



# San Gabriel Valley Council of Governments\*

## AGENDA AND NOTICE OF THE MEETING OF THE SGVCOG EXECUTIVE COMMITTEE

Monday, August 3, 2020 – 10:00 AM

Teleconference Meeting

Livestream is Available at: <https://youtu.be/UdCGVr-O6po>

President  
Cynthia Sternquist

1<sup>st</sup> Vice President  
Margaret Clark

2<sup>nd</sup> Vice President  
Becky Shevlin

3<sup>rd</sup> Vice President  
Tim Hepburn

Past President  
Vacant

Transportation Chair  
John Fasana

Homelessness Chair  
Becky Shevlin

EENR Chair  
Denis Bertone

Water Policy Chair  
Diana Mahmud

ACE Chair  
Tim Sandoval

Thank you for participating in today's meeting. The Executive Committee encourages public participation and invites you to share your views on agenda items.

**MEETINGS:** *Regular Meetings of the Executive Committee are held the first Monday of every month at 10:00 a.m. at the SGVCOG Office (1000 S. Fremont Ave., Building 10, Suite 10210, Alhambra, California 91803).* The Executive Committee agenda packet is available at the San Gabriel Valley Council of Government's (SGVCOG) Office, 1000 South Fremont Avenue, Suite 10210, Alhambra, CA, and on the website, [www.sgvkog.org](http://www.sgvkog.org). Copies are available via email upon request ([sgv@sgvcog.org](mailto:sgv@sgvcog.org)). Documents distributed to a majority of the Board after the posting will be available for review in the SGVCOG office and on the SGVCOG website. Your attendance at this public meeting may result in the recording of your voice.

**PUBLIC PARTICIPATION:** Your participation is welcomed and invited at all Executive Committee meetings. Time is reserved at each regular meeting for those who wish to address the Board. SGVCOG requests that persons addressing the Executive Committee refrain from making personal, slanderous, profane or disruptive remarks.

**TO ADDRESS THE EXECUTIVE COMMITTEE:** At a regular meeting, the public may comment on any matter within the jurisdiction of the Board during the public comment period and may also comment on any agenda item at the time it is discussed. At a special meeting, the public may only comment on items that are on the agenda. Members of the public wishing to speak are asked to complete a comment card or simply rise to be recognized when the Chair asks for public comments to speak. We ask that members of the public state their name for the record and keep their remarks brief. If several persons wish to address the Board on a single item, the Chair may impose a time limit on individual remarks at the beginning of discussion. **The Executive Committee may not discuss or vote on items not on the agenda.**

**AGENDA ITEMS:** The Agenda contains the regular order of business of the Executive Committee. Items on the Agenda have generally been reviewed and investigated by the staff in advance of the meeting so that the Executive Committee can be fully informed about a matter before making its decision.

**CONSENT CALENDAR:** Items listed on the Consent Calendar are considered to be routine and will be acted upon by one motion. There will be no separate discussion on these items unless a Board member or citizen so requests. In this event, the item will be removed from the Consent Calendar and considered after the Consent Calendar. If you would like an item on the Consent Calendar discussed, simply tell Staff or a member of the Executive Committee.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the SGVCOG office at (626) 457-1800. Notification 48 hours prior to the meeting will enable the SGVCOG to make reasonable arrangement to ensure accessibility to this meeting.



**\*MEETING MODIFICATIONS DUE TO THE STATE AND LOCAL STATE OF EMERGENCY RESULTING FROM THE THREAT OF COVID-19:** On March 17, 2020, Governor Gavin Newsom issued Executive Order N-29-20 authorizing a local legislative body to hold public meetings via teleconferencing and allows for members of the public to observe and address the meeting telephonically or electronically to promote social distancing due to the state and local State of Emergency resulting from the threat of the Novel Coronavirus (COVID-19).

To follow the new Order issued by the Governor and ensure the safety of Committee Members and staff for the purpose of limiting the risk of COVID-19, in-person public participation at the Executive Committee meeting scheduled for August 3, 2020 at 10:00 a.m. will not be allowed. Members of the public may view the meeting live on the SGVCOG's website. To access the meeting video, please see the link on the front page of the agenda.

Submission of Public Comments: For those wishing to make public comments on agenda and non-agenda items you may submit comments via email or by phone.

- Email: Please submit via email your public comment to Katie Ward (kward@sgvcog.org) at least 1 hour prior to the scheduled meeting time. Please indicate in the Subject Line of the email "FOR PUBLIC COMMENT." Emailed public comments will be part of the recorded meeting minutes but will not be read aloud. A copy of all public comments will be forwarded to the Board.
- Phone: Please email your name and phone number to Katie Ward (kward@sgvcog.org) at least 1 hour prior to the scheduled meeting time for the specific agenda item you wish to provide public comment on. Please indicate in the Subject Line of the email "FOR PUBLIC COMMENT." You will be called on the phone number provided at the appropriate time, either during general public comment or specific agenda item. Wait to be called upon by staff, and then you may provide verbal comments for up to 3 minutes.

Any member of the public requiring a reasonable accommodation to participate in this meeting should contact Katie Ward at least 48 hours prior to the meeting at (626) 457-1800 or at [kward@sgvcog.org](mailto:kward@sgvcog.org).

## **PRELIMINARY BUSINESS**

1. Call to Order
2. Roll Call
3. Public Comment (*If necessary, the President may place reasonable time limits on all comments*)
4. Changes to Agenda Order: Identify emergency items arising after agenda posting and requiring action prior to next regular meeting (*It is anticipated that the Executive Committee may take action on these matters*)

## **CONSENT CALENDAR** (*It is anticipated that the Executive Committee may take action on the following matters*)

5. Executive Committee Meeting Minutes – Page 1  
*Recommended Action: Approve Executive Committee minutes.*

## **PRESENTATION**

6. SGVCOG Investment Account Updates: Michael Gardner, Senior Portfolio Manager, Citizens Business Bank; Dick McDonald, Manager Fixed Income, Citizens Business Bank – Page 3  
*Recommended Action: For information only*

## **UPDATE ITEMS**

- Audit Status Report – Page 15
- SGVCOG Officer Election Update – Page 19
- Updated Salary Resolution – Page 23

## **PRESIDENT'S REPORT**

## **EXECUTIVE DIRECTOR'S REPORT**

## **GENERAL COUNSEL'S REPORT**

## **ACTION ITEMS** (*It is anticipated that the Executive Committee may take action on the following matters*)

7. Los Angeles County Eviction Moratorium Letter – Page 31  
*Recommended Action: Submit a letter to the Los Angeles County Board of Supervisors opposing the County's motion that its eviction moratorium automatically be applied as the baseline in all incorporated cities within Los Angeles County and ask that the Board of Supervisors work with cities that have adopted their own eviction moratoriums.*
8. Draft Governing Board Agenda – Page 37  
*Recommended Action: Approve draft SGVCOG Governing Board agenda.*

## **ANNOUNCEMENTS**

## **ADJOURN**





**SGVCOG**  
**Executive Committee Meeting Minutes**  
**July 6, 2020**  
**10:00 AM**  
**Teleconference Meeting via Zoom**

