



San Gabriel Valley Council of Governments
AGENDA AND NOTICE OF THE SPECIAL MEETING
OF THE SGVCOG EXECUTIVE COMMITTEE

Wednesday, May 7, 2025 – 3:00 PM

SGVCOG Monrovia Office

1333 S. Mayflower Ave, Suite 360, Monrovia, CA 91016

President

Tim Hepburn

1st Vice President

Ed Reece

2nd Vice President

Cory Moss

3rd Vice President

Michael Allawos

Past President

Becky Shevlin

Transportation Chair

Ed Reece

Homelessness Chair

Becky Shevlin

EENR Chair

Jennifer Stark

CPC Chair

Tim Hepburn

Ex-Officio

Tim Sandoval, Metro

SGVCOG Representative

Ex-Officio

Jessica Binnquist, City

Managers' Steering

Committee Chair

Thank you for participating in tonight's meeting. The SGVCOG encourages public participation and invites you to share your views on agenda items.

MEETINGS: *Regular Meetings of the Executive Committee are held on the first Monday of each month at 10:00 AM at the SGVCOG Monrovia Office (1333 South Mayflower Avenue, Suite 360, Monrovia, CA 91016).* The agenda packet is available at the SGVCOG's Office, 1333 S. Mayflower Avenue, Suite 360, Monrovia, CA, and on the website, www.sgvkog.org. Copies are available via email upon request (sgv@sgvcog.org). A copy of the agenda is also posted for public viewing at the entrance of the SGVCOG Monrovia Office Building. Any additional agenda documents that are distributed to a majority of the Committee after the posting of the agenda will be available for review in the SGVCOG office during normal business hours and on the SGVCOG website noted above.

PUBLIC PARTICIPATION: Your participation is welcomed and invited at all Executive Committee meetings. Time is reserved at each regular meeting for those who wish to address the Committee. SGVCOG requests that persons addressing the meeting refrain from making personal, slanderous, profane, or disruptive remarks. A person who continues to disrupt the orderly conduct of the meeting, after being warned by the Board President or designee to cease the disruption, may be precluded from further participation in the meeting.

TO ADDRESS THE EXECUTIVE COMMITTEE: At a regular meeting, the public may comment: (i) on any matter within the subject matter jurisdiction of the SGVCOG that is not on the agenda during the public comment period at the beginning of the agenda; (ii) on any item(s) that is on the Consent Calendar prior to action taken on the Consent Calendar; and (iii) on any other agenda item prior to the time it is considered by the Committee. At a special meeting, the public may only comment on items that are on the agenda. Members of the public are requested to state their name prior to speaking. Comments are limited to a maximum of three minutes per person. The Board President may impose additional time limits if comments become repetitious, an individual member of the public seeks to speak on numerous items, or a large number of members of the public seek to speak on an item. Except in limited situations, the Committee may not take action on items not appearing on the agenda and/or discuss them at length.

AGENDA ITEMS: The Agenda contains the regular order of business of the Executive Committee. Items on the Agenda have generally been reviewed and investigated by the staff in advance of the meeting so that the Executive Committee can be fully informed about a matter before making its decision.



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TELECONFERENCE LOCATIONS: State law allows Committee members to teleconference from remote locations as long as certain conditions are met, including listing the teleconference locations in the agenda. The following locations are hereby noticed as teleconference locations, which are accessible to the public for the purposes of observing this meeting and/or addressing the Committee.

Claremont City Hall 207 Harvard Avenue Claremont, CA 91711	1297 East Route 66 Glendora, CA 91740	Industry City Hall 15625 Mayor Dave Way Industry, CA 91744
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PRELIMINARY BUSINESS

1. Call to Order
2. Roll Call
3. Changes to the Agenda Order

CONSENT CALENDAR

4. Executive Committee Meeting Minutes – **Page 1**
Recommended Action: Review and approve.
5. SGVCOG FY 2025-2026 Budget – **Page 4**
Recommended Action: Recommend the Governing Board adopt the SGVCOG FY 2025-2026 Budget.
6. State Legislative Update – SB 220 (Allen) – **Page 8**
Recommended Actions: For information only.
7. Governing Board Agenda – **Page 11**
Recommended Action: Review and approve the draft Governing Board agenda.
8. 15th Amended and Restated Bylaws Preview – **Page 16**
Recommended Action: Review and recommend the Governing Board approve the 15th Amended and Restated Bylaws as presented.
9. Partnership with I-5 Consortium Cities Joint Powers Authority to Implement Interstate 5, 605, and Other Capital Improvement Projects – **Page 21**
Recommended Action: Recommend the Governing Board authorize the Executive Director to negotiate agreements with the I-5 Consortium Cities Joint Powers Authority for the SGVCOG to provide staff augmentation project manager services that may include preparation of environmental documents, right of way acquisition, and/or capital improvements project management to Interstates 5 and 605, among other street and highway facilities and to bring any such agreements to the Board for consideration and if approved, assignment to the Capital Projects & Construction Committee.
10. 2028 Olympic & Paralympic Games Ad Hoc Committee – **Page 25**
Recommended Action: Recommend the Governing Board establish an Ad Hoc Committee related to the preparation, planning, and hosting of the 2028 Olympic & Paralympic Games in the San Gabriel Valley.

ADJOURN



Unapproved SGVCOG Executive Committee Meeting Minutes
April 7, 2025
10:00 AM
1333 S. Mayflower Ave., Monrovia, CA 91016

PRELIMINARY BUSINESS

1. Call to Order
The meeting was called to order at 10:00 AM.

2. Roll Call
Members Present
T. Hepburn, President/CPCC Chair
E. Reece, 1st Vice President/Transportation Chair
C. Moss, 2nd Vice President
M. Allawos, 3rd Vice President
B. Shevlin, Past President/Homelessness Chair
J. Stark, EENR Chair
J. Binnquist, CMS Committee Chair

Absent
T. Sandoval, Metro SGVCOG Representative

Staff/Guests:

M. Creter, SGVCOG Executive Director
S. Wong; R. Choi; C. Sims; R. Alimoren; R. Coronel;
J. Talla; Y. Rivera; K. Ward; Z. Mapes;
V. Urenia; J. Burkart; R. Lansing;
S. Pederson; S. Mandizvidza; L. Hwang; N. Ryu; SGVCOG Staff
D. DeBerry, Woodruff & Smart

3. Public Comment
There were no public comments at this meeting.

4. Changes to the Agenda Order
Item 10 was postponed to a future meeting due to time constraints.

CONSENT CALENDAR

5. Review Executive Committee Meeting Minutes
Action: Review and approve.

6. 2nd Quarter Financial Report / Treasurer’s Report
Action: Receive and file.

