



San Gabriel Valley Council of Governments*
AGENDA AND NOTICE OF THE SPECIAL MEETING
OF THE SGVCOG TRANSPORTATION COMMITTEE
THURSDAY, FEBRUARY 18, 2021 – 2:00 PM
Teleconference Meeting
Livestream Available: <https://youtu.be/OPqyLTWDPpo>

Chair
Jason Pu
City of San Gabriel

Vice Chair
Ed Reece
City of Claremont

Members
Claremont
Diamond Bar
Duarte
Glendora
Industry
La Cañada Flintridge
Monterey Park
Pomona
San Gabriel
South El Monte
South Pasadena
Temple City
Walnut
L.A. County District #1
L.A. County District #5

Thank you for participating in today's meeting. The Transportation Committee encourages public participation and invites you to share your views on agenda items.

MEETINGS: *Regular Meetings of the Transportation Committee are held on the third Thursday of each month at 2:45 PM at the Foothill Transit Building (100 S. Vincent Avenue, Suite 200, West Covina, CA 91790).* The Transportation Committee agenda packet is available at the San Gabriel Valley Council of Government's (SGVCOG) Office, 1000 South Fremont Avenue, Suite 10-210, Alhambra, CA 91803, and on the website, www.sgvco.org. Copies are available via email upon request (sgv@sgvco.org). Documents distributed to a majority of the Committee after the posting will be available for review in the SGVCOG office and on the SGVCOG website. Your attendance at this public meeting may result in the recording of your voice.

CITIZEN PARTICIPATION: Your participation is welcomed and invited at all Transportation Committee meetings. Time is reserved at each regular meeting for those who wish to address the Committee. SGVCOG requests that persons addressing the Committee refrain from making personal, slanderous, profane, or disruptive remarks.

TO ADDRESS THE TRANSPORTATION COMMITTEE: At a regular meeting, the public may comment on any matter within the jurisdiction of the Committee during the public comment period and may also comment on any agenda item at the time it is discussed. At a special meeting, the public may only comment on items that are on the agenda. Members of the public wishing to speak are asked to complete a comment card or simply rise to be recognized when the Chair asks for public comments to speak. We ask that members of the public state their name for the record and keep their remarks brief. If several persons wish to address the Committee on a single item, the Chair may impose a time limit on individual remarks at the beginning of discussion. **The Transportation Committee may not discuss or vote on items not on the agenda.**

AGENDA ITEMS: The Agenda contains the regular order of business of the Transportation Committee. Items on the Agenda have generally been reviewed and investigated by the staff in advance of the meeting so that the Transportation Committee can be fully informed about a matter before making its decision.

CONSENT CALENDAR: Items listed on the Consent Calendar are considered to be routine and will be acted upon by one motion. There will be no separate discussion on these items unless a Committee member or citizen so requests. In this event, the item will be removed from the Consent Calendar and considered after the Consent Calendar. If you would like an item on the Consent Calendar discussed, simply tell Staff or a member of the Committee.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the SGVCOG office at (626) 457-1800. Notification 48 hours prior to the meeting will enable the SGVCOG to make reasonable arrangement to ensure accessibility to this meeting.



***MEETING MODIFICATIONS DUE TO THE STATE AND LOCAL STATE OF EMERGENCY RESULTING FROM THE THREAT OF COVID-19:** On March 17, 2020, Governor Gavin Newsom issued Executive Order N-29-20 authorizing a local legislative body to hold public meetings via teleconferencing and allows for members of the public to observe and address the meeting telephonically or electronically to promote social distancing due to the state and local State of Emergency resulting from the threat of the Novel Coronavirus (COVID-19).

To follow the new Order issued by the Governor and ensure the safety of Board Members and staff for the purpose of limiting the risk of COVID-19, in-person public participation at the Transportation Committee meeting scheduled for February 18, 2021 at 2:00pm will not be allowed. Members of the public may view the meeting live at <https://youtu.be/OPqyLTWDPpo>.

Submission of Public Comments: For those wishing to make public comments on agenda and non-agenda items you may submit comments via email or by phone.

- Email: Please submit via email your public comment to SGVCOG Management Analyst, Alexander Fung (afung@sgvcog.org), at least 1 hour prior to the scheduled meeting time. Please indicate in the Subject Line of the email "FOR PUBLIC COMMENT." Emailed public comments will be read into the record and will be part of the recorded meeting minutes. Public comment may be summarized in the interest of time, however the full text will be provided to all members of the Committee prior to the meeting.
- Phone: Please email your name and phone number to SGVCOG Management Analyst, Alexander Fung (afung@sgvcog.org), at least 1 hour prior to the scheduled meeting time for the specific agenda item you wish to provide public comment on. Please indicate in the Subject Line of the email "FOR PUBLIC COMMENT." You will be called on the phone number provided at the appropriate time, either during general public comment or specific agenda item. Wait to be called upon by staff, and then you may provide verbal comments for up to 3 minutes.

Any member of the public requiring a reasonable accommodation to participate in this meeting should contact SGVCOG Management Analyst, Alexander Fung, at least 48 hours prior to the meeting at (626) 457-1800 or email afung@sgvcog.org.

PRELIMINARY BUSINESS

5 MINUTES

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Comment (*If necessary, the Chair may place reasonable time limits on all public comments*)
5. Changes to the Agenda Order: Identify emergency items arising after agenda posting and requiring action prior to next regular meeting.

