues	383,628	(185,407)	569,035
Accruals, deferrals and other payables	137,020	107,552	29,468
Total liabilities	<u>566,353</u>	<u>(77,129)</u>	<u>643,482</u>
Net Position, beginning of period **	815,679	(12,616)	828,295
Change in net position	117,383	46,135	71,248
Net Position, end of period	<u>\$ 933,063</u>	<u>\$ 33,519</u>	<u>\$ 899,543</u>

** Net position beginning balance agrees with final FS

CITICARD Charges: 2018Q2



REPORT

DATE: February 15, 2018

TO: Governing Board

FROM: Marisa Creter, Interim Executive Director

RE: LOS ANGELES BASIN PLAN

RECOMMENDED ACTION

Adopt Resolution 18-10 updating the SGVCOG stormwater legislative and regulatory priorities for 2018 to advocate for review and updates to the Los Angeles Basin Plan and direct the Water Policy Committee to engage with State and Federal legislators to support these priorities.

BACKGROUND

The Los Angeles Basin Plan contains the region's water quality regulations, and outlines the programs required to implement those regulations. The Los Angeles Regional Water Quality Control Board (Water Board) implements the Basin Plan by issuing and enforcing waste discharge requirements to individuals, municipalities, or businesses whose waste discharges can affect water quality. Specifically, the Plan:

- Identifies beneficial uses for surface and ground waters.
- Includes the narrative and numerical water quality objectives that must be attained or maintained to protect the designated beneficial uses and conform to the State's anti-degradation policy.
- Describes implementation programs and other actions that are necessary to achieve the water quality objectives established in the Basin Plan.

The Basin Plan is reviewed and updated as necessary every three years through a process known as a Triennial Review. This requirement is based upon recognition that the science of water quality is constantly advancing. The purpose a triennial review is, to ensure that standards are based on current science; to reflect Environmental Protection Agency mandates, recommendations, and guidance; and to address stakeholder concerns, new legislation or case law, and issues identified by the State or Regional Water Boards. The triennial review does not involve the revision of all standards every three years however. Federal law only requires modifications "as appropriate."

The State's Continuing Planning Process, and other federally approved documents, recognize that the process of modifying water quality standards is resource intensive, and typically limited by staffing and budgetary constraints. As such, the triennial review process assists in identifying the most important or compelling projects and allows the State and Regional Water Boards to prioritize those as resources allow. Placing a potential issue on the priority list will only require Water Board staff to investigate the need for an amendment; it does not necessarily mean a revision of the Basin Plan will be made.

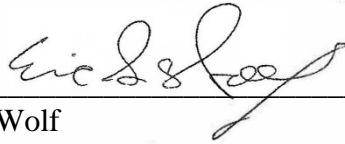
Since the Basin Plan establishes the foundation for water quality standards, which are then incorporated into MS4 permits, the Plan drives the cost of compliance. It should be noted that the

REPORT

Plan was written in 1994 before stormwater discharges were made subject to it. Intervening reviews have added stormwater, but in a way that does not consider stormwater regulations in conjunction with other water quality objectives. Because the Plan has not received comprehensive review, the Water Policy Committee recommends that the Governing Board support use of funds from a potential stormwater funding measure to be allocated to the Flood Control District for the purpose of updating the Basin Plan.

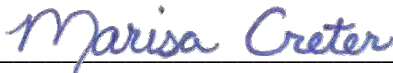
In January, the Governing Board adopted Resolution 18-02, setting out our Stormwater and Legislative Priorities for 2018. The Water Policy Committee is recommending amending that statement to include revision of the Basin Plan.

