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## SGVCOG Capital Projects & Construction Committee Unapproved Minutes April 27, 2020

**Call to Order:** Chairman Sandoval called the meeting to order at 12:03PM. The meeting was held remotely via Zoom video conference and livestreamed via YouTube.

**1. Pledge of Allegiance** – Chairman Sandoval led the pledge of allegiance.

### **2. Roll Call**

**Present:**

Tim Sandoval, Chair, Pomona	Hilda Solis, LA County
Nancy Lyons, Vice Chair, Diamond Bar	Cynthia Sternquist, SGVCOG
Becky Shevlin, Monrovia	Diana Mahmud, South Pasadena
Tim Hepburn, La Verne	Jerry Velasco, El Monte
Jack Hadjinian, Montebello	Cory Moss, Industry

**Staff:**

Mark Christoffels, Chief Engineer  
 David DeBerry, legal counsel, Woodruff, Spradlin & Smart  
 Deanna Stanley, Administrative Services Manager  
 Amy Gilbert, Senior Admin. Assistant  
 Charles Tsang, Senior Project Manager

- 3. Public Comment** – Mr. Christoffels reported that a link was provided on the agency’s website for the public to submit comments but there were no public comments.
- 4. Approval of minutes of January 27, 2020 and February 24, 2020** - Mr. Christoffels indicated the minutes’ dates were inadvertently missing in the agenda and page 1 began the minutes of January 27, 2020 and page 8 were the minutes of February 24, 2020. A motion was made by H. Solis and seconded by T. Hepburn to approve both sets of revised minutes.
- 5. Chairman Remarks** – T. Sandoval thanked everyone for their kind words of congratulations acknowledging the birth of his son. He also thanked the staff for their efforts with the arrangements of the meeting and daily tasks keeping the projects moving forward during this difficult time.
- 6. Member Comments** – Committee members expressed appreciation for staff for keeping projects moving during the stay at home order and pandemic. H. Solis shared that the Board of Supervisors were expected to discuss safely reopening Los Angeles at their next meeting.
- 7. Chief Engineer’s Monthly Report** – Mr. Christoffels acknowledged Amy Gilbert for her efforts in setting up the remote meeting. He also expressed his appreciation for staff adjusting

to remotely working. He reminded the Committee that at the next month's meeting project schedules and funding will be presented.

- 8. Approval of Construction Management Services Contract with Ghirardelli Associates, Inc. and Task Orders 1 & 2 for the At-Grade Crossing Safety Improvement Project in Pomona and Montebello.** – Mr. Christoffels reported that at this point in project design it is practice to begin construction management services to, amongst other things, have the construction management firm on board to help with constructability review as part of the pre-construction activities. He indicated Ghirardelli, a DBE firm was selected in October 2019 and reviewed the costs associated with both tasks. D. Mahmud expressed concern of the cost related to task order 2. She reminded the Committee that with the current economic uncertainty, it is financially responsible for agencies to revisit costs. The matter was discussed at length and Mr. Christoffels indicated a delay in approving task order 2 would not delay the project. She suggested staff should to revisit the negotiations for task order 2.

A motion was made by Supervisor Solis to approve the contract with Ghirardelli Associates and seconded by C. Moss. The motion was amended by D Mahmud to approve the Chief Engineer to execute a contract for construction management services with Ghirardelli Associates Inc. and Task Order 1 in the amount of \$162,279 and direct staff renegotiate Task Order 2.

M/S/C/Mahmud/Moss/Unanimous

- 9. Approval of the Selection of AECOM for Construction Management Services for the Montebello Blvd. Grade Separation and Maple Avenue Pedestrian Bridge project and Approval of Task Orders 1 and 2.** Mr. Christoffels reviewed the procurement process for these services. He reviewed preconstruction activities included in Task Order 1.

A motion was made by member Solis and seconded by Velasco to approve the Chief Executive officer to execute a contract with AECOM for construction management services for the Montebello Blvd. grade separation and Maple Avenue pedestrian project and Task Order 1 in amount no to exceed \$388,112. Further, staff is directed to renegotiate scope and fee in Task Order 2.