7. Management Audit Services Progress Update
Action: Receive and file.

8. State Legislative Positions – Brown Act
Actions: Recommend the Governing Board adopt the following resolutions:

- *AB 259 (Rubio) – Support*
- *SB 239 (Arreguín) – Support*

There was a motion to approve the consent calendar.

(M/S: C. Moss, J. Stark)

[Motion Passed]

AYES:	T. Hepburn, E. Reece, C. Moss, M. Allawos, B. Shevlin, J. Stark
NOES:	
ABSTAIN:	
ABSENT:	

ACTION ITEM

- 9. Governing Board Agenda
 - General Counsel Appointment

There was a motion to approve the draft Governing Board agenda.

(M/S: B. Shevlin, C. Moss)

[Motion Passed]

AYES:	T. Hepburn, E. Reece, C. Moss, M. Allawos, B. Shevlin, J. Stark
NOES:	
ABSTAIN:	
ABSENT:	

- 10. 15th Amended and Restated Bylaws Preview
This item was postponed.

- 11. Waiver to Represent Los Angeles County Metropolitan Transportation Authority
There was a motion to authorize the Executive Director to execute a waiver approving the SGVCOG’s general counsel law firm, Woodruff & Smart, to represent the Los Angeles County Metropolitan Transportation Authority (“Metro”) in eminent domain matters.

(M/S: B. Shevlin, C. Moss)

[Motion Passed]

AYES:	T. Hepburn, E. Reece, C. Moss, M. Allawos, B. Shevlin, J. Stark
NOES:	
ABSTAIN:	
ABSENT:	

UPDATE ITEMS

- 12. Draft FY 2025-2026 Budget
K. Ward reported on this item.
- 13. Legislative Report
R. Choi reported on this item.
- 14. President’s Report
T. Hepburn reported on this item.
- 15. Executive Director’s Report
M. Creter reported on this item.
- 16. General Counsel’s Report
C. Trapesonian reported on this item.

ANNOUNCEMENTS

- 17. Next Executive Committee Meeting – May 5, 2025

CLOSED SESSION

18. Pursuant to California Government Code Section 54957(b)(1) - Performance Evaluation. Position: Executive Director

19. Pursuant to California Government Code Section 54957.6 to meet with the designated representatives, President Tim Hepburn, First Vice President Ed Reece, and Past President Becky Shevlin, regarding the compensation of the Executive Director.

Chair T. Hepburn reported that the Executive Committee moved to recommend the Governing Board:

- 1) Approve a first amendment to Executive Director Employment Agreement (“Employment Agreement”) to increase the monthly salary to \$20,561.25, extend the term to June 30, 2031, and increase severance pay in the event of termination without cause to the lesser of the remaining months on the Employment Agreement or 12 months.
- 2) Authorize President Hepburn to execute the First Amendment.

ADJOURN

The meeting was adjourned at 11:04 AM

REPORT

DATE: May 7, 2025

TO: Executive Committee
City Managers' Steering Committee
Governing Board

FROM: Marisa Creter, Executive Director

RE: **SGVCOG FY 2025-2026 BUDGET**

RECOMMENDED ACTION

Recommend the Governing Board adopt the SGVCOG FY 2025-2026 Budget.

BACKGROUND

In accordance with the SGVCOG's bylaws, the Governing Board shall adopt the annual agency budget prior to July 1 of each calendar year. In April, the draft budget was presented to the Executive Committee, City Managers' Steering Committee and the Governing Board for review and feedback. Following this initial review and feedback, the budget has been modified as needed and is presented to the Executive Committee and City Managers' Steering Committee prior to final Governing Board adoption on May 22. The budget is organized by sections to highlight the work of all SGVCOG departments as follows:

- Executive
- Administrative Services
- Capital Projects
- Finance
- Government & Community Relations
- Planning & Programs

Each department section outlines key accomplishments from the previous year and upcoming fiscal year objectives.

Attachment A provides a copy of the complete SGVCOG FY 2025-2026 budget.

Prepared by:



Katie Ward
Administrative Services Manager

Approved by:



Marisa Creter
Executive Director

ATTACHMENT

Attachment A – SGVCOG Final FY 2025-2026 Budget Resolution

[Attachment B – SGVCOG FY 2025-2026 Budget](#)

RESOLUTION NO. 25-xx

**RESOLUTION OF THE SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS
(SGVCOG) ADOPTING THE FY 2025-2026 BUDGET**

WHEREAS, the SGVCOG Joint Powers Agreement (JPA) and Bylaws direct that the SGVCOG Governing Board adopt a Budget prior to July 1 of every year; and

WHEREAS, the Budget serves as the basis for the SGVCOG's programs and activities; and

WHEREAS, the Executive Director is responsible for the development and implementation of the Budget; and

WHEREAS, the draft FY 2025-2026 Budget was presented to the Executive Committee, City Managers' Steering Committee and the Governing Board for review and feedback in the month of April 2025; and

WHEREAS, the Governing Board may, from time to time, modify the Budget to conform to the Governing Board's policy directives; and

WHEREAS, the Executive Director may make adjustments to the budget that may deviate from the adopted budget provided that any net increase in expenditures is paired with a corresponding revenue increase; and

WHEREAS, any budget adjustments made by the Executive Director will be presented during the mid-year budget amendment process to the Governing Board; and

WHEREAS, there are funds within this budget document that are for specific purposes and appropriations of those funds will comply with accounting principles and governing rules of the funding sources.