Prepared by: _____



Eric Wolf
Senior Management Analyst

Approved by: _____



Marisa Creter
Interim Executive Director

ATTACHMENTS

Attachment A – Resolution 18-10

RESOLUTION 18-10

A RESOLUTION OF THE GOVERNING BOARD OF THE SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS (“SGVCOG”) STORMWATER LEGISLATIVE AND REGULATORY PRIORITIES FOR 2018

WHEREAS, the SGVCOG adopted a Stormwater Policy on November 17, 2016; and

WHEREAS, that policy includes a set of regulatory and legislative changes the COG will pursue in support of its member cities; and

WHEREAS, to that extent, in 2017, the SGVCOG participated in writing, sponsoring, and lobbying for four state bills; participated in the Environmental Protection Agency’s (EPA) effort to redefine and rewrite the definition and jurisdictional reach of Waters of the United States (WOTUS); and met with numerous local, regional, and state policy and regulatory-making individuals and bodies; and

WHEREAS, the SGVCOG adopted Resolution 18-02 on January 18, 2018 outlining its legislative and regulatory priorities for 2018; and

WHEREAS, revision of the LA Basin Plan has since emerged as an important legislative goal based on the fact that the Basin Plan establishes the foundation for water quality standards, which are then incorporated into MS4 permits, driving the cost of compliance;

NOW, THEREFORE BE IT RESOLVED, that the Governing Board adopts the following Stormwater Legislative and Regulatory Priorities for 2018, adding revision of the Basin Plan, and directs the Water Policy Committee to engage with State and Federal legislators, and stormwater policy and regulatory policy-making bodies to support these priorities.

- **Financial Capability Assessment.** Modify the Porter-Cologne Water Quality Control Act to adopt Financial Capability Assessment (FCA) guidance issued by the EPA, in order to address the total cost of all water and stormwater regulations on municipalities and households.
- **Conveyance of Stormwater Using Flood Control Infrastructure.** Allow the use of flood control infrastructure to convey stormwater and urban runoff to sites that more cost-effectively capture, treat, and infiltrate/reuse stormwater, in order to improve water quality and augment groundwater supplies.
- **Source Control of Pollutants.** Establish cost recovery from identified sources of stormwater and dry weather runoff pollution.
- **Municipal Indemnification for Stormwater Capture.** Establish either exemption from potential municipal liability or a state indemnity fund for personal injury or property damage caused by pollutants collected in stormwater/dry weather runoff projects undertaken pursuant to an MS4 permit.

- **Incentivize Stormwater Capture.** Incentivize stormwater capture by residents and businesses through the use of credits or rebates.
- **Water Board Membership and Composition.** Identify, interview, and bringing to the attention of the Governor’s Office of Appointments, potential candidates for Regional Water Board appointment.
- **Waters of the United States (WOTUS).** Promote the exemption of man-made and/or man-altered stormwater conveyance system from WOTUS jurisdiction.
- **The Basin Plan.** Support efforts to fund a review and update of The Basin Plan.

PASSED, APPROVED, and ADOPTED this 15th day of February 2018.

SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS

By: _____

Cynthia Sternquist, President

Attest:

I, Marisa Creter, Interim Executive Director and Secretary of the Board of Directors of the San Gabriel Valley Council of Governments, do hereby certify that Resolution 18-10 was adopted at a regular meeting of the Governing Board held on the 15th day of February 2018, by the following roll call vote:

AYES:	
NOES:	
ABSTAIN:	
ABSENT:	

Marisa Creter, Secretary

REPORT

DATE: February 15, 2018

TO: SGVCOG Governing Board

FROM: Marisa Creter, Interim Executive Director

VIA: Mark Christoffels, CEO, ACE Construction Authority

RE: Measure M Subregional Funds; Public Outreach Program for initial Five-Year Programming Plan

RECOMMENDED ACTION

Adopt Resolution 18-11: approving and adopting a public participation plan for the programming of SGVCOG Measure M Subregional Program Funds.

BACKGROUND

In June, the Metro Board of Directors adopted the Measure M guidelines establishing a process by which subregional funds under Measure M will be programmed by the subregional entities, including the SGVCOG, through the development of five-year subregional fund programming plans. In accordance with these guidelines, five-year project specific programming plans will have to be submitted to the Metro Board of Directors for adoption, which will subsequently guide the flow of funding to various specific projects that fall within each program. Based on the projected initial five-year cash flow for each subregional fund in the San Gabriel Valley subregion and recommendations by the SGVCOG Governing Board, the funds that would be available for programming are as follows:

Proposed Measure M Multi-Year Subregional Program 5-Year										
\$ in millions										
Program	Sub-region	Funding Dates	FY 2017 FY 2018	FY 2018 FY 2019	FY 2019 FY 2020	FY 2020 FY 2021	FY 2021 FY 2022	5-Year Total	40-Year Fund Total	5-Year Percentage of Total
Active Transportation Prog. (Including Greenway Proj.)	sg	FY 2018-57	\$ 2.40	\$ 3.00	\$ 3.00	\$ 3.10	\$ 3.20	\$ 14.70	\$ 231.00	6.36%
Bus System Improvement Program	sg	FY 2018-57	\$ 0.50	\$ -	\$ -	\$ -	\$ -	\$ 0.50	\$ 55.00	0.91%
First/Last Mile and Complete Streets	sg	FY 2018-57	\$ 2.00	\$ 2.00	\$ 4.00	\$ 4.60	\$ 4.80	\$ 17.40	\$ 198.00	8.79%
Highway Demand Based Prog. (HOV Ext. & Connect.)	sg	FY 2018-57	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 231.00	0.00%
Goods Movement (Improvements & RR Xing Elim.)	sg	FY 2048-57						\$ -	\$ 33.00	0.00%
Highway Efficiency Program	sg	FY 2048-57	\$ 2.30	\$ 2.40	\$ 0.50			\$ 5.20	\$ 534.00	0.97%
ITS-Technology Program (Advanced Signal Tech.)	sg	FY 2048-57						\$ -	\$ 66.00	0.00%
San Gabriel Valley MY Subregion Total								\$ 37.80	\$ 1,348.00	2.80%
Gold Line Foothill Extension to Claremont	sg	FY 2019-25			?	?	?		\$ 1,019.00	
SR-71 Gap	sg	FY 2022-26							\$ 248.00	
SR-57/60	sg	FY 2025-31							\$ 205.00	
Gold Line Eastside Extension	sg	FY 2029-35							\$ 543.00	
I-605/10 Interchange	sg	FY 2043-47							\$ 126.00	
SR-60/605 Interchange	sg	FY 2043-47							\$ 130.00	
Major Projects San Gabriel Valley Total									\$ 2,271.00	
Overall Total									\$ 3,619.00	

Under the adopted Measure M Guidelines, each COG is responsible for developing a Public Participation Element that will cover how interest groups are addressed, identify the processes/procedures involved in the engagement effort and key components of the MSP plan. These are presented as questions that must be answered in advance of, and included within, the MSP 5-Year Plan “Public Participation Element.”

This Public Participation Element must be included in the MSP 5-Year Plan adopted by the COG Board and subsequently adopted by the Metro Board per the MSP Administrative Procedures. At a minimum, the public participation element must address the interests of:

- The Subregion represented by the COG Cities;
- County and other local jurisdictions and communities (where projects are located or significantly influencing); and
- Stakeholders¹.

Finally, the Public Participation Element must reference if, and to what extent, the subregion addresses performance measurement as part of the MSP 5-Year Plan, per the Measure M Administrative Procedures section on performance measurement.

Below is staff’s recommendation for the required Public Participation Plan.

1. Staff will develop a preliminary proposed project list for each sub-fund based on cash flow and results for the adopted Mobility Matrix.
2. This list will be distributed to COG member agencies and other stakeholders and posted on the COG’s website for comment. Staff will attempt to make personal contact with known stakeholders and offer briefings if desired.
3. The proposed project list, as well as any comments received, will be agendized for the Public Works and Planning TACs for discussion and public input.
4. Recommendations from the TACs will be forwarded to the COG’s Transportation Committee and agendized for discussion and public input.
5. Final recommendations from the COG’s Transportation Committee will be forwarded to the COG’s Governing Board for final approval
6. Upon approval of the MSP 5-Year Plan by the Metro Board and subsequent execution of funding MOU’s with each individual project implementing agency, further outreach regarding the design, environmental clearance and construction of those projects will be handled individually by the implementing agency in accordance with funding guidelines and local policies.

As shown in Attachment A, this proposed approach provides numerous opportunities for public participation and stakeholder engagement, and is, therefore, keeping with the requirements and intent of Metro Board direction.

