



**SGVCOG**  
**Executive Committee Minutes**  
**July 10, 2017**  
**4:00 PM**  
**SGVCOG Offices, Alhambra**

**PRELIMINARY BUSINESS**

1. Call to Order  
 The meeting was called to order at 4:03 P.M.

2. Roll Call

**Members Present**

- C. Sternquist, President
- M. Clark, 1st Vice President
- J. Lyons, 2<sup>nd</sup> Vice President, Homelessness Chair
- B. Shevlin, 3<sup>rd</sup> Vice Chair
- B. Messina, Past President
- D. Bertone, EENR Chair
- D. Mahmud, Water Committee
- J. Costanzo, ACE Chair

**Members Absent**

- J. Fasana, Transportation Chair

**Staff**

- P Hawkey, Executive Director
- M. Creter, Assistant Executive Director
- E. Wolf, staff
- C. Cruz, staff
- K. Barlow, Jones and Mayer
- M. Christoffels, ACE CEO

**Others**

- C. Jeffers, City Manager, Glendora
- T. Ramos, City Manager, Claremont
- M. Reyes, LADCPW Transportation Division

3. Public Comment  
 There were no comments from the public.

4. Changes to Agenda Order:  
 There were no changes to the agenda.

**CONSENT CALENDAR**

5. Executive Committee Meeting Minutes of 6/5/2017  
 D. Mahmud corrected Item 12 to read, “the group discussed whether to continue giving awards and agreed to forgo awards this year. Whether to reinstate giving awards in the future will be considered at another time.”

**There was a motion to approve the minutes as amended (M/S: B. Messina/J. Lyons).**  
**[MOTION PASSED]**

<b>AYES:</b>	C. Sternquist, M. Clark, J. Lyons, B. Shevlin, B. Messina, D. Bertone, D. Mahmud, J. Costanzo
<b>NOES:</b>	
<b>ABSTAIN:</b>	
<b>ABSENT:</b>	J. Fasana

**DISCUSSION ITEMS**

- 6. Extension of Lease  
M. Creter discussed the budgeting of this item. The contract allows for the current COG lease to be extended for six months at a 3% increase.
- 7. Contract with San Gabriel Valley Economic Partnership  
M. Creter gave an overview of the contract the COG will enter into with the Economic Partnership to support Commercial Property Assessed Clean Energy (PACE) outreach.
- 8. Metro Open Streets Grant Program  
M. Creter gave details about this grant such as the route and the progress of discussions with the cities involved.
- 9. Salary Resolution  
P. Hawkey discussed the salary resolutions for the Transportation Planner and Homelessness Coordinator. D. Mahmud had concerns about the proposed pay ranges being much higher than current staff pay. She asked if the committee could discuss the salary ranges in closed session. K. Barlow advised that the salary must be discussed at an open meeting but that in closed session, it is allowable to discuss staff relationships.
- 10. Contract for Metro Board of Director Support Services  
C. Sternquist recommended deferring discussion on this item until J. Fasana could be present. The committee agreed and this item will be taken up again at the September meeting.
- 11. SGVCOG/ACE Merger  
P. Hawkey made a recommendation that the ACE Ad Hoc Committee reconvene with members from the Executive Committee present in order to work through the differences in the two versions of the report. The Committee agreed that at the July Governing Board meeting the Executive Director will lead a discussion of the merger, describing the reconvening of the committee. A vote on the merger will be deferred until the August meeting.

**GENERAL COUNSEL’S REPORT**

There was no report.

**PRESIDENT’S REPORT**

- 12. Oral Report  
There was no report.

**EXECUTIVE DIRECTOR’S REPORT**

- 13. Oral Report  
E. Wolf announced his resignation.

**ACTION ITEMS**

- 14. Draft Governing Board Agenda  
Items 17, 21, 23, and 26 were removed from the July Governing Board agenda. Item 24, SGVCOG/ACE