**PRELIMINARY BUSINESS**

1. Call to Order  
 The meeting was called to order at 10:03 AM.

2. Roll Call

**Members Present**

- C. Sternquist, President
- B. Shevlin, 2nd Vice President/Homelessness Chair
- T. Hepburn, 3rd Vice President
- D. Bertone, EENR Chair
- J. Fasana, Transportation Chair
- D. Mahmud, Water Policy Chair
- T. Sandoval, ACE Chair

**Members Absent**

- M. Clark, 1st Vice President

**Staff/Guests:**

- M. Creter, SGVCOG Executive Director
- K. Ward; C. Sims; R. Alimoren, SGVCOG Staff
- D. DeBerry, Woodruff, Spradlin & Smart
- R. Graves, CliftonLarsonAllen
- K. Ajise; S. Patterson, SCAG

3. Public Comment  
 There were no comments from the public.

4. Changes to Agenda Order:  
 There were no changes to the agenda order.

**CONSENT CALENDAR**

5. Executive Committee Meeting Minutes  
*Recommended Action: Approve Executive Committee minutes.*
6. Committee/TAC/ Appointments  
*Recommended Action: Appoint members to the following standing SGVCOG Policy Committees, and Technical Advisory Committees:*  
*-Public Works TAC: City of Walnut*  
*-Transportation Committee: La Canada Flintridge, South Pasadena*

**There was a motion to approve the consent calendar (M/S: T. Hepburn/D. Mahmud).**

**[MOTION PASSES]**

<b>AYES:</b>	C. Sternquist, B. Shevlin, T. Hepburn, J. Fasana, D. Mahmud, T. Sandoval, D. Bertone
<b>NOES:</b>	
<b>ABSTAIN:</b>	
<b>ABSENT:</b>	M. Clark

**UPDATE ITEMS**

- 3rd Quarter Financial Report / Treasurer’s Report  
R. Graves presented on this item. There was a request to consider updating the investment policy.
- Meeting Format and Meeting Schedule Update  
K. Ward presented on this item. There was an updated given regarding holding SGVCOG meetings virtually for the time being given the uncertainties of COVID-19 restrictions and the difficulty of finding a meeting space to accommodate large groups.

**PRESIDENT’S REPORT**

- C. Sternquist reported on this item.

**EXECUTIVE DIRECTOR’S REPORT**

- M. Creter reported on this item. She reported on the launch of the bike share program in the City of South El Monte.

**GENERAL COUNSEL’S REPORT**

- No report was given.

**ACTION ITEMS**

7. Housing Navigator Contract  
C. Sims reported on this item.

**There was a motion to authorize the Executive Director to execute an agreement with Union Station Homeless Services for an amount not to exceed \$450,000 to provide shared housing navigation services. (M/S: J. Fasana/D. Mahmud).**

**[MOTION PASSES]**

<b>AYES:</b>	C. Sternquist, B. Shevlin, T. Hepburn, J. Fasana, D. Mahmud, T. Sandoval, D. Bertone
<b>NOES:</b>	
<b>ABSTAIN:</b>	
<b>ABSENT:</b>	M. Clark

**PRESENTATION**

8. SCAG Connect SoCal Update: Kome Ajise, SCAG, Executive Director  
K. Ajise presented on this item.

**ANNOUNCEMENTS**

J. Fasana announced that he will not be running for Duarte City Council in November 2020.

**ADJOURN**

The meeting adjourned at 11:20 AM.

# REPORT

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DATE: August 3, 2020  
TO: Executive Committee  
FROM: Marisa Creter, Executive Director  
RE: **SGVCOG INVESTMENT ACCOUNT UPDATES**

## **RECCOMENDED ACTION**

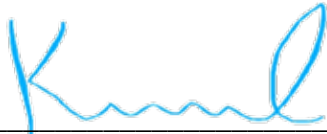
For information only.

## **BACKGROUND**

At the SGVCOG Executive Committee meeting in July, there was a request made to provide an update of the SGVCOG's investment accounts. The SGVCOG's investment accounts are managed by CitizensTrust, which is a division of Citizens Business Bank. Citizens Business Bank was established in 1996 via the merger of Chino Valley Bank (est. 1974) and Citizens Commercial Trust & Savings Bank (est. 1912) There are 58 banking centers and 3 trust offices serving California from the Central Valley to San Diego.

Representatives from Citizens Business Bank, Michael Gardner, Senior Portfolio Manager and Dick McDonald, Manager Fixed Income, will provide an update presentation to the Executive Committee on the SGVCOG's investment accounts.

Prepared by:



Katie Ward  
Senior Management Analyst

Approved by:



Marisa Creter  
Executive Director

## **ATTACHMENTS**

Attachment A – CitizensTrust/Citizens Bank Presentation

# CITIZENSTRUST

## San Gabriel Valley COG



### Executive Committee August 3, 2020

Mike Gardner, CFA  
Senior Portfolio Manager

Dick McDonald, CFA  
Manager, Fixed Income

# CITIZENSTRUST

## General Overview

## Overview

### History

- ❖ Citizens Business Bank was established in 1996 via the merger of Chino Valley Bank (est. 1974) and Citizens Commercial Trust & Savings Bank (est. 1912)
- ❖ There are 58 banking centers and 3 trust offices serving California from the Central Valley to San Diego
- ❖ CVB Financial Corp. NASDAQ: CVBF