CONSENT CALENDAR

5 MINUTES

(It is anticipated that the Committee may take action on the following matters)

6. Review Transportation Committee Meeting Minutes: 01/11/2021 (**Page 1**)
Recommended Action: Review and approve.

PRESENTATION

30 MINUTES

(It is anticipated that the Committee may take action on the following matters)

7. Regional Vehicle Miles Travelled (VMT) Mitigation Fee Structure – Eric Shen, Director of Capital Projects, SGVCOG (**Page 8**)
Recommended Action: For information only.

DISCUSSION ITEM

15 MINUTES

(It is anticipated that the Committee may take action on the following matters)

8. Appointment of SGVCOG Representatives to the Los Angeles International Airport Community Noise Roundtable – Alexander Fung, Management Analyst, SGVCOG (**Page 11**)
Recommended Action: Discuss and provide direction to staff.

UPDATE ITEM

15 MINUTES

(It is anticipated that the Committee may take action on the following matters)

9. San Gabriel Valley Metro Service Council Updates – Ben Wong, San Gabriel Valley Service Councilmember, Los Angeles County Metropolitan Transportation Authority (**Page 19**)
Recommended Action: For information only.

EXECUTIVE DIRECTOR'S REPORT

5 MINUTES

10. Oral Report

LIAISON REPORTS

5 MINUTES

11. Los Angeles County Metropolitan Transportation Authority Report
12. Metrolink Report
13. Gold Line Foothill Extension Construction Authority Report (**Page 21**)
14. Foothill Transit Report (**Page 23**)

ANNOUNCEMENTS

ADJOURN



SGVCOG Transportation Committee Special Meeting Minutes

Date: **January 11, 2021**
Time: **4:00 PM**
Location: Zoom Virtual Meeting

PRELIMINARY BUSINESS

1. Call to Order
J. Pu called the meeting to order at 4:02pm.
2. Pledge of Allegiance
E. Reece led the Transportation Committee in the Pledge of Allegiance.
3. Roll Call
A quorum was in attendance.

Committee Members Present

Claremont	Ed Reece
Diamond Bar	David Liu
Glendora	Steven Mateer
Industry	Cory Moss
La Cañada Flintridge	Keith Eich
Monterey Park	Peter Chan
Pomona	Tim Sandoval
San Gabriel	Jason Pu
South El Monte	Andres Gonzalez
South Pasadena	Diana Mahmud
Temple City	Ashley Avery
L.A. County District #1	Martin Reyes
L.A. County District #5	David Perry

Absent

Duarte
Walnut

Guests

L.A. County DPW	Enrique Baul
L.A. County DPW	Dan Sharp
Metro	Martha Butler
Metro	Lilian De Loza-Gutierrez
Metro	Mary Lou Echternach
Metro	Craig Hoshijima
Metro	Laurie Lombardi

SGVCOG Staff

M. Creter, Executive Director
E. Shen, Staff
P. Hubler, Staff
A. Fung, Staff

4. Public Comment
One written comment was submitted and it can be found in Attachment A towards the end of this document.

Nature for All Program Organizer, Bryan Matsumoto, also provided a verbal public comment and recommended committee members to include language that supports Transit

to Parks in the 2021 Transportation Legislative Priorities, including language that support public transit access to regional and local parks, beaches, and the San Gabriel Mountains, request regular updates and progress from Metro Transit to Parks Strategic Plan, and support and initiate long-term funding for Transit to Trails and Transit to Parks.

5. Changes to Agenda Order
There were no changes to the agenda.

CONSENT CALENDAR

6. Transportation Committee Meeting Minutes – 11/19/2020
Action: Review and approve.

There was a motion to approve consent calendar item 6 with directions for staff to revise the 11/19/2020 minutes to include the City of South Pasadena’s approval vote for Item 10, Metro Measure R Highway Program Criteria and Measure M Guidelines. (M/S: E. Reece/C. Moss)

[Motion Passed]

AYES:	Claremont, Diamond Bar, Glendora, Industry, La Cañada Flintridge, Monterey Park, Pomona, San Gabriel, South El Monte, South Pasadena, Temple City, L.A. County District #1
NOES:	
ABSTAIN:	
NO VOTE RECORDED:	L.A. County District #5
ABSENT:	Duarte, Walnut

ACTION ITEM

7. 2021 Transportation Legislative Priorities
SGVCOG Management Analyst, Alexander Fung, provided a presentation on this item. The proposed legislative priorities outline the position of the Governing Board on priority issues and matters that impact the San Gabriel Valley.

Key Questions/Discussions:

- A committee member commented that the proposed legislative priorities are too broad and suggested specific transportation and capital improvement projects, such as the I-710/I-10 interchange improvements, be mentioned in the priorities. The committee member also recommended that the priorities should include actions that support mobility for east-west travel corridors in the San Gabriel Valley.
- Another committee member commented that the legislative priorities should specifically support obtaining Federal funding the extension of the Gold Line to Montclair.
- A committee member recommended that the SGVCOG should advocate for major infrastructure improvement/public works programs that can support the rebuilding of the nation’s economy.

- A committee member mentioned that a footnote indicating the inclusion of projects and programs that are being assigned for implementation under the proposed State and Regional Legislative Priorities may cover some of the projects that other committee members had previously mentioned in the discussion.

