



AGENDA/NOTICE OF THE REGULAR MEETING OF THE
SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS
CAPITAL PROJECTS AND CONSTRUCTION COMMITTEE



Monday, February 5, 2024 – 11:00AM
1333 S. Mayflower Avenue, Suite 360, Monrovia, CA 91016

CHAIR

Tim Hepburn

Mayor, City of La Verne
SGVCOG President

VICE CHAIR

Ed Reece

Mayor, City of Claremont
SGVCOG 1st Vice
President

MEMBERS

Becky Shevlin

Mayor, City of Monrovia

Hon. Hilda Solis

LA County Supervisor
District 1

Cory Moss

Mayor, City of Industry
ACE City
SGVCOG 3rd Vice
President

Ruth Low

Councilmember, City of
Diamond Bar

Sean Dang

Councilmember, City of
Rosemead

Angie Jimenez

Councilmember, City of
Montebello
ACE City

Tim Sandoval

Mayor, City of Pomona
ACE City

The San Gabriel Valley Council of Governments (SGVCOG)'s Capital Project and Construction Committee consists of five (5) regional districts; Northeast, Southeast, Central, Southwest, Northwest, the County of Los Angeles and the San Gabriel Valley Council of Governments. Members of the former Alameda Corridor-East Construction Authority (ACE) Board shall maintain a seat on the Committee unless or until completion of all ACE Project(s) in their respective cities. Each member or alternate shall have one vote. A quorum is 50% of its membership. Action taken by the Committee shall be by simple majority of the members present.

MEETINGS: *Regular Meetings of the Capital Projects and Construction Committee are held on the first Monday of each month at 11:00 AM at the San Gabriel Valley Council of Government's (SGVCOG) board room, 1333 S. Mayflower Ave., Suite 360, Monrovia, CA 91016.* The agenda packet is available at the San Gabriel Valley Council of Government's (SGVCOG) Office, 1333 S. Mayflower Ave., Suite 360, Monrovia CA, and on the website, www.sgvkog.org. Copies of the agenda are available via email upon request (sgv@sgvkog.org). A copy of the agenda is also posted for public viewing at the entrance of the SGVCOG office. Any additional agenda documents that are distributed to a majority of the Committee after the posting of the agenda will be available for review in the SGVCOG office during normal business hours and on the SGVCOG website noted above.

PUBLIC PARTICIPATION: Your participation is welcomed and invited at all Capital Projects and Construction Committee meetings. Time is reserved at each regular meeting for those who wish to address the Committee. SGVCOG requests that persons addressing the meeting refrain from making personal, slanderous, profane or disruptive remarks. A person who continues to disrupt the orderly conduct of the meeting, after being warned by the Board President or designee to cease the disruption, may be precluded from further participation in the meeting.

TO ADDRESS THE COMMITTEE: At a regular meeting, the public may comment: (i) on any matter within the subject matter jurisdiction of the SGVCOG that is not on the agenda during the public comment period at the beginning of the agenda; (ii) on any item(s) that is on the Consent Calendar prior to action taken on the Consent Calendar; and (iii) on any other agenda item prior to the time it is considered by the Committee. At a special meeting, the public may only comment on items that are on the agenda. Members of the public are requested to state their name prior to speaking. Comments are limited to a maximum of three minutes per person. The Chair may impose additional time limits if comments become repetitious, an individual member of the public seeks to speak on numerous items, or a large number of members of the public seek to speak on an item. Except in limited situations, the Committee may not take action on items not appearing on the agenda and/or discuss them at length.

AGENDA ITEMS: The Agenda contains the regular order of business of the Committee. Items on the Agenda have generally been reviewed and investigated by the staff in advance of the meeting so that the Committee can be fully informed about a matter before making its decision.

CONSENT CALENDAR: Items listed on the Consent Calendar are considered to be routine and will be acted upon by one motion. There will be no separate discussion on these items unless a Committee member



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the SGVCOG office at (626) 962-9292. Notification 48 hours prior to the meeting will enable the SGVCOG to make reasonable arrangement to ensure accessibility to this meeting.



so requests. In this event, the item will be removed from the Consent Calendar and considered after the Consent Calendar.