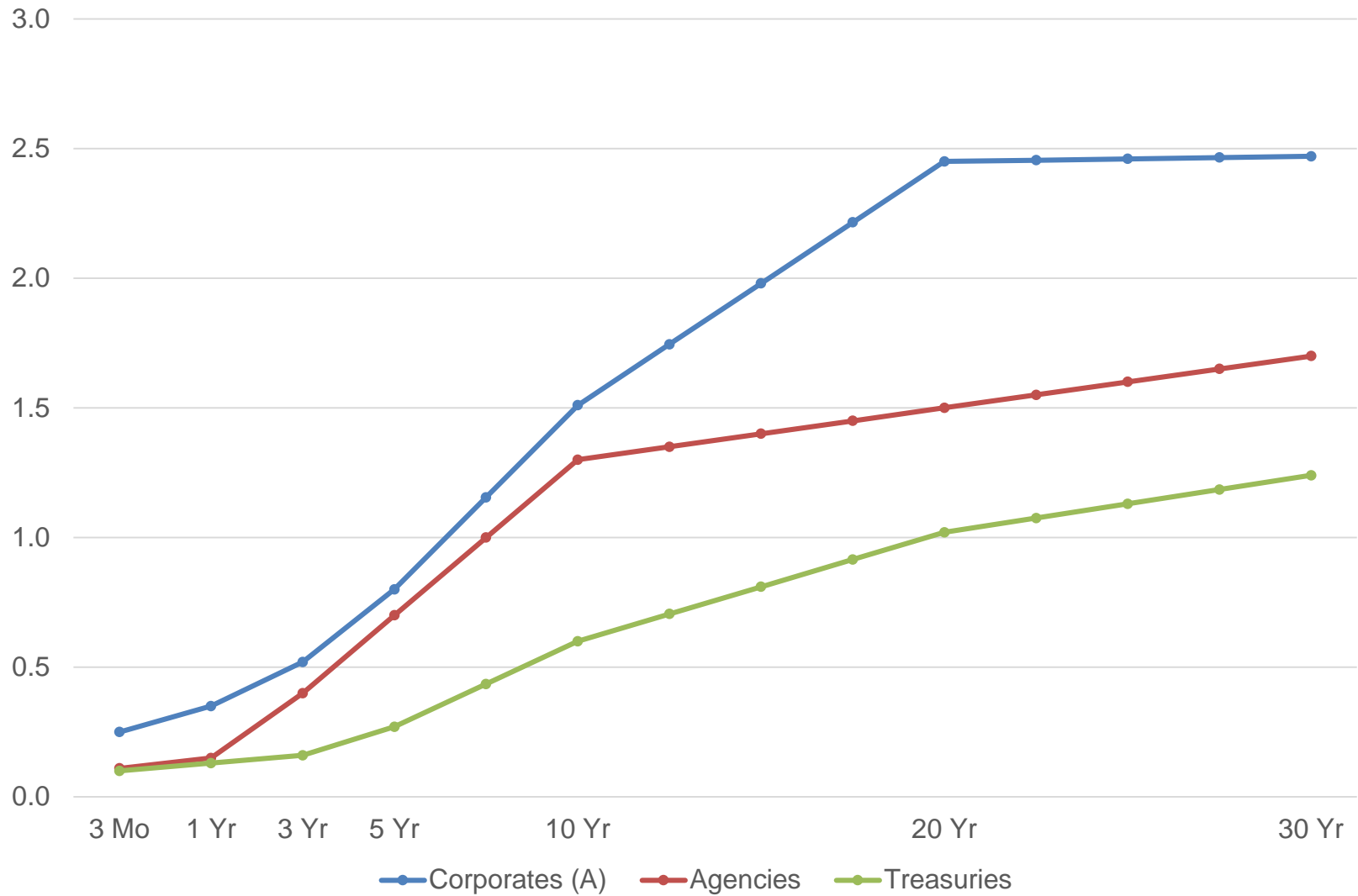
### Strength

- ❖ Assets of \$11.45 billion at December 31, 2019
- ❖ CVBF recently announced the second quarter 2020 represents our 173rd consecutive quarter (43 years) of profitability.
- ❖ 123st consecutive quarter (30 years) of paying a cash dividend to our shareholders.
- ❖ Ranked “Best Bank in America” – Forbes’ America’s Best Banks 2019 (January 2020)

# Market Concerns

- **CORONAVIRUS**
- Economy back to normal?
- Fed + interest rates
- Politics/Election

# YIELD CURVE: TREASURY, AGENCY, CORPORATE



# CITIZENSTRUST

## Portfolio Review

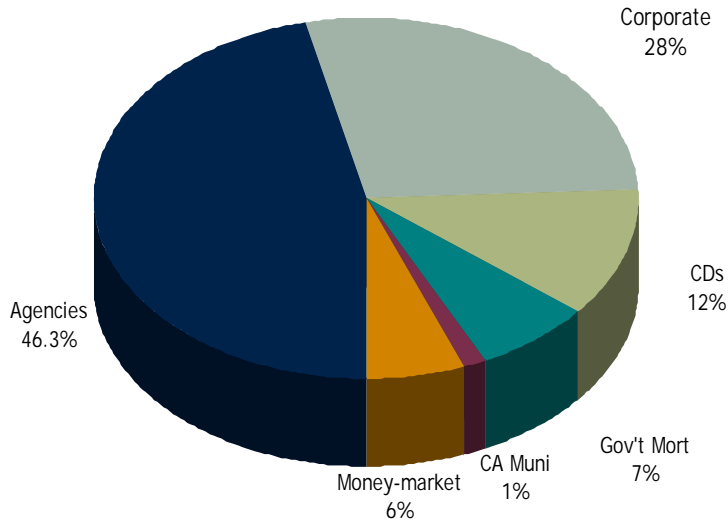
# San Gabriel Valley COG

## Account Highlights

- The portfolio has a high degree of safety, in keeping with the primary objectives of safety, liquidity, yield – and complies with agency investment policy as well as California Government Code.
- Holdings as of 6/30/2020 include 60% government agency bonds, with the remainder in corporates, government mortgages, CDs and local municipal bonds.

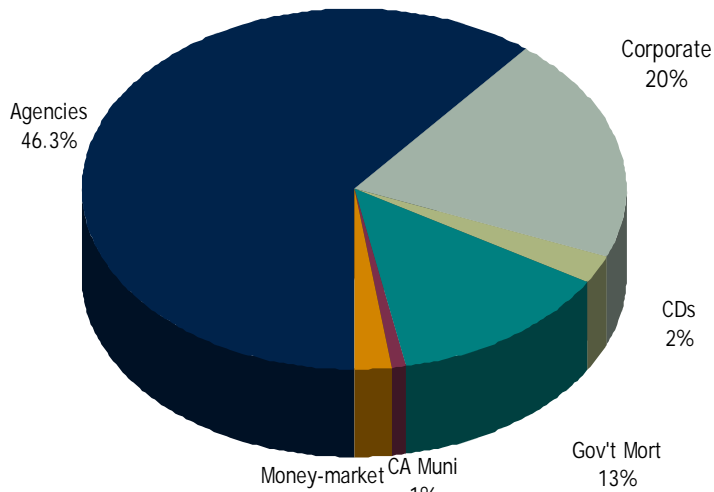
# CITIZENSTRUST

June 2019



Market Value \$26,804,246  
Avg Bond Rating AA+/Aa1  
Duration 1.95  
Yield to Maturity 2.13

July 2020



Market Value \$29,283,212  
Avg Bond Rating AA+/Aa1  
Duration 2.92  
Yield to Maturity 0.836

# CITIZENSTRUST

## Then ... versus Now

Then (1 year ago): 46.3% agencies, 27.9% corporates, 11.8% CDs, 7.0% government mortgages.

Now: 60.3% agencies, 20.3% corporates, 13.1% government mortgages, 2.4% CDs.

- We have reduced risk in the portfolio over the past year. We expect that trend to continue.
- The primary source has been a reduction in the % of corporate bonds (28% to 20%). Corporates have traditionally provided a higher yield than other allowable investments, but that gap has narrowed, making corporates less attractive.

# CITIZENSTRUST

## SGV COG Performance

- Historically having 20-30% in corporate bonds has benefitted the portfolio over both the long-term and short-term.
- Year to date through 6/30, the portfolio has risen by 1.80% gross; 1.72% net.
- Over the last 1 year, the performance has increased by 3.18%, while over the past 3 years it has risen by 2.56% per year.
- These figures reflect the diversified nature of the portfolio.



# REPORT

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DATE: August 3, 2020  
TO: Executive Committee  
FROM: Marisa Creter, Executive Director  
RE: **AUDIT STATUS REPORT**

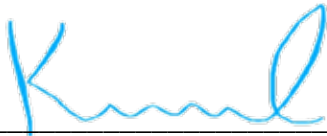
## **RECOMMENDED ACTION**

Receive and file.

## **BACKGROUND**

On an ongoing basis, the SGVCOG conducts audits on the agency's professional services contracts to verify that billable rates are being billed correctly. When discrepancies are discovered, audit staff will withhold disputed amounts from future progress or final retention payments on these contracts. Attachment A summarizes the activities by SGVCOG audit staff through June 30, 2020. Rey Alimoren, the SGVCOG Acting Finance Director, will provide a presentation on this item.

