



SGVCOG Governing Board Approved Minutes

Date: November 15, 2018

Time: 6:00 PM

Location: USGVMWD (602 E Huntington Dr, Monrovia, CA 91016)

PRELIMINARY BUSINESS

1. Call to Order
President Cynthia Sternquist called the meeting to order at 6:12 p.m.

2. Pledge of Allegiance
B. Messina led the Governing Board in the Pledge of Allegiance.

3. Roll Call

A quorum was in attendance.

Governing Board Members Present

Alhambra	Barbara Messina
Arcadia	Sho Tay
Claremont	Sam Pedroza; Joe Lyons
Diamond Bar	Nancy Lyons
Duarte	John Fasana
El Monte	Jerry Velasco
La Puente	Dan Holloway
La Verne	Tim Hepburn
Monrovia	Becky Shevlin
Montebello	Jack Hadjinian
Monterey Park	Teresa Real Sebastian
Pomona	Tim Sandoval
Rosemead	Margaret Clark
San Gabriel	Juli Costanzo
South El Monte	Gloria Olmos
South Pasadena	Diana Mahmud
Temple City	Cynthia Sternquist
Walnut	Mary Su
West Covina	James Toma
LA County District 1	Florencio Briones
LA County District 5	Deborah Mendelsohn
Water Districts	Carlos Goytia

Absent

Azusa
Baldwin Park
Bradbury
Covina
Glendora
Industry
Irwindale
La Cañada Flintridge
San Dimas
San Marino
Sierra Madre
LA County District 4

SGVCOG Staff

Marisa Creter, Executive Director
Kimberly Hall Barlow, General Counsel
Mark Christoffels, Staff
Stefanie Hernandez, Staff
Katie Ward, Staff
Peter Duyshart, Staff
Alexander Fung, Staff
Jan Cicco, Staff

4. Public Comment

- 1.) Wes Reutimann, who is the Executive Director of Bike SGV, provided Public Comments pertaining to Item 30, the Proposed Projects List and First 5-Year Programming Plan for Measure M MSP Subregional Fund Programming. More specifically, Mr. Reutimann addressed the LA County Public Works Project on Huntington Drive, and why the project should not be approved by the Governing Board. He stated that this project is not the most efficient use of funds since it does not provide for a separated Class I bike lane along Huntington Drive. He asked that, since regional funding for active transportation is dropping,

the Governing Board reconsider this project and take a thorough look at its scope of work from a cost-benefit perspective. Mr. Reutimann also pointed out that bikers, when they are surveyed, want protected bike lanes in order to improve their safety.

Additionally, Andrew Ross, a Civil Engineer with LA County Public Works, addressed some of Mr. Reutimann’s concerns, and also provided more details about LA County’s proposed Huntington Drive bike lanes project.

2.) Claremont City Council Member Joe Lyons introduced his wife, Sharon, and he also introduced Jed Leano, who is one of the City Council Member-elects for the City of Claremont.

5. Changes to Agenda Order

There was a motion to move Item 30 to take place before Item 6. (M/S: D. Mahmud/B. Messina).

[Motion Passed]

AYES:	Alhambra, Arcadia, Claremont, Diamond Bar, Duarte, El Monte, La Puente, La Verne, Monrovia, Monterey Park, Pomona, Rosemead, San Gabriel, South El Monte, South Pasadena, Temple City, Walnut, West Covina, LA County District 1, LA County District 5, SGV Water Districts
NOES:	
ABSTAIN:	
ABSENT:	Azusa, Baldwin Park, Bradbury, Covina, Glendora, Industry, Irwindale, La Cañada Flintridge, Montebello, San Dimas, San Marino, Sierra Madre, LA County District 4

****T. Real Sebastian pulled items 22, 24, 25, and 28.**

****D. Mahmud pulled items 23 and 26.**

30. Measure M MSP Subregional Fund Programming – Proposed Projects List for First Five-Year Programming Plan

There was a motion made to adopt Resolution 18-63, with added language that encourages each agency which has a project with a bike lane component which has been selected for MSP funding consider the feasibility and cost of having a separated bikeway rather than a Class II bike lane, where possible.

(M/S: J. Fasana/D. Mendelsohn).

[Motion Passed]

AYES:	Alhambra, Arcadia, Claremont, Diamond Bar, Duarte, El Monte, La Puente, La Verne, Monrovia, Monterey Park, Pomona, Rosemead, San Gabriel, South El Monte, South Pasadena, Temple City, Walnut, West Covina, LA County District 1, LA County District 5, SGV Water Districts
NOES:	
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PRESENTATION

6. Collaborative Mosquito and Vector Control Strategies to Protect the Public's Health in the San Gabriel Valley

J. Dever, the District Manager of the San Gabriel Valley Mosquito and Vector Control District, provided the presentation on this item to the Governing Board. He gave an overview of the specific services that the SGVMVC provides for its member jurisdictions. He also went through some of the strategies that are implemented in order to protect public health in the San Gabriel Valley. Mr. Dever also discussed, as it relates to mosquitos and vectors: active control and source reduction, disease and abundance surveillance, scientific research, and outreach and education. Additionally, he talked about integrated vector management (IVM), chemical control, and how storm drains, drainage channels, and pools can exacerbate the spread of mosquito and vector-borne diseases.