TELECONFERENCE LOCATIONS: State law allows Committee Representatives to teleconference from remote locations as long as certain conditions are met, including listing the teleconference location in the agenda. The following location is hereby noticed as teleconference location, which are accessible to the public for the purposes of observing this meeting and/or addressing the Capital Projects Construction Committee.

| | | | |
|---|--|---|---|
| City of Pomona Chuck Bader Conference Room 505 S. Garey Ave. Pomona, CA 91767 | County of Los Angeles 500 W Temple St Suite 856 Los Angeles, CA 90012 | City of Claremont City Hall 207 Harvard Ave. Claremont, CA 91711 | City of Rosemead City Hall Chamber 8830 E. Valley Blvd. Rosemead, CA 91770 |
|---|--|---|---|

Instructions for Public Comments: For those wishing to make public comments on agenda and non-agenda items, but within the SGVCOG’s subject matter jurisdiction, you may submit written comments via email or provide a verbal comment.

- Written Comments (Email): If you wish to submit written public comments to be distributed to the committee members prior to or during the meeting, please submit these materials via email to Yanin Rivera at yrivera@sgvcog.org at least 1 hour prior to the scheduled meeting time. Please indicate in the Subject Line of the email “FOR PUBLIC COMMENT” and the agenda item number to which the public comment is addressed. Written public comments may include, but are not limited to letters, reports, and presentations.
- Verbal Comments (In Person): If you would like to make a public comment at the Capital Projects and Construction Committee meeting location, please fill out a public comment card. Comment cards will be made available to you by staff at the entrance to the meeting room.
- Verbal Comments (Zoom): If you would like to participate by teleconference from a private location, please email Yanin Rivera (yrivera@sgvcog.org) to request an attendee Zoom link at least 24 hours before the meeting. Through Zoom, you may provide a verbal comment by using the web interface “Raise Hand” feature when the agenda item upon which you wish to speak is to be considered. You will then be called upon to provide your verbal comments.

For questions related to accessing the available teleconference locations, please contact Yanin Rivera at yrivera@sgvcog.org or (626) 962-9292.

PRELIMINARY BUSINESS

1. Pledge of Allegiance
2. Roll Call
3. Public Comment

CLOSED SESSION

4. Conference with Legal Counsel—Existing Litigation pursuant to Govt. Code section 54956.9(d)(1)
San Gabriel Valley Council of Governments vs. Puro Descansando Partners
Los Angeles Superior Court Case No.: 23STCV00140
5. Conference with Legal Counsel—Anticipated Litigation pursuant to Govt. Code section 54956.9(d)(2)
One potential case.
Government Claim filed by Berg & Associates
6. General Counsel Report from Closed Session (Open Session)

CONSENT CALENDAR

7. Capital Projects and Construction Committee Meeting Minutes of January 8, 2024 ([Pages 4-6](#))
Recommended Action: Adopt Capital Projects and Construction Committee meeting minutes from November 6, 2023.
8. Approval of Award of Contracts for the East San Gabriel Valley Sustainable Multimodal Improvements Project ([Pages 7-9](#))
Recommended Action: Authorize the Executive Director to negotiate and execute task orders with the following firms for environmental, design, and construction support services for the Partner Cities' SMIP Phase 1 projects for the East San Gabriel Valley Sustainable Multimodal Improvements Project (SMIP): KOA Corporation, Alta Planning and H.R. Green
9. Claim for damages filed by Berg & Associates
Recommended Action: Deny claim and find it was untimely filed.

ACTION ITEMS

10. Approval to Task Order No. 1 Revision 5 Agreement 21-12 with AECOM for Construction Management Services for the Fullerton Road Grade Separation Project ([Pages 10-11](#))
Recommended Action: Authorize the Executive Director to execute Task Order No. 1 Revision 5 to Agreement 21-12 in an amount not-to-exceed (NTE) \$4,585,208 to AECOM to continue providing construction management services for the Fullerton Road Grade Separation Project ("Fullerton Project").