Prepared by:



Katie Ward  
Senior Management Analyst

Approved by:



Marisa Creter  
Executive Director

## **ATTACHMENTS**

Attachment A – Audit Status Report

# CONTRACT AUDIT STATUS REPORT, *through 06/30/2020*

AUDITOR	COMPLETED AUDITS QUARTER/TOTAL	AMOUNT RECOVERED THIS QTR	AMOUNT RECOVERED TOTAL	AUDITS TO BE DONE
MTA (5/01-6/06)	0 / 130	\$ 0	\$ 427,520	0
SGVCOG (4/08-Present)	3 / 211	\$ 13,585	\$ 5,620,777	7*
<b>TOTAL</b>	<b>3 / 341</b>	<b>\$ 13,585</b>	<b>\$ 6,048,297</b>	<b>7</b>

	PREVIOUS QUARTER	ADD(DEDUCT) THIS QUARTER	LESS: COMPLETED	TO BE DONE
Interim	0	1	1	0
Close-out	8	0	2	6
Post Award	1	0	0	1
Internal Audit	0	0	0	0
<b>TOTAL (SGVCOG)</b>	<b>9</b>	<b>1</b>	<b>3</b>	<b>7</b>

# CONTRACT AUDIT STATUS REPORT, 10/01/2019 – 06/30/2020

CONTRACTOR	PROJECT	AUDIT PERIOD	AMOUNT	QUESTIONED COSTS
Epic Land Solutions	Nogales LA	1/1/17 – 12/31/19	\$ 446,058	\$ 13,585
Anil Verma & Assoc	Puente	Closeout	\$ 715,404	-
Kleinfelder	Puente	Closeout	\$ 499,753	-
			<b>TOTAL</b>	<b>\$ 13,585</b>

**RAILPROS (AT GRADE CROSSING)**

QUESTIONED COSTS

Labor:

Billed \$ 398,599

Audited \$ 385,014

TOTAL QUESTIONED COST \$ 13,585

# REPORT

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DATE: August 3, 2020  
TO: Executive Committee  
FROM: Marisa Creter, Executive Director  
RE: **OFFICER ELECTION UPDATE**

## **RECOMMENDED ACTION**

For information only.

## **BACKGROUND**

In May, the Governing Board approved an action to delay the 2020-2021 Board Officer Elections until September 2020 due to the limitations of conducting in-person meetings during the COVID-19 pandemic. Due to the uncertainties and everchanging restrictions caused by COVID-19, staff is recommending an alternative method to holding an in-person election. The alternatives are as follows: Mail in ballots, election via Zoom, electronic ballots via DocuSign, and electronic survey ballots.

The chosen alternative election method process would be approved at the August Governing Board meeting. For the traditional in-person elections, nominees would normally be given the opportunity to address the Governing Board to present their experience and qualifications for the position. To accommodate this, staff is proposing to allow officer nominees this opportunity to present their qualifications at the September Governing Board meeting.

Staff is also recommending opening the nomination period again to allow additional individuals time to express interest. Individuals interested will be required to submit their names in writing to the SGVCOG via email from August 3 to August 31. If a Board Member had previously expressed interest in an officer appointment, they will be notified individually stating that their name will appear on the ballot as a nominee, unless the individual states he/she is no longer interested.

## **MAIL IN BALLOTS**

The mail in ballot process would work by sending a ballot to each Governing Board delegate via mail. There would be a ballot for each officer position, and nominees for each position. The instructions would indicate that a vote may be cast for one nominee only for each officer position. The instructions would also include a deadline to ensure staff have ample time to tally results. The ballot would have to be signed and dated, then returned in a pre-paid postage envelope addressed to the SGVCOG. The candidates with the most votes would be presented at the September Governing Board meeting as an action to approve those candidates in the respective officer positions. In the event of a tie, those candidates would be voted on separately at the October Governing Board meeting using the Zoom polling feature. *This method is not recommended due to the time involved to turn around the ballots for October Governing Board approval and the*

*possibility of error (e.g. ballots containing votes for more than one nominee would be deemed invalid).*

### **ELECTION VIA ZOOM**

The election via Zoom process would modify the existing election voting procedures using the tools/features available on the Zoom meeting platform. If this method was used, the election would take place at the October Governing Board meeting. Governing Board Members would need to pre-register to this meeting to ensure only authorized Board members are voting and participating in the election. Each officer position would be voted on separately, and votes would be conducted using the Zoom polling feature. *This election method is not recommended based on the possibility of error and the lack of experience of using Zoom to this capacity.*

### **ELECTRONIC BALLOTS VIA DOCUSIGN**

The electronic ballots via DocuSign would mimic the physical mail-in ballot process, with the modification that signature and votes would be on an electronic document. The DocuSign ballot would include pages for each officer position, as well as the nominees for each position. The DocuSign ballot would limit one vote per nominee for each officer position. In the event of a tie for any officer position, another DocuSign ballot would be sent out again to all Governing Board delegates/alternates until one candidate receives the majority of votes. The candidates with the most votes would be presented at the October Governing Board meeting as an action to approve those candidates in the respective officer positions.

### **ELECTRONIC SURVEY**

The electronic survey ballot process would be done using SurveyMonkey, which is an online survey tool. The survey would include the following fields: Name, Agency, Officer Positions (with each nominee), and acknowledgment. The survey would be emailed to all Governing Board delegates/alternates, with a deadline to complete the survey by a certain date. In the event of a tie, another survey would be sent out for the candidates included in the runoff. The candidates with the most votes would be presented at the October Governing Board meeting as an action to approve those candidates in the respective officer positions. Additionally, the survey would allow an additional field for candidates to submit a 150 word statement of qualifications.

### **RECOMMENDED ACTION**

Staff is recommending to use the electronic survey method for the officer election. This is due to the ease of conducting for staff and the usability for the Board Members. Electronic surveys have successfully been used for previous SGVCOG efforts, including the 2019 strategic plan update and Executive Director evaluations. Pursuant to the Brown Act and SGVCOG Bylaws, the individual ballots of each Board Member is a public record and available for Board Member and public review, the tally of the balloting for the nominees will be included in the October meeting agenda packet and also reported in open session.

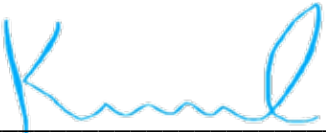
## SCHEDULE

If the Executive Committee is supportive of the electronic survey method, the schedule below would be used to conduct the election. Additionally, given that interested candidates can run for multiple officer positions, staff is proposing to have a staggered schedule for each of the officer elections. The schedule would be as follows:


- Nomination Period for Officer Positions: August 3-August 31
- Governing Board Approves Remote Electronic Survey Method Process: August 20
- Executive Committee Presented with Officer Nominees as Receive and File: September 8
- Officer Nominees Present Qualifications to Governing Board: September 17
- Election Period for President: September 18 – September 22<sup>1</sup>
- Election Period for 1<sup>st</sup> Vice President: September 22 – September 26
- Election Period for 2<sup>nd</sup> Vice President: September 26 – September 30
- Election Period for 3<sup>rd</sup> Vice President: September 30 – October 4
- Governing Board Meeting to Approve the Slate of Officer Candidates: October 15

This schedule may be modified if a candidate receives a majority of votes before the deadline, as an individual who receives the majority of the votes would be declared the winner. If a tie occurs, the schedule may also need to be modified to accommodate a runoff.