LIAISON REPORTS

7. Gold Line Foothill Extension Construction Authority

S. Pedroza reported on this item.

8. Foothill Transit

Y. Igawa reported on this item.

9. Los Angeles County Metropolitan Transportation Authority

J. Fasana reported on this item. He announced that Metro will likely be switching the names of its rail lines and busway lines from colors to letters.

10. San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy

No report given.

11. San Gabriel Valley Mosquito & Vector Control District

J. Dever provided a report on this item. He quickly talked about vector-borne diseases as a follow-up to his earlier presentation.

12. Southern California Association of Governments

No report given.

13. League of California Cities

S. Pedroza provided this report.

14. San Gabriel Valley Economic Partnership

No report given.

15. South Coast Air Quality Management District

M. Cacciotti reported on this item.

CONSENT CALENDAR

16. Governing Board Meeting Minutes

Recommended Action: Adopt Governing Board minutes.

17. Monthly Cash Disbursements/Balances/Transfers

Recommended Action: Approve Monthly Cash Disbursements/Balances/Transfers.

18. Capital Projects Committee Minutes

Recommended Action: Receive and file.

19. Committee Attendance and 2018 Governing Board Attendance

Recommended Action: Receive and file.

20. Strategic Plan Update Timeline

Recommended Action: Receive and file.

21. Committee/Partner Agency Appointments
Recommended Action: Appoint the following members to standing SGVCOG Policy Committees, Technical Advisory Committees, and other partner agency assignments:
 - Foothill Gold Line: Tim Sandoval (Pomona), Board/Voting Member; Mendell Thompson (Glendora), Alternate.
 - Capital Projects and Construction Committee: Juli Costanzo (San Gabriel), Alternate to SGVCOG President.
27. SGV Greenway Study and City Active Transportation Plans
Recommended Action: Receive and file.
29. Cancel December Meeting
Recommendation Actions: Adopt Resolution 18-62, taking the following actions: 1) Cancel the SGVCOG December 2018 Governing Board meeting and 2) Authorize the President, in consultation with the other officers, to act on the Governing Board's behalf by undertaking all actions that are necessary for the proper administration and operation of the SGVCOG and that cannot be delayed until the next Regular Meeting of the Governing Board.

There was a motion to approve consent calendar items 16-21, 27, and 29. (M/S: J. Fasana/M. Clark).

[Motion Passed]

AYES:	Alhambra, Arcadia, Claremont, Diamond Bar, Duarte, El Monte, La Puente, La Verne, Monrovia, Montebello, Monterey Park, Pomona, Rosemead, San Gabriel, South El Monte, South Pasadena, Temple City, Walnut, West Covina, LA County District 1, LA County District 5, SGV Water Districts
NOES:	
ABSTAIN:	
ABSENT:	Azusa, Baldwin Park, Bradbury, Covina, Glendora, Industry, Irwindale, La Cañada Flintridge, San Dimas, San Marino, Sierra Madre, LA County District 4

****Monterey Park abstained from Item 16 on the Consent Calendar.**

22. Amendment to Executive Director Employment Agreement

K. Hall Barlow presented on this item to the Governing Board.

There was a motion made to authorize the President to execute an Amendment to the Agreement for Executive Director Service with Marisa Creter. (M/S: D. Mahmud/J. Costanzo).

[Motion Passed]

AYES:	Alhambra, Arcadia, Claremont, Diamond Bar, Duarte, El Monte, La Puente, La Verne, Monrovia, Montebello, Monterey Park, Pomona, Rosemead, San Gabriel, South El Monte, South Pasadena, Temple City, Walnut, West Covina, LA County District 1, LA County District 5, SGV Water Districts
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23. 2019 Extension of San Gabriel Valley Energy Wise Partnership (SGVEWP) Contract with Southern California Edison (SCE) and SoCalGas (SCG)

There was a motion made to:

- 1) **Authorize the Executive Director to execute Amendment #9 and future amendments with Southern California Edison (SCE) to extend the San Gabriel Valley Energy Wise Partnership (SGVEWP) through December 31, 2019.**
- 2) **Authorize the Executive Director to execute Amendment #3 and future amendments with SoCalGas (SCG) to extend the SGVEWP through December 31, 2019.**

This motion was made by D. Mahmud on the condition that the term of services do in fact only run through the end of the calendar year 2019. (M/S: D. Mahmud/T. Real Sebastian).

[Motion Passed]

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24. Updated Salary Ranges Resolution

M. Creter presented on this item.

There was a motion made to adopt Resolution 18-60 to update the salary ranges for all SGVCOG positions, with a request to add clarifying language on Y-Rating for incumbent staff members. (M/S: D. Mahmud/J. Lyons).