UPDATE ITEMS

11. Director of Capital Projects Monthly Report ([Pages 12-15](#))
12. Active Construction Projects – Verbal Report
13. Chair's Report
14. General Counsel's Report
15. Announcements/ Member Comments

ADJOURNMENT

SGVCOG Capital Projects & Construction Committee Unapproved **Special Meeting** Minutes
 January 8, 2024
 11:00 AM



Capital Projects & Construction Committee Unapproved **Special Meeting Minutes**

Date: January 8, 2024

Time: 11:05am

Location: 1333 S. Mayflower Avenue, Suite 360, Monrovia, CA 91016

PRELIMINARY BUSINESS

1. Pledge of Allegiance

Councilmember of Diamond Bar Ruth Low led the pledge of allegiance.

2. Roll Call

Members Present:

Tim Hepburn, Chair, La Verne
 Ed Reece, Vice Chair, Claremont
 Becky Shevlin, Monrovia
 Tim Sandoval, Pomona
 Ruth Low, Diamond Bar
 Sean Dang, Rosemead
 Angie Jimenez, Montebello
 Hilda Solis, LA County

Members Absent:

C. Moss, City of Industry

Staff/Guests:

Marisa Creter, Executive Director
 David DeBerry, General Counsel
 Kevin Lai, Director of Capital Projects
 John Beshay, Senior Project Manager
 Carrie Inciong, Senior Project Manager
 Rene Coronel, Senior Project Manager
 Gary Cardamone, Senior Project Manager
 Yanin Rivera, Management Assistant
 Stephanie Wong, Senior Management Analyst
 Victoria Urenia, Management Analyst
 Esmeralda Yzguerra, Management Analyst
 Vanessa Guerra, Management Analyst
 Johanna Read, Management Aide
 Jois Talla, Intern
 Ricky Choi, Director of Gov. & Community Relations
 J. Melo, Townsend Public Affairs, Inc.
 Sean Woods, LA County Parks and Recreation

3. Public Comment

Sean Woods, Los Angeles County Parks and Recreation, provided a public comment.

4. Changes to the Agenda Order

The Closed Sessions item was pulled from the agenda.

CONSENT CALENDAR

5. Capital Projects and Construction Committee Meeting Minutes of November 6, 2023
Action: Adopt Capital Projects and Construction Committee meeting minutes from November 6, 2023.
6. Approval to Execute the Measure M MSP Funding Agreement with Los Angeles County Metropolitan Transportation Authority (Metro) for the Montebello Boulevard Grade Separation Project
Recommended Action: 1) Authorize the Executive Director to execute the Measure M MSP Funding agreement with LA Metro in the not-to-exceed amount of \$14,082,000.00 for the Montebello Boulevard Grade Separation Project. 2) Authorize the Executive Director to execute subsequent amendments to the Measure M MSP Funding agreement with LA Metro for the Montebello Boulevard Grade Separation Project for a total not-to-exceed contract amount of \$16,625,000.00.

There was a motion to approve the Consent Calendar.

(M/S: B. Shevlin/H. Solis) [Motion Passed]

| | |
|-----------------|--|
| AYES: | T. Hepburn, E. Reece, B. Shevlin, R. Low, S. Dang, A. Jimenez, T. Sandoval, H. Solis |
| NOES: | |
| ABSTAIN: | |
| ABSENT: | C. Moss |

ACTION ITEMS

7. Approval of Amendment No. 2 to the Settlement Agreement and General Release with the Los Angeles County Parks and Recreation Department for the Planned Improvements of the Diamond Bar Golf Course as Part of the State Route 57/60 Chokepoint Relief Program

There was a motion to authorize the Executive Director to execute Amendment No. 2 to the settlement agreement and general release (“Agreement”) with the County of Los Angeles Parks and Recreation Department (PARKS), to extend the terms of the Agreement up to January 14, 2024 on the Diamond Bar Golf Course Project, Phase 1 (“Golf Course Project”) of the State Route 57/60 Confluence Chokepoint Relief Program.

(M/S: H. Solis/B. Shevlin) [Motion Passed]

| | |
|-----------------|--|
| AYES: | T. Hepburn, E. Reece, B. Shevlin, R. Low, S. Dang, A. Jimenez, T. Sandoval, H. Solis |
| NOES: | |
| ABSTAIN: | |
| ABSENT: | C. Moss |

UPDATE ITEMS

8. Director of Capital Projects Monthly Report
K. Lai provided an update.
9. Active Construction Projects – Verbal Report

Senior Project Managers provided updates.

