



**SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS
AGENDA AND NOTICE OF THE **SPECIAL** MEETING OF THE
CITY MANAGERS' STEERING COMMITTEE
SGVCOG Monrovia Office
1333 South Mayflower Avenue, Suite 360, Monrovia, CA 91016
Wednesday, September 10, 2025 – 12:00 PM**

Chair
Adam Raymond
Glendora

Vice-Chair
Mark Lazzaretto
San Gabriel

Past Chair
Jessica Binnquist
Alhambra

Northeast Representatives
Ken Domer
La Verne
Adam Pirrie
Claremont

Southeast Representatives
Dan Fox
Diamond Bar
Joshua Nelson
Industry

Central Representatives
Rene Salas
South El Monte
Vacant

Southwest Representatives
Bryan Cook
Temple City
Vacant

Northwest Representatives
Dylan Feik
Monrovia
Kevin Kearney
Bradbury

Thank you for participating in the City Managers' Steering Committee meeting. The City Managers' Steering Committee encourages public participation and invites you to share your views on agenda items.

MEETINGS: Regular Meetings of the City Managers' Steering Committee are held on the first Wednesday of each month at 12:00 noon at the SGVCOG Monrovia Office (1333 South Mayflower Avenue, Suite 360, Monrovia, CA 91016). The City Managers' Steering Committee agenda packet is available at the SGVCOG Monrovia Office (1333 South Mayflower Avenue, Suite 360, Monrovia, CA 91016), and on the website, www.sgvkog.org. A copy of the agenda is also viewable to the public at the entrance of the SGVCOG Monrovia Office Building. Copies are available via email upon request (sgv@sgvcog.org). Documents distributed to a majority of the Committee after the posting will be available for review in the SGVCOG office and on the SGVCOG website. Your attendance at this public meeting may result in the recording of your voice.

PUBLIC PARTICIPATION: Your participation is welcomed and invited at all City Managers' Steering Committee meetings. Time is reserved at each regular meeting for those who wish to address the Committee. SGVCOG requests that persons addressing the Committee refrain from making personal, slanderous, profane or disruptive remarks.

TO ADDRESS THE CITY MANAGERS' STEERING COMMITTEE: At a regular meeting, the public may comment on any matter within the jurisdiction of the SGVCOG during the public comment period at the beginning of the agenda, on any item(s) that is on the Consent Calendar prior to action taken on the Consent Calendar, and on any other agenda item prior to the time it is considered by the Committee. At a special meeting, the public may only comment on items that are on the agenda. Members of the public are requested to state their name prior to speaking, and comments are limited to a maximum of three minutes per person. The Committee Chair may impose additional time limits if comments become repetitious, an individual member of the public seeks to speak on numerous items, or a large number of members of the public seek to speak on an item. **The Committee may not take action on items not on the agenda and is restricted in discussing items on the agenda.**

AGENDA ITEMS: The Agenda contains the regular order of business of the City Managers' Steering Committee. Items on the Agenda have generally been reviewed and investigated by the staff in advance of the meeting so that the City Managers' Steering Committee can be fully informed about a matter before making its decision.

CONSENT CALENDAR: Items listed on the Consent Calendar are considered to be routine and will be acted upon by one motion. There will be no separate discussion on these items unless a Committee member so requests. In this event, the item will be removed from the Consent Calendar and considered after the Consent Calendar.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the SGVCOG office at (626) 457-1800. Notification 48 hours prior to the meeting will enable the SGVCOG to make reasonable arrangement to ensure accessibility to this meeting.



PRELIMINARY BUSINESS

1. Call to Order
2. Roll Call
3. Public Comment
4. Changes to the Agenda Order

CONSENT CALENDAR

5. City Managers' Steering Committee Minutes - **Pages 1**
Recommended Action: Approve City Managers' Steering Committee Minutes.
6. FY 2025-2026 City Managers' Steering Committee
Recommended Action: Appoint Raul Alvarez (Montebello) as the Southwest District representative of the City Managers' Steering Committee and submit to the Governing Board for approval.
7. 3rd Quarter Financial Report / Treasurer's Report - **Pages 3**
Recommended Action: Receive and file.
8. Annual Audit Workplan Update - **Pages 12**
Recommended Action: Receive and file.

DISCUSSION

9. Coordinated Use of Opioid Settlement Funds
Recommended Action: For information only.
10. Request for Regional Wildlife Coordination Efforts: Caitlin Sims, Director of Planning and Programs, SGVCOG - **Pages 16**
Recommended Action: For information only.
11. Update on Current Broadband Efforts: Caitlin Sims, Director of Planning and Programs, SGVCOG - **Pages 18**
Recommended Action: For information only.

ANNOUNCEMENTS

12. President's Calendar of Events and City Council Tours
13. Corazon Del Valle Open Streets Event – November 2, 2025 - **Pages 24**
14. San Gabriel Valley Regional Housing Trust (SGVRHT) Working Group - **Pages 25**

ADJOURN



SGVCOG City Managers' Steering Committee Meeting

Unapproved Minutes

June 4, 2025

12:00 PM – 1333 S. Mayflower Ave., Suite 360, Monrovia, CA 91016

PRELIMINARY BUSINESS

1. Call to Order
Chair J. Binnquist called the meeting to order at 12:01 PM.
2. Roll Call:

Members Present:

Alhambra, J. Binnquist
Arcadia, D. Lazzaretto
Claremont, A. Pirrie
Diamond Bar, D. Fox
Glendora, Adam Raymond
Industry, J. Nelson
La Verne, K. Domer
Monrovia, D. Feik
San Gabriel, M. Lazzaretto
South El Monte, R. Salas
Temple City, B. Cook

Members Absent:

Bradbury, K. Kearney
West Covina, P. Morales

SGVCOG Staff:

C. Sims; K. Ward; S. Wong; N. Ryu; J.
Talla; B. Salazar; V. Urenia; M. Bolger; K.
Lai;

Guests:

S. Gonzalez, Azusa
E. Rodriguez, SCAG
W. Pinkney, CSIT
R. Fisher, CSI

3. Public Comment
There were no public comments.
4. Changes to the Agenda Order
There were no changes to the agenda order.

