

Attachment B

RESOLUTION 26-05

RESOLUTION OF THE GOVERNING BOARD OF THE SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS (SGVCOG) UPDATING THE GOVERNING BOARD MEMBER REQUEST PROCESS

WHEREAS, the Governing Board received and filed a process for Governing Board Members to request items be included on the Governing Board agenda on June 17, 2021; and

WHEREAS, the existing request process outlines the process for Governing Board members or committee members to request items; and

WHEREAS, if the requested item falls under a policy committee, staff will work with the committee chair to review the item and agendaize for an upcoming meeting; and

WHEREAS, if the requested item does not fall under one of the SGVCOG's policy committees, staff will work with the Executive Committee; and

WHEREAS, throughout the review process, staff identify the number of hours and resources required to complete a requested item or project; and

WHEREAS, there is a need to clarify the existing process to define simple versus complex tasks when reviewing Governing Board Member requests; and

WHEREAS, simple tasks are defined as taking less than 30 minutes, can be completed without senior staff, are aligned with the SGVCOG's existing priorities and thus can be completed without Governing Board approval; and

WHEREAS, complex tasks are defined as requiring significant staff time, expertise, new workstreams, or equipment or specialized services that require Governing Board approval in order to determine feasibility.

NOW, THEREFORE, BE IT RESOLVED that the Governing Board approves the updated Governing Board member request process as shown in exhibit A.

PASSED AND ADOPTED by the Governing Board of San Gabriel Valley Council of Governments, County of Los Angeles, State of California, on the 19th day of February 2026.

SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS

Ed Reece, President

Attest:

I, Marisa Creter, Executive Director and Secretary of the Board of Directors of the San Gabriel Valley Council of Governments, do hereby certify that this resolution was adopted at a meeting of the Governing Board held on the 19th day of February 2026, by the following vote:

AYES:	Arcadia, Azusa, Bradbury, Claremont, Covina, Diamond Bar, El Monte, Glendora, Industry, La Canada Flintridge, La Puente, La Verne, Monrovia, Monterey Park, Pasadena, Pomona, Rosemead, San Dimas, San Gabriel, Sierra Madre, South El Monte, South Pasadena, Walnut, West Covina, LA County Supervisorial District #1, LA County Supervisorial District #5
NOES:	
ABSTAIN:	
NO VOTE RECORDED:	
ABSENT:	Alhambra, Baldwin Park, Duarte, Irwindale, Montebello, San Marino, Temple City, SGV Water Districts

Marisa Creter, Secretary