NEXT STEPS


Staff presented this item to the Transportation Committee on January 18, 2018. The Committee voted to move forward with this Public Participation Plan, but with the stipulations that SGVCOG

¹ Stakeholders may vary by program and MSP focus, but could include advocacy organizations, non-profits representing community interests, business interests, potential service providers and/or funders for the MSP program or project, etc.

staff: work more closely with cities to conduct outreach, share more information on social media about public participation in the project selection process, and present the 5-year plan to the City Managers' Steering Committee, in addition to the Public Works and Planners' TACs. Staff also presented this item to the Public Works TAC on January 22, 2018, and that TAC approved a motion to recommend that the Governing Board adopt the Public Participation Plan as presented by staff. Moreover, on January 25, 2018, the Planning Directors' TAC also approved the Public Participation Plan, with the same stipulations which were identified by the Transportation Committee.


Based on the overall direction from the Transportation Committee, the Public Works TAC, and the Planning Directors' TAC regarding concurrence with the Public Participation Plan, and the pending subsequent Governing Board approval of this public outreach plan, staff will then initiate project selection for each of the five-year program plans. After input from the Public Works and Planning Directors' TACs, and the City Managers' Steering Committee on project selection, the recommended project-specific five-year plans will be brought to the Transportation Committee for final review before being forwarded to the Governing Board for approval.

Prepared by:



Mark Christoffels
Chief Executive Officer, ACE

Approved by:

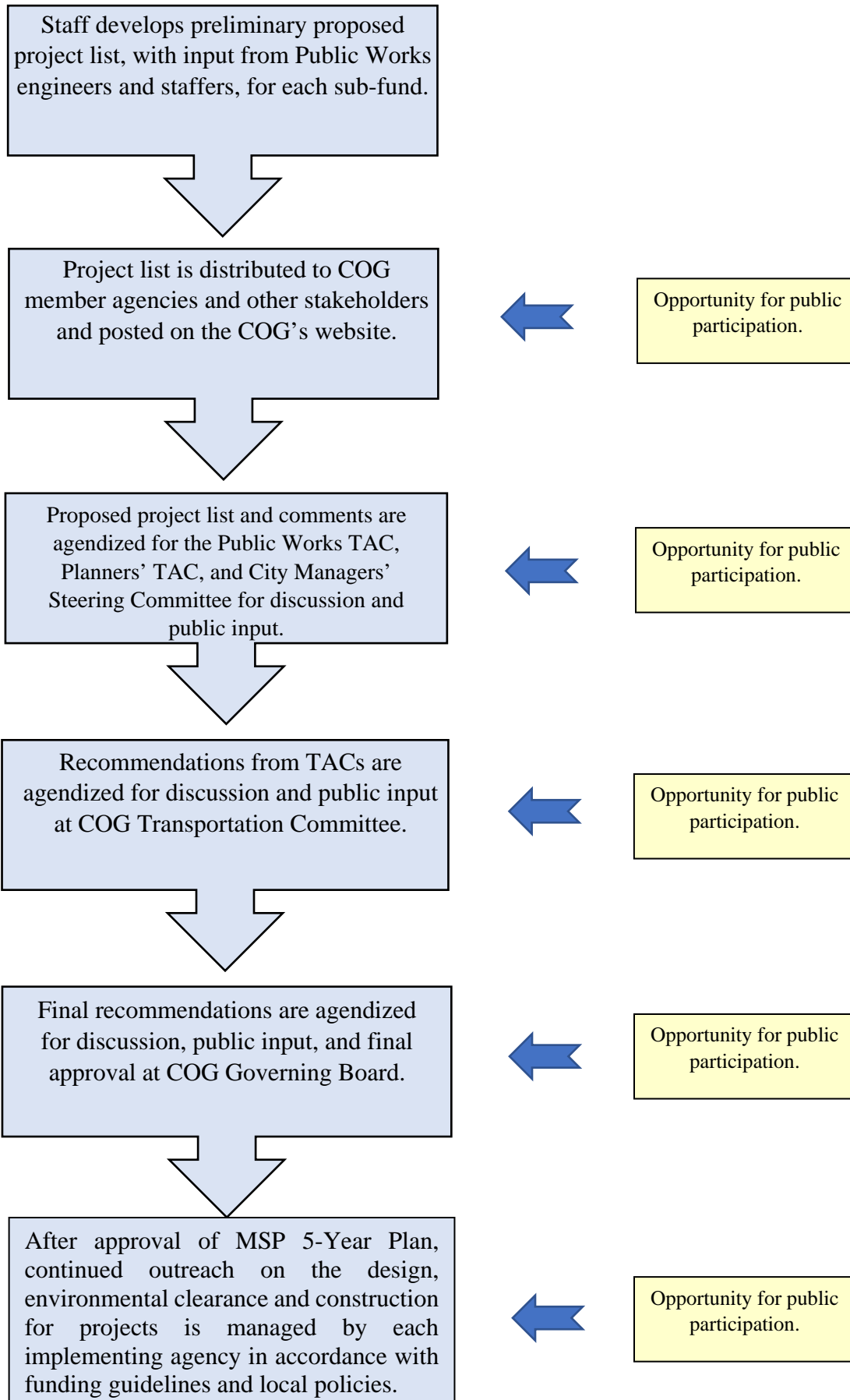


Marisa Creter
Interim Executive Director

ATTACHMENTS

Attachment A – Public Participation and Stakeholder Engagement Flow Chart
Attachment B – Resolution 18-11

SGVCOG Public Participation Plan: Opportunities for Public Participation and Stakeholder Engagement



RESOLUTION NO. 18-11

**RESOLUTION OF THE SAN GABRIEL VALLEY
COUNCIL OF GOVERNMENTS (SGVCOG) APPROVING MEASURE M
SUBREGIONAL PUBLIC OUTREACH PROGRAM FOR INITIAL FIVE-YEAR
PROGRAMMING PLAN**

WHEREAS, Measure M, a ½ cent sales tax for Countywide transportation improvements, was approved by voters in November 2016; and

WHEREAS, Measure M is projected to fund \$3.3 Billion in transportation improvements in the San Gabriel Valley over the next 40 years; and

WHEREAS, the Los Angeles County Metropolitan Transportation Authority (Metro) adopted the Measure M guidelines to establish a process by which subregional funds under Measure M will be programmed by the subregional entities through the development of five-year subregional fund programming plans; and

WHEREAS, San Gabriel Valley Council of Governments (SGVCOG) Staff has received from Metro the projected five-year cash flow for each subregional fund in the San Gabriel Valley subregion; and

WHEREAS, under its Measure M Guidelines, the Metro Board requires each COG to develop and submit a Public Participation Element which will cover how interest groups within the COG's jurisdiction are addressed, identify the processes involved in the engagement effort, and key components of the MSP plan; and

WHEREAS, at minimum, the Public Participation Element must address the interests of: the subregion represented by the COG cities, county and other local jurisdictions and communities, and stakeholders, such as advocacy organizations and non-profits; and

WHEREAS, this Public Participation Element must be included in the MSP 5-Year Plan which will be adopted by both the COG Governing Board and the Metro Board.

NOW THEREFORE, BE IT RESOLVED that the Governing Board does hereby approve the Public Participation Plan for the SGVCOG's initial MSP 5-Year Plan, as follows:

1. Staff will develop a preliminary proposed project list for each sub-fund based on cash flow and results for the adopted Mobility Matrix.
2. This list will be distributed to COG member agencies and other stakeholders and posted on the COG's website for comment. Staff will attempt to make personal contact with known stakeholders and offer briefings if desired.
3. The proposed project list, as well as any comments received, will be agendized for the Public Works and Planning TACs, and the City Managers' Steering Committee, for discussion and public input.

4. Recommendations from the TACs will be forwarded to the COG's Transportation Committee and agendaized for discussion and public input.
5. Final recommendations from the COG's Transportation Committee will be forwarded to the COG's Governing Board for final approval
6. Upon approval of the MSP 5-Year Plan by the Metro Board and subsequent execution of funding MOU's with each individual project implementing agency, further outreach regarding the design, environmental clearance and construction of those projects will be handled individually by the implementing agency in accordance with funding guidelines and local policies.