CONSENT CALENDAR

5. City Managers' Steering Committee Minutes
Action: Approve City Managers' Steering Committee Minutes.
6. FY 2025-2026 City Managers' Steering Committee Vice Chair
Action: Elect Mark Lazzaretto (San Gabriel) to serve as Chair of the City Managers' Steering Committee.
There was a motion to approve consent calendar items 5-6. (M/S: Diamond Bar, La Verne)
[MOTION PASSED BY VOICE VOTE]

PRESENTATION ITEM

7. Los Angeles County Affordable Housing Solutions Agency (LACAHS) Measure A Update
Marissa Creter, SGVCOG Executive Director, presented on this item.
8. Fire Prep SGV Program Update & City Services
Mackenzie Bolger, SGVCOG Principal Management Analyst, and Paulina Mejia, SGVCOG
Management Analyst, presented on this item.
9. Los Angeles County Community Safety Implementation Team (CSIT) Update
Wil Pinkney, Executive Director of CSIT, presented on this item.

RECOGNITION

10. Honoring Outgoing City Managers' Steering Committee Chair Jessica Binnquist (2023-2025)

ANNOUNCEMENTS

SCAG Erik Rodriguez announced that SCAG is able to sponsor twelve traffic safety events for cities, with up to \$12 thousand in available funding. In addition, SCAG can do helmet distributions for six city events centered on bicycle and pedestrian safety.

SGVCOG Principal Management Analyst Steph Wong invited the Committee to the SGVCOG President's Reception taking place on June 26, 2025.

ADJOURN

The meeting was adjourned at 12:39 PM.

REPORT

DATE: September 10, 2025

TO: City Managers' Steering Committee

FROM: Marisa Creter, Executive Director

RE: **3rd QUARTER FINANCIAL REPORT**

RECOMMENDED ACTION

Receive and file.

BACKGROUND

The full FY 24-25 3rd Quarter Financial Reports for Capital and Non-Capital Projects are included as attachments to this report. These reports include the following:

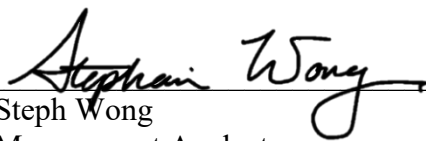
Capital Projects


- Condensed Balance Sheet as of March 31, 2025
- Asset Allocation
- Reimbursement Status Report
- Project Cost Report

Non-Capital Projects

- Comparative Summary Balance Sheet as of March 31, 2025
- Consolidated Budget to Actual
- Grants Receivable Aging Detail

Questions on these reports may be directed at SGVCOG Director of Finance, Rey Alimoren (ralimoren@sgvcog.org).

Prepared by: 
Steph Wong
Management Analyst

Approved by: 
Marisa Creter
Executive Director

ATTACHMENTS

Attachment A – Capital Projects 3rd Quarter Financial Report
Attachment B – Non-Capital Projects 3rd Quarter Financial Report

Attachment A

SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS Condensed Balance Sheet - Capital Projects For Fiscal Year Ending March 31, 2025

	<u>3.31.25</u>	<u>Change</u>	<u>12.31.24</u>	<u>Comments</u>
<u>Cash on hand</u>				
Operating Account	3,132,740	113,815	3,018,925	
Money Market Account (2)	15,483,175	2,404,418	13,078,757	
Money Market (UPRR Contributions)	45,385	5	45,380	
Total cash on hand	18,661,300	2,518,238	16,143,062	
<u>Investments</u>				
LAIF	1,859,329	41,155	1,818,175	
CALPERS - Section 115 Trust	1,303,759	23,747	1,280,012	
CBT - Fixed Income at cost	79,542	804	78,738	
Total investments	3,242,630	65,706	3,176,925	
<u>Current - 30 days or less</u>	8,726,663	(1,088,965)	9,815,627	
<u>Aged Receivable</u>				
<u>To Be Billed</u>	22,565,747	(4,202,151)	26,767,898	
<u>MTA/CALTRANS Retention</u>	11,256,441	762,261	10,494,180	
Total Exhibit V	42,548,851	(4,528,855)	47,077,706	
Other receivables, unsold surplus properties, and deferred costs	22,232,070	9,629,613	12,602,457	
Total Cash, Cash Equivalents & Receivables	86,684,851	7,684,702	79,000,149	
<u>Liabilities</u>				
Payables & Other Accruals	55,396,344	7,225,483	48,170,861	
Unearned revenues	20,514,012	(a.) 1,539,811	18,974,202	
Total liabilities	75,910,356	8,765,293	67,145,063	
<u>Fund balance</u>				
Resources net of actual liabilities	10,774,495	(1,080,592)	11,855,086	
Less estimated:				
CalPERS - Hypothetical termination liability	4,375,437	(b.) (1,067,010)	5,442,447	
Resources net of estimated liabilities	6,399,058	(c.) (13,582)	6,412,639	

a.) Represents surplus property appraised value, net proceeds from sale of ROW surplus properties, advanced UPRR funding, disallowed retention, and Betterment funds billed in advance to City of Industry for Fairway Drive and Fullerton projects as well as Rio Hondo payments from Cities.

b.) Updated based on CalPERS's annual valuation report as of June 30, 2023 (pg 24).

c.) Decrease in hypothetrical termination liability Is primarily due to improved investment returns and overall asset performance.

Deposit/ Investment Amount 03.31.2025	% of Invest- ments	Bank Deposits	Maximum Maturity	Maximum Percent of Portfolio	Maximum Investment in One Issuer
		Ace deposits are held by Citizens Business Bank (CBB) under a deposit agreement in amounts not to exceed \$50 million. Under the agreement, CBB maintains collateral deposits of at least 110% of the value of all ACE deposits at Bank of New York Mellon in eligible securities. The CBB deposits accounts are:			
\$ 3,132,740		Checking Account			
15,528,560		Money Market Accounts (3) *			
18,661,300		Total Deposits			
		Permitted Investments **			
-	0.00%	Government Securities (1.15 - 5.00 years)	5 years	50%	15%<=
-	0.00%	Corporate Bonds (1.47 - 4.93 years)	5 years	30%	10%<=
-	0.00%	Gov't Mortgages (4.13 - 4.80 years)	5 years	15%	None stated
-	0.00%	Municipals (2.65 - 4.84 years)	None stated	None stated	None stated
-	0.00%	CDs (4.00 - 5.00 years)	5 years	30%	10%<=
79,542	4.09%	Cash and Cash Equivalents	None stated	None stated	None stated
79,542	4.09%	Subtotal Investments - Book value *			
1,859,329	95.90%	State's Local Agency Investment Fund	None stated	None stated	None stated
1,938,871	100.00%	Total Investments			
\$ 20,600,172		Total			

* Note: Includes \$31,549,462 of available unearned revenues

SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS
Allocated Funds, ITD, & Estimate at Completion Project Costs
For Fiscal Year Ending March 31, 2025