NOW, THEREFORE, BE IT RESOLVED that the Governing Board adopts the FY 2025-2026 Budget, attached hereto and incorporated herein as Exhibit A.

PASSED AND ADOPTED by the Governing Board of San Gabriel Valley Council of Governments, in the County of Los Angeles, State of California, on the 22nd day of May 2025.

San Gabriel Valley Council of Governments

Tim Hepburn, President

Attest:

I, Marisa Creter, Executive Director and Secretary of the Governing Board of the San Gabriel Valley Council of Governments, do hereby certify that Resolution 25-xx was adopted at a regular meeting of the Governing Board held on the 22nd day of May 2025, by the following vote:

AYES:	
NOES:	
ABSTAIN:	
ABSENT:	

Marisa Creter, Secretary

DATE: May 7, 2025

TO: Executive Committee

FROM: Marisa Creter, Executive Director

RE: **STATE LEGISLATIVE UPDATE – SB 220 (ALLEN)**

RECOMMENDED ACTION

For information only.

BACKGROUND (AB 259)

Beginning January 1, 2029, SB 220 revises the governing board of LA Metro to reflect the structural reforms approved by Los Angeles County voters in Measure G (2024):

- Adds the newly elected County Executive to the LA Metro Board.
- Adds 3 public members appointed by the County Executive.
- Eventually expands Board of Supervisors representation from 5 to 9, following redistricting and elections in 2032.
- Grows the LA Metro Board from 14 voting members to 22 (plus one non-voting Caltrans seat).

Essentially, SB 220 would expand the governing board of LA Metro to include the newly expanded Board of Supervisors and County Executive approved as part of Measure G. The additions to the LA Metro Board would happen in stages. First, by 2029, the newly elected County Executive would be added. The County Executive would also appoint three public members. This would increase Board membership from 14 to 18 members. Second, beginning after the 2032 election, newly elected County Supervisors would be added to the Board as they take office, totaling 22 members.

The final composition of the 22 member Board would be nine members of the Board of Supervisors, one County Executive, three public members appointed by the County Executive, the Mayor of Los Angeles, two public members and one member of the Los Angeles City Council appointed by the Mayor of Los Angeles, four mayors or city council members appointed by the city selection committee, and one nonvoting member appointed by the Governor. This seat is usually occupied by the California Department of Transportation (Caltrans) District Seven Director.

Additionally, current law requires LA Metro to submit a plan to the Legislature for revising the composition of the Board 60 days after the Board of Supervisors is increased. As new members will not be elected to the Board of Supervisors until 2032, LA Metro's plan would not be due until then. SB 220 would instead require LA Metro to submit a plan within 60 days of the LA County charter being amended, specifically to change the number of members of the Board of Supervisors or eliminate the office of the County Executive. As this provision would be

prospective, it would not affect the timeline of LA Metro’s required actions to accommodate Measure G.

Status

SB 220 was heard in the Senate Transportation Committee on April 28 for testimony and discussion only. It is unclear how the author may wish to move forward, given the measure’s opposition from LA Metro.

Author’s Statement

According to the author, *“The Legislature created the Los Angeles County Metropolitan Transportation Authority (Metro) in 1992 after conflicts between competing transportation agencies led to intentionally inefficient and conflicting project planning. Metro is now the second largest public transit operator in the country and is responsible for the planning, construction, operation, and maintenance of transit and highway projects in Los Angeles County.*

“The agency is governed by a 14-member Board of Directors consisting of all five members of the County Board of Supervisors and various councilmembers representing smaller cities in geographic sectors of the county. It is responsible for overseeing the transit system that served over 300 million riders in 2024 and over \$9 billion in taxpayer approved funding measures. The existing Metro board structure, with many local representatives, may lend to provincial decision making with members more focused on delivering capital construction projects for their constituencies with less attention on other beneficial improvements across the County.

“Los Angeles County voters approved Measure G in 2024 with the goal of improving representative government by expanding the Board of Supervisors to nine members and creating the position of an elected County Executive. SB 220 will update the membership of the Metro Board of Directors to account for the changes in county governance enacted with the passage of Measure G and improve regional decision-making. Specifically, the bill will add four additional seats for the new County Supervisors, a seat for the County Executive, and three seats for appointees of the County Executive who will have a vested interest in county-wide needs and broader regional improvements.”

Support and Opposition

SB 220 has received no support on file. It is opposed by the following organizations:

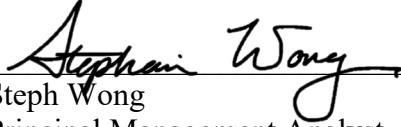
City of Lomita
LA Metro
LA Metro Board Member Mayor Ara Najarian
LA Metro Board Member Council Member Fernando Dutra
LA Metro Board Member Mayor Tim Sandoval
LA Metro Board Member Mayor James Butts
North Los Angeles County Transportation Coalition JPA
South Bay Cities Council of Governments

REPORT

Recommended Position

This information is being provided to the Executive Committee for informational purposes. President Hepburn recently provided a letter to the bill's author opposing this legislation. However, for the SGVCOG's opposition to be formalized, Governing Board action will be sought. On May 7th, staff will be recommending the Transportation Committee recommend the Governing Board adopt an oppose position for this bill. This position would align with the Governing Board's previous positions that emphasize regional control and subregional equity. The bill does not have the support of LA Metro and does not provide adequate safeguards to preserve the voting power of the "sector" or subregional seats.

This staff report was prepared by Townsend Public Affairs (TPA). TPA staff are available to answer any questions.