Prepared by: \_\_\_\_\_

  
Katie Ward  
Senior Management Analyst

Approved by: \_\_\_\_\_

  
Marisa Creter  
Executive Director

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<sup>1</sup> Note that initial election notices for all officer positions would be sent to the SGVCOG Governing Board delegates. If delegates don't cast a vote within 3 days of receiving the election notice, the alternate would be emailed to cast a vote.



# REPORT

DATE: August 3, 2020  
TO: Executive Committee  
FROM: Marisa Creter, Executive Director  
RE: **UPDATED SALARY RESOLUTION**


## **RECOMMENDED ACTION**


For information only.

## **BACKGROUND**

Staff is recommending updating the SGVCOG salary resolution. The updates are outlined below:

- **Update salary ranges:** This update is due to the 3.1% CPI salary range adjustment for all positions were approved with the FY 20-21 budget. Compensation for current employees will remain the same.
- **Remove Chief Engineer designation from the Director of Capital Projects position:** This update reflects that an engineer's license and/or degree is not a requirement for the position duties of the Director of Capital Projects. This change is being made at the recommendation of the incumbent Director of Capital Projects. There is always at least one licensed engineer on staff, either in a Project Manager or Senior Project Manager position. However, an engineer's license or degree is not required for these positions and removing the requirement for the Director of Capital Projects would allow for a broader range of qualified and experienced individuals to serve in that position.
- **Consolidate the range of director positions:** This update is due to a need to consolidate all director positions to be within the same range. Currently, some of the Director positions are in the same range as the Senior Project Managers despite having significantly broader responsibilities including overseeing departments and staff.
- **Remove y-rating section for incumbent employees:** With the updates to the salary ranges, and moving the grade for the director positions, no incumbent employees are currently y-rated.
- **Remove the IT Analyst and Capital Projects Program Manager positions:** These positions are no longer needed. The SGVCOG is currently undergoing a procurement for IT support, rather than having IT support be provided by a full-time position. The Capital Projects Program Manager duties are now being performed by the Director of Capital Projects.
- **Modify auto allowance:** This update is to make eligibility for auto allowance be based on travel as opposed to position.
- **Remove cell phone allowance:** Currently, the Director of Capital Projects and Senior Project Manager hired prior to January 1, 2019, receive a monthly cell phone allowance. Given that most SGVCOG staff is currently teleworking full-time and are required to use a phone for work purposes, staff recommends removal of this benefit to ensure equity.

Prepared by:   
Katie Ward  
Senior Management Analyst

Approved by:   
Marisa Creter  
Executive Director

**ATTACHMENTS**

Attachment A – Resolution 20-16

**RESOLUTION NO. 20-16**

**A RESOLUTION OF THE GOVERNING BOARD OF THE SAN  
GABRIEL VALLEY COUNCIL OF GOVERNMENTS (SGVCOG)  
REGARDING SALARY RATES FOR ALL CLASSES OF  
EMPLOYMENT**

**WHEREAS**, on May 29, 2014, the Governing Board adopted Ordinance No. 100 which established an Administrative Code that created a personnel system; and

**WHEREAS**, prior to action taken by the Governing Board on August 17, 2017, the SGVCOG functioned as two separate units, the SGVCOG unit and the Alameda Corridor-East Construction Authority (ACE) unit with differing personnel and salary structures; and

**WHEREAS**, on September 18, 2014, the Governing Board adopted Resolution No. 14-23 establishing the salary rates for all classes of employment assigned to the SGVCOG unit; and

**WHEREAS**, on August 17, 2017, the Governing Board voted to fully integrate the Alameda Corridor-East Construction Authority (ACE) into the SGVCOG and thereafter adopted Resolution No. 17-34 to approve a proposed revision to the Joint Powers Authority Agreement governing the SGVCOG, to be considered by each Member Agency and the revision was approved by a majority of the Members; and

**WHEREAS**, given the changes to the organization, the Governing Board is reviewing current practices and developing systems that reflect best industry practices and afford the greatest level of transparency and protection to the SGVCOG, its member agencies, the communities, and the employees, including practices and policies related to the administrative and financial functions of the organization; and

**WHEREAS**, there is a need to update and integrate the compensation structure that reflects a unified system for the SGVCOG and its employees; and

**WHEREAS**, an integrated system will enhance employee morale and productivity by clearly defining employee salaries, as well as comply with existing law; and

**NOW, THEREFORE**, the Governing Board of the SGVCOG does hereby resolve, declare, determine and order as follows, which supersedes Resolutions No. 14-23, 15-13, and 15-22, 16-16, 17-29, 17-39, 18-21, 18-60, 19-09 and 19-33 in their entirety:

**SECTION 1.** The following table reflects annual compensation and grade structure assigned to the full-time classes of employment:

<b>Grade</b>	<b>Range Min</b>	<b>Range Max</b>	<b>Classification Title</b>
100	167,705	238,405	Executive Director
99	152,280	216,553	Director of Capital Projects Director of Finance Director of Regional Planning Director of Government & Community Relations
98	138,600	197,029	Senior Project Manager

97	128,778	183,131	
96	119,793	170,355	
95	111,436	158,470	
94	103,615	144,242	Administrative Services Manager Accounting Manager Audit Manager Contracts / Procurement Manager Project Manager
93	96,498	134,291	Principal Management Analyst
92	89,766	124,922	Senior Contracts Auditor Sr. Contracts Administrator*
91	83,502	116,205	
90	77,677	108,098	Senior Management Analyst
89	72,257	100,557	Senior Accountant Contracts Auditor Contracts Administrator*
88	67,216	93,541	
87	62,498	85,102	Management Analyst Accountant Executive Assistant Engineering Technician
86	58,137	79,164	
85	54,081	73,641	Senior Administrative Assistant Management Aide
84	50,308	68,504	Accounting Technician Administrative Assistant
83	46,772	62,005	
82	43,509	57,679	Office Assistant
81	40,473	53,655	
80	37,649	49,912	

\*Note: The Senior Contracts Administrator and the Contracts Administrator positions may also serve as the Labor Compliance Officer.

**SECTION 2.** The following table designates the full-time position titles as non-exempt or exempt under the Fair Labor Standards Act (FLSA). All hourly position listed in Section 4 of this Resolution are designated as non-exempt. Position titles listed as non-exempt are compensated overtime for hours worked in excess of 40 hours per workweek. Position titles designated as exempt are not eligible for overtime compensation under the FLSA and will not receive overtime compensation for hours worked in excess of 40 hours per workweek.