(\$ 000's)									
	Project	Cost Estimate (1997)	Cost Estimate (2006)	(Exhibit II) Total Allocated to Projects	ITD Expenditures (Exhibit V)	Estimate at ** Completion Exhibit IV	Variance (Allocated vs. Estimate at Completion)	Status	
	Start-up/Misc			10,000	9,588				
ACE Projects									
1	Pomona At-Grade Crossing San Antonio	N/A	N/A	3,162	5,056	\$ 31,477	\$ (28,315)	Active	(1)(2)
	At Grade Crossing Hamilton	N/A	N/A		188				
2	Durfee Road	N/A	N/A	108,435	98,699	108,435	-	Active	
3	Fairway Drive (LA)	N/A	N/A	240,812	250,458	240,812	-	Active	
4	Fullerton Road	N/A	N/A	213,805	223,446	241,036	(27,231)	Active	(2)
5	Montebello Blvd	N/A	N/A	65,145	89,108	189,892	(124,747)	Active	(2)
6	Maple Ave.	N/A	N/A	662	781	-	662	Closed	
7	Montebello At-Grade Crossing Safety Improvements	N/A	N/A	1,518	1,959	10,000	(8,482)	Active	(2)(3)
8	Nogales South (LA)	24,307	N/A	120,782	120,782	120,699	83	Closed	
9	Puente Avenue	N/A	N/A	88,615	88,742	97,377	(8,762)	Closed	
10	San Gabriel Trench	198,205	N/A	299,009	299,009	293,671	5,339	Closed	
12	Turnbull Canyon Road	N/A	N/A	27,315	38,996	89,593	(62,278)	Active	(2)
11	Temple Avenue	35,985	80,272	94,825	94,722	94,825	-	Closed	
13	Baldwin Avenue	23,994	64,765	70,365	70,365	70,365	-	Closed	
14	Brea Canyon	26,571	64,401	73,903	73,459	73,903	-	Closed	
15	Crossing Safety/IRRIS	61,000	35,200	34,141	34,343	34,141	-	Closed	
16	East End/Reservoir	56,571	69,180	79,000	78,960	79,000	-	Closed	
17	Hamilton Blvd.	N/A	N/A	1,789	1,789	1,789	-	Closed	
18	Nogales North (Alh)	39,636	54,599	49,798	49,797	49,798	-	Closed	
19	Ramona Blvd.	14,489	47,102	53,091	53,091	53,091	-	Closed	
20	Sunset Avenue	22,259	70,502	93,862	93,794	93,862	-	Closed	
	Subtotal	\$ 503,017	\$ 486,021	\$ 1,730,035	\$ 1,777,130	\$ 1,973,766	\$ (253,731)		
Estimated Total Project Cost		\$ 950,000	\$ 1,400,000						
Net Authorized		\$ 1,697,059,268							
Allocated		1,685,549,532							
Available		\$ 11,509,736							

** Excludes Start-up/Misc of \$21.436M to agree with Exhibit-IV EAC.

(1) Will fully fund the project using our future funding of Measure R and Measure M. The project is potentially subject to almost \$6M Cycle 6 funds.

(2) Utilizing the funds from our surplus properties proceeds and also utilizing our future MSP funds to fully fund the project.

(3) A new grant was secured in the amount of \$30M from Calsta (Port & Freight Infrastructure Program).

Reimbursement Status (\$ 000)						
	ITD Expenditures	Received	Current / 30 Days or less	Aged Receivable	To Be Billed	MTA Retention
Unbilled Retention	2,225	\$0	\$0	\$0	\$2,225	\$0
At Grade Crossing San Antonio	5,056	\$5,005	\$0	\$0	\$44	\$7
At Grade Crossing Hamilton	188	\$94	\$38	\$0	\$56	\$0
Durfee	98,699	\$93,891	\$0	\$0	\$3,977	\$831
Fairway Drive	228,521	\$227,472	\$0	\$0	\$419	\$630
Fairway-Lemon Betterment	21,937	\$21,673	\$0	\$0	\$0	\$264
Fullerton Grade Separation	223,446	\$217,390	\$0	\$0	\$3,785	\$2,270
Montebello Corridor Grade	89,108	\$81,400	\$5,010	\$0	\$2,247	\$450
Maple Ave.	781	\$775	\$0	\$0	\$0	\$6
Montebello At Grade Crossing	1,959	\$1,505	\$297	\$0	\$154	\$2
Nogales (LA)	120,782	\$119,118	\$0	\$0	\$1,204	\$460
Puente Ave.	88,742	\$88,512	\$0	\$0	\$126	\$104
SG Trench	299,009	\$298,953	\$0	\$0	\$14	\$42
Turnbull Cyn.	38,996	\$35,485	\$1,038	\$0	\$1,849	\$623
Temple	94,722	\$94,503	\$0	\$0	\$0	\$219
Baldwin	70,365	\$70,363	\$0	\$0	\$0	\$1
Brea Canyon	73,459	\$73,459	\$0	\$0	\$0	\$0
Crossing Safety / IRRIS	34,343	\$34,343	\$0	\$0	\$0	\$0
EE/Reservoir	78,960	\$78,960	\$0	\$0	\$0	\$0
Hamilton	1,789	\$1,789	\$0	\$0	\$0	\$0
Nogales (AH)	49,797	\$49,797	\$0	\$0	\$0	\$0
Ramona	53,091	\$53,091	\$0	\$0	\$0	\$0
Sunset	93,794	\$93,794	\$0	\$0	\$0	\$0
Sub-total Projects	1,769,767	\$1,741,373	\$6,384	\$0	\$16,101	\$5,909
Project Administration	9,588	\$9,583	\$0	\$0	\$5	\$0
Total ACE	1,779,355	\$1,750,956	\$6,384	\$0	\$16,106	\$5,909
Non-Grade Separation						
Rio Hondo	1,554	\$1,394	\$0		\$160	\$0
57/60 Project	191,384	\$177,742	\$2,248		\$6,136	\$5,258
Gold Line Pedestrian	1,567	\$1,219	\$94		\$164	\$90
San Gabriel Transit Study	3,646	\$3,646	\$0		\$0	\$0
	1,977,505	\$1,934,957	\$8,727	\$0	\$22,566	\$11,256