There was a motion to recommend the Governing Board to adopt the proposed 2021 Transportation Legislative Priorities with the following additions:

- **Support continued engagement on the I-710/I-10 interchange improvements and increased mobility for east-west travel corridors in the San Gabriel Valley; and**
- **Support the extension of the Foothill Gold Line to Montclair.**

**(M/S: J. Pu/P. Chan)
 [Motion Passed]**

AYES:	Claremont, Diamond Bar, Glendora, Industry, La Cañada Flintridge, Monterey Park, Pomona, San Gabriel, South El Monte, South Pasadena, Temple City, L.A. County District #1, L.A. County District #5
NOES:	
ABSTAIN:	
NO VOTE RECORDED:	
ABSENT:	Duarte, Walnut

DISCUSSION ITEM

8. Metro Subregional Equity Program Guidelines

Metro Deputy Executive Officer, Craig Hoshijima, provided a presentation on this item. Metro staff was previously directed by the Metro Board of Directors to develop standard and explicit criteria for how and when subregions’ SEP funds may be accelerated to meet their needs. As a result, Metro staff began developing guidelines using the process similar for other Metro Multi-Year Subregional Programs. A White Paper summarizing the proposed concepts of the SEP Guidelines was presented to the SGVCOG Transportation Committee for review and discussion.

Key Questions/Discussions:

- A committee member called on Metro Board Deputy, Mary Lou Echternach, to provide additional insights on the proposed SEP Guidelines. Ms. Echternach inquired about Metro’s definition of a White Paper and requested that all Metro Board Deputies be included in the conversations to draft SEP Guidelines. Mr. Hoshijima responded that Metro’s upper management believed that it would be fairer to release a White Paper instead of a Board report attachment until a time arrives for a Metro Board action. This would allow subregions to have early access to information regarding an upcoming Metro Board item.
- Another committee member expressed concerns over the SEP Guidelines’ proposal to allow subregions to borrow funds from one another and that the SEP funds would only be available starting in 2043. Additionally, the committee

member was concerned that Metro Board would have the ability to approve or deny subregions’ requests for SEP funds under the current proposal. Mr. Hoshijima responded that the proposed SEP Guidelines does not allow subregions to borrow funds from one another. Instead, it would allow a subregion to borrow within the subregions’ multi-year subregional program accounts to address eligibility issues. With respect to the timeline, Mr. Hoshijima referred to Metro’s broader financial capacity issues and responded that Metro staff’s analysis projected that the earliest the SEP funds would be available is 2043.

- A committee member mentioned that Supervisor Barger is closely monitoring subregions’ feedback and recommended that this item be brought back for additional discussion at the committee meeting next month.

There was a motion to direct staff to work with Metro to address the stated issues in this item’s discussion and direct staff to prepare a letter to Metro outlining SGVCOG positions regarding the Subregional Equity Program funds to include, but not limited to, the following points:

- **Subregions should initiate the programming of SEP funds, including timing, amounts, and project eligibility;**
- **SEP funds must remain available when needed, rather than in 2043, and should remain consistent with the Board motion to provide funding to each subregion as early as possible consistent with the project funding made available to the San Fernando Valley subregion;**
- **Developing criteria for programming SEP funds does not require preparation of guidelines since guidelines currently exist for subregional funds which include SEP; and**
- **Request that Metro discloses the source of non-SEP funds, if any, used to cover cost increases on capital projects since the passage of Measure M.**

(M/S: J. Pu/D. Mahmud)

[Motion Passed]

AYES:	Claremont, Diamond Bar, Industry, Monterey Park, Pomona, San Gabriel, South El Monte, South Pasadena, L.A. County District #1, L.A. County District #5
NOES:	
ABSTAIN:	
NO VOTE RECORDED:	Glendora, La Cañada Flintridge, Temple City
ABSENT:	Duarte, Walnut

PRESENTATIONS

9. San Gabriel Valley Greenway Network Development Project

Los Angeles County Department of Public Works Civil Engineer, Enrique Baul, provided a presentation on this item. The project promotes cohesive travel throughout the San Gabriel Valley region while advancing public health, public safety, mobility and accessibility, economic development, stormwater management, and greenhouse gas reduction. With the aim of transforming approximately 138 miles of existing Los Angeles County Flood Control District’s right-of-way into a world-class Greenway Network, the

project bridges gaps between existing planning efforts and identifies and prioritizes project opportunities.

Key Questions/Discussions:

- A committee member mentioned that this project can certainly connect residents with San Gabriel Valley communities and provide spaces for local residents to enjoy open spaces.
- Another committee member mentioned that there is a lack of facilities and amenities along several bikeways and that extension of existing bikeways can lead to better use of the region's Greenway Network.
- A committee member inquired about maps or overlays that would best reflect job sites and destinations where the proposed routes can be used for mobility and transportation. Mr. Baul responded that there is a connectivity lens that showcase activity generators of retail, industrial, and open space areas.

10. San Gabriel Mountains Transit and Infrastructure Program

Nature For All Program Organizer, Bryan Matsumoto, provided a presentation on this item. Nature For All recently launched the program to accelerate the planning and pilot demonstrations for Metro's Gold Line rail connector shuttles, walk routes, and related programs to the San Gabriel Mountains and nearby natural spaces. The program aims to address critical regional needs by connecting "park poor" communities to open space and providing access for disadvantaged communities to visit the San Gabriel Mountains. By linking the Metro Gold Line and local bus and active transit systems to the San Gabriel Mountains, this program can offer Los Angeles County residents healthy outdoor access to world-class trails and mountain destinations, such as Mount Wilson Observatory, Sturtevant Falls, and the San Gabriel River.

