



SGVCOG City Managers' Steering Committee Approved Minutes
April 4, 2018
12:00 Noon
Foothill Transit

1. Call to order. The meeting was called to order at 12:05 PM.
2. Pledge of Allegiance.
3. Roll Call

Members Present:

Alhambra, J. Binnquist
 Arcadia, D. Lazzaretto
 Baldwin Park, S. Yauchzee
 Glendora, C. Jeffers
 La Canada Flintridge, M. Alexander
 Pomona, L. Lowry
 San Dimas, B. Michaelis
 Temple City, B. Cook
 West Covina, C. Freeland

Members Absent:

Covina
 Duarte
 La Verne
 Monrovia

SGVCOG Staff/Guests:

M. Creter, Executive Director
 K. Ward, SGVCOG Staff
 K. Barlow, Jones & Mayer
 M. Flad, South Gate
 R. Barbosa, South El Monte
 K. Kearney, Bradbury

4. Public Comment.
 There were no public comments.
5. Changes to Agenda Order.
 There were no changes to the agenda.

CONSENT CALENDAR

6. City Managers' Steering Committee Minutes
There was a motion to approve the consent calendar (M/S: C. Freeland/C. Jeffers).

[MOTION PASSED]

AYES:	Alhambra, Arcadia, Baldwin Park, La Verne, Glendora, Pomona, La Canada Flintridge, San Dimas, Temple City, West Covina
NOES:	
ABSTAIN:	
ABSENT:	Covina, Monrovia, La Verne, Duarte

PRESENTATIONS

7. Service Delivery/Cost Comparison Study
 Mike Flad, City Manager, City of South Gate presented on this item. There was interest to

explore the opportunity to conduct a similar study by forming a sub-committee the following cities: Temple City, Alhambra, La Canada Flintridge, Arcadia, Glendora, South El Monte. The SGVCOG will follow-up to coordinate a group conference call to discuss next steps.

ACTION ITEMS

8. Draft Employee Handbook

There was a recommendation to add a provision that specifies donating sick leave will give up this portion of the service credit to CALPERS. There was a request to clarify vacation time. Members requested that the voluntary sick leave program be removed from the employee handbook at this time. If the voluntary sick leave program is reconsidered at a future date, there was a suggestion to consider the voluntary sick leave program be altered to reflect a donation pot, where employees would be able to donate to sick leave pool on a voluntary basis.

There was a motion to recommend the Governing Board authorize Board approve updates to the SGVCOG employee handbook (M/S: C. Jeffers/ J. Binnquist).

[MOTION PASSED]

AYES:	Alhambra, Arcadia, Baldwin Park, La Verne, Glendora, Pomona, La Canada Flintridge, San Dimas, Temple City, West Covina
NOES:	
ABSTAIN:	
ABSENT:	Covina, Monrovia, La Verne, Duarte

DISCUSSION ITEMS

9. FY 2018-19 Draft Budget

M. Creter reported on this item. There was a recommendation to list all SGVCOG/ACE employees on cover page of the budget.

UPDATE ITEMS

10. Update on ACE/COG Integration

M. Creter reported on this item.

11. Executive Director’s Monthly Report

No additional items to report.

CLOSED SESSION

COMMITTEE MEMBER ITEMS

ANNOUNCEMENTS

ADJOURN

The meeting adjourned at 1:35 p.m.