Attachment B

SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS

Comparative Summary Balance Sheet

As of March 31, 2025

	<u>3.31.25</u>	<u>Change</u>	<u>12.31.24</u>
CBB - Checking	\$ 3,867,910	(631,313)	4,499,222
CBB - 242-300-597 Money Market	5,139	1	5,138
CBB - 103-501-0361- Investment	3,772,313	770,302	3,002,011
CalPERS Section 115 Contribution	157,749	2,860	154,889
Petty Cash	400	-	400
LAIF	268,175	3,094	265,081
FSA Advance Payment	(1,523)	(871)	(652)
Cash and equivalents	<u>8,070,163</u>	<u>144,074</u>	<u>7,926,426</u>
Grants/Contracts Receivable	1,607,382	(1,193,701)	2,801,084
Rental Deposit Receivable	30,490	-	30,490
Unbilled Grant Receivable	1,119,241	(169,032)	1,288,273
Receivables - other	801,917	(882,552)	1,684,469
Receivables	<u>3,559,031</u>	<u>(2,245,285)</u>	<u>5,804,316</u>
Fixed Assets, net of depreciation	1,576,604	9,229	1,567,375
Prepays and deferrals	728,981	5,757	723,224
Total assets	<u>13,934,779</u>	<u>(2,095,454)</u>	<u>16,021,342</u>
Accounts Payable	1,090	(236,403)	237,494
Citi Bank Card	3,846	1,114	2,732
Payroll Payable	(556)	(2,582)	2,026
Accrued Vacation	91,739	(40,450)	132,189
Unearned Revenues - Member Cities Dues	224,101	4,861	219,240
Unearned Revenues - Housing/Homelessness	1,848,784	715,880	1,132,904
Accruals, deferrals and other payables	8,485,380	2,786,382	5,698,997
Total liabilities	<u>10,654,385</u>	<u>3,228,803</u>	<u>7,425,582</u>
Net Position, beginning of period **	2,846,657	(229,954)	3,076,611
Change in net position	433,738	(9,821)	443,559
Net Position, end of period	<u>\$ 3,280,394</u>	<u>(239,775)</u>	<u>3,520,169</u>

SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS
Consolidated Budget to Actual
FY 2025 1st Quarter Report
July 1, 2023 through March 31, 2025

	Operating			RHT - Local			Non Capital		
	Actual	FY 2025 Budget	% of FY24 Budget	Actual	FY 2025 Budget	% of FY24 Budget	Actual	FY 2025 Budget	% of FY24 Budget
<u>Operating revenues</u>									
<i>Dues</i>									
<i>Member Dues</i>	672,304	896,405	75.0%	-	-		-	-	
<i>Transportation Administration (Local)</i>									
<i>Subtotal Dues</i>	672,304	896,405	75.0%	-	-		-	-	
<i>Non-capital projects</i>									
<i>Grants and matches from other governments</i>	-	-		345,750	640,000	54.0%	8,427,926	16,609,543	50.7%
Total operating revenues	672,304	896,405	75.0%	345,750	640,000	54.0%	8,427,926	16,609,543	50.7%
<u>Operating expenses</u>									
<i>Indirect expenses</i>									
<i>Personnel</i>	413,947	130,000	318.4%	-	-		-	-	
<i>Committee & Employee Expenses (Meetings/Travel, Dues & Subscription)</i>	44,335	120,500	36.8%	-	-		-	-	
<i>Professional Services (Audit, Legal, Consult, MTA Supp)</i>	168,550	253,439	66.5%	-	230,000	0.0%	-	-	
<i>Other Expenses</i>	(265,658)	352,288	-75.4%	65,449	55,800	117.3%	472,099	-	
<i>Subtotal indirect expenses</i>	361,174	856,227	42.2%	65,449	285,800	22.9%	472,099	-	
<i>Direct expenses</i>									
<i>Personnel/Construction Direct Labor</i>	-	-		280,280	354,200	79.1%	1,316,564	2,531,710	52.0%
<i>Program Management</i>	-	-		21	-		6,639,263	14,077,833	47.2%
<i>Subtotal direct expenses</i>	-	-		280,301	354,200	79.1%	7,955,827	16,609,543	47.9%
Total operating expenditures	361,174	856,227	42.2%	345,750	640,000	54.0%	8,427,926	16,609,543	50.7%
Operating income (loss)	311,130	40,178	774.4%	-	-		-	-	
Non-operating income (expenses)									
<i>Net Investment/interest income (loss)</i>	122,607	-		-	-		-	-	
Change in net position	433,738	40,178	1079.5%	-	-		-	-	

San Gabriel Valley Council of Governments
Grants Receivable Aging Detail (000-000-000-1220)
March-25

Project	Invoice No.	Date	Current	Over 30	Over 60 +	Balance
010 Wildfire CAL Fireprep	Invoice #4	03/31/25	22,399.05			22,399.05
070 SMIP	FY25 Q1 Invoice #2 SMIP (Inv#S	09/30/24			18,883.26	18,883.26
070 SMIP	Invoice#1	04/30/24			17,530.95	17,530.95
070 SMIP	Invoice#2	10/01/24			29,861.90	29,861.90
070 SMIP	Invoice#4	01/01/25			524,592.48	524,592.48
120 MTA	Inv#2508	02/28/25	13,283.81			13,283.81
120 MTA	Inv#2509	03/31/25	13,283.81			13,283.81
145_159 Regional HI Coordination	Inv 6	03/31/25	561,899.44			561,899.44
150 Measure M	MSPFY25-03	03/31/25	11,257.95			11,257.95
154 Stormwater		08/26/24	(55,750.28)			(55,750.28)
154 Stormwater		08/26/24	(17,649.97)			(17,649.97)
154 Stormwater	SGV-ULAR-24-R10	08/26/24			65,865.18	65,865.18
154 Stormwater		08/26/24	(1,302.73)			(1,302.73)
154 Stormwater		08/26/24	(6,041.76)			(6,041.76)
154 Stormwater	#SGVULAR24R17	08/26/24			9,648.98	9,648.98
161 SoCalREN Public	RENWIDE_0125	01/31/25		13,737.30		13,737.30
161 SoCalREN Public	RENWIDE_0225	02/28/25	16,059.44			16,059.44
161 SoCalREN Public	RENWIDE_0325	03/31/25	34,806.01			34,806.01
167 SoCalREN Ressidential	RENWIDE_0125	01/31/25		4,328.72		4,328.72
167 SoCalREN Ressidential	RENWIDE_0225	02/28/25	3,228.41			3,228.41
167 SoCalREN Ressidential	RENWIDE_0325	03/31/25	4,019.14			4,019.14
180 Community Wildfire	Invoice# 7	12/31/24			68,191.74	68,191.74
180 Community Wildfire	Invoice# 8	03/31/25	50,723.85			50,723.85
210 LAC-SoCalREN Initiatives-FEI	FEI_0125	01/31/25		3,001.83		3,001.83
210 LAC-SoCalREN Initiatives-FEI	FEI_0225	02/28/25	2,311.68			2,311.68
210 LAC-SoCalREN Initiatives-FEI	FEI_0325	03/31/25	766.70			766.70
210 LAC-SoCalREN Initiatives-eSGV	eSGV_0125	01/31/25		4,009.73		4,009.73
210 LAC-SoCalREN Initiatives-eSGV	eSGV_0225	02/28/25	2,311.68			2,311.68
210 LAC-SoCalREN Initiatives-eSGV	eSGV_0325	03/31/25	766.70			766.70
220 ULAR CIMP Stormwater	SGV-ULAR-25-10	08/26/24			16,588.00	16,588.00