Prepared by: 
Steph Wong
Principal Management Analyst

Approved by: 
Marisa Creter
Executive Director

ATTACHMENTS

[Attachment A – Bill Text SB 220](#)

[Attachment B – Draft Letter of Support SB 220](#)



AGENDA/NOTICE OF THE REGULAR MEETING OF THE SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS (SGVCOG) GOVERNING BOARD

Thursday, May 22, 2025 - 4:00 P.M.
SGVCOG Office

1333 S. Mayflower Avenue, Suite 360, Monrovia, CA 91016

President
Tim Hepburn

1st Vice President
Ed Reece

2nd Vice President
Cory Moss

3rd Vice President
Michael Allawos

Members

Alhambra

Arcadia

Azusa

Baldwin Park

Bradbury

Claremont

Covina

Diamond Bar

Duarte

El Monte

Glendora

Industry

Irwindale

La Cañada Flintridge

La Puente

La Verne

Monrovia

Montebello

Monterey Park

Pasadena

Pomona

Rosemead

San Dimas

San Gabriel

San Marino

Sierra Madre

South El Monte

South Pasadena

Temple City

Walnut

West Covina

First District, LA County

Unincorporated Communities

Fifth District, LA County

Unincorporated Communities

SGV Water Districts

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6131 Camellia Ave. Temple City, CA 91780	Three Valleys Municipal Water District 1021 E. Miramar Ave. Claremont, CA 91711	Washington Marriott Georgetown 1221 22 nd Street NW Washington, DC 20037

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PRELIMINARY BUSINESS

5 MINUTES

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Comment (*If necessary, the President may place reasonable time limits on all comments*)
5. Changes to Agenda Order: Identify emergency items arising after agenda posting and requiring action prior to next regular meeting.

CONSENT CALENDAR

5 MINUTES

(It is anticipated that the SGVCOG Governing Board may take action on the following matters)

Administrative Items:

6. Governing Board Meeting Minutes
Recommended Action: Adopt Governing Board minutes.
7. Monthly Cash Disbursements/Balances/Transfers
Recommended Action: Approve Monthly Cash Disbursements/Balances/Transfers.
8. Committee/TAC/Governing Board Attendance
Recommended Action: Receive and file.
9. SGVCOG Governing Board Future & Recurring Agenda Items: 2025
Recommended Action: Receive and file.
10. Legislative Monthly Report (May)
Recommended Action: Receive and file.
11. 3rd Quarter FY 24-25 Contract Summary Report
Recommended Action: Receive and file.
12. SGVCOG FY 2025-2026 Budget
Recommended Action: Adopt Resolution 25-12 approving the SGVCOG FY 2025-2026 Budget.
13. SGVCOG Spring Housing and Homelessness Report
Recommended Action: Receive and file.
14. Governing Board and Committee Meeting Dates & Times
Recommended Action: Adopt Resolution 25-13 updating the Governing Board and committee meeting dates and times.
15. Governing Board Schedule FY 2025-2026
Recommended Action: Adopt Resolution 25-14 setting the Governing Board meeting dates for FY 2024-2025.
16. SGVCOG Committee and Partner Agency Appointments
Recommended Action: Adopt Resolution 25-15 to appoint members to standing SGVCOG Policy Committees, Technical Advisory Committees, and other partner agency appointments.

Committee Items:

17. 15th Amended and Restated Bylaws
Recommended Action: Authorize staff to place the proposed Fifteenth Amended and Restated Bylaws ("Proposed Bylaws") on the agenda for the Governing Board's consideration at its next meeting.
Previous Action: Executive Committee – Support/Oppose (X-X).
18. Legislative Positions
Recommended Actions:
 - *Adopt Resolution 25-16 supporting S. 1323 (Schiff)*
 - *Adopt Resolution 25-17 supporting AB 1024 (Harabedian)*
 - *Adopt Resolution 25-18 opposing SB 220 (Allen)*

Committee Action(s): EENR Committee – Support/Oppose (X-X); Transportation Committee – Support/Oppose (X-X).

19. Partnership with I-5 Consortium Cities Joint Powers Authority to Implement Interstate 5, 605, and Other Capital Improvement Projects
Recommended Action: Authorize the Executive Director to negotiate agreements with the I-5 Consortium Cities Joint Powers Authority for the SGVCOG to act as the project manager to staff augment projects that may include environmental documents, right of way, and/or capital improvements to Interstates 5 and 605, among other street and highway facilities and to bring any such agreements to the Board for further consideration and assignment to the Capital Projects & Construction Committee.
Previous Action: Executive Committee – Support/Oppose (X-X).

Program Continuation Items:

20. Approval of Selection and Award of On-Call Consulting Support Services for Enhanced Watershed Management Program (EWMP) Contracts
Recommended Action: Award "on-call" contracts for consulting services to identified firms and authorize the Executive Director to negotiate, execute, and amend Master Services Agreements and Task Orders to continue consulting services for the Upper Los Angeles River (ULAR) Watershed Management Group's (WMG) Enhanced Watershed Management Program (EWMP), set to expire August 2025.
Previous Action: The Executive Director was authorized to negotiate, execute contracts, and issue Task Orders for the approved selection of the listed firms and disciplines for the "on-call" bench of consultants for the Upper Los Angeles River (ULAR) Water Management Group's (WMG) Enhanced Watershed Management Program (EWMP) by the Governing Board on August 20, 2020 – Support/Oppose (26-0).
21. Southern California Gas Company Regional Ambassador Memorandum of Agreement Amendment (MOA)
Recommended Action: Authorize the Executive Director to negotiate and execute an amendment to SGVCOG's Southern California Gas Company Regional Ambassador Program MOA to increase budget by \$240,000 (for a total not-to-exceed amount of \$360,000) and extend the term of the contract to September 2027, including authority to negotiate and execute any future amendments related to budget and scope to implement the program.
22. Measure A and LACAHSAs Funding Agreements and Program Implementation
Recommended Action: Authorize the Executive Director to negotiate and execute agreements with Los Angeles County and LACAHSAs to receive and implement funding for homeless prevention and housing production.
23. Declaration of Surplus Property Under Parcels 208Q and 208Y
Recommended Action: Authorize the Executive Director to declare the SGVCOG parcels as surplus and negotiate and execute a Purchase and Sale Agreement for the following:
- Parcel 208Y located at Durfee Avenue, North of Whittier Boulevard, Los Angeles County, Pico Rivera, CA and bearing Assessor Parcel No. 6375-016-906; and
 - Parcel 208Q located at Durfee Avenue, North of West Boulevard, Los Angeles County, Pico Rivera, CA and bearing Assessor Parcel No. 6374-015-902.
- Previous Action(s): The Durfee Avenue Grade Separation Project was adopted as part of ACE Phase II Project by the Governing Board on June 21, 2012 – Support/Oppose (26-0). The Capital Projects and Construction Committee approved the Plans, Specifications and Estimate for the Durfee Avenue Grade Separation Construction Project on July 23, 2018 – Support/Oppose (9-0).*

PRESENTATION ITEM

30 MINUTES

- 24. Capital Projects Update: Kevin Lai, SGVCOG Director of Capital Projects, and Capital Projects Staff
Recommended Action: For information only.

