



SGVCOG Planners TAC Meeting Minutes

Date: September 28, 2017
 Time: 12:00 P.M.
 Location: Upper San Gabriel Valley Municipal Water District
 602 E. Huntington Dr., Monrovia, CA 91016

PRELIMINARY BUSINESS

1. Call to Order. The meeting was called to order at 12:02 P.M.
2. Roll Call

Planners TAC Members Present

- A. Tellez, Baldwin Park
- M. Nakajima, Diamond Bar
- C. Hensley, Duarte
- B. Donovanik; T. Bu, El Monte
- E. Stadnicki, Glendora
- E. Scherer, La Verne
- A. Arnold, Monrovia
- M. Huntley, Monterey Park
- B. Kim, Montebello
- C. Hanh, Rosemead
- L. Stevens, San Dimas
- T. Steinkruger, San Gabriel
- V. Gonzalez, Sierra Madre
- H. Liu, Temple City

Planners TAC Members Absent

- Alhambra
- Arcadia
- Azusa
- Claremont
- Covina
- Irwindale
- Pasadena
- Pomona
- South Pasadena
- Walnut
- West Covina

SGVCOG Staff/Guests

- E. Wolf, Staff
- P. Duyshart, Staff
- J. Nicchitta, Los Angeles County Office of Cannabis Management
- D. Kelleher, Los Angeles County Office of Cannabis Management
- N. Bezanson, City of San Gabriel

3. Public Comment.
Eric Wolf & Peter Duyshart: Eric Wolf, Senior Management Analyst for the San Gabriel Valley Council of Governments (SGVCOG), announced that Peter Duyshart, who is currently an Intern for the SGVCOG, will be taking over the staffing duties for the Planners TAC over the course of the next month and a half, and will fully take over these responsibilities by the end of November 2017. Peter Duyshart then briefly introduced himself to the Planners TAC Members who were present.

CONSENT CALENDAR

4. Planners TAC Meeting Minutes – 8/24/2017
There was a motion to approve the minutes (M/S: V. Gonzalez/M. Huntley).
[Motion Passed]

Ayes	Baldwin Park, Diamond Bar, Duarte, El Monte, Glendora, La Verne, Monrovia, Monterey Park, Montebello, Rosemead, San Dimas, San Gabriel, Sierra Madre, Temple City
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Noes	
Abstain	
Absent	Alhambra, Arcadia, Azusa, Claremont, Covina, Irwindale, Pasadena, Pomona, South Pasadena, Walnut, West Covina

PRESENTATIONS

5. *LA County’s Approach to Cannabis Regulation: Presentation by Joseph Nicchitta, Countywide Coordinator, Office of Cannabis Management*
 J. Nicchitta described a plethora of aspects regarding cannabis management at a regional and local level, including a review of its history, the current approach to commercial cannabis regulation, and coordination with the offices of: Planning, Public Health, Fire Department, Assessor’s, and others. J. Nicchitta went over a few basic zoning laws, including whether or not City or State law takes precedence over the other. In addition, J. Nicchitta and his colleague, D. Kelleher., also from LA County, discussed the importance of engagement with local jurisdictions and residents, which can be achieved by forming community listening sessions and advisory working groups, promoting dialogue in general, and engaging with City Councils, City Staff, and the County Board of Supervisors.
6. *Mansionization: Presentation by Nick Bezanson, City of San Gabriel*
 N. Bezanson, who is an Assistant Planner for the City of San Gabriel, discussed the practice of “mansionization,” which is becoming more common in some cities of the San Gabriel Valley. “Mansionization,” in its most simple terms, is the practice of building the largest sized home possible on a property, and it often results in tearing down a smaller house which originally existed on the property. N. Bezanson outlined the main concerns of “mansionization,” provided suggestions for how to create and draft an ordinance, and explained the goals of the City of San Gabriel with regards to how to curb “mansionization.” Moreover, he also talked about the stronger building standards and the Tiered Review Process that the City plans to implement.

ACTION ITEMS

DISCUSSION ITEMS

INFORMATION ITEMS

7. *Caltrans Sustainable Transportation Planning Grant*
 E. Wolf gave a presentation on the ‘Caltrans Sustainable Transportation Planning Grant,’ in order to inform City Planners about the funding and project opportunities that this grant can provide for Cities. The objective of this grant is to encourage local and regional sustainability in transportation, land use planning, and reducing greenhouse gas (GHG) emissions. Projects which could be eligible include those which involve TODs, encourage use of alternative transportation, or integrate ride-sharing and autonomous vehicles into a City’s plans. Applications for this grant are due on October 20, 2017.

UPDATE ITEMS

8. *ACE/COG Integration*
 E. Wolf reviewed the decision of the Governing Board from August 17, 2017, to fully integrate the ACE and COG; the integration is to be completed by July 2018. Wolf reviewed the required action steps including, changes to and approval of the JPA and bylaws, changes to the personnel, admin, and finance systems, changes to the structure and authority of the ACE Board, and the need to identify a process for selecting and approving projects. He also identified some of the task forces that will be formed to help with the integration processes, including the Office Space Task Force and Branding Task Force.

9. General Assembly

E. Wolf discussed the General Assembly and reviewed the agenda and speaker list. The panels at the General Assembly include the Transportation Panel, Energy Panel, and Freight Movement Panel.

EXECUTIVE DIRECTOR'S COMMENTS

CHAIR'S REPORT

10. Solicitation of presentation topics

C. Hensley solicited topics from members. He mentioned how members with topic ideas and/or city projects should notify COG staff. No members brought up any presentation topics or proposals.

11. Current City Projects

There was no further discussion of city projects.

ANNOUNCEMENTS

Oct. 26, Next Planning Director's TAC

ADJOURN

The meeting adjourned at 1:04 P.M.