San Gabriel Valley Council of Governments
Grants Receivable Aging Detail (000-000-000-1220)
March-25

Project	Invoice No.	Date	Current	Over 30	Over 60 +	Balance
280 Mission to Mission Electric	Adjustment	09/30/24	(364.84)			(364.84)
290 Homeless Services	Inv#12 (Dec 2024)	03/01/25	(666.46)			(666.46)
290 Homeless Services	PLHA-1	07/24/24			436.32	436.32
290 Homeless Services	PLHA-2	07/22/24			11,727.92	11,727.92
290 Homeless Services	PLHA-3	09/18/24			10,756.49	10,756.49
290 Homeless Services	PLHA-4	10/15/24			11,332.31	11,332.31
290 Homeless Services	PLHA-5	12/03/24			10,594.22	10,594.22
290 Homeless Services	PLHA-6	12/18/24			11,997.82	11,997.82
290 Homeless Services	PLHA-7	01/09/25			15,495.18	15,495.18
300 Clean Water Alliance	Inv#CPA-1124	11/30/24			4,022.90	4,022.90
301 Clean Water Alliance	CPA25-01	03/31/25	176.00			176.00
320 Operation Stay Safe	1	12/31/24			53,986.88	53,986.88
320 Operation Stay Safe	4 (Montebello Jan25)	03/01/25	(107,062.37)			(107,062.37)
330 SoCalGas	INV_1024	11/30/24			2,998.55	2,998.55
330 SoCalGas	INV_1124	11/30/24			3,328.12	3,328.12
330 SoCalGas	INV_1124	01/01/25			1,407.20	1,407.20
330 SoCalGas	INV_1224	12/31/24			8,100.16	8,100.16
330 SoCalGas	INV_1224	01/01/25			1,646.03	1,646.03
330 SoCalGas	INV_0125	01/31/25		7,318.44		7,318.44
330 SoCalGas	INV_0225	02/28/25	7,989.13			7,989.13
330 SoCalGas	INV_0325	03/31/25	7,565.48			7,565.48
350 Incubator	Inv 1	03/31/25	41,063.31			41,063.31
360	FY25 Q2	03/31/25	526.66			526.66
PLHA (city of la verne payments)	Inv#PLHA-9	12/31/24			7,349.13	7,349.13
			605,599.84	32,396.02	906,341.72	1,544,337.58

GL @ 03.31.25 1,544,337.58

variance -

REPORT

DATE: September 10, 2025

TO: City Managers' Steering Committee

FROM: Marisa Creter, Executive Director

RE: ANNUAL AUDIT WORK PLAN UPDATE

RECOMMENDED ACTION

Recommend the Governing Board approve the FY 2025-2026 Annual Audit Workplan

BACKGROUND

In accordance with the Audit Charter, Management Audit Services department presents the Annual Audit Plan (Audit Plan) for Fiscal year 2025/2026. The Audit Plan is a list of proposed audits and evaluations which we expect to perform. It addresses the high and moderate risks identified in the agency wide risk assessment and three-year audit plan report prepared by CliftonLarsonAllen LLC. The details of the Audit Plan are shown in Attachment A. Work carried forward from the previous year is planned for substantial completion in the first quarter of FY 2025/2026.

This year is the second year the audit plan is drawing from the agency wide risk assessment and three-year audit plan report. We also leveraged our knowledge of the agency’s internal control environment, management input and prior audits experiences to scope out details of the proposed tasks. The scope of the proposed tasks encompasses several functional and control areas, including Administration, Finance & Accounting, Procurement & Contracts, and Internal Audit Quality Control.

We summarize below, the expected utilization of the estimated plan hours.

CARRY OVERS	# CARRY OVERS	CARRY OVER HOURS	# NEW PROJECTS	NEW PROJECT HOURS	TOTAL HOURS
Procurement & Contract Audits	2	400	6	1450	1850
Management requests	1	100	1	400	500
Process Reviews	3	175	6	875	1050
Totals	6	675	13	2725	3400

We plan to fill the vacant auditor position later in the audit plan year and reduce the outsourced portion of the audit activities soon thereafter.

We may reprioritize the proposed activities, to accommodate management concerns, changes in resources or other new developments. Because risks are inherently dynamic, starting with the FY2026/2027 Audit plan, we will develop an annual risk assessment questionnaire to assist management to identify and evaluate risks in SGVCOG operations.

We continue to emphasize the significance of contract and grant audits and have in the past recommended that the agency develops a process to track and maintain complete and updated grants and contract schedules capturing pertinent details necessary for contract/grants management and compliance.