UPDATE ITEMS

10 MINUTES

- 25. President's Report
- 26. Executive Director's Report
- 27. General Counsel's Report

COMMITTEE/BOARD REPORTS

10 MINUTES

- 28. Capital Projects and Construction Committee
- 29. Energy, Environment and Natural Resources Committee
- 30. Homelessness Committee
- 31. San Gabriel Valley Regional Housing Trust Board
- 32. Transportation Committee

LIAISON REPORTS

10 MINUTES

- 33. Los Angeles County Affordable Housing Solutions Agency
- 34. Executive Committee for Regional Homeless Alignment
- 35. Foothill Transit
- 36. Gold Line Foothill Extension Construction Authority
- 37. League of California Cities
- 38. Los Angeles County Metropolitan Transportation Authority
- 39. San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy
- 40. San Gabriel Valley Mosquito & Vector Control District
- 41. South Coast Air Quality Management District
- 42. Southern California Association of Governments

ANNOUNCEMENTS

- 43. Upcoming Governing Board Meetings
- Special Meeting – June 26, 2025 at 4pm

GOVERNING BOARD MEMBER COMMENTS

ADJOURN

REPORT

DATE: May 7, 2025

TO: City Managers' Steering Committee
Executive Committee
Governing Board Delegates & Alternates

FROM: Marisa Creter, Executive Director

RE: **15TH AMENDED AND RESTATED BYLAWS PREVIEW**

RECOMMENDED ACTION

Review and recommend the Governing Board approve the 15th Amended and Restated Bylaws as presented.

BACKGROUND

The Proposed Bylaws would amend the current Fourteenth Amended and Restated Bylaws ("Bylaws") as follows:

- **Affiliate Partnership Program:** The Proposed Bylaws would establish an Affiliate Partnership Program to promote collaboration and COG participation among more public agencies in the San Gabriel Valley. The Program will allow public agencies, who share a partial or full jurisdiction with SGVCOG's boundaries and whose mission includes issue areas relevant to SGVCOG, to join certain COG activities and events. The Proposed Bylaws permit agencies participating in the Program to join committees and working groups, requiring that each agency be represented by a member of their legislative body. The Proposed Bylaws also establish that dues will be set for Program participants and that the Governing Board will have the power to appoint or remove agencies to the Program and subsequently to committees. Lastly, they specify that agencies participating in the Program will not be parties to the Joint Powers Agreement ("JPA") and will not have the full rights of members.
- **Capital Projects & Construction Committee:** The Proposed Bylaws would clarify the membership of the Capital Projects & Construction Committee (CPCC). The current Bylaws reserve a seat on the CPCC for Member cities with a capital project or program under the project management of the SGVCOG. For capital projects that include multiple jurisdictions, each project may appoint one representative and the CPCC representative will rotate among the jurisdictions. The Proposed Bylaws revise this section to clarify that multi-jurisdictional projects may be represented by any Member from one of the jurisdictions by mutual agreement rather than mandating that CPCC representation be rotated.

DISCUSSION

Executive Committee and Governing Board Members have requested that additional items be discussed for potential incorporation into this or a future Bylaws amendment. They are summarized below for the Committee's consideration.

Member Discussion Item

Staff & Counsel Comments

Should staff representatives be allowed on Committees & Working Groups?

Bylaws, Article VI Sec. C: Committee members may include Governing Board Representatives, Alternate Governing Board Representatives, members of a Member's legislative body, city managers, or city or County staff. The exceptions are that representatives to the Executive Committee and Capital Projects and Construction Committee must be members of their agency's legislative body, i.e., council members or a county supervisor. In addition, pursuant to Section 5.c of the JPA, Governing Board Representatives must be a member of an agency's governing body except for the County whose representative serves at the pleasure of the appointing supervisor.

Based on a survey of comparable COG bylaws, other COGs do not have as many committees as SGVCOG, and they are often limited to a City Managers' or Planning Directors' group. In cases where there are similar policy committees such as Gateway Cities COG's Transportation Committee, staff are permitted as voting members.

Is there a Board Representative compensation section of the Bylaws?

Bylaws, Article III Sec. A4: Authorizes the Governing Board to fix the compensation of other officers of the Council. The Council is defined as the SGVCOG and Governing Board Representatives are considered officers. In 2018, stipends were raised to \$75 per meeting via Resolution 18-06.

Per the Bylaws, what parliamentary procedures do we use?

JPA, Section 9: Substance of Roberts Rules of Order applies to Governing Board proceedings or as otherwise directed by the Governing Board. Practice has been to utilize Roberts Rules when there is a dispute on point of order.

Is there a closed session section of the Bylaws?

Bylaws: Article V Sec. D provides that General Counsel shall advise on SGVCOG's compliance with the Brown Act, which comprehensively governs closed sessions. Bylaws: Article III Sec. C provides that if the Governing Board is considering a vote in closed session, General Counsel shall advise the Board as to when the action must reported in open session when required by the Brown Act.

Per the Bylaws, what is the dollar signing authority for the Executive Director?

Set forth in SGVCOG Purchasing and Procurement Policy which is adopted by resolution of the Governing Board. In 2020, the Executive Director's signature authority was raised to \$250,000 to align with the ACE Director's authority at that time which position has been eliminated and authority transferred to the Executive Director (Resolution 20-18).

This authority aligns with Foothill Transit's chief executive officer and is substantially below the executive signing authority for LA Metro and San Bernardino County Transportation Authority.