Key Questions/Discussions:

- A committee member inquired about possible actions from the Federal government that can support the San Gabriel Mountains Transit and Infrastructure Program. Mr. Matsumoto responded that Nature for All is hopeful to reintroduce legislation in Congress that can support Transit to Parks programs. Additionally, Nature for All is collaborating with the U.S. Forest Service to implement Federal land access programs that can provide specific funding for the project.

EXECUTIVE DIRECTOR'S REPORT

11. Oral Report

SGVCOG Executive Director, Marisa Creter, reported that the Durfee Avenue Grade Separation Project in Pico Rivera recently achieved a project milestone by erecting a girder for the project's bridge. A timelapse video of the girder erection process has been shared with committee members and the video can also be found on https://www.youtube.com/watch?v=sXWu0e9_Tfo&feature=youtu.be.

LIAISON REPORTS

No verbal report was given unless otherwise noted.

12. Los Angeles County Metropolitan Transportation Authority Report

13. Metrolink Report
14. Gold Line Report
15. Foothill Transit Report

ANNOUNCEMENTS

Transportation Committee Chair, Jason Pu, encouraged cities to review the draft Metro Recovery Task Force Report and submit comments by February 8, 2021.

ADJOURN

J. Pu adjourned the Transportation Committee meeting at 6:06pm.

**San Gabriel Valley Council of Governments
Transportation Committee Meeting – Monday, January 11, 2021 at 4:00 PM
Written Public Comments**

**Written Public Comment #1: Jackson Salinas
Submitted: Sunday, January 10, 2021 at 9:38 PM**

LIAISON REPORTS

12. Los Angeles County Metropolitan Transportation Authority Report: I sent this to your customer service department but I wanted to address it here as well. I would like to make some suggestions about your trains and some stations being very dirty. With some of the recent trips I have been on there has been nothing but dirt and trash at certain places. It just looks disgusting and if you're going to be on top of cleaning during COVID-19 to stop the spread this needs to be done more frequently.

Suggestions:

1. At the end of each trip for each train. At the last station someone should be assigned to clean up everything in the train that way it's ready to go for the next trip.
2. Have someone that is assigned to a station that tends to be very filthy. The floors at Memorial Park Station in Pasadena is always filthy everyday just to name one of them. That should be assigned to someone cleaning it daily.
3. Have hand sanitizers on the trains to encourage passengers to utilize.

13. Metrolink Report: Have there been any talks about going back to normal service? Also, I love that you added express trains on the San Bernardino line. Is there a way you guys can add it to more lines?

14. Gold Line Foothill Extension Construction Authority: I asked this when they presented to the La Verne Planning Commission but they never answered my questions. Has there been any talks of subsidizing Lyft in La Verne like what Monrovia is doing? Where people at the station can utilize that to go anywhere in La Verne at a low cost. 50 cents or \$1 is what Monrovia had when they started it. This was mentioned at the City Council Meeting during the presentation on the gold line months ago.

Will, there be any way to make the Goldline a 24-hour service during the extension?

15. Foothill Transit Report: When can we go back to normal service?

REPORT

DATE: February 18, 2021

TO: Transportation Committee

FROM: Marisa Creter, Executive Director

RE: **REGIONAL VEHICLE MILES TRAVELLED (VMT) MITIGATION FEE STRUCTURE**

RECOMMENDED ACTION

For information only.

BACKGROUND

The passage of SB 743 (Steinberg, 2013) changed the primary metric that California uses to assess transportation impacts under the California Environmental Quality Act (CEQA) from Level of Service (LOS) to Vehicle Miles Travelled (VMT). This change resulted in the deployment of new analytic approaches to determine the significance of potential transportation impacts and the use of new mitigation measures to address those impacts.

On March 19, 2020, the SGVCOG Governing Board authorized the Executive Director to enter into a contract with Fehr & Peers to provide professional services for the implementation of the Regional VMT Analysis Model to assist member agencies with complying to SB 743 mandates. A total of 27 member cities participated in the Regional VMT Analysis Model Project. Under the direction of SGVCOG staff, Fehr & Peers analyzed existing traffic conditions in the San Gabriel Valley region, developed a baseline standard and determined significance California Environmental Quality Act (CEQA) thresholds for future land use and transportation projects. Participating member agencies have now adopted these criteria in compliance with SB 743. As part of the process, a web-based tool was developed to allow city staff and developers to determine if a proposed project would require a full VMT analysis based on each city's adopted CEQA criteria. The tool, which can be accessed through the SGVCOG website at <https://www.sgvkog.org/vmt-analysis-tool>, will be maintained by Fehr and Peers until July 31, 2025.

Towards the end of the project, several participating cities discussed that the implementation of mitigation fee structures can be used to streamline VMT-related impact analysis and ensure successful implementation of associated mitigations. In response to the collective interest for a regional approach, SGVCOG staff is proposing to solicit professional services and develop the Regional VMT Mitigation Fee Structure Program in Spring 2021. When completed in mid-late 2022, participating cities could begin assessing future proposed developments to supplement the funding transportation improvements with localized and regional benefits.

In concept, each participating city would submit a list of planned or approved transportation improvements with nexus for receiving future VMT mitigation fees. The proposed program would monetize "cost per trip" based on the type, scale, and impact level of each proposed development.

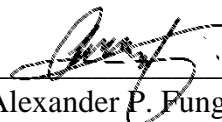
Participating cities may elect to incorporate such Regional VMT Mitigation Fee Structure in their project review process. When a proposed development exceeds the threshold for VMT mitigation, the lead city could allow developers to pay appropriate “trip fees” thus obtain necessary VMT reduction credits. Each participating city in the program would retain a portion of the VMT mitigation fees collected from its proposed developments. Additional details and criteria would be jointly developed and agreed by participating cities based on quantitative and qualitative analyses. Improvements covered by the Regional VMT Mitigation Fee Structure would achieve the expected VMT reductions.


Given the technical and legal complexity, SGVCOG staff estimates the overall cost between \$250,000 and \$300,000, to be shared among all participating cities, for establishing a defensible and consistent fee structure across the San Gabriel Valley region. Although cities may elect to establish their own VMT mitigation fees, the non-participating cities will not receive the fees collected through the Regional VMT Mitigation Fees Structure. Thus, SGVCOG staff highly encourages its member cities to participate in this collective effort. Furthermore, cities could utilize their Measure M and Measure R funds to pay for their share of cost and actively shape the development.

Cities can formalize their interest in participating in the project by submitting a response at https://docs.google.com/forms/d/e/1FAIpQLSfFF0oVMcepy77sOu9xkrvkIUNEJcbMgyR2UkcdF_wfZi1niA/viewform. As of February 9th, the following **23** cities have formalized their interest to join this endeavor:

Alhambra	Industry	San Dimas
Arcadia	La Cañada Flintridge	San Gabriel
Baldwin Park	La Verne	Sierra Madre
Claremont	Monterey Park	South El Monte
Diamond Bar	Monrovia	Temple City
Duarte	Pasadena	Walnut
El Monte	Pomona	West Covina
Glendora	Rosemead	

Cities with questions or concerns regarding this project are invited to schedule one-on-one meetings with SGVCOG staff at afung@sgvcog.org. SGVCOG Director of Capital Projects, Eric Shen, will provide detailed updates at this meeting.

Prepared by: 
 Alexander P. Fung
 Management Analyst


 Eric C. Shen, PE, PTP
 Director of Capital Projects

Approved by: Marisa Creter
Marisa Creter
Executive Director

REPORT

DATE: February 18, 2021

TO: Transportation Committee

FROM: Marisa Creter, Executive Director

RE: **APPOINTMENT OF SGVCOG REPRESENTATIVES TO THE LOS ANGELES INTERNATIONAL AIRPORT (LAX) COMMUNITY NOISE ROUNDTABLE**

RECOMMENDED ACTIONS

Discuss and provide direction to staff.

BACKGROUND

The LAX Community Noise Roundtable was created in 2000 to reduce and mitigate the adverse noise impacts on the surrounding communities that result from airport operations. Membership of the Roundtable includes local elected officials and staff, representatives from congressional offices, members of recognized community groups, the U.S. Federal Aviation Administration (FAA), airline representatives, and Los Angeles World Airports (LAWA). The Roundtable provides a platform to ensure cooperation between LAX and the impacted communities in achieving noise impact reduction without shifting noise from one community to another. Regular meetings are held on the second Wednesday of every odd-numbered month.

Given that San Gabriel Valley cities have previously expressed concerns over aircraft noises caused by LAX operations, LAWA staff expressed that the SGVCOG may submit a letter of petition, which would include a delegate and an alternate, to request the Chair of the Roundtable to appoint the SGVCOG as a voting At-Large Member. The request must also be approved by a majority of the Roundtable quorum. Appointed At-Large Members will serve a term of two years and may be reappointed by the Chair with approval by a majority of the Roundtable quorum.

The Transportation Committee previously discussed appointments of SGVCOG representatives to the Roundtable in August 2020; however, the committee only received an interest from La Cañada Flintridge City Councilmember Keith Eich to serve as the SGVCOG Alternate. SGVCOG staff was directed to revisit this item in early 2021 and the committee will be asked to nominate representatives to serve as the SGVCOG Delegate and Alternate to the Roundtable at this meeting.

SGVCOG staff will provide a detailed presentation on this item.

Prepared by: _____


Alexander P. Fung
Management Analyst

Approved by: Marisa Creter
Marisa Creter
Executive Director

ATTACHMENTS

Attachment A – By-laws of the LAX Community Noise Roundtable



LOS ANGELES INTERNATIONAL AIRPORT/COMMUNITY NOISE ROUNDTABLE

BY-LAWS

Article I – Purpose

The purpose of these by-laws is to establish guidelines for the internal structure and conduct of meetings of the Los Angeles International Airport (LAX)/Community Noise Roundtable, and its interface with elected and appointed officials and the general public.

Article II – Mission

The Los Angeles International Airport/Community Noise Roundtable (herein after referred to as Roundtable) is an association of local communities, Los Angeles World Airports, the Federal Aviation Administration (FAA), and airline industry representatives. These parties are interested in participating in an interactive forum to address current aircraft noise issues associated with aircraft operations to, from and at Los Angeles International Airport. It is the intent of the Roundtable to identify noise concerns in the surrounding communities and to recommend courses of action to LAWA, the FAA, or other responsible entity that could reduce noise over affected communities without concentrating an undue noise burden on any one community via Metroplex.

Article III – Membership

A city, county, state or federal jurisdiction can participate in the Roundtable by submitting a letter of interest/intent to the Chair of the Roundtable. In that letter, the jurisdiction shall

formally designate the official representative (elected official preferred) of the jurisdiction and an alternate representative (elected official preferred), or jurisdiction staff member or a person from that community who is authorized to act in the designee's absence.

There may be a total of three (3) representatives from the Los Angeles City Council. Such members of the Roundtable shall be Council members or Council staff representing Council Districts that are LAX noise impacted. At such time as district boundaries are redrawn, the Roundtable shall designate the new eligible districts. These representatives shall be voting members of the Roundtable.

The Executive Director of Los Angeles World Airports (LAWA) shall designate a representative and alternate to the Roundtable. This representative shall be a voting member of the Roundtable.

The LAX Area Advisory Committee shall designate a representative and alternate to the Roundtable. This representative shall be a voting member of the Roundtable.

The Chair of the Roundtable may invite at-large representatives from recognized legitimate community groups or organizations. These community groups or organizations shall have a formal structure including by-laws, membership and regular meetings to be considered for at-large seats on the Roundtable, and designate their representative and alternate in an official letter. These at-large members shall be approved by a majority of the Roundtable quorum, and will be voting members of the Roundtable. At-large members shall serve a term of two (2) years. They may be re-appointed by the Chair, subject to approval by a majority of the Roundtable quorum.

Participation by the Federal Aviation Administration and the airline industry is essential to the success of the Roundtable. The designated representative of the FAA is an ex-officio non-voting member. A designated representative of the airline industry shall be approved by majority of the Roundtable quorum and be a voting member.

Jurisdiction

A Member Jurisdiction may withdraw at any time from participation in the Roundtable by a written notice to the Chair.

A Member Jurisdiction will be considered inactive if they do not participate for a period of six (6) months. The Member Jurisdiction may return to active status by notifying the Chair of the Roundtable with reaffirmation of their official representative and alternate.

A Member Jurisdiction will be considered dropped if they are inactive for a period of twelve (12) months. The jurisdiction may return as a new member following above procedures.

At-Large Representative

An At-Large Representative will be considered inactive if they do not participate for a period of six (6) months or their term ends. The At-Large Representative may return to active status by notifying the Chair of the Roundtable with reaffirmation of their official representative and alternate or their term has been voted on at the organizations regular election.

An At-Large Representative will be considered dropped if they are inactive for a period of twelve (12) months. The At-Large Representative may return as a new member following above procedures and their term has been voted on at the organizations regular election.

Other Entities

The Airline Representative and LAX Area Advisory Committee shall use the Jurisdiction rules.

The Federal Aviation Administration (Ex-Officio Non-Voting Member) and Los Angeles World Airports are permanent members.

Article IV – Officers of the Roundtable

The Officers of the Roundtable shall consist of a Chair, First Vice Chair, Second Vice Chair and an Executive Secretary. The Chair and Vice Chairs shall continue to hold voting rights during their term. The representative of LAWA or his/her authorized designee shall serve as the Executive Secretary of the Roundtable.

A majority of the Roundtable quorum shall elect a Chair and Vice Chairs to serve a term of two (2) years. Elections shall be held in July in even numbered years. The Chair and Vice Chairs shall have no term limits.

A Chair or Vice Chairs may withdraw from the position at any time with written notification to the Roundtable. Upon withdrawal of the Chair, and until such time as a new election can be held, the First Vice Chair shall serve as the Chair. Upon withdrawal of a Vice Chair, the Chair shall appoint a new Vice Chair, subject to approval of the Roundtable quorum.

Article V – Conduct of Meetings

All meetings of the Roundtable shall be open to the public.

The Chair shall conduct meetings of the Roundtable in accordance with Robert’s Rules of Order and the State of California’s “Ralph M. Brown Act” (Brown Act). Lacking specific direction, the Chair may, at his/her discretion, rule on matters before the Roundtable.

The Roundtable meetings shall be facilitated by the Roundtable Facilitator. The Facilitator is an impartial, non-voting participant who keeps the Roundtable discussions in accord with the published meeting agenda and ensures the meetings remain on schedule.

A Quorum of the Roundtable shall consist of at least a majority (greater than 50%) of voting members. A Roundtable quorum must be present to vote on an issue, elect a Chair or Vice Chairs, or to take a position on legislation or proposed legislation.

Article VI – Schedule and Location of Meetings

Regular meetings of the Roundtable shall be held on the second Wednesday of every odd month or at other dates/times as approved to by a majority of the Roundtable quorum. Additional meetings may be scheduled if necessary. The official meeting time shall be 6:30 PM unless otherwise agreed to by a majority of the Roundtable quorum.

Meetings of the Roundtable shall be held in the Samuel Greenberg Board Room in LAWA’s Administration Building at LAX, or at a location or location(s) agreed upon by a majority of the Roundtable quorum. The site(s) selected shall be easily accessible to the public, with convenient parking, with the equipment specified by the Executive Secretary and accessible to the disabled in accordance with the United States

Americans with Disabilities Act. Chair and Executive Secretary may change the location of a meeting if a problem with the chosen site arises.

Article VII – Notice of Meetings

In accordance with the provisions of the Brown Act, notice shall be given at least 72 hours in advance of a meeting. Notice shall include an agenda for each meeting. Said agenda shall be posted by the Executive Secretary at Los Angeles International Airport and any off site location where a Roundtable meeting is held. Notice shall also be posted on LAWA's website.

Article VIII – Record of Meetings and Availability of Materials

The motions, actions and essential elements of each meeting shall be recorded and made available to members of the Roundtable and to the public. The recording shall be reviewed and accepted by the Roundtable, and may be modified by agreement of a majority of the Roundtable quorum. The Executive Secretary of the Roundtable shall be responsible for the record of the meetings.

Materials that are a significant part of the Roundtable's deliberations shall, whenever possible, be sent in advance to the members via U.S. Mail or electronic mail. A sufficient number of copies of these materials shall also be available in printed form at the Roundtable meetings for the public.

Article IX – Public Participation

Specific opportunities for public comment shall be designated on each meeting agenda, including subcommittee meetings. At the discretion of the Chair, opportunities for public comment may also be offered during discussion of specific topics or during presentations. To ensure orderly conduct of the meeting, a time limit for individual public comments may be established. Unless otherwise stated, the standing time limit for individual public comments is two (2) minutes per commenter. Members of the public who exceed the specified time limit shall be asked to conclude their remarks.

Article X – Subcommittees

The Chair, at his/her discretion, may appoint subcommittees to work on specific issues to come before the Roundtable. Subcommittee chairs shall be appointed by the Chair and shall be members of the Roundtable. Subcommittee membership shall include appropriate or interested Roundtable and ex-officio members, as well as members of the public with relevant skills, to advise the Roundtable on possible measures to be taken and/or noise abatement actions to be taken.

All recommendations of Roundtable Subcommittees shall not be considered final and official until approved by a majority of the Roundtable quorum.

Article XI – Amendments to the By-Laws

Amendments to the By-Laws may be proposed by an Ad Hoc Committee or a voting member and need to be subsequently presented to the full Roundtable for consideration and approval. These by-laws may be amended by a majority vote of the Roundtable quorum at any regularly scheduled meeting of the Roundtable. Written notice of any changes shall be provided to the members at least seven (7) days in advance of consideration and action on any proposed amendment(s).

Approved by the Roundtable May 8, 2002

Amended by the Roundtable November 14, 2007

Amended by the Roundtable February 11, 2009

Amended by the Roundtable March 9, 2011

Amended by the Roundtable November 8, 2017

Amended by the Roundtable May 8, 2019

Amended by the Roundtable July 8, 2020

REPORT

DATE: February 18, 2021
TO: Transportation Committee
FROM: Marisa Creter, Executive Director
RE: **SAN GABRIEL VALLEY METRO SERVICE COUNCIL UPDATES**

RECOMMENDED ACTION

For information only.

BACKGROUND

The Los Angeles County Metropolitan Transportation Authority (Metro) established five Regional Service Councils to evaluate Metro bus programs, review proposed service changes, advise on the planning and implementation of service, and make policy recommendations to Metro. The five Service Council Areas include Gateway Cities, San Fernando Valley, San Gabriel Valley, South Bay, and Westside/Central. These Councils also convene quarterly with the Metro Chief Executive Officer and management staff to provide recommendations to the Metro Board of Directors.

Currently, the San Gabriel Valley Service Council convenes on the second Monday of each month at 5:00pm and is comprised of the following representatives:

Representative:	Representing:	Term Ends:
Diane Velez (Chair)	Non-Elected, SGVCOG	6/30/2022
Hon. Peter Chan (Vice Chair)	Montebello/Rosemead/Monterey Park	6/30/2022
Harry Baldwin	L.A. County District #5	6/30/2022
Hon. Roger Chandler	Arcadia/El Monte/Temple City	6/30/2021
David Diaz	L.A. County District #1	6/30/2021
Gary Floyd	La Cañada Flintridge/Pasadena/Sierra Madre	6/30/2023
Alex Gonzalez	Non-Elected, SGVCOG	6/30/2023
Hon. John Harrington	Alhambra/San Gabriel/San Marino/South Pasadena	6/30/2023
Ben Wong	Non-Elected, SGVCOG	6/30/2021

Metro Service Councilmember Ben Wong will provide a brief presentation on Metro’s 2020 project accomplishments and share updates on transit ridership and current Metro studies. Additional information on the San Gabriel Valley Service Council can be found on the Metro website at <https://www.metro.net/about/local-service-councils/sgv/>.

Prepared by: 
Alexander P. Fung
Management Analyst

Approved by: Marisa Creter
Marisa Creter
Executive Director



Foothill Gold Line

February 2021 Project Update

Construction Update: Glendora Station Underway; Three Grade Crossing Reconstructions Complete; Two More Crossings Underway

Kiewit-Parsons (KPJV) crews are now actively working throughout the 9.1-mile Foothill Gold Line light rail project segment from Glendora to Pomona; as well as nearing completion on the majority of the design work. In the field, the first three of 21 at-grade street crossings have been fully reconstructed, and two more are now underway. Crews have completed removal of the overhead communication lines no longer used by the freight system (they were relocated underground during an earlier project contract) and have completed clearing and grubbing vegetation throughout the project corridor.

In Glendora, between Barranca Ave. and Lone Hill Ave., crews have removed the old freight track, taking advantage of an agreement with Pabst Brewery in Irwindale that allowed for a multi-month track outage; and have started construction on a pedestrian undercrossing (PUC) at the future Glendora Station that will provide access to the station from the surrounding streets and the future parking facility. The completed PUC foundation and under-construction pedestrian ramp are shown in the photos below:



Currently, reconstruction is underway on the Glendora Ave. (Glendora) and Fulton Rd. (La Verne/Pomona) grade crossings. Each requires a long-term full closure of the crossing to vehicles and pedestrians while crews relocate underground utilities, relocate the existing freight track, install two light rail tracks, install a new safety and communication system, rebuild the street and much more. Reconstruction of the Gladstone St. (San Dimas), Barranca Ave. (Glendora), and Wheeler Ave. (La Verne) grade crossings were all completed in the last few months, and now each has two new light rail tracks and a relocated freight track (photos of the past and current reconstructions are shown in the photos on the back). One note: Wheeler Ave. currently has a temporary freight track, to allow for freight service operations; it will be replaced with the second light rail track in the future.

In March, the Elwood Ave. (Glendora) and Eucla Ave. (San Dimas) grade crossings are scheduled to start reconstruction; and in April, the Vermont Ave. (Glendora) and A St. (La Verne) crossing reconstructions are scheduled to start. More information on these closures, including anticipated start and end dates, detour routes (and much more) are made available on the Foothill Gold Line interactive construction map, found at foothillgoldline.org.

It is easy to stay updated on the Foothill Gold Line. Sign up to receive construction alerts and E-News Updates on the project at - www.foothillgoldline.org



A tremendous amount of work, time and effort is required to rebuild each grade crossing. We appreciate the patience and understanding of project neighbors and the community at-large who are impacted by the project construction.



Permanent Closure of Glenwood Ave. Crossing

Following the recent reopening of Barranca Ave., crews permanently closed the Glenwood Ave. grade crossing in Glendora. Two cul-de-sacs will be built at the north and south property lines of the rail corridor. The permanent closure is required by the California Public Utilities Commission to improve safety. Glenwood Ave. is one of three permanent closures being required by the CPUC for the project.

Final Supplemental Environmental Impact Report Approved

In June 2020, the Construction Authority initiated the preparation of a Supplemental Environmental Impact Report (SEIR) in response to potential Project Modifications to the station-area parking facilities at Glendora, San Dimas, La Verne, Pomona and Claremont. The Draft SEIR was published in September 2020, and the Final SEIR was published on January 6, 2021. The Construction Authority board of directors certified the Final SEIR and approved the project modifications at their January 13, 2021 meeting. The modifications were in response to a request by Metro to reduce the number of parking spaces being built at each station. The modifications include building surface lots at all LA County stations (except Claremont), modified land needs, and a new location for the Pomona Station parking facility. More information about the Final SEIR is available on the Construction Authority's website.



Foothill Transit

To: San Gabriel Valley Council of Governments Transportation Committee
Date: February 8, 2021
Re: February 2021 Foothill Transit Liaison Report

Safety remains Foothill Transit's top priority, especially during a time when public transit is crucial for helping our community access essential services and commute to essential jobs that help keep us all safe and healthy. Foothill Transit's COVID-19 response information is available at foothilltransit.org/covid.

Adjusted COVID-19 Service:

More bus operators continue needing to isolate at home due to the pandemic. While we are not seeing any infections happening on our buses or in our facilities, some bus operators have tested positive for COVID-19, and other operators are home because they were in close contact with a person who tested positive, are caring for loved ones who are sick, or have pre-existing health conditions that make it safer for them to stay home. Beginning in January and until further notice, commuter lines have been running on reduced service in light of the situation. We have seen significantly fewer customers commuting into downtown Los Angeles on these lines with the closures of offices there during the pandemic and the shift of some employees to working from home. Reducing service on these lines is helping us continue to provide safe trips for everyone with plenty of room to maintain a safe distance. All other lines continue to run regular service. We appreciate your support and patience as we do everything we can to operate safely and reliably and to support our team under these difficult circumstances. COVID-19 cases are tracked on the website provided above.

Vaccine Distribution:

At the beginning of this month, Foothill Transit submitted a second letter to Governor Newsom registering its continued request to prioritize transit workers in the State's Vaccine Distribution Plan. We have deep concerns about the new plan for transitioning from a sector-based to age-based COVID-19 vaccine distribution plan, which effectively eliminated the prioritization of our frontline transit workers in transportation and logistics under Phase 1B-Tier 2. A unified letter amplifying these concerns was also sent in a joint letter signed by Foothill Transit and other transit agencies across Los Angeles and Orange Counties.

In an effort to further add a vital COVID-19 resource for the community, Foothill Transit

100 S. Vincent Ave., Suite 200 • West Covina, CA 91790 **W** foothilltransit.org **P** 626.931.7300 **F** 626.915.1143

MEMBER CITIES Arcadia, Azusa, Baldwin Park, Bradbury, Claremont, Covina, Diamond Bar, Duarte, El Monte, Glendora, Industry, Irwindale, La Puente, La Verne, Monrovia, Pasadena, Pomona, San Dimas, South El Monte, Temple City, Walnut, West Covina and Los Angeles County **A PUBLIC AGENCY**

has been in communications with the City of Covina and the leadership for Alberton's vaccine distribution efforts to discuss the possibility of utilizing Foothill Transit's parking structure at the Covina Transit Center as a potential regional vaccination site. If approval is granted by the Los Angeles County Department of Health, the site could be operational as early as the end of February and would support between 500 and 1,000 vaccinations per day on weekends over the coming weeks and months.

Face Masks:

New federal regulations from the Centers for Disease Control require masks on board all public transportation. While Foothill Transit has required masks on board since the beginning of the pandemic with overwhelming compliance, this new regulation that went into effect on February 3 now makes wearing masks on board the law and a federal offense to be in violation of. Foothill Transit customers who do not have masks will be offered one and will be required to wear it, covering the mouth and the nose, for the entire trip.

Feedback Solicited:

Following the most recent implementation of our scheduled service change, we continue to solicit feedback from the community to better inform future scheduled service adjustments that meet the needs of our community. The public is encouraged to submit feedback at changes@foothilltransit.org or 1-800-RIDE-INFO. Further information is available at foothilltransit.org/meettheplanner.