Additionally, throughout this entire process, SGVCOG Staff will share Measure M project selection information on social media, use social media to inform the public and pertinent stakeholders about opportunities to engage in the project selection process, and work closely with cities to conduct outreach in an innovative matter through different technologies and mediums.

PASSED AND ADOPTED by the Governing Board of the San Gabriel Valley Council of Governments, County of Los Angeles, State of California, on the 15th day of February 2018.

Cynthia Sternquist, President
San Gabriel Valley Council of Governments

Attest:

I, Marisa Creter, Interim Executive Director and Secretary of the Board of Directors of the San Gabriel Valley Council of Governments, do hereby certify that Resolution 18-11 was adopted at a regular meeting of the Governing Board held on the 15th day of February 2018, by the following roll call vote:

AYES:	
NOES:	
ABSTAIN:	
ABSENT:	

Marisa Creter, Secretary

REPORT

DATE: February 15, 2018
TO: Governing Board
FROM: Marisa Creter, Interim Executive Director
RE: **METRO SERVICE SECTOR**

RECOMMENDED ACTION

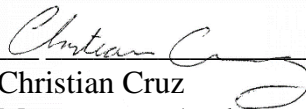
Appoint Valerie Gibson to serve as the SGVCOG representative on the Metro Service Council.

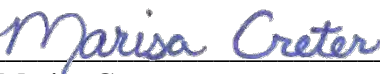
BACKGROUND

The Metro Service Sector (MSS) is responsible for studying and planning service to improve efficiency within San Gabriel Valley and making recommendations to the Metro board regarding service issues. The MSS also works with transit planners, local authorities and transit operators to ensure coordination of service and holds public hearings to gain input on proposed changes.

Bruce Heard, SGVCOG MSS representative, resigned his seat in December. Upon his resignation, the SGVCOG received a letter from Metro requesting to refill the seat (Attachment A). The SGVCOG worked with Metro and Foothill Transit staff to solicit nominees to fill the vacant seat. The SGVCOG received 6 nominations for review. COG President, Cynthia Sternquist, reviewed the candidates and selected Valerie Gibson. Below is a brief bio and attached is Valerie's letter of submission (Attachment B).

- Valerie Gibson –Transit Manager for the City of Pasadena. She oversees locally funded fixed-route transit programs, and she is a frequent user of public transit.

Prepared by: 
Christian Cruz
Management Analyst

Approved by: 
Marisa Creter
Interim Executive Director

ATTACHMENTS

Attachment A – Metro Letter
Attachment B – Valerie Gibson



Metro

Los Angeles County
Metropolitan Transportation Authority

One Gateway Plaza
Los Angeles, CA 90012-2952

Attachment A

213.922.2000 Tel
metro.net

November 28, 2017

Marisa Creter
Interim Executive Director
San Gabriel Valley Council of Governments
1000 S. Fremont Ave., Unit 42
Alhambra, CA 91803



Re: Annual Appointment to San Gabriel Valley Service Council

Dear Ms. Creter:

The terms of three of the nine positions on each of Metro's Service Councils expire on June 30 of each year in accordance with Service Council Bylaws. We've been informed that San Gabriel Valley Council of Governments (COG) appointee Bruce Heard will resign from the San Gabriel Valley Service Council effective December 11, 2017 due to health concerns. His current term will expire on June 30, 2018.

Metro's Service Councils are charged with making decisions about bus routes and schedules for Metro bus lines operating in their region. As such, Service Council Bylaws require that nominees live, work, or represent in the region they would represent and that they ride public transit at least on a monthly basis. Service Council Members may serve more than one three-year term. The San Gabriel Valley Service Council currently meets on the second Monday of each month at 5:00 p.m. at Metro's El Monte Division 9 Building

Metro strives to appoint Service Council members reflective of the demographics of their respective region. For your reference, the 2010 Census demographics of the San Gabriel Valley Council region are:

% Region Total	Hispanic	White	Asian	Black	Other	Total Pop
San Gabriel Valley	50.0%	19.9%	24.9%	3.3%	2.0%	100.0%

The current demographic makeup of the San Gabriel Valley Service Council consists of three (3) Hispanic, four (4) White, one (1) Asian, and one (1) other member in terms of racial/ethnic identity. The gender makeup of the Council is eight (8) men and one (1) woman.