Per the Bylaws, who can call a special meeting?

Bylaws: Article III Sec. B1; the President

Per the Bylaws, what is the process for agendizing an item?

Bylaws, Article VI, E; Attachment E, distributed to the Governing Board on June 17, 2021: Pursuant to the Bylaws the Executive Committee considers items for the Governing Board Agenda. Governing Board members can request items/projects in writing to staff or during a Governing Board meeting. Staff will review the request and determine if the item is more appropriate for one of SGVCOG's policy committees. If the request falls under a policy committee, staff will work with the committee chair to review the item and agendize for an upcoming meeting. If the request does not fall under one the SGVCOG's policy committees, then staff will work with the Executive Committee to undertake a similar review process. In conjunction with this review process, staff will identify the number of hours and resources required to complete a requested item or project, with particular focus on ensuring a requested item/project fall within the SGVCOG's adopted strategic plan and budget.

Per the Bylaws, what is the frequency for reviewing the work plan?

Bylaws, Article III Sec. A5: Annual review of work plan, included as part of the budget.

Is there a section of the Bylaws that addresses a biennial (every other year) member survey? If not, can this be added?

Not addressed in Bylaws or JPA. Typically, the Bylaws provide a broad framework that establishes the agency's core structure. For directives to staff or to implement new processes, resolutions are a better fit.

What are the Bylaw's committee voting rules on agenda items or past agenda items.

Bylaws, Article VI: Addresses what constitutes a quorum for committees and states a majority of the quorum is needed to approve a matter on the agenda. With respect to the manner in which votes are taken, Article III. Section C, of the Bylaws permits voting by voice, roll call or ballot, however, the Brown Act requires a roll call vote if members are teleconferencing. Does not allow secret ballots and provides that if ballots are used, the ballots must identify the individual voting, the results reported in open session and be available for public review. Committees follow the same rules. In addition, under Roberts Rules of Order re-voting on a prior agenda item requires a motion to reconsider from a representative who voted on the prevailing side of the original action and then a second. If a second is received it can be opened for debate and a vote. For an item to be reconsidered, it must be on the agenda pursuant to the Brown Act.

Based on feedback received from the Executive Committee at its May 5th meeting, the following additional changes are being proposed:

- The Proposed Bylaws shall note that a section of the SGVCOG website will include links to resolutions and relevant policies that relate to procedures, policies, and governance structure of SGVCOG.
- The Proposed Bylaws shall clarify that closed sessions may include both items for discussion in addition to action items that require a vote.
- The Proposed Bylaws shall reference the process by which items can be placed on the Governing Board agenda.
- The Proposed Bylaws shall require a mechanism to survey Governing Board Members to indicate Members' priorities.¹

NEXT STEPS

Article VIII of the Bylaws provides for a two-step process for amending the Bylaws and as such staff recommends that the Governing Board go forward with the amended Bylaws as presented so the Affiliate Program can be implemented and provide direction to staff whether to review any additional changes for the Governing Board's future consideration. The proposed Amendment must be first presented to the Governing Board at a meeting prior to adoption. Once presented, the Governing Board may adopt the Amendment by resolution at next month's meeting. A vote of fifty percent (50%) plus one (1) of the total voting membership of the Governing Board is required to adopt an Amendment.

¹ Counsel has indicated that this item will require a follow up resolution to be presented by staff, which will provide more detail on the nature of this survey.

REPORT

Prepared by: *Stephan Wong*
Steph Wong
Principal Management Analyst

Approved by: *Marisa Creter*
Marisa Creter
Executive Director

ATTACHMENTS

[Attachment A – Track Change of Proposed Revisions to the Bylaws Attachment B – Resolution 18-06](#)

[Attachment C – Joint Powers Authority](#)

[Attachment D – Resolution 20-18](#)

[Attachment E – Governing Board Member Agenda Items Request](#)

REPORT

DATE: May 7, 2025

TO: Executive Committee
Governing Board

FROM: Marisa Creter, Executive Director

RE: PARTNERSHIP WITH I-5 CONSORTIUM CITIES JOINT POWERS AUTHORITY TO PROVIDE STAFF AUGMENTATION SERVICES RELATING TO INTERSTATE 5, 605, AND OTHER CAPITAL IMPROVEMENT PROJECTS

RECOMMENDED ACTION

Recommend the Governing Board authorize the Executive Director to negotiate agreements with the I-5 Consortium Cities Joint Powers Authority for the SGVCOG to provide staff augmentation project manager services that may include preparation of environmental documents, right of way acquisition, and/or capital improvements project management to Interstates 5 and 605, among other street and highway facilities and to bring any such agreements to the Board for consideration and if approved, assignment to the Capital Projects & Construction Committee.

BACKGROUND

The San Gabriel Valley Council of Governments (SGVCOG) is a joint powers authority representing 31 cities, unincorporated communities, and multiple public agencies across the San Gabriel Valley. As the largest and most diverse subregion in Los Angeles County, the SGVCOG advances regional collaboration to address shared priorities including transportation, housing, sustainability, and infrastructure.

In 2017, the SGVCOG established the Capital Projects and Construction Committee (CPCC) to integrate and expand the jurisdiction of the formerly single-purpose Alameda Corridor-East Construction Authority (ACE). Originally focused on constructing grade separations and at-grade safety improvements to address the increase in freight rail traffic from the Ports of Los Angeles and Long Beach through the San Gabriel Valley onward to destinations across the country, ACE played a critical role in enhancing regional mobility and safety. The vision behind creating the CPCC was to broaden this scope and transforming it into a full-service construction and project management entity capable of delivering a full range of transportation, infrastructure and capital improvement projects across the region.

The SGVCOG's Capital Projects Department leads the planning, design and delivery of major infrastructure projects that enhance mobility, safety, and economic vitality throughout the San Gabriel Valley. From grade separations and active transportation improvements to multimodal corridor enhancements, the department works closely with member cities, state and federal partners, and local communities to deliver impactful capital improvements. In the years since the creation of the CPCC, the SGVCOG has continued to lead the completion of the Alameda Corridor-East Project and has taken on several complex and specialized projects on behalf of its

member agencies to implement and deliver for the region including the East San Gabriel Valley Sustainable Multimodal Improvements Project, La Verne Pedestrian Bridge Project, and the State Route 57/60 Confluence Chokepoint Relief Project.