Prepared by: Rey Alimoren
Rey Alimoren
Director of Finance

Approved by: Marisa Creter
Marisa Creter
Executive Director

ATTACHMENT

Attachment A - FY 2025/2026 Audit Work Plan

Attachment A



FISCAL YEAR 2025/26 PROPOSED AUDIT WORK PLAN			ATTACHMENT A		
Audit Ref #		SCOPE STATEMENT	\$000 if Applicable	EST HOURS	TIMING
24-25 Work Plan carried over	CONTROL AREA	Refer to Attachment A-1	21,353	675	Qtr 1
25 MAS 027	Risk Management	Evaluate the SGVCOG risk management practices and advise with the development and implementation of an Agency -wide Risk Management Program.		175	Qtr 3
25 MAS 028	Policy Management	Evaluate the current SGVCOG policy development and management process and recommend improvements.		175	Qtr 4
25 MAS 029	HR/IT	Assess the adequacy of controls over the Remote Work and Cloud computing arrangements.		150	Qtr 3
25 MAS 031	Information System	Determine whether agency management information and reporting system, including the Chart of Accounts design enable the agency to meet it financial , operations, compliance and strategic goals.		200	Qtr2
25 MAS 030	Payroll administration & Accounting	Determine whether controls over payroll management are adequately designed and operating effectively to ensure compliance with key federal regulations, California laws, and SGVCOG policies and procedures.		175	Qtr1
26 MAS 031	Project & contract management	Perform an audit of the Turnbull Project Contract management from inception through May 31, 2025. Determine whether procurement and contract administration, including claimed costs comply with SGVCOG policies, contracts and federal and local requirements as applicable.	39,211	400	Qtr2
26 MAS 032	Contract Audit	Construction contract 22-13; Griffith Construction of 57/60 Interchange improvements - Compliance, financial & control review of construction process from bid solicitation to final payment.	43,870	150	Qtr 2
26 MAS 033	Management	Evaluate the governance and contract staffing arrangement between SGVCOG and SGVRHT.		150	Qtr 4
26 MAS 034	Contract Audit	Contract 20-01 KPFF, Inc. Preliminary Engineering & Final Design-Goldline pedestrian bridge	1,308	150	Qtr 3
26 MAS 035	Contract Audit	Contract # 19-03A - Hill International -Public outreach services procurement & contracting process	1,084	200	Qtr 1
26 MAS 036	Contract Audit	Contract # 20-13 - Kimley-Horn and Associates Transit study Procurement & contracting process	2,343	200	Qtr 2
26 MAS 037	Contract Audit	Contract # 21-24 VOALA-Montebello Tiny Homes Operator procurement & contracting	3,832	200	Qtr 3
	TBD	Management requests		400	TBD
Subtotals			113,001	3400	
Other activities					
	MAS Quality control	MAS Peer Review readiness for FY18-21 and FY22-25.		200	
	MAS Admin	Develop an Indirect Cost Rate Acceptance Policy		300	
	N/A	Training		160	
	MAS Quality control	Modify and update Audit Policy Manual to reflect Orange Book (red and yellow books) Standards		700	
	N/A	Administration		600	
Subtotals				1960	
Total estimated effort hours				5360	



ATTACHMENT A-1

FISCAL YEAR 2024/25 CARRIED OVER ACTIVITIES

Audit Ref #	AUDIT TYPE	SCOPE STATEMENT	\$000 if Applicable	EST HOURS	TIMING
24 COG 262	21-13 SCS Engineers, Food Recovery program	Contract Compliance, contract management controls & propriety of billed costs.	1,053	60	Qtr 1
24 COG 263	UPPR-Design, Construction, Operation & Maintenance of Highway Railroad underpasses	Billing process & control review to determine compliance with master agreement.	\$19,000	220	Qtr 1
22 IAD 005	Revenue & Expenditure account coding	Reporting on the adequacy of account coding structure and controls (Now included in 25 MAS 031)		-	Qtr 1
23 MAS 016	Management request	Assist with development of a Pre - Award Compliance Checklist		100	Qtr 1
25 MAS 020	Contract Audit	Contract # 22-02 Affordable Housing Incubator-Contract Compliance, contract management controls & propriety of billed costs.	1,300	120	Qtr 1
25 MAS 025A	MAS Quality control	Review revised Audit Policy Manual to ensure it is properly updated to reflect the 2024 IIA and GAGAS Standards		100	Qtr 1
25 MAS 025B	MAS Quality control	Evaluate MAS Peer Review readiness for FY 18-20 and FY21-23.		75	Qtr 1
<i>Sub totals from carried forward</i>			<i>21,353</i>	<i>675</i>	

REPORT

DATE: September 10, 2025

TO: City Managers' Steering Committee

FROM: Marisa Creter, Executive Director

RE: **REQUEST FOR REGIONAL WILDLIFE COORDINATION EFFORTS**

RECOMMENDED ACTION

For information only.

BACKGROUND

In August 2025, the City of Sierra Madre hosted a “Regional Wildlife Management Lunch and Learn” for its neighboring communities to discuss its challenges in addressing bear intrusions in its community, its approaches to address those challenges, and discuss potential additional regional approaches that could be undertaken to address the issue. The event included presentations from the City of Sierra Madre and California Department of Fish and Wildlife (CDFW) and a brief presentation by the SGVCOG on its “Neighborhood Coyote Program.” The event also featured a roundtable discussion amongst all attendees about the different wildlife challenges that cities were facing and the collective interest in pursuing a regional approach to address these challenges. At that meeting, there was conversation about the SGVCOG playing a role in coordinating a regional response to bear and other wildlife conflicts with humans. Some potential approaches that were proposed included stationing a CDFW staff person at the SGVCOG offices, facilitating the collection of best practices, and facilitating the hiring of an additional CDFW staff person. There was also a subsequent discussion at the SGVCOG’s Energy Environment and Natural Resources (EENR) Committee meeting in September. The EENR Committee encouraged a broader discussion with SGVCOG member cities to consider whether there was interest in the SGVCOG taking on this broader regional role.

Since 2019, the SGVCOG has implemented the Neighborhood Coyote Program. At that time, several cities were experiencing coyote issues, so the cities, the SGVCOG, CDFW, Office of Assemblymember Ed Chau, the University of California Agriculture and Natural Resources, and local Humane Society organizations, established a task force and drafted the SGVCOG Regional Coyote Management Framework (RCMF) and the Coyote Management Implementation Plan. Under the umbrella of the RCMF, the SGVCOG began providing public outreach and education, promoting effective human-coyote conflict mitigation strategies, and supporting a robust wildlife reporting and response mechanism on behalf of participating agencies. Interested cities were able to opt-in to the Neighborhood Coyote Program by executing a memorandum of agreement (MOA) with the SGVCOG, which included an annual participation fee. As part of the MOA, the SGVCOG provides dedicated SGVCOG staff that responds to resident calls, emails, and texts to the “Coyote Hotline,” develops social media and outreach materials, attends community events as requested, and organizes community meetings and workshops as requested. There are occasionally discussions and/or requests from cities to discuss additional wildlife challenges that they may face – which has included peafowl, feral cats, and bears. There are currently 11 cities that participate

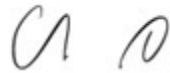
REPORT

in the SGVCOG program. At this time, the City of Sierra Madre is not a participant in the Neighborhood Coyote Program.

The City of Sierra Madre had previously approached the SGVCOG with interest in expanding the Neighborhood Coyote Program to include additional animals, including bears. The City had also expressed interest in coordinating with neighboring cities to contribute funds to hire an additional CDFW staff person that could be more responsive to San Gabriel Valley needs. At that time, there participating cities were not interested in expanding the Program or contributing to the cost of an additional CDFW position.

Given the previous discussions at the EENR Committee and the City of Sierra Madre's "Regional Wildlife Lunch and Learn," staff is requesting input on whether there is interest in pursuing this new request or if the City Managers' Steering Committee has additional suggestions for ways to provide assistance and support to the City of Sierra Madre. Based on the Committee's recommendations, SGVCOG staff would return to a later meeting with more information about potential next steps.