Position Title	Exempt/Non-Exempt Status	Position Category
Executive Director	Exempt	Executive
Director of Capital Projects	Exempt	Executive
Director of Finance	Exempt	Executive
Director of Regional Planning	Exempt	Executive
Director of Government & Community Relations	Exempt	Executive
Administrative Services Manager	Exempt	Executive
Senior Project Manager	Exempt	Administrative
Accounting Manager	Exempt	Administrative
Audit Manager	Exempt	Administrative
Contracts/Procurement Manager	Exempt	Administrative
Project Manager	Exempt	Administrative
Principal Management Analyst	Exempt	Administrative
Senior Contracts Auditor	Exempt	Administrative

Sr. Contracts Administrator	Exempt	Administrative
Senior Management Analyst	Exempt	Administrative
Senior Accountant	Exempt	Administrative
Contracts Auditor	Exempt	Administrative
Management Analyst	Exempt	Administrative
Contracts Administrator	Exempt	Administrative
Accountant	Exempt	Administrative
Executive Assistant	Exempt	Administrative
Management Aide	Exempt	Administrative
Engineering Technician	Non-Exempt	Administrative
Senior Administrative Assistant	Non-Exempt	Administrative
Accounting Technician	Non-Exempt	Administrative
Administrative Assistant	Non-Exempt	Administrative
Office Assistant	Non-Exempt	Administrative

**SECTION 3.** The SGVCOG shall provide the following benefits:

A. Retirement.

- 1) The SGVCOG shall provide a tax-qualified governmental defined benefit plan through the California Public Employees Retirement System (CalPERS) for all full-time miscellaneous classes of employees, based on the following:
  - a. Employees Hired Before January 1, 2013: 2% @ 55 retirement formula: From the date of adoption of this resolution, through June 30, 2019, the SGVCOG shall pay the cost of the employee’ member contribution (EPMC) to CALPERS. In accordance with Resolution 19-08, the EPMC will be phased out according to the following employee contribution schedule:
    - FY 19-20: 2%
    - FY 20-21: 4%
    - FY 21-22: 6%
    - FY 22-23: 7%
    - FY 23-24: 50% of Normal Cost
  - b. Employees Hired On or After January 1, 2013 (Classic): 2% @ 55, employees are responsible for paying the employee portion of the CalPERS retirement contribution.
  - c. Employees Hired After January 1, 2013 - California Public Employees' Pension Reform Act (PEPRA): 2% @ 62, employees are responsible for paying the employee portion of the CalPERS retirement contribution.

B. Insurances.

- 1) The SGVCOG shall provide a short-term disability program for all full-time employees. The SGVCOG shall also provide a long-term disability program for full-time employees to work in concert with the short-term disability program.
- 2) In accordance with the California Labor Code, the SGVCOG pays the premium for unemployment insurance for employees.
- 3) Under the Workers’ Compensation Insurance Law of California, any employee injured on the job in the course of employment is entitled to disability compensation and medical care. Full-time employees may utilize sick leave during the period of

absence due to a work-related illness or injury. However, when payment of workers' compensation benefits is received by the employee:

- a. He/she must endorse the check over to the SGVCOG;
- b. The SGVCOG will convert the dollar amount of the check to sick leave hours (Total amount of the check divided by the hourly wage); and
- c. The SGVCOG will credit the employee's sick leave account by that number of hours. Employees who do not wish to cover this absence with sick leave or who lack adequate sick leave hours may keep the check from workers' compensation.

C. Miscellaneous Benefits.

- 1) **Auto Allowance:** After 12 months of employment, employees that engage in significant travel outside of their assigned office may be eligible for an auto allowance of up to \$300/month. Eligibility will be determined at the discretion of the Executive Director and the employee's supervisor and will be based on mileage reports from the prior 12-month period and will be reassessed annually thereafter.

**SECTION 4.** Hourly employees shall be compensated at a fixed rate pursuant to the following schedule:

Position Title	Hourly Rate
Project Assistant	\$25
Office Assistant	\$18
Intern (Graduate Student)	\$18
Intern (Undergraduate Student)	\$16

The Executive Director may hire, on an hourly basis, positions identified as full-time according to the current salary resolution. Such positions shall only be hired when filling in temporarily for an existing full-time position.

**SECTION 5.** The SGVCOG may consider any CPI adjustment to salary ranges as part of the annual budgeting process.

**SECTION 6.** The SGVCOG reserves the right, in its sole discretion, at any time and from time to time, and upon a non-discriminatory basis, to amend or rescind any provision of this Resolution or any salary provisions, or to terminate any salary provisions. Such changes may apply to current and/or future employees. All salaries in this Resolution are subject to meet and confer guidelines and shall be reviewed at least annually in their entirety.

**SECTION 7.** The Executive Director shall certify to the adoption of this Resolution and shall enter this Resolution into the official book of resolutions. This Resolution is effective upon its adoption.

**PASSED AND ADOPTED** by the Governing Board of San Gabriel Valley Council of Governments, in the County of Los Angeles, State of California, on the 20th day of August 2020.

San Gabriel Valley Council of Governments

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Cynthia Sternquist, President

Attest:

I, Marisa Creter, Executive Director and Secretary of the Board of Directors of the San Gabriel Valley Council of Governments, do hereby certify that Resolution 20-16 was adopted at a regular meeting of the Governing Board held on the 20th day of August 2020 by the following vote:

<b>AYES:</b>	
<b>NOES:</b>	
<b>ABSTAIN*:</b>	
<b>ABSENT:</b>	

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Marisa Creter, Secretary



DATE: August 5, 2020  
TO: Executive Committee  
FROM: Marisa Creter, Executive Director  
RE: **LOS ANGELES COUNTY EVICTION MORATORIUM LETTER**

## **RECOMMENDED ACTION**

Submit a letter to the Los Angeles County Board of Supervisors opposing the County's motion that its eviction moratorium automatically be applied as the baseline in all incorporated cities within Los Angeles County and ask that the Board of Supervisors work with cities that have adopted their own eviction moratoriums.

## **BACKGROUND**

On March 31, 2020, the Chair of the County of Los Angeles Board of Supervisors – Kathryn Barger – signed an Executive Order banning the eviction of residential and non-residential tenants from March 4, 2020, through May 31, 2020, impacted by the COVID-19 crisis. Tenants were required to prove that they had faced “financial impacts” as a result of the COVID-19 crisis, which could include loss or reduction of income due to COVID-19, medical impacts and associated costs related to COVID-19, child care needs related to COVID-19, and other financial impacts related to the County Health Officer’s stay-at-home order. The Executive Order applied to unincorporated areas of Los Angeles County and incorporated cities that had not established their own eviction moratoriums. Several San Gabriel Valley cities adopted their own eviction moratoriums, including the cities of Azusa, Baldwin Park, Monrovia, Pomona, Rosemead, San Marino, South El Monte, South Pasadena, and Temple City. The Executive Order was subsequently extended through July 31, 2020.

The County’s Executive Order provided that the County’s eviction moratorium would recognize cities that had local eviction moratoriums in place and would instead only apply to unincorporated areas of Los Angeles County and incorporated cities that did not have an eviction moratorium. Incorporated cities were not required to use the County’s eviction moratorium as a baseline.

At the July 21, 2020, meeting of the Board of Supervisors of the County of Los Angeles, the Board considered extension of the County’s eviction moratorium from July 31, 2020, through September 30, 2020, to address the ongoing COVID-19 crisis. As a part of that discussion, Supervisors Sheila Kuehl and Hilda Solis introduced a motion that would extend the eviction moratorium through September 30, 2020, and establish the County’s eviction protections as the baseline for all incorporated cities within Los Angeles County, including in those cities that have local eviction moratoria that have fewer tenant protections from that of the County. The motion would provide uniform minimum standards protecting residential, mobile home space renters, and commercial tenants during the COVID-19 crisis. Cities would be able to impose greater local protections, provided that the protections are not inconsistent with the moratorium. Examples of greater local protections include but are not limited to, additional time to notify a landlord of inability to pay,

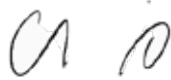
no requirement to provide certification or evidence of inability to pay, additional prohibited reasons for eviction, additional time to repay rent due, or the application of protections beyond the expiration of the moratorium. The belief was that establishing the County's moratorium as a baseline is necessary because not all cities included protections for business renters and that local moratoriums were set to expire soon. It would provide more comprehensive tenant protections across all jurisdictions.