Recently, the SGVCOG was approached by the I-5 Joint Powers Authority (I-5 JPA) to explore a partnership for the delivery of its priority infrastructure projects. The I-5 JPA is a coalition of cities in Southeast Los Angeles County (Commerce, Downey, Norwalk, and Santa Fe Springs) formed in the early 1990s to jointly advocate for and support improvements along the Interstate 5 (I-5) corridor. It's primary mission is to advance critical infrastructure projects that improve traffic flow, safety, and economic development along one of Southern California's busiest freight and commuter corridors. The I-5 JPA was established to protect the best interests of its member communities while acting collectively with FHWA, Caltrans, LA Metro, and OCTA to enhance the capacity of and improve the safety and efficiency of the I-5 and 605 funded by Gateway Cities Council of Governments (GCCOG) Subregional Measure R and Measure M funds.

The LA Metro Board allocated funds totaling \$20 million to the I-5 Environmental Impact Report/Environmental Impact Statement (EIR/EIS) which addresses the environmental impacts of proposed improvements on I-5 between Rio Hondo and the 710 freeway. Additionally, the Measure M Los Angeles County Transportation Expenditure Plan listed the I-605 Corridor "Hot Spot" Interchange Improvements Project and the I-5 Corridor Improvements (I-605 to I-710) Project as dedicated projects. The total programmed Measure M funds are currently in excess of \$800,000,000. The availability of the future funds is updated annually by Metro's Financial Forecasting Group using a 5-year forecast.

On March 5, 2025, the Administrative Committee of the I-5 JPA met with SGVCOG staff to discuss SGVCOG's capacity to deliver large transportation infrastructure projects. SGVCOG staff demonstrated deep expertise in a detailed one-hour session that included an introduction to the Capital Projects Department team and a series of related project fact sheets. After the session the Administrative Committee voiced confidence in the potential for a strong partnership between the I-5 JPA and the SGVCOG that would successfully support the implementation of I-5 JPA's priority projects.

Subsequently, the Executive Director for I-5 JPA recommended to the I-5 JPA Board that pursuing a partnership with SGVCOG is viable and feasible for the implementation of the projects referenced above. On March 24, 2025, I-5 JPA Board agreed with the recommendation and expressed an eagerness to continue developing a partnership with SGVCOG and next steps. On April 08, 2025, the I-5 JPA Executive Director formalized the continued desire to explore all opportunities to collaborate with the SGVCOG in delivering priority freeway projects.

These projects provide high-quality mobility options that enable regional travelers to spend less time traveling by alleviating the current operational deficiencies and improving mobility along the projects. The projects also benefit the greater LA County through regional collaboration by partnering among Councils of Governments and adjacent jurisdictions to identify the needed improvements. The implementation of these projects promotes larger regional interests and collaboration to improve the quality of life in the San Gabriel Valley. By reducing congestion and promoting the use of HOV lanes and public transit, these projects aim to decrease vehicle

emissions. Improved traffic flow minimizes idling times, which is a significant contributor to air pollution for the entire Los Angeles basin including the San Gabriel Valley region. Additionally, the integration of multimodal transportation options encourages a shift away from single-occupancy vehicle use, further contributing to emission reductions, promoting alternative transportation modes, and improving traffic flow. Furthermore, the partnership provides a more consistent pipeline of capital projects which enhances SGVCOG's ability to deliver cost effective government services, programs, and capital projects across the San Gabriel Valley due to strengthened staffing stability.

DISCUSSION

After discussion with General Counsel, it was determined that it is within the SGVCOG's authority to provide the services contemplated. Under the common powers rule applicable to Joint Powers Authorities, the SGVCOG may exercise only those powers that all of its members can exercise. The Joint Exercise of Powers Act, Govt. Code sections 6500 et seq., provides that the SGVCOG exercise its powers, in this case the power to implement highway capital improvement projects, within the geographical area of one of SGVCOG's member agencies. Given that the County of Los Angeles is a member agency of the SGVCOG, and not a particular district, the projects would be within the boundaries of a SGVCOG member agency.

Additional authority is found in, Govt. Code section 54981 which authorizes a local agency (defined as a city, county or district) to contract with any other local agency for the performance by the latter of municipal services or functions within the territory of the former. Services or functions are defined in relevant part in Section 54980(c) as including the improvement, maintenance, repair, and operation of streets and highways. For instance, West Covina could contract with South Pasadena to provide services for a street or highway improvement within West Covina.

Given that the SGVCOG is authorized to perform those powers all of its member agencies could perform, it is therefore permitted, through an agreement, to provide staff augmentation services relating to projects outside its member agencies' jurisdiction. The agreement must meet the requirements of Govt. Code section 54982, which provides that any agreement entered into shall be for valuable consideration. Contracting parties are generally given wide latitude to determine valuable consideration. In the context of the proposed agreements, valuable consideration could be shown evidencing that the SGVCOG is being fairly compensated for its services and/or is otherwise benefitted by the agreements. In this case, the I-5 JPA and GCCOG will be reimbursing the SGVCOG for all of its costs in providing the services and as detailed below, enhance the proficiency of the SGVCOG's capital projects team.

Staff providing services on the projects will have a direct benefit to SGVCOG by enhancing its ability to retain a fully staffed engineering and project management team, along with complementary support staff including accounting and auditing functions. As the final Alameda Corridor-East (ACE) projects near completion, the implementation of these projects will allow SGVCOG to maintain a solid and consistent pipeline of capital projects – thereby allowing for more stability in staffing the Capital Projects Department and adding valuable experience that can be put to use for other SGVCOG member agency projects. A full portfolio of projects also ensures

that overhead costs, which support all SGVCOG operating needs, can be spread over a larger base of funded projects. This lowers the overhead rate charged across all projects, effectively lowering the SGVCOG's cost of delivering its own projects. By preserving its full project implementation capacity, SGVCOG will be in a much stronger position to continue delivering high quality projects for its members, even as the current projects approved as part of the ACE Program near completion.