We respectfully request that the San Gabriel Valley COG submit a letter nominating a replacement appointee or appointees to complete the remainder of the July 1, 2015 - June 30, 2018 term and to serve during the July 1, 2018 - June 30, 2021 term at your earliest convenience to ensure that a fully appointed Service Council is maintained.

Nominations should be submitted to the following address or email:

Gary Spivack
Deputy Executive Officer, Metro Service Councils
1 Gateway Plaza, MS 99-7-2
Los Angeles, CA 90012
spivackg@metro.net

Service Council staff will then prepare and submit the required Board Report requesting that the Metro Board of Directors approve your nominee(s) at a subsequent Board meeting.

Please provide details of any COG application process so that we can share that information with any interested parties, and if we can otherwise assist with recruiting potential candidates. We are confident that the San Gabriel Valley COG will continue to nominate highly qualified and dedicated candidates to serve on the San Gabriel Valley Service Council. Should you or your staff have any questions, please contact me at spivackg@metro.net or 213.418.3234.

Sincerely,



Gary Spivack
Deputy Executive Officer
Regional Service Councils

cc: The Honorable Eric Garcetti, Chair, Metro Board of Directors, Mayor, City of
Los Angeles
The Honorable Cynthia Sternquist, President, San Gabriel Valley Council of Governments,
Mayor, City of Temple City
Phillip A. Washington, Chief Executive Officer
Stephanie Wiggins, Deputy Chief Executive Officer



DEPARTMENT OF TRANSPORTATION

January 18, 2018

Dear San Gabriel Valley Council of Governments,

I am applying to fill the current vacancy on Metro's San Gabriel Valley Service Council. As a transit rider and in my capacity as the Transit Manager for the City of Pasadena, I would bring a unique perspective that blends my direct experience in the coordination of transit services and that of a transit customer.

I grew up in the San Gabriel Valley and have used transit here for nearly 40 years. My affinity for transit began at a young age when I discovered I could use regional bus lines for my travel around the area. I recall the excitement over the anticipation of the Metro Rail system, particularly the light rail line that would connect the San Gabriel Valley to Los Angeles. I now live one block away from the Sierra Madre Villa Gold Line Station where I am able to connect to the Gold Line and numerous local and regional bus lines. As a rider, I have direct experience to share and I integrate this experience into my job. As a transportation planner since 1994, and working directly in transit for over 15 years, I have a deep respect for the coordination that Metro facilitates. I am invested daily in building upon the effort and investment that Metro and so many other organizations make to provide excellent transit options.

I oversee the locally funded fixed-route transit program, Pasadena Transit, which serves Pasadena and a portion of Altadena, as well as a paratransit service (Dial-A-Ride) that serves Pasadena, Altadena, San Marino, and unincorporated San Gabriel. I am faced daily with the challenges and issues that transit customers and agencies experience in the San Gabriel Valley. As a local operator that serves as a key feeder to the regional transit network, interagency coordination within San Gabriel Valley is an essential part of my work. I am actively involved in interagency coordination, service planning, operations, administration, funding, procurement, and customer service.

Also, as a board member for the California Association for Coordinated Transportation (CalACT), I offer this additional experience and shared knowledge from transit agencies throughout the state that share in the goal of improving service to customers and providing effective community transportation. I also recently concluded a two-year seat on the Access Services Board of Directors, representing locally funded transit systems in Los Angeles County.

In addition to my desire as a rider to be able to use and enjoy accessible, seamless, and effective transit, I take very seriously my role as a professional in the transit industry and welcome the opportunity to be of service to Metro's San Gabriel Valley Service Council.

Sincerely,

A handwritten signature in blue ink that reads "Valerie E. Gibson".