[Motion Passed]

AYES:	Alhambra, Arcadia, Claremont, Diamond Bar, Duarte, El Monte, La Puente, La Verne, Monrovia, Montebello, Monterey Park, Pomona, Rosemead, San Gabriel, South El Monte, South Pasadena, Temple City, Walnut, West Covina, LA County District 1, LA County District 5, SGV Water Districts
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25. Service Delivery Cost Comparison Study Contract

K. Ward provided a brief staff presentation for this item.

There was a motion made to authorize the Executive Director to execute a contract for an amount not

to exceed \$113,500 and future amendments with Management Partners to conduct a municipal service delivery and cost comparison study for participating cities. (M/S: B. Messina/T. Sandoval).

[Motion Passed]

AYES:	Alhambra, Arcadia, Claremont, Diamond Bar, Duarte, El Monte, La Puente, La Verne, Monrovia, Montebello, Monterey Park, Pomona, Rosemead, San Gabriel, South El Monte, South Pasadena, Temple City, Walnut, West Covina, LA County District 1, LA County District 5, SGV Water Districts
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26. Contract Amendment with Tetra Tech

Both M. Creter and K. Ward presented on this item to the Governing Board.

Staff confirmed that the cities will not see additional costs as a result of authorizing the recommended action.

There was a motion made to authorize the Executive Director to execute Amendment #1 and future amendments with Tetra Tech to increase the total contract award by \$100,000 and add annual reporting task to the scope of work for the Upper Los Angeles River (ULAR) Enhanced Watershed Management Program (EWMP). (M/S: D. Mahmud/T. Real Sebastian).

[Motion Passed]

AYES:	Alhambra, Arcadia, Claremont, Diamond Bar, Duarte, El Monte, La Puente, La Verne, Monrovia, Montebello, Monterey Park, Pomona, Rosemead, San Gabriel, South El Monte, South Pasadena, Temple City, Walnut, West Covina, LA County District 1, LA County District 5, SGV Water Districts
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28. Committee Meeting Times

A Governing Board member suggested that the SGVCOG not yet reschedule regular Governing Board meetings from 6:00 p.m. to 5:30 p.m. for the next upcoming Governing Board meeting, and to instead bring this item back to the Governing Board in two months for further consideration and deliberation. In the meantime, SGVCOG staff will survey all new Governing Board delegates about the possible time change and will share the results with Governing Board delegates at the next Governing Board meeting.

There was a motion made to approve all SGVCOG Committee meeting times and locations as stipulated in Resolution 18-61, with the exception of the change to the Governing Board meeting time. (M/S: J. Fasana/T. Real Sebastian).

[Motion Passed]

AYES:	Alhambra, Arcadia, Claremont, Diamond Bar, Duarte, El Monte, La Puente, La Verne, Monrovia, Montebello, Monterey Park, Pomona, Rosemead, San Gabriel, South El Monte, South Pasadena, Temple City, Walnut, West Covina, LA County District 1, LA County District 5, SGV Water Districts
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PRESIDENT’S REPORT

31. Recognition of Outgoing Board Members

SGVCOG President C. Sternquist recognized and honored the outgoing members of the SGVCOG Governing Board who won’t be on their respective city’s City Council anymore. President Sternquist presented each of the following outgoing members of the Governing Board with a plaque, and thanked each one of them for their service to their respective city and to the San Gabriel Valley:

- Alhambra City Council Member Barbara Messina
- Claremont City Council Member Joe Lyons
- Claremont City Council Member Sam Pedroza
- West Covina City Council Member James Toma

Each outgoing Governing Board member also addressed the Governing Board after they were each presented with their plaques.

EXECUTIVE DIRECTOR’S REPORT

M. Creter provided the Executive Director’s Report. She announced that the SGVCOG will soon be commencing its Strategic Planning update process. SGV cities will receive an electronic survey for this process soon, through which they can provide the COG with valuable feedback and input. The Strategic Planning Workshop will occur as part of the January 2019 Governing Board Meeting.

Ms. Creter also announced that the Merry Mingle is quickly approaching. This event, which is organized by the SGV Economic Partnership and co-sponsored by the SGVCOG, will be held at the Economic Partnership’s office in Irwindale on Thursday, December 13.

Moreover, M. Creter also announced that the City Selection Committee meeting for J. Fasana’s re-election to the Metro Board will be on December 3rd at 11:30 a.m., just before the SGVCOG Executive Committee meeting. This meeting will be held at the COG’s office in Alhambra.

GENERAL COUNSEL’S REPORT

K. Hall Barlow did not provide a report.

****Item 37, a Closed Session item, was moved to before Item 32.**

CLOSED SESSION

37. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: (Three cases)

Recommended Action: Discuss and provide direction.

No action was reported from the Closed Session Item.

COMMITTEE REPORTS

32. Transportation Committee
J. Fasana provided this report.
33. Homelessness Committee
J. Lyons and B. Shevlin provided this report.
34. Energy, Environment and Natural Resources Committee
No report was provided.
35. Water Committee
D. Mahmud provided this report.
36. Capital Projects and Construction
No report was provided.

ANNOUNCEMENTS

No announcements were provided.

ADJOURN

President Cynthia Sternquist adjourned the meeting at 8:38 p.m. in honor of Diana Bertone.