RECOMMENDED ACTION

SGVCOG staff are recommending that the Executive Committee recommend that the Governing Board authorize the Executive Director to negotiate agreements with the I-5 JPA to provide staff augmentation project services and upon initial completion of negotiations bring the agreements back for Governing Board consideration and if approved, assignment to the CPCC.

Prepared by: Kevin Lai
Kevin Lai
Director of Capital Projects

Approved by: Marisa Creter
Marisa Creter
Executive Director

REPORT

DATE: May 7, 2025

TO: Executive Committee
Governing Board Delegates & Alternates

FROM: Marisa Creter, Executive Director

RE: **2028 OLYMPIC & PARALYMPIC GAMES AD HOC COMMITTEE**

RECOMMENDED ACTION

Recommend the Governing Board establish an Ad Hoc Committee related to the preparation, planning, and hosting of the 2028 Olympic & Paralympic Games in the San Gabriel Valley.

BACKGROUND

On April 27, 2025, Mayor Tim Sandoval (Pomona) submitted a letter to President Tim Hepburn and the Governing Board requesting the creation of an Ad Hoc Committee related to the 2028 Olympic Games. Specifically, the letter reads:

“...I respectfully request that the SGVCOG explore strategic opportunities to help our cities realize the full potential of the 2028 Games and address the needs outlined above. Specifically, I urge the formation of an Ad Hoc Committee dedicated to developing recommendations on how the COG can support member cities, with a focus on initiatives such as expanding the SGVBRT to include all six jump start segments and transit signal priority along mid- and long-term corridors, minimizing potential traffic impacts from the Games, providing economic and tourism opportunities, facilitating cultural exchanges, and supporting local events like watch parties and youth sports. Of course, we recognize that any proposed programs will be subject to securing sufficient funding.”

Therefore, staff are presenting this item to the Executive Committee for its consideration and recommendation to the Governing Board.

DISCUSSION

Per the SGVCOG Bylaws, Ad Hoc Committees may be created by the Board President or the Governing Board. An Ad Hoc Committee must be created for advisory purposes only, and its members must have limited terms. This proposed Ad Hoc Committee would have a limited term, ending December 31, 2028, and a limited purpose of advising the Governing Board on opportunities and support for the Member Agencies in preparing for, planning, and hosting the 2028 Olympic Games. This will provide time following the Olympics for the body to convene and collect comments evaluating its successes.

Pursuant to the Bylaws and Ralph M. Brown Act (“Brown Act”), Ad Hoc Committees are subject to the Brown Act meeting requirements unless its membership is limited to Governing Board

delegates comprising less than a quorum of the Board and less than a quorum of any SGVCOG policy committee with similar subject matter jurisdiction.

However, acknowledging that there may be an interest in this topic from non-Governing Board-delegates who are councilmembers and staff members, staff are proposing that the Ad Hoc Committee be open to elected and staff representatives from member agencies, affiliate agencies, and other relevant stakeholder agencies. In addition, the Ad Hoc Committee can have a maximum of 17 Governing Board delegates and alternates to ensure that a quorum of the Governing Board is not achieved. It is important to note that the Ad Hoc Committee cannot include a quorum of members from any standing policy committee that has overlapping subject matter jurisdiction (i.e., Transportation Committee, Executive Committee, and Capital Projects & Construction Committee). Appointments would be reconsidered annually to provide the opportunity for different Governing Board Members to participate. Staff will consult with the Board President to establish the committee's makeup and ensure that a quorum of any relevant policy committee or the Governing Board is avoided.

Most recently, President Shevlin created a Mental Health Ad Hoc Committee for a one year term in 2023. The Committee met on a monthly basis and was able to host guest presenters to inform members and support robust policy discussions. The Mental Health Ad Hoc sought to better understand this issue, propose policy solutions, and rally other local experts, advocates, and elected officials to learn and take action to address mental health-related issues. Ultimately, its findings and policy recommendations were provided to the Governing Board and adopted as part of the Legislative Platform.

Staff recommends that the proposed Ad Hoc Committee establish a set of objectives and goals at its first meeting. The Committee will be advised that there is no dedicated funding to support the staff time required to run the Ad Hoc Committee nor to enact any objectives it identifies. Some recommended objectives are as follows:

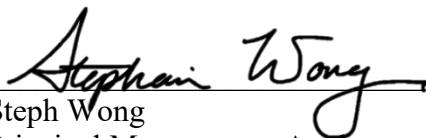
- Establish a coordination mechanism and timeline for the funding, planning, and implementing host local events and activations before and during the 2028 Olympic & Paralympic Games;
- Develop a working list of staff contacts who can provide input from their agency related to long term Olympics-related improvements, mobility strategies, economic development, arts and culture, and events. This database of contacts will be made available to all SGVCOG agencies;
- Review and recommend comment letters, recommendation letters, and support letters to the Governing Board for approval that support SGVCOG's and its member agencies' efforts to enhance mobility for the Games, secure funding for long-term and temporary improvements, and provide input on Games-related policies.

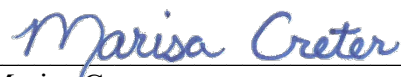
Given that the Olympic Games are not scheduled until 2028, staff are recommending that the committee begin meeting in the summer of 2025 and meet thereafter on a quarterly basis.

NEXT STEPS

REPORT

Should the Executive Committee vote to recommend the Governing Board establish this Committee, the item will be considered by the full Board at its May meeting. Following the Governing Board's approval, staff will reach out to eligible members who may wish to serve on the Committee. The names of interested members will be sent to the Governing Board for consideration and appointment at its June meeting. Per the Bylaws, the Chair will be selected by a majority of the Committee's voting membership at its first meeting, to be scheduled in the summer of 2025.

Prepared by: 
Steph Wong
Principal Management Analyst

Approved by: 
Marisa Creter
Executive Director

ATTACHMENTS

[Attachment A – Letter from Mayor Sandoval](#)