



SGVCOG Capital Projects & Construction Committee January 22, 2018 Meeting Minutes

Chairperson Costanzo called the meeting of the Board of Directors of the Alameda Corridor-East Construction Authority to order at 12:04pm at the San Gabriel City Hall Council Chambers.

1. **Pledge of Allegiance** – Member Messina led the pledge of allegiance.

2. **Roll Call:** Mr. Christoffels called the roll.

In attendance was:

Juli Costanzo, San Gabriel, Chair

Victoria Martinez, El Monte, Vice Chair

Barbara Messina, SGVCOG

Jack Hadjinian, Montebello

Tim Sandoval, Pomona

Hilda Solis, Los Angeles County

Staff:

Mark Christoffels, CEO

Gregory Murphy, Burke, Williams & Sorensen, legal counsel

Deanna Stanley

Amy Hanson

Phil Balmeo

Victoria Butler

Charles Tsang

Paul Hubler

Nathan Bocanegra

Guests:

Natasha De Benon, Ghirdelli Associates

Alex Gonzales, City of Industry

Roger Martinez, Vasquez & Company

Charlie Nak, Jacobs Engineering

3. **Public Comments** –There were no public comments.

4. **Confirmation of San Gabriel Valley Council of Governments Governing Board Actions and Direction to Administer Transition from ACE Construction Authority to San Gabriel Valley Council of Governments Capital Projects and Construction Committee**
– Mr. Christoffels explained this item will help clarify former ACE administrative procedures during the transition period. Mr. Murphy reviewed the elements of the staff report that outlined administrative responsibilities necessary to keep project activities moving forward. He indicated the report included assigning the former CEO the title Chief Engineer with all responsibilities and approvals previously assigned under the former title. He

indicated approval would also allow legal counsel to continue its efforts and the meeting schedule previously approved by the ACE Board required ratification by the Committee. Mr. Christoffels indicated the San Gabriel Valley Council of Governments Governing Board approved this item at its January 18 meeting.

A motion was made by member Solis and seconded by Vice Chair Martinez to approve the staff report on page 1 of the agenda.

M/S/C/Solis/Martinez/Unanimous

5. **Chairman Remarks** – Chairperson Costanzo thanked the staff for their efforts which has led to wonderful relationship in Washington and locally.
6. **Board Member Comments** – Members Martinez, Hadjinian and Messina expressed their gratitude to serve on the ACE Board, now a Committee.
7. **Approval of ACE Board of Directors December 18, 2017 Special Meeting Minutes** – A motion was made by member Messina and seconded by Vice Chair Martinez to approve the December 18, 2017 ACE Board Special Meeting minutes.

M/S/C/Messina/Martinez/Unanimous

8. **Election of Officers** – Mr. Murphy reminded the Board that during the implementation of the transition from ACE Board to a Committee and in accordance with past practices, dictated by the Governing Board bylaws, an election of Chair and Vice Chair shall be held at the first regular meeting of the calendar year. He indicated in May the SGVCOG Governing Board will hold elections including committee assignments with appointments in June and in July new committee members will be seated. He indicated the nominations today will serve until the new committee is determined.

Chairperson Costanzo opened the nomination for Chair. Vice Chair Martinez nominated Juli Costanzo to continue to serve as Chair. The nomination was seconded by member Messina. There were no other nominations.

The Committee unanimously elected Juli Costanzo to serve as Chair.

Chairperson Costanzo opened the nominations for Vice Chair. Chairperson Costanzo nominated Victoria Martinez to be Vice Chair. The nomination was seconded by member Messina. There were no other nominations.

The Committee unanimously elected Victoria Martinez to serve as Vice Chair.

9. **Chief Engineer's Report** – Mr. Christoffels indicated at the end of the calendar year a five-year work plan will be available. He reminded the Board of the advocacy efforts underway.
10. **Construction Progress Reports** – Charles Tsang reviewed the progress photos for the Lemon Avenue Betterment project. Victoria Butler reviewed the progress photos depicting

preparation activities for a 55 hour weekend closure of SR-60 freeway for the work related to the Fullerton Road grade separation project. Phil Balmeo reviewed the progress photos for the Puente Avenue and San Gabriel Trench projects.

11. **Approval to Receive and File ACE Audited Financial Statements for Fiscal Year Ended June 30, 2017** – Roger Martinez, Engagement Partner of Vasquez & Company LLP reviewed the process of the annual audit. He indicated the ACE Construction Authority was in compliant with general accounting standards and there were no identified material weaknesses or significant deficiencies in the agency’s internal control. There were no questions.

A motion was made by Vice Chair Martinez and seconded by member Sandoval to receive and file ACE Audited Financial Statements for Fiscal Year Ended June 30, 2017.

M/S/C/Martinez/Sandoval/Unanimous

12. **Approval to Receive and File Quarterly Financial Statements** – There was a presentation and discussion on this item.

A motion was made by member Sandoval and seconded by Vice Chair Martinez to receive and file the Quarterly Financial Reports.

M/S/C/Sandoval/Martinez/Unanimous

13. **Approval to Receive and File Mitigation Monitoring Reports** – There was presentation and discussion on this item.

A motion was made by member Sandoval and seconded by Vice Chair Martinez to receive and file the Quarterly Financial Reports.

M/S/C/Sandoval/Martinez/Unanimous

14. **Adjournment** –The Committee meeting was adjourned at 1:07PM. The next meeting will be held February 26, 2018.

X 

Deanna Stanley
Clerk