10. Chair's Report

Chair T. Hepburn provided an update.

ANNOUNCEMENTS/MEMBER COMMENTS

ADJOURN

The meeting was adjourned at 11:45 AM.

REPORT

DATE: February 5, 2024

TO: Capital Projects and Construction Committee Delegates and Alternates

FROM: Marisa Creter, Executive Director

RE: **APPROVAL TO AWARD CONTRACTS FOR THE EAST SAN GABRIEL VALLEY SUSTAINABLE MULTIMODAL IMPROVEMENTS PROJECT**

RECOMMENDED ACTION

Authorize the Executive Director to negotiate and execute task orders with the following firms for environmental, design, and construction support services for the Partner Cities' SMIP Phase 1 projects for the East San Gabriel Valley Sustainable Multimodal Improvements Project (SMIP):

- KOA Corporation
- Alta Planning
- H.R. Green,

BACKGROUND

In 2021, to increase the opportunities for those cities which are members of the San Gabriel Valley Council of Governments (SGVCOG) to obtain funding for specified active transportation, First/Last Mile, and bus system projects, a strategic partnership between the cities of Azusa, Claremont, Covina, Glendora, La Verne, Pomona, San Dimas ("Partner Cities"), and the SGVCOG was developed to competitively seek the FY 2022-2025 (Cycle 2) of LACMTA's Measure M Subregional Program (MSP) funds that prioritized multi-jurisdictional corridor projects and maximized regional transportation benefits.

The East San Gabriel Valley Sustainable Multimodal Improvements Project (SMIP) was derived to implement projects identified in the Arrow Highway Multimodal Corridor Plan and Metro's A Line Foothill Extension - First/Last Mile Plan, for the East San Gabriel Valley to provide critically needed First/Last Mile active transportation facilities to safely connect residents and equity focused communities to the Metro A Line (former Metro L Gold Line) in the seven Partner Cities.

The proposed improvements provide connectivity to transit stations, employment centers, schools, major entertainment, and recreational centers. Specific improvements include protected pedestrian and bicycle facilities, ADA-compliant access ramps, sidewalk improvements and repairs, bike infrastructure, bus shelter renovations, pedestrian crossing enhancements, improved lighting and landscaping, and a pedestrian bridge.

On October 18, 2021, the SGVCOG applied for and was later allocated \$14,997,974 in MSP funds from LACMTA's FY2022-2025 MSP funding cycle to implement active transportation, First/Last Mile projects, and bus system improvements in the East San Gabriel Valley for the Partner Cities. On January 20, 2022, SGVCOG staff recommended that the Governing Board: 1) program the \$14,997,974.00 from FY 2022-2025 MSP Active Transportation, Bus System Improvements, and First/Last Mile Funds for the SMIP and, 2) direct staff to work with cities and agencies that submitted applications for Category 2 Projects for design activities, to refine project scopes that

can lead to improvements that would provide regional benefits to the San Gabriel Valley's active transportation, bus system, and First/Last Mile networks.

As a result of the partnership between the SGVCOG and its seven Partner Cities, the SGVCOG will serve as the Lead Agency on behalf of the cities to: 1) manage and administer the MSP funds allocated to the SGVCOG in the amount of \$14,997,974.00 for the Partner Cities individual project components of the SMIP, 2) manage consultant solicitation(s); and 3) manage the performance of consultant activities in coordination with the Partner Cities to deliver the SMIP.

On August 3, 2023, SGVCOG solicited a Request for Qualifications (RFQ) to develop an on-call bench of qualified consultants for planning, community outreach, environmental planning, landscape architecture, and engineering design services for the SMIP Phase 1 efforts for design and construction work. The SGVCOG received a total of 12 Statement of Qualifications (SOQs)/proposals and formed a technical evaluation committee comprised of representatives from each member agency to evaluate the proposals. Based on the evaluations, all proposers were qualified for the on-call bench, which includes: 1) Alta Planning & Design, 2) CR Associates, 3) Fehr & Peers, 4) Harris & Associates, 5) HR Green, 6) Hout Construction Services, 7) JMDiaz, Inc., 8) Kimley-Horn, 9) KOA Corporation, 10) Linscott, Law & Greenspan, Engineers, 11) Toole Design, and 12) Willdan Engineering.

