



**SGVCOG Public Works TAC Meeting Minutes**

Date: March 15, 2021  
Time: 12:00 PM  
Location: Zoom Virtual Meeting

**PRELIMINARY BUSINESS**

1. Call to Order  
R. Guerrero called the meeting to order at 12:01pm.
  
2. Pledge of Allegiance  
D. Liu led the Public Works TAC in the Pledge of Allegiance.
  
3. Roll Call  
**A quorum was in attendance.**

**Committee Members Present**

Arcadia	P. Wray
Azusa	R. Delgadillo
Baldwin Park	J. Beshay
Diamond Bar	D. Liu, H. Ghafari
El Monte	S. Mendez, L. Ortiz, L. Torres
Glendora	A. Sweet
Industry	J. Nelson
Irwindale	G. Ramos
La Verne	A. Ciotti
Monterey Park	F. Lopez
Pasadena	B. Maue, K. Markarian
Pomona	R. Guerrero
Rosemead	C. Daste
San Dimas	S. Garwick
San Marino	M. Throne
South Pasadena	S. Abbas
Temple City	A. Avery
Walnut	M. Rooney
L.A. County DPW	A. Ross, S. Lai, R. Matsuoka, J. Yang

**Absent**

Monrovia  
South El Monte

**Guests**

City of La Cañada Flint.	J. Dodd
L.A. County DPW	A. Moey
L.A. County DPW	J. Pletyak
L.A. County DPW	K. Tsujii
MNS Engineers	G. Jaquez
SA Associates	S. Ahmad
Transtech	B. Janka
WKE	D. Cadena

**SGVCOG Staff**

M. Creter, Executive Director  
E. Shen, Staff  
C. Sims, Staff  
K. Ward, Staff  
A. Fung, Staff  
S. Pedersen, Staff

4. Public Comment  
There were no public comments at this meeting.
5. Changes to Agenda Order  
There were no changes to the Agenda Order.

**CONSENT CALENDAR**

6. Review Public Works TAC Meeting Minutes: 02/08/2021  
*Action: Review and approve.*

**There was a motion to approve consent calendar item 6. (M/S: M. Rooney/C. Daste)  
[Motion Passed]**

<b>AYES:</b>	Arcadia, Baldwin Park, Diamond Bar, El Monte, Glendora, La Verne, Pasadena, Pomona, Rosemead, South Pasadena, Temple City, Walnut, L.A. County DPW
<b>NOES:</b>	
<b>ABSTAIN:</b>	San Dimas, San Marino
<b>NO VOTE RECORDED:</b>	Azusa, Industry, Irwindale, Monterey Park
<b>ABSENT:</b>	Monrovia, South El Monte

**UPDATE ITEM**

7. Metro Measure M Multi-Year Subregional Program Cycle 1 Project Updates  
SGVCOG Management Analyst, Alexander Fung, provided updates on this item. In June 2018, Metro adopted the Measure M Guidelines, which included a process by which Measure M subregional funds would be programmed. In alignment with these guidelines, the SGVCOG was tasked with developing a five-year subregional fund programming plan to administer the MSP funds. After implementing a comprehensive outreach and project selection process, the SGVCOG awarded more than \$37 million in Measure M funds to 20 eligible active transportation, first/last mile, complete streets, highway efficiency, and bus system improvement projects in the San Gabriel Valley for FY 2017 to FY 2021. Each awarded project’s funding allocation schedule can be changed, or “reprogrammed,” at the approvals of both the SGVCOG Governing Board and the Metro Board of Directors. A total of 11 reprogramming requests were submitted from the awarded cities and agencies due to project delays as a result of the COVID-19 Pandemic, staff turnovers, and funding shortfalls. All MSP funding reprogramming requests will be considered for approval by the Governing Board at its March meeting and, if approved, forwarded to the Metro Board for consideration at its May meeting.

**PRESENTATION**

8. Los Angeles County Department of Public Works Job Order Contracting  
Los Angeles County Department of Public Works (DPW) Assistant Deputy Director, Andrew Moey, provided a presentation on this item. DPW utilizes Job Order Contracting (JOC) as a competitively bid and cost-effective unit price contracting method for maintenance work, alteration, and repair and remodeling work. According to DPW staff,

the JOC method effectively results in accelerated project delivery, reduced administrative costs, and decreased direct construction costs. The Department does not utilize the system for new construction activities. Currently, DPW solicits general JOC contracts and the frequency and number of JOC contracts solicited vary based on workload. JOC contracts are competitively bid and awarded to lowest responsive and responsible bidders in accordance with the California Public Contract Code (PCC).

Key Questions/Discussions:

- D. Liu inquired about the County's reason of using an additional unit price catalog for maintenance-related work aside from utilizing the existing Construction Task Catalog. Mr. Moey responded that the process allows consultants to provide their own version of catalogs; however, the County acknowledges that savings would not be realized in the short-term. Given that the Catalog itself would not be able to cover all task items, the Department would classify the unlisted tasks as non-prepriced items, allow the JOC contractor to accept three bids, and subsequently accept the lowest of the three bids.

**DISCUSSION ITEM**

**9. 2020-2021 SCAG Sustainable Communities Program Smart Cities & Mobility Innovations Application**

SGVCOG Management Analyst, Alexander Fung, provided a presentation on this item. The Southern California Association of Governments (SCAG) recently released the call-for-applications on February 8, 2021 for Smart Cities and Mobility Innovations (SCMI) projects under the Sustainable Communities Program. This round of call-for-projects directly supports the implementation of the Smart Cities and Job Centers, Go Zones, and Shared Mobility/Mobility as a Service (MaaS) Connect SoCal Key Connections. The SGVCOG offers to partner with member agencies to submit grant applications and applications are due on Friday, April 23, 2021 at 5:00pm.

**ACTION ITEM**

**10. Recommendation of Committee Representatives on the Regional Vehicle Miles Travelled (VMT) Mitigation Fee Structure Technical Evaluation Committee**

SGVCOG Management Analyst, Alexander Fung, provided a presentation on this item. At the recommendation of member agencies, SGVCOG staff is preparing to solicit professional services and develop a Regional VMT Mitigation Fee Structure Program to support participating cities with assessing future proposed developments to supplement the funding transportation improvements with localized and regional benefits. The project's request-for-proposals (RFP) is expected to be released within the next few weeks. Based on existing SGVCOG procurement policies, a Technical Evaluation Committee (TEC) will be convened to evaluate the proposals that will be received by the SGVCOG. To ensure that the TEC will include representatives from various backgrounds, the SGVCOG plans on including two representatives from the committee in the TEC.

Key Questions/Discussions:

- D. Liu inquired about TEC members' term of service. Mr. Fung responded that the term of service would last several months, from the drafting of the project's RFP to the selection of consultants. SGVCOG Director of Capital Projects, Eric Shen, also

commented that participating cities will be provided with the opportunity to provide comments and feedback throughout the development of the Regional VMT Mitigation Fee Structure.

- J. Beshay inquired about the time commitment of serving on the TEC. Mr. Fung responded that each TEC member should expect to dedicate a total of 5-10 hours to serve on the committee.
- J. Beshay and M. Rooney expressed interest in serving as the Public Works Technical Advisory Committee's representatives on the TEC.

**There was a motion to nominate John Beshay from the City of Baldwin Park and Mary Rooney from the City of Walnut to serve as the committee's representatives on the Regional VMT Mitigation Fee Structure Technical Evaluation Committee. (M/S: D. Liu/M. Throne)**

**[Motion Passed]**

<b>AYES:</b>	Arcadia, Baldwin Park, Diamond Bar, El Monte, Monterey Park, Rosemead, San Dimas, San Marino, South Pasadena, Walnut, L.A. County DPW
<b>NOES:</b>	
<b>ABSTAIN:</b>	
<b>NO VOTE RECORDED:</b>	Azusa, Glendora, Industry, Irwindale, La Verne, Pasadena, Pomona
<b>ABSENT:</b>	Monrovia, South El Monte, Temple City

**STAFF ANNOUNCEMENTS**

**11. Next Committee Meeting**

The upcoming committee meeting is scheduled for Monday, April 19, 2021 at 12:00pm.

**ANNOUNCEMENTS**

There were no additional announcements.

**ADJOURN**

D. Liu adjourned the Public Works Technical Advisory Committee meeting at 1:14pm.