After discussion, the Board of Supervisors voted to extend the eviction moratorium through September 30, 2020, but to delay the discussion on making it the baseline for incorporated cities for two weeks, until the Board's meeting on August 4, 2020. Supervisor Barger asked that County staff report back within 14 days with a comparison of the tenant protections contained in each local moratorium within the County to the County's moratorium in determining which of the County's tenant protections would apply to those cities if the County's tenant protections were extended as proposed, including the resources required to successfully create an communications and education campaign for the new procedures for tenants and landlords across all 88 cities.

## ANALYSIS

At least nine cities in the San Gabriel Valley have adopted their own local eviction moratoria based on the unique conditions in each community. It's unclear exactly how each of those moratoriums would be impacted if the County's eviction moratorium were established as the baseline. Each city would have to review its ordinance and determine the instances in which the local ordinance provided fewer protections than the County's ordinance. Regardless of the specific impact of each ordinance, the eighty-eight incorporated cities in Los Angeles County vary greatly, and there is no single solution that would work for all incorporated cities. As such, each incorporated city should have the local control to determine what the most appropriate eviction moratoria should be, based on local conditions, without having to spend significant time and resources determining whether its individual protections are more or less stringent than those of the County. Local elected officials have the closest relationship to their constituents and can more clearly navigate the complexities of how to apply eviction moratoria within their communities.

The County's current approach, which allows each city to decide whether to adopt their own local moratoria or to have the County's eviction moratorium cover the city, is the best approach to protect local control and ensure that each incorporated city can adopt and enforce an ordinance that is tailored to local conditions and needs. The County should continue this approach and continue to work with incorporated cities that have adopted their own eviction moratoria.

Prepared by:   
Caitlin Sims  
Principal Management Analyst

Approved by:   
Marisa Creter

Executive Director

## **ATTACHMENTS**

Attachment A – Letter



July 29, 2020

OFFICERS

- President*  
Cynthia Sternquist
- 1<sup>st</sup> Vice President*  
Margaret Clark
- 2<sup>nd</sup> Vice President*  
Becky Shevlin
- 3<sup>rd</sup> Vice President*  
Tim Hepburn

The Honorable Supervisor Kathryn Barger  
 Chair, Los Angeles County Board of Supervisors  
 500 W. Temple Street, Suite 383  
 Los Angeles, CA 90012

**RE: Opposition to Proposal to Establish a Countywide Baseline Eviction Moratorium for All Incorporated Cities in Los Angeles County**

Dear Supervisor Barger,

MEMBERS

- Alhambra
- Arcadia
- Azusa
- Baldwin Park
- Bradbury
- Claremont
- Covina
- Diamond Bar
- Duarte
- El Monte
- Glendora
- Industry
- Irwindale
- La Cañada Flintridge
- La Puente
- La Verne
- Monrovia
- Montebello
- Monterey Park
- Pomona
- Rosemead
- San Dimas
- San Gabriel
- San Marino
- Sierra Madre
- South El Monte
- South Pasadena
- Temple City
- Walnut
- West Covina
- First District, LA County  
Unincorporated Communities
- Fourth District, LA County  
Unincorporated Communities
- Fifth District, LA County  
Unincorporated Communities
- SGV Water Districts

On behalf of the San Gabriel Valley Council of Governments (SGVCOG), we are writing to express our opposition to the proposal to establish a Countywide Baseline Eviction Moratorium for all incorporated cities in Los Angeles County. The SGVCOG is a joint powers authority of thirty-four member agencies that are located in the San Gabriel Valley. The SGVCOG is also the largest and most diverse sub-regional government entity in Los Angeles County.

The SGVCOG continues to support programs and services that provide economic assistance to residents, businesses, and organizations during the COVID-19 Pandemic. We want to take the opportunity to first thank the Los Angeles County Board of Supervisors for acknowledging the significance of the existing economic crisis and the critical need for supporting our communities during this challenging time. While we sincerely and greatly appreciate the County’s leadership on addressing the existing issues, we want to express the constraints and challenges that a Countywide Baseline Eviction Moratorium may bring to our cities if the Moratorium is enacted and applied to all incorporated cities in Los Angeles County.

As you may be aware, many cities across Los Angeles County have adopted their own eviction moratoriums that are consistent with the unique conditions of their individual communities. The proposed Countywide Baseline Eviction Moratorium may contain a significant amount of provisions that prove challenging and create confusion during its implementation as each city would be required to review its ordinance and determine the instances in which the local moratorium provided fewer protections than the County’s moratorium. The Los Angeles County Department of Consumer and Business Affairs has also expressed similar concerns regarding implementation of the proposed Countywide Baseline Eviction Moratorium.

Each incorporated city should be granted the local control to determine the most appropriate eviction moratoria based on their conditions and needs without the need to spend significant time and resources to determine whether its individual protections are more or less stringent than those of the County. Local elected officials are known for their closest relationship to their constituents and can more clearly navigate the complexities of applying eviction moratoria within their communities. The County’s current approach, which allows each city to decide whether to adopt their own local moratoria or to have the

County's eviction moratorium cover the city, is the best approach to protect local control and ensure that each city can adopt and enforce an ordinance that is tailored to local conditions and needs.

We sincerely urge the Los Angeles County Board of Supervisors to not establish a Countywide Baseline Eviction Moratorium for all incorporated cities in the County and strongly recommend the Board of Supervisors to maintain the existing approach to ensure the financial and physical well-beings of our residents.

The SGVCOG deeply appreciates your time and consideration and please do not hesitate to contact me at (626) 457-1800 if you have any questions or concerns.

Sincerely,



Marisa Creter  
Executive Director  
San Gabriel Valley Council of Governments





AGENDA AND NOTICE OF THE MEETING OF THE  
SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS GOVERNING BOARD  
**THURSDAY, AUGUST 20, 2020 - 4:00 P.M.\***  
**Teleconference Meeting**  
**Livestream Available at:**

**SGVCOG Officers**

President  
Cynthia Sternquist

1<sup>st</sup> Vice President  
Margaret Clark

2<sup>nd</sup> Vice President  
Becky Shevlin

3<sup>rd</sup> Vice President  
Tim Hephburn

**Members**

Alhambra

Arcadia

Azusa

Baldwin Park

Bradbury

Claremont

Covina

Diamond Bar

Duarte

El Monte

Glendora

Industry

Irwindale

La Cañada Flintridge

La Puente

La Verne

Monrovia

Montebello

Monterey Park

Pomona

Rosemead

San Dimas

San Gabriel

San Marino

Sierra Madre

South El Monte

South Pasadena

Temple City

Walnut

West Covina

First District, LA County  
Unincorporated Communities

Fourth District, LA County  
Unincorporated Communities

Fifth District, LA County  
Unincorporated Communities

SGV Water Districts

Thank you for participating in tonight's meeting. The Governing Board encourages public participation and invites you to share your views on agenda items.