Prepared by:



Caitlin Sims
Director of Regional Planning and Programs

Approved by:



Marisa Creter
Executive Director

REPORT

DATE: September 10, 2025

TO: City Managers' Steering Committee

FROM: Marisa Creter, Executive Director

RE: **UPDATE ON CURRENT BROADBAND EFFORTS**

RECOMMENDED ACTION

For information only.

BACKGROUND

In 2024, the SGVCOG completed its Broadband Assessment and Strategy Final Report. That Report provided an asset assessment, overview of internet services and broadband needs, and made recommendations for future action steps by the SGVCOG.

There are several other activities currently happening in the broadband space. The State is constructing the Statewide Middle-Mile Broadband Initiative (MMBI) Network that will cross sections of the San Gabriel Valley. Some cities where this work is happening – like the City of Monterey Park – are exploring opportunities to expand on this new broadband infrastructure. Other cities – like the City of Monrovia – are completing their own broadband plans. The Gateway Cities Council of Governments (GCCOG) and South Bay Cities Council of Governments (SBCCOG) are completing extensive broadband infrastructure projects in their respective sub-regions. In August 2025, the SGVCOG co-hosted a webinar with representatives from the Los Angeles Digital Equity Action League (L.A. DEAL) – a cross-sectoral consortium of members that aims to address existing broadband gaps across the Los Angeles region. L.A. DEAL representatives presented a public-private partnership opportunity with Google Fiber to build a fiber network within public rights-of-way (Attachment A). Google Fiber has partnered with several other jurisdictions nationwide – including the City of Irvine – to complete similar projects.

SGVCOG staff is seeking feedback from cities regarding interest in the proposed partnership and feedback on other broadband-related work that is underway.

Prepared by: 
Caitlin Sims
Director of Regional Planning and Programs

Approved by: 
Marisa Creter
Executive Director

ATTACHMENT

Attachment A - FY 2025/2026 Audit Work Plan



WHAT IS LA DEAL?

The Los Angeles Digital Equity Action League (LA DEAL) is the California Public Utilities Commission (CPUC) approved and funded Regional Broadband Consortium for LA County. Co-convened by LAEDC and UNITE-LA, LA DEAL is comprised of representatives from businesses, education agencies, community-based organizations, and government.

Regional Broadband Consortium



Sharing of Information, Resources, Best Practices



WHAT DOES LA DEAL DO?

LA DEAL fosters a collaborative, community-driven process to assess and tackle broadband gaps through economic and community development, systems change, and cross-sector collaboration.

- Support cities and communities in infrastructure development and help resource those efforts
- Ensure funding opportunities are optimized through public comments and meetings between local stakeholders and state agencies
- Share best practices for cities to close infrastructure gaps
- Provide opportunities for collaboration and coordination between local stakeholders
- Support the development of publicly-owned open access networks so that our cities can provide government services

Gateway COG



A \$104 million broadband infrastructure project throughout Southeast Los Angeles County.

The initiative will:

- Deliver high-speed internet to 24 Southeast LA cities
- Connect every city hall with dual-path fiber for redundancy
- Extend service to 4,200 underserved locations with robust, competitively priced options

South Bay Fiber Project

The **South Bay Fiber Network (SBFN)**, developed by the **South Bay Cities Council of Governments (SBCCOG)**, delivers high-speed, low-cost internet infrastructure that enables smart city applications and supports digital equity.

Key Highlights:

- Built through a **15-city municipal partnership** led by SBCCOG
- Provides a **critical public asset** for city governments
- Expands opportunities to **bridge the digital divide** in underserved communities
- Establishes the foundation for a future **low-cost regional network** for residents and businesses across Southwest Los Angeles



SGVCOG



Goal: identify broadband needs, opportunities, and strategy for the San Gabriel Valley

Reason for study: Broadband essential for education, public functions, logistics, and targeted industries

Methodology

- Focus groups and household/organization surveys
- Data from SGVCOG member agencies
- Research on ISPs, infrastructure, and technology in the region

SGVCOG



Key Findings: Infrastructure

- Region has **extensive** broadband/network assets
 - * Mostly supporting cell towers
- Gaps in fiber-based gigabit service availability
- Many areas served by only **one** provider; some with none meeting CA broadband standard

Key Findings: Local Agencies

Members pay avg. \$666/month for <850 Mbps (= \$2.22/Mbps) — higher than peer regions

SGVCOG



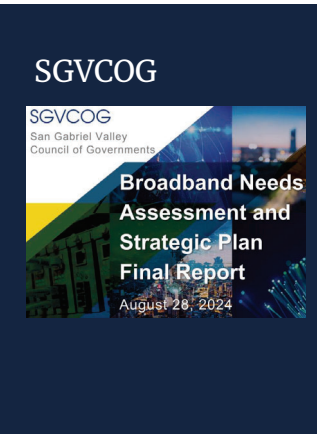
Survey Results: reliability most important factor; cost biggest dissatisfaction; demand for more options

Strategic Implications

- Variability in access and costs negatively impacts agencies and residents
- SGVCOG can play a key role in aggregating requirements and aligning resources

Next steps: assess members' broadband/cellular policies, streamline across jurisdictions

Benefits: reduce agency workload, lower provider costs, attract investment, and enable future broadband development

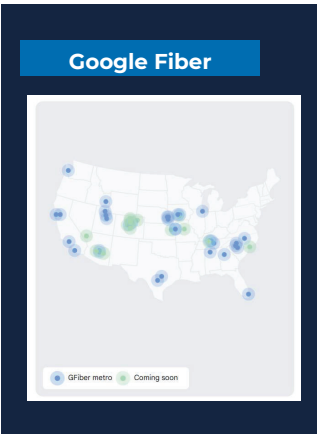


Key Findings: Residents & Stakeholders

- Gaps in service availability, quality, and reliability (esp. San Gabriel Mountains foothills)
- Underserved areas link broadband issues to economic opportunity, mobility, and safety
- Affordable housing requires broadband access

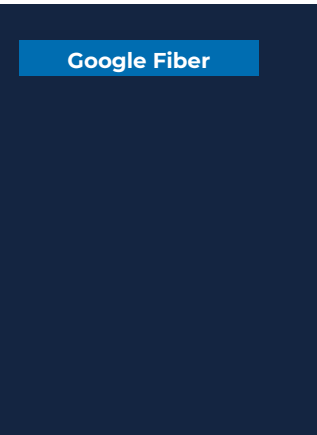
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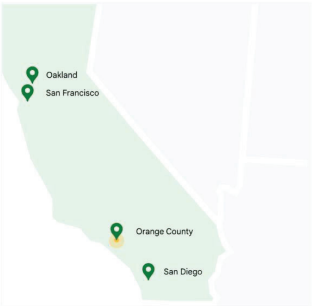