M/S/C/Solis/Velasco/Unanimous

J. Hadjinian asked staff to address the local hire provision that was adopted by the City of Montebello. Mr. Christoffels indicated the local hire provision will be included in the construction procurement.

- 10. Approval of Selection of Award and Issuance of Task Order No. 1 for Right of Way Services to Paragon Partners for the 57/60 Confluence Project** – Mr. Christoffels reminded the Committee that in February, 2019 the SGVCOG entered into an agreement with Metro to provide right of way acquisition/management services for the 57/60 Confluence project. A procurement for an on-call bench of consultants was done to provide services beyond the ACE Program. In October 2019 the Committee approved HDR Engineering and Paragon Partners

for these services. From this bench, a Technical Advisory Committee has recommended Paragon Partners to provide right of way services for the 57/60 Confluence Project.

A motion was made by H. Solis and seconded by D. Mahmud to approve selection of Paragon Partners for right-of-way services for the 57/60 Confluence project, and authorize the Chief Engineer to issue Task Order No. 1 in an amount not to exceed \$755,157

M/S/C/Solis/Mahmud/Unanimous

- 11. Approval of First Amendment to Fiscal Year 2020 Task Order No. 2 with Burke, Williams Sorensen for Property Acquisition Legal Services for the Montebello Blvd., Fullerton Rd., and Durfee Ave grade separation projects.** Mr. Christoffels indicated as part of the fiscal year budget process, tasks and budgets are approved for support services. He indicated the elements related to property acquisition for the Montebello, Fullerton Rd and Durfee Avenue projects were more extensive than anticipated in May when budgets were prepared. He indicated an additional \$500,000 is necessary to complete the ongoing legal activities through the end of fiscal year 2020 but the remaining budget is short by \$353,000.

A motion was made by N. Lyons and seconded by D. Mahmud to approve a first amendment to Fiscal Year 2020 annual Task Order with Burke, Williams & Sorensen for property acquisition legal services for the Montebello Blvd., Fullerton Road and Durfee Avenue grade separation projects in the amount of \$353,000.

M/S/C/Lyons/Mahmud/Unanimous

- 12. Approval of Waterline Relocation Agreement with Montebello Land & Water Company for the Montebello Blvd. Grade Separation Project** – Mr. Christoffels reviewed a photo of the existing waterline that needed relocation due to the lowering of the roadway for the Montebello Blvd. grade separation project. He reminded the committee that the cost is an estimate which was subject to audit under the terms of the relocation agreement.

A motion was made by J. Hadjinian and seconded by N. Lyons to approve a Waterline Relocation Agreement with Montebello Land and Water Company for the Montebello Blvd grade separation project in an estimated amount of \$300,000 for the relocation of a waterline for the Montebello Blvd. grade separation project.

M/S/C/Hadjinian/Lyons/Unanimous


- 13. Approval of FY '20 Task Order No. 4 with HDR for Right of Way and Property Management Services for the Turnbull Canyon Road Grade Separation Project** – Mr. Christoffels indicated the level of effort increased for property acquisitions required for the construction of the Turnbull Canyon Road grade separation project. He indicated the required acquisitions increased from when the initial annual Task Orders for fiscal year 2020 were approved and therefore an additional \$182,458 was required to complete tasks during this fiscal year.

A motion was made by H. Solis and seconded by C. Moss to authorize the Chief Engineer to execute an amendment to FY 20 Annual Task Order with HDR right of way acquisition and property management services for the Turnbull Canyon Road Grade Separation Project to add an additional amount of \$ 182,458 for a not to exceed amount of \$562,500.

M/S/C/Solis/Moss/Unanimous

**14. Closed Session** – Legal Counsel announced the Committee would adjourn to closed session in accordance with Government Code Section 54956.9 to discuss one case of anticipated litigation and two cases conference with real property negotiations. The meeting reconvened to livestream and legal counsel announced there were no reportable actions taken.

**15. Adjournment** – The meeting was adjourned at 1:16PM. The next meeting will be held on June 1, 2020.

X 

Deanna Stanley  
Clerk of the Committee