

**San Gabriel Valley Council of Governments**  
**FY 2022-2025 MSP Active Transportation, Bus System Improvements, and First/Last Mile**  
**Funding Application**

**SECTION 1: PROJECT SPONSOR INFORMATION**

Lead Agency:

Contact Individual Name: \_\_\_\_\_

Contact Individual Title: \_\_\_\_\_

Contact Individual Email Address: \_\_\_\_\_

Contact Individual Phone Number: \_\_\_\_\_

Partnering Agency 1: \_\_\_\_\_

Partnering Agency 2: \_\_\_\_\_

Partnering Agency 3: \_\_\_\_\_

Partnering Agency 4: \_\_\_\_\_

Partnering Agency 5: \_\_\_\_\_

**SECTION 2: PROJECT DESCRIPTION**

**Project Name:** \_\_\_\_\_

**Proposal Category:** Category 1 / Category 2

- Category 1: Planning/Design and Construction of Major Corridor Projects
  - Up to \$15 million will be awarded to eligible corridor projects for their planning/design and construction phases. Proposals for Category 1 Projects should demonstrate 20% local funding matches and have a minimum of 25% design completion. Projects with design completion of 65% or more will receive higher scores. A Category 1 project should be identifiable in at least one participating agency's five-year Capital Improvements Plan (CIP); however, the jurisdiction is welcomed to expand the project's scope in the proposal. Funds for Category 1 projects cannot be used for right-of-way acquisitions.
  
- Category 2
  - Up to \$7 million will be awarded to eligible corridor projects' design phases. Under this category, each project can apply for up to \$1 million. Proposals for Category 2 Projects should have a minimum of 10% design completion.

**Project Location Description:**

Enter a project location that conveys road names, intersection cross street names, and/or geographical references of where the project is located.

**Project Scope (500 words maximum):**

Provide a clear and concise explanation of the types of work and/or the major elements that are proposed. Clearly indicate how the proposed improvements would fit under the active transportation, bus system improvements, and/or first/last mile categories based on the definitions provided under Measure M.

**Regional Impact (500 words maximum):**

Describe existing conditions and explain how the project impacts each and/or all of the following:

- Improves and/or enhances traffic flow, relieves congestion, enables individuals to travel quickly in the San Gabriel Valley.
- Improves access to destinations such as jobs, recreation, medical facilities, schools, and other key locations.
- Improves access to transit facilities, enhances safety, and corrects unsafe conditions.
- Demonstrates specific active transportation, bus system improvement, and/or first/last mile needs.
- Demonstrates benefits to disadvantaged communities and addresses the lack of connectivity and the lack of non-motorized users in the community.

**Project Map:**

Provide a map of the project including existing conditions and proposed improvements. Please include the map in the attachments.

**Capital Improvement Plan:**

Is the project identifiable in at least one participating agency’s five-year Capital Improvement Plan? If so, please include the Capital Improvement Plan in the attachments. Please also note that a Category 1 project should be identifiable in at least one participating agency’s five-year Capital Improvements Plan (CIP).

Yes

No

**Project Readiness:**

Identify the progress of the project’s design completion: \_\_\_\_\_ % Completed

Please note that Category 1 projects should achieve a minimum of 25% design completion and Category 2 projects should achieve a minimum of 10% design completion. In the attachments, please provide any evidence or documents that can highlight the design progress of the proposed project.

**SECTION 3: PROJECT SCHEDULE**

<b>Project Phase</b>	<b>Start Date</b>	<b>End Date</b>
PAED		
PS&E		
ROW		
CON		
CLOSEOUT		

**What phase is the project currently in?**

**Identify any significant work and milestones that have been completed to date. (250 words maximum)**

**Please provide any planned strategies or strategies taken to ensure that the schedule can be met, as well as the steps that will be taken to mitigate schedule impacts of any unforeseen circumstances (250 words maximum).**

**SECTION 4: PUBLIC OUTREACH AND COMMUNITY SUPPORT**

**Describe the evidence of support from key local decision makers and stakeholders, as well as partnerships with local community organizations and/or groups. Please also describe the community-based public participation process that culminated in the project and include evidence of community support, including letters of interest and/or community meeting documents (500 words maximum).**

**Describe the roles and responsibilities of partnering jurisdictions in detail. Please also include letters of commitment/support from each partnering jurisdiction (500 words maximum).**

**Regional Plans:**

Provide any regional plans that the project is included in. Please include any applicable regional plans in the attachments.

**Metro Active Transportation Corridor:**

Is the project located on an active transportation corridor listed in the Metro Active Transportation Strategic Plan?

- Yes
- No

**SECTION 5: FUNDING STRATEGY AND BUDGET**

Note: For projects that are still in initial planning phases, for which design and/or engineering has not been completed, estimated costs are sufficient.

<b>Project Phase</b>	<b>Total Cost:</b>	<b>Secured Funding</b>	<b>Funding Requested from MSP</b>
PAED			
PS&E			
ROW			This cycle of MSP funds cannot be used for ROW acquisition.
CON			
OTHER			
<b>TOTAL:</b>			

If “Other” is included, please describe additional phase(s) (250 words maximum).

**For any funding that has been secured, please complete the table below. Please note that Category 1 proposals should at least have a combined total of 20% local match.**

<b>Amount</b>	<b>Source</b>	<b>Federal (Yes/No)</b>	<b>Additional Requirements (Ex. Deadline for Use of Funds)</b>

Percentage of Local Match: \_\_\_\_\_ %

**For any additional funds required to complete the project, please list any potential sources of funding that have been identified (250 words maximum).**

**SECTION 6: APPLICATION SUBMISSION INSTRUCTIONS**

Please label all attachments appropriately and submit the attachments, along with the completed application form, to SGVCOG Senior Management Analyst, Alexander Fung, at [afung@sgvcog.org](mailto:afung@sgvcog.org) before Monday, October 18, 2021 at 5:00pm.