Valerie E. Gibson

City of Pasadena Transit Manager & San Gabriel Valley Transit Rider

DATE: February 15, 2018

TO: Executive Committee
City Managers' Steering Committee
Governing Board

FROM: Marisa Creter, Interim Executive Director

RE: **ACE LOGO**

RECOMMENDED ACTION

Adopt Resolution 18-12 adopting the name Advanced Construction and Engineering (ACE) and logo for the SGVCOG construction and capital projects program.


BACKGROUND


At the October ACE SGVCOG Integration Ad Hoc Committee (Committee) meeting, staff was directed to initiate a rebranding of the former Alameda Corridor-East Construction Authority to reflect the SGVCOG's expanded authority of directly managing its construction and capital projects program. This rebranding included the development of a new name and logo. To assist with this effort, a SGVCOG/ACE staff working group was formed. Based on discussions of the working group, staff moved forward with contacting a graphic designer to design the new logo. Also, based on input from the working group, the Committee determined the ACE acronym should be retained for the name of the program, with a consensus that Advanced Construction and Engineering being the best fit to encompass the restructure.

Based on the direction given by the SGVCOG/ACE staff branding working group, with concurrence by the Committee, the logo was designed to maintain the existing brand identity of ACE. Figure 1 shows the final design created by the hired graphic designer. The logo maintains the simple design of the existing ACE project logo to ensure change is minimized and the legacy of ACE is maintained.



Figure 1: Design of New ACE Logo

Prepared by: 
Katie Ward
Senior Management Analyst

Approved by: 
Marisa Creter
Interim Executive Director

ATTACHMENTS

Attachment A – Resolution 18-12

Attachment A

RESOLUTION NO. 18-12

**RESOLUTION OF THE SAN GABRIEL VALLEY COUNCIL
OF GOVERNMENTS (SGVCOG) ADOPTING AN UPDATED
ACE LOGO**

WHEREAS, on August 17, 2017, the Governing Board voted to fully integrate the Alameda Corridor-East Construction Authority (ACE) into the SGVCOG and thereafter adopted Resolution No. 17-34 to approve a proposed revision to the Joint Powers Authority Agreement governing the SGVCOG, to be considered by each Member Agency; and

WHEREAS, the SGVCOG's expanded authority includes a construction and capital construction program called Advanced Construction and Engineering (ACE); and

WHEREAS, the ACE program has a need to utilize an official logo for marketing and branding purposes; and

WHEREAS, the official logo is used on ACE publications, flyers, the program website, and for collateral materials in which the ACE program serves as a sponsor; and

WHEREAS, Chapter 1.10.010 of Ordinance No. 100 of the San Gabriel Valley Council of Governments requires official logos of the San Gabriel Valley Council of Governments be adopted by resolution; and

WHEREAS, Chapter 1.10.030 of Ordinance No. 100 of the San Gabriel Valley Council of Governments allows the use of official logos after authorization by the Governing Board or Executive Director, pursuant to authority granted by the Governing Board; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of the SGVCOG as follows:

1. The former Alameda Corridor-East Construction Authority name is now replaced with Advanced Construction and Engineering to represent the SGVCOG's construction and capital projects program.
2. The SGVCOG Governing Board hereby adopts as the logo depicted below as the official logo of Advanced Construction and Engineering (ACE):



3. This official logo replaces the former ACE logo, with the former logo now being depicted as a project logo for remaining grade separation projects.
4. Any use of official logos shall be in accordance with the provisions contained in Chapter 1.10.030 of the SGVCOG's Administrative Code, as may from time to time be amended.
5. The unauthorized use of official logos constitutes a misdemeanor violation of the law.

PASSED AND ADOPTED by the Governing Board of the San Gabriel Valley Council of Governments, County of Los Angeles, State of California, on the 15th day of February 2018.

San Gabriel Valley Council of Governments

Cynthia Sternquist, President

Attest:

I, Marisa Creter, Interim Executive Director and Secretary of the Board of Directors of the San Gabriel Valley Council of Governments, do hereby certify that Resolution 18-12 was adopted at a regular meeting of the Governing Board held on the 15th day of February 2018, by the following roll call vote:

AYES:	
NOES:	
ABSTAIN:	
ABSENT:	

Marisa Creter, Secretary