National Partnerships

Alabama	Illinois	South Carolina
Arizona	Iowa	Tennessee
California	Kansas	Texas
Colorado	Missouri	Utah
Florida	Nebraska	Washington
Georgia	Nevada	
Idaho	North Carolina	



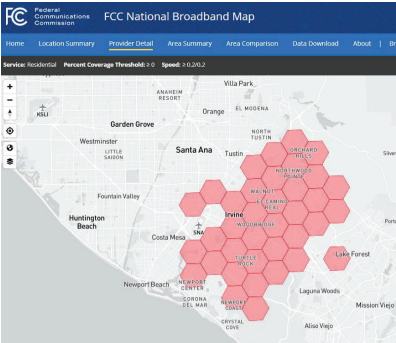
California Partnerships



Google Fiber

Google Fiber only has 145 California census blocks registered for FTTH service with the FCC (out of 710,145 total census blocks within the state). 70 of those blocks are in Irvine, CA, where their buildout was easier due to Irvine having an extensive pre-existing open network infrastructure.

SoCal Partnerships



Google Fiber

Public Private Partnership - Overview

City Assets

- Expedited permitting processes
- Right-of-way access and easements
- Access to utility poles and underground conduits
- Office space and equipment locations
- Power infrastructure access
- Streamlined inspection processes

City Benefits

- Open Access Fiber Network
- Empowers various ISPs to offer service
- Smart Cities Projects (Intelligent Transportation Systems, Public Safety Networks)
- Network redundancy

Broadband Discussion

SGVCOG Member Cities – Questions & Answers

Next Steps:

Please contact:

Ms. Caitlin Sims

csims@sgvcog.org

&

CASF Grant Funding
Webinar RSVP



Your Role in Bridging the Digital Divide

A Call to Action: Support Digital Equity and Infrastructure Development
and help us engage with cities and ISPs across the county

www.ladeal.org



LOS ANGELES COUNTY
Economic Development Corporation
Collaborating. Advancing Growth and Prosperity for All



REPORT

DATE: September 10, 2025

TO: City Managers' Steering Committee

FROM: Marisa Creter, Executive Director

RE: **CORAZÓN DEL VALLE OPEN STREETS UPDATE**

RECOMMENDED ACTION

For information only.

BACKGROUND

In January 2024, the LA Metro Board of Directors awarded three grants to the SGVCOG for Open Streets. The three Open Streets events awarded under the grant were:

1. Active Streets | Mission meets Eclectic on Sunday, April 28, 2024
Cities: South Pasadena, Alhambra, San Gabriel
2. Active Streets | Mission at Twilight on June 22, 2025
Cities: South Pasadena, Alhambra, San Gabriel
3. Active Streets | Corazón del Valle on Sunday, November 2, 2025
Cities: El Monte and South El Monte

Open Streets are one-day multi-jurisdiction events that close streets to car traffic and connect communities. In the San Gabriel Valley, our events are implemented in partnership with ActiveSGV and branded as Active Streets. They are also commonly known as Ciclovía events. The SGVCOG is responsible for grant administration and the participating host cities are responsible for public safety. There is also a service provider contracted for traffic control. ActiveSGV is responsible for most other event responsibilities including fun programming like music and booths for local organizations, multi-lingual route notifications to residents and businesses, water and EMTs, and coordination among partner agencies.

The third Open Streets event awarded under this cycle of funding is Active Streets: Corazón del Valle, which will take place on November 2, 2025. The event route will connect communities in El Monte and South El Monte. A similar event, Streets and Treats, was first implemented in October 2019. The route connected the South El Monte Civic Center, El Monte's annual Día de los Muertos festival, and Active SGV's headquarters at the Jeff Seymour Center. Corazón del Valle will create five miles of car-free streets in El Monte and South El Monte, providing participants opportunities to use active transportation, enjoy time outdoors, and connect with local communities.

SGVCOG is looking forward to hosting Corazón del Valle in partnership with participating cities, ActiveSGV, and Right of Way, Inc. Additionally, planning efforts related to Metro Open Streets Cycle 6 and the Reconnecting Communities and Neighborhoods (RCN) grant have commenced. Metro Cycle 6 has \$10 million in funding available, with priority being given to events timed

around the World Cup and Olympics/Paralympics. All interested cities are eligible to apply to Metro's Cycle 6 program. The RCN grant is a non-competitive funding source that will support Open Streets and Slow Streets programming timed around the Olympics, with connections to El Monte's Transit Center. Sam Pedersen, SGVCOG Senior Management Analyst, and Victoria Urenia, SGVCOG Management Analyst will provide an update on the plans for the event.

Prepared by: Victoria Urenia
Victoria Urenia
Management Analyst

Approved by: Marisa Creter
Marisa Creter
Executive Director

REPORT

DATE: September 10, 2025

TO: City Managers' Steering Committee

FROM: Marisa Creter, Executive Director

RE: **SAN GABRIEL VALLEY REGIONAL HOUSING TRUST WORKING GROUP UPDATE**

RECOMMENDED ACTION

For information only.

BACKGROUND

The San Gabriel Valley Regional Housing Trust (SGVRHT) is a separate joint-powers authority formed in February 2020 by SB 751 (Rubio) for the purposes of funding and financing the planning and construction of homeless housing and extremely low, very low, and low-income housing. The SGVCOG provides the staff for all activities related to the operation of the SGVRHT, including the SGVRHT Working Group. The Working Group is open to all jurisdictions of the SGVCOG, regardless of being a member city of the SGVRHT.

The first SGVRHT Working Group meeting of FY 2025-2026 will be held virtually on Wednesday, September 24 at 10 AM. City housing staff are invited to discuss Measure A Production, Preservation & Ownership (PPO) and a progress update on the REAP 2.0 Housing Incubator projects. The PPO Transitional Guidelines were approved on August 20, 2025.

Tentative items for future working group meetings are updated funding program guidelines, housing-related State legislation, and presentations from development and housing partners. Meetings are anticipated to be held on the third Wednesday of the month on a bimonthly or quarterly basis and calendar invitations will be shared at least a week prior confirming the date and times. For jurisdictions interested in participating in the SGVRHT Working Group, staff contact(s) can be shared with Management Analyst Lucia Hwang.

Prepared by:



Lucia Hwang
Management Analyst

Approved by:



Marisa Creter
Executive Director