In order for staff to proceed with initiating task orders with consultants for the SMIP, on October 5, 2023, staff recommended that the Governing Board approve the proposed bench of on-call consultants for the SMIP and that the Governing Board assign the SMIP to the SGVCOG's Capital Projects and Construction Committee (CPCC) where the respective consultant contracts to perform the necessary task orders for SMIP Phase 1 efforts would be executed.

Once the on-call bench was approved by the Governing Board, SGVCOG staff solicited proposals from each partner city's most qualified consultant to provide services specific to each city's SMIP Phase 1 project. The most qualified consultants as rated by each of the cities were as follows:

- Azusa: KOA
- Claremont: KOA
- Covina: KOA
- Glendora: Alta Planning
- Pomona: H.R. Green
- San Dimas: H.R. Green

In order to achieve economies of scale, for cities that have the same top-qualified consultant (e.g. KOA or H.R. Green), the work will be bundled under a single contract managed by the SGVCOG.

The consultants will provide the following types of services:

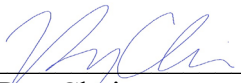
- Performing preliminary engineering to develop conceptual project designs
- Conducting environmental review to assess eligibility for exemptions from the California Environmental Quality Act (CEQA) and the National Environmental Policy Act (NEPA)
- Developing designs, specifications, and estimates at the 30%, 60%, 90%, and 100% stages.
- Providing construction support, such as developing construction documents and attending meetings

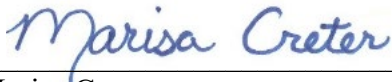
- Conducting public outreach events to inform residents of the projects and promote awareness of the project benefits.

SGVCOG staff is negotiating task orders with the selected firms and anticipates finalizing contract negotiations by late February 2024. If staff is unable to come to an agreement with a city's top-ranked firm, staff will enter into negotiations with the respective city's next top-ranked firm. The total anticipated costs for environmental, design, and construction support services for the Partner Cities' SMIP Phase 1 projects is \$4,676,199.

FISCAL IMPACT

All funding for these contracts will come from MSP Cycle 2 Active Transportation, Bus System Improvements, and First/Last Mile Funds. There will be no net fiscal impact to the SGVCOG to complete the SMIP Phase 1 work.

Prepared by: 
Roy Choi
Manager of Transportation

Approved by: 
Marisa Creter
Executive Director

ATTACHMENTS

[Attachment A: Request for Qualification for the SGVCOG's SMIP](#)

REPORT

DATE: February 5, 2024

TO: Capital Projects and Construction Committee Members & Alternates

FROM: Marisa Creter, Executive Director

RE: **TASK ORDER NO. 1 REVISION 5 TO AGREEMENT 21-12 WITH AECOM FOR CONSTRUCTION MANAGEMENT SERVICES FOR THE FULLERTON ROAD GRADE SEPARATION PROJECT**

RECOMMENDED ACTION

Authorize the Executive Director to execute Task Order No. 1 Revision 5 to Agreement 21-12 in an amount not-to-exceed (NTE) \$4,585,208 to AECOM to continue providing construction management services for the Fullerton Road Grade Separation Project (“Fullerton Project”).

BACKGROUND

The San Gabriel Valley Council of Government (“SGVCOG”) entered into Agreement No. 21-12, with AECOM on August 23, 2021 to provide professional services for the management of construction activities for the Fullerton Project for a NTE amount of \$8,905,053. The scope of these services include construction management, inspection, material testing environmental compliance, and survey work in support of the Fullerton Project. Over the course of 4 previous task order revisions the contract NTE amount has been adjusted to \$8,959,811.

