



SGVCOG Capital Projects & Construction Committee July 22, 2019 Meeting Minutes

Vice Chair Sandoval called the meeting of the San Gabriel Valley Capital Projects and Construction Committee to order at 12:03PM at the West Covina Community Center.

1. **Roll Call:**

In attendance was:

Victoria Muela, Chair, El Monte
Tim Sandoval, Vice Chair, Pomona
Cory Moss, Industry
Tim Hepburn, La Verne
Becky Shevlin, Monrovia
Jack Hadjinian, Montebello
Nancy Lyons, Diamond Bar
Hilda Solis, LA BOS

Staff:

Mark Christoffels, Chief Engineer
Greg Murphy, Burke, Williams Sorensen, Legal Counsel
Deanna Stanley
Amy Gilbert
Edward Villanueva
Paul Hubler
Philip Balmeo

Guests:

Ricky Choi, Lee Andrews Group
Art Correa, LACDPW
Charlie Guess, Jacobs
Charlie Nakamoto, Jacobs
Joshua Nelson, CNC/Industry
Natasha De Benon, Ghirardelli Associates
Robert Delgado, DHS Consulting

2. **Pledge of Allegiance** – Member Nancy Lyons led the pledge of allegiance.

3. **Public Comment** – There were no public comments.

4. **Approval of Capital Projects & Construction Committee Meeting Minutes of June 24, 2019** – The Committee reviewed the minutes of June 24, 2019. A motion was made by member Hadjinian seconded by member Sandoval to approve the meeting minutes.

M/S/C/Hadjinian/Sandoval/Pass Abstain: Lyons

5. **Chairman's Remarks** – Chair Muela reported that she and Paul Hubler met with California Transportation Secretary David Kim on July 19. The meeting was organized by Mobility 21 and Secretary Kim outlined his priorities. Paul Hubler serves on the Advisory Committee of Mobility 21.
6. **Member Comments** – Member Lyons reminded the Committee to attend the special meeting of the Governing Board to discuss allocation of \$126 million in Measure M Subregional Equity Program funds to the God Line Foothill Extension project.
7. **Chief Engineer's Monthly Report** – Mr. Christoffels indicated the community meeting held to discuss the Turnbull Canyon Road project was very well attended. He reported that staff submitted an application for the fiscal year '19 Build Program. The application sought \$20 million for the Montebello project and awards will be announced in November. Lastly, Mr. Christoffels reminded the Committee that during procurements members should refrain from communications with firms intending to or who have proposed. He asked that all questions regarding procurements be referred to SGVCOG Contract Manager.
8. **Project Progress Reports** – Phil Balmeo, Senior Project Manager reviewed project photos for the Durfee Avenue grade separation projects that showed cable relocations, excavation for storm system and pump system. He indicated Pre-shoofly construction work was also underway.
9. **Presentation on Public Outreach efforts** – Paul Hubler, Director of Government and Community relations reviewed comprehensive elements of the current community and business outreach program. He indicated various forms of communication were used including mailers, 24-hour hotline, email, web posting, hand delivery of information and twitter.

Mr. Hubler reminded the committee of the business outreach efforts that included additional signage to show "businesses open during construction", advertisements in local papers and mailers as well as participation in coupon programs.

Chair Muela reminded the Committee to re-tweet agency tweets.


10. **Approval to Receive and File Quarterly Project Progress Reports** – Mr. Christoffels reviewed the progress reports and indicated there were no projects that were of major concern. A motion was made by Chair Muela and seconded by member Hadjinian to receive and file the Quarterly Reports.

M/S/C/Muela/Hadjinian/Unanimous

11. **Approval to Receive and File Quarterly Mitigation Monitoring Reports** – Mr. Christoffels indicated all projects were in compliance with mitigation monitoring. A motion was made by member Solis and seconded by member Sandoval to receive and file the quarterly mitigation monitoring Reports.

M/S/C/Solis/Sandoval/Unanimous

12. **Adjournment** – The Committee adjourned at 12:56PM. The next meeting will be held on August 26, 2019 at noon.

X 

Deanna Stanley
Committee Clerk