**MEETINGS:** *Regular Meetings of the Governing Board are held on the third Thursday of each month at 4:00 PM at the Foothill Transit Office (100 South Vincent Avenue, West Covina, CA 91790).* The Governing Board agenda packet is available at the San Gabriel Valley Council of Government's (SGVCOG) Office, 1000 South Fremont Avenue, Suite 10210, Alhambra, CA, and on the website, [www.sgvkog.org](http://www.sgvkog.org). Copies are available via email upon request ([sgv@sgvcog.org](mailto:sgv@sgvcog.org)). Documents distributed to a majority of the Board after the posting will be available for review in the SGVCOG office and on the SGVCOG website. Your attendance at this public meeting may result in the recording of your voice.

**PUBLIC PARTICIPATION:** Your participation is welcomed and invited at all Governing Board meetings. Time is reserved at each regular meeting for those who wish to address the Board. SGVCOG requests that persons addressing the meeting refrain from making personal, slanderous, profane or disruptive remarks.

**TO ADDRESS THE GOVERNING BOARD:** At a regular meeting, the public may comment on any matter within the jurisdiction of the Board during the public comment period and may also comment on any agenda item at the time it is discussed. At a special meeting, the public may only comment on items that are on the agenda. Members of the public wishing to speak are asked to complete a comment card or simply rise to be recognized when the Chair asks for public comments to speak. We ask that members of the public state their name for the record and keep their remarks brief. There is a three-minute limit on all public comments. Proxies are not permitted, and individuals may not cede their comment time to other members of the public. **The Governing Board may not discuss or vote on items not on the agenda.**

**AGENDA ITEMS:** The Agenda contains the regular order of business of the Governing Board. Items on the Agenda have generally been reviewed and investigated by the staff in advance of the meeting so that the Governing Board can be fully informed about a matter before making its decision.

**CONSENT CALENDAR:** Items listed on the Consent Calendar are considered to be routine and will be acted upon by one motion. There will be no separate discussion on these items unless a Board member or citizen so requests. In this event, the item will be removed from the Consent Calendar and considered after the Consent Calendar. If you would like an item on the Consent Calendar discussed, simply tell Staff or a member of the Governing Board.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the SGVCOG office at (626) 457-1800. Notification 48 hours prior to the meeting will enable the SGVCOG to make reasonable arrangement to ensure accessibility to this meeting.



**\*MEETING MODIFICATIONS DUE TO THE STATE AND LOCAL STATE OF EMERGENCY RESULTING FROM THE THREAT OF COVID-19:** On March 17, 2020, Governor Gavin Newsom issued Executive Order N-29-20 authorizing a local legislative body to hold public meetings via teleconferencing and allows for members of the public to observe and address the meeting telephonically or electronically to promote social distancing due to the state and local State of Emergency resulting from the threat of the Novel Coronavirus (COVID-19).

To follow the new Order issued by the Governor and ensure the safety of Board Members and staff for the purpose of limiting the risk of COVID-19, in-person public participation at the Governing Board meeting scheduled for August 20, 2020 at 4:00 p.m. will not be allowed. Members of the public may view the meeting live on the SGVCOG's website. To access the meeting video, please see the link on the front page of the agenda.

Submission of Public Comments: For those wishing to make public comments on agenda and non-agenda items you may submit comments via email or by phone.

- Email: Please submit via email your public comment to Katie Ward ([kward@sgvcog.org](mailto:kward@sgvcog.org)) at least 1 hour prior to the scheduled meeting time. Please indicate in the Subject Line of the email "FOR PUBLIC COMMENT." Emailed public comments will be part of the recorded meeting minutes but will not be read aloud. A copy of all public comments will be forwarded to the Board.
- Phone: Please email your name and phone number to Katie Ward ([kward@sgvcog.org](mailto:kward@sgvcog.org)) at least 1 hour prior to the scheduled meeting time for the specific agenda item you wish to provide public comment on. Please indicate in the Subject Line of the email "FOR PUBLIC COMMENT." You will be called on the phone number provided at the appropriate time, either during general public comment or specific agenda item. Wait to be called upon by staff, and then you may provide verbal comments for up to 3 minutes.

Any member of the public requiring a reasonable accommodation to participate in this meeting should contact Katie Ward at least 48 hours prior to the meeting at (626) 457-1800 or at [kward@sgvcog.org](mailto:kward@sgvcog.org).

**PRELIMINARY BUSINESS**

**5 MINUTES**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Comment (*If necessary, the President may place reasonable time limits on all comments*)
5. Changes to Agenda Order: Identify emergency items arising after agenda posting and requiring action prior to next regular meeting

**LIAISON REPORTS**

6. Gold Line Foothill Extension Construction Authority
7. Foothill Transit
8. Los Angeles County Metropolitan Transportation Authority
9. San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy
10. San Gabriel Valley Mosquito & Vector Control District
11. Southern California Association of Governments
12. League of California Cities
13. San Gabriel Valley Economic Partnership
14. South Coast Air Quality Management District

**PRESIDENT'S REPORT**

**5 MINUTES**

**EXECUTIVE DIRECTOR'S REPORT**

**20 MINUTES**

15. SGVCOG Project Updates

**GENERAL COUNSEL'S REPORT**

**5 MINUTES**

**COMMITTEE/BOARD REPORTS**

**10 MINUTES**

16. Transportation Committee
17. Homelessness Committee
18. San Gabriel Valley Regional Housing Trust Board
19. Energy, Environment and Natural Resources Committee
20. Water Committee
21. Capital Projects and Construction Committee

**CONSENT CALENDAR**

**5 MINUTES**

*(It is anticipated that the SGVCOG Governing Board may take action on the following matters)*

22. Governing Board Meeting Minutes  
*Recommended Action: Adopt Governing Board minutes.*
23. Monthly Cash Disbursements/Balances/Transfers  
*Recommended Action: Approve Monthly Cash Disbursements/Balances/Transfers.*
24. Committee/TAC/Governing Board Attendance  
*Recommended Action: Receive and file.*
25. 3rd Quarter Financial and Treasurer Reports  
*Recommended Action: Receive and file.*
26. H.R. 2 (DeFazio) – INVEST in America Act  
*Recommendation Actions: Adopt Resolution 20-15 to support H.R. 2 (DeFazio) INVEST in America Act.*
27. Updated Salary Resolution  
*Recommended Action: Adopt Resolution 20-16 updating the SGVCOG Salary Resolution.*

28. Letter to California Public Utilities Commission  
*Recommended Action: Authorize the SGVCOG President to submit a letter to the California Public Utilities Commission requesting to delay Southern California Edison rate increases in 2021 due to the COVID-19 pandemic.*
29. Shared Housing Navigation Services  
*Recommended Action: Authorize the Executive Director to execute an Agreement with Union Station Homeless Services (USHS) not-to-exceed \$XXXXXX to provide shared housing navigation services for participating cities.*
30. Officer Electronic Survey Process  
*Recommended Action: Approve the election/voting procedure for the FY 20-21 Governing Board Officer Positions.*
31. Approval of Selection and Award of On-Call Services to support the Upper Los Angeles River (ULAR) Water Management Group On-Call Consultant List  
*Recommended Action: Approve the selection of xxx firms for on-call services to support the ULAR Water Management Group.*

**PRESENTATION**

**15 MINUTES**

*(It is anticipated that the SGVCOG Governing Board may take action on the following matters)*

32. State and Federal Legislative Update Presentation: Tim Egan, SGVCOG Legislative Consultant, Capital Representation Group; Paul Hubler, Director of Government and Community Relations, SGVCOG  
*Recommended Action: Receive and file.*

**ADJOURN**