CURRENT ISSUES

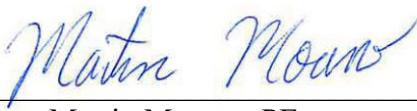
As of January 4, 2024, the Agency had expended \$7,207,009 for construction management services. The remaining contract capacity is not sufficient to complete the project. The additional costs are due to several factors 1) A 6-month extended project construction schedule 2) An increased level of effort for soil testing Quality Control and Quality Assurance work in response to enhanced UPRR soil compaction testing requirements; 3) Increased inspection services to monitor and support project acceleration and contractor work during extended evening and weekend hours; and 4) the original scope of work did not include material testing and inspection services for the bridge steel fabrication, bolting, and field welding.


Staff is recommending approval and execution of Task Order No. 1 Revision 5 to Agreement 21-12 with AECOM for \$4,585,208 to provide construction management services for the Fullerton Road Project for a revised not-to-exceed amount of \$13,545,019 and to extend the term of the Agreement to October 31, 2025.

In addition to the authorization of the NTE amount of \$13,545,019, an additional 10% contingency allowance, or \$1,354,501 will be budgeted for the Executive Director, to address unforeseen work or owner-initiated changes, in accordance with normal agency procedures. Any contract amount changes exceeding the Executive Director's authority will be brought back to the Committee for further consideration and approval.

FISCAL IMPACT

This Amendment will require an increase to the overall project budget. The increase will be covered by the funding for the project budget provided by Measure R, Caltrans, Trade Corridor Improvement Fund, and UPRR Contribution.

Prepared by: 
Martin Moreno, PE
Senior Project Manager

Reviewed by: 
Kevin Lai
Director of Capital Projects

Approved by: 
Marisa Creter
Executive Director

[Attachment A: 21-12 Task Order 1 Revision 5 AECOM](#)

[Attachment B: AECOM Cost Proposal](#)

REPORT

DATE: February 5, 2024

TO: Capital Projects and Construction Committee Members & Alternates

FROM: Marisa Creter, Executive Director

RE: **DIRECTOR OF CAPITAL PROJECTS' MONTHLY REPORT**

RECOMMENDED ACTION

Receive and file.

BACKGROUND

Each month committee members receive an update on key programs. Committee members may contact staff for clarifications on any of the reported items prior to the scheduled meeting. The following are items of note since the last meeting:

I. PROJECTS

Diamond Bar Golf Course Renovation Project

Construction at the Diamond Bar Golf course has been completed as of December 2023. Staff has been coordination with Los Angeles County Parks and Recreation staff on handing over maintenance and responsibility of the Golf Course to Los Angeles County in January 2024. Los Angeles County Parks and Recreation plans on opening the Golf Course to the Public in March of 2024.

Montebello Corridor Project

The contractor is continuing with pre-construction work activities. The field trailers for SGVCOG, construction management, and contractor staff have been brought on-site and are actively being used. Utility relocations for gas and fiber/telecommunications are ongoing this month, and the design for the Southern California Edison undergrounding work has been approved by UPRR. The designs for the at-grade crossing safety improvements are with UPRR's Signal Design team, with completion expected in four months, after which the Construction and Maintenance Agreement for the at-grade crossings will be finalized. In anticipation of the Signal Design approval, the contractor will begin constructing the civil works on the at-grade crossings this month. Demolition of the final remaining buildings is pending the relocation of an existing business to their replacement property.

Fullerton Road Grade Separation Project

Construction on the Fullerton Road Grade Separation Project continues. Major activities include construction and water proofing of Phase 1 UPRR bridge over Fullerton Road and the installation, backfill, and compaction of T-walls east of Fullerton Road. Contractor is also working on offsite improvements at San Jose and Rowland intersection and has completed private property

restoration work. Contractor turned over project site to UPRR to begin construction of new mainline tracks on January 23, 2024. UPRR forces have begun delivery of materials for construction of new mainline tracks. Completion of new mainline tracks is scheduled for May 2024.

La Verne Gold Line Pedestrian Bridge Project

The design consultant, KPFF completed the 100% design plans and submitted the draft GO-88B application to the California Utilities Public Commission (CPUC). The City of La Verne is coordinating with the Fairplex Goldline Project. NEPA documentation has been completed and submitted to Caltrans for their review in support of the recently granted federal earmark.

Turnbull Canyon Grade Separation Project

The contract documents for the grade separation were advertised for bid in September. Bids were due and opened on October 12, 2023. Four bids were received, and the lowest apparent bid was submitted by OHLA USA Inc. at \$69,806,991.78. The Notice of Intent to Award was published on Planet Bid and the Protest Period lasted five working days. Award of the construction contract was approved by the Committee in November. The Limited Notice to Proceed will be issued early January 2024.

State Route 57/60 Interchange Improvements Project

Construction for the SR 57/60 Interchange Improvements continues. Contractor is currently working on widening the existing Golden Springs Drive Undercrossing Bridge as well as construction of 5 retaining walls. Utility Relocations along Golden Springs Drive are scheduled to begin in January 2024.

II. COMMUNITY OUTREACH UPDATE

The following project outreach activities were conducted:

- **Weekly Business Notifications:** Approximately 75-100 businesses informed weekly regarding ramp and traffic lane closures related to the SR 57/60 Confluence Project
- **Daily Detour Communications:**
 - Sent daily detour emails to stakeholders affected by the SR 57/60 Confluence Project (e.g., Ayres Suites, Holiday Inn)
 - Responded to 7 calls/correspondences received through the Project Hotline
- **Social Media Updates:** Weekly posts regarding the SR 57/60 Confluence Project on Facebook, Instagram, Threads, X, and Nextdoor
 - Posts on X: Weekly posts with an average of over 2,000 impressions
 - Instagram: Weekly Thread posts
 - NextDoor: Weekly posts targeting affected communities
- **News Releases:** Issued weekly news releases about ramp and lane closures for the SR 57/60 Confluence Project, distributed via Caltrans
- **Notices to Local Agencies and Organizations:** Sent weekly construction notices for the SR 57/60 Confluence Project to:
 - LA County Sheriff's Department, LA County Fire Department
 - Walnut Valley Unified School District, Pomona Unified School District
 - Foothill Transit

- Cities of Diamond Bar and Pomona
- **Trucking Association Alerts:** Distributed weekly construction and traffic notices regarding ramp and traffic lane closures for the SR 57/60 Confluence Project to the trucking industry/association in Southern California
- **Website Updates:** Regularly updated the SR 57/60 Confluence Project website
- **Construction Outreach for the SR 57/60 Confluence Project**
 - **In Progress:** Addressing concerns about dust control, erosion, and additional fencing for Ayres Suites
 - **Signage:** Additional signage is being prepared for the 12-week closure of Golden Springs Drive
 - **Dust Control Noticing:** Distribution in progress for areas within 1000 ft of major construction activities
- **Ongoing Community Outreach:** Conducted continuous outreach and support activities for Fairway Drive, Fullerton Road, Turnbull Canyon Road, and Montebello Corridor grade separation projects
- **Project Inquiry Responses:**
 - SR 57/60: 7 inquiries
 - Fairway Dr: 1 inquiries
 - Fullerton Rd: 5 inquiries
 - Montebello Corridor: 3 inquiries
 - Turnbull Canyon: 0 inquiries

III. MAJOR CAPITAL PROJECTS PROGRESS REPORTS – FY23/24 Q1

The attached project progress reports are prepared by the Project Managers for each respective active project and provide a one-page summary of expenditures, schedules, work completed, and when to be done, as well as any areas of concern for the period between October 1, 2023, to December 31, 2023:

- Major Activities Completed
- Construction and Design Progress
- Current Project Schedules
- Current Project Cost Estimates
- Project Funding

IV. CONTRACTING

The SGVCOG has delegated the Executive Director the authority to approve new contracts or change orders for previously approved contracts within certain limits. The following has been approved since the last Committee meeting:

| Agency/Firm | Purpose | Date Signed | Amendment Amount | Total NTE Amount |
|-----------------------------------|--|-------------|------------------|------------------|
| Montebello Land and Water Company | Reimbursement is being issued to MLWC for the design of the relocation of their water line per an original agreement from 2020. Additional design support expenses have incurred since then, prompting the need to add money to the agreement. | 01-11-24 | \$50,000 | \$277,802 |

Prepared by: Kevin Lai
Kevin Lai, PE
Director of Capital Projects

Approved by: Marisa Creter
Marisa Creter
Executive Director

[Attachment A: Major Capital Projects Progress Report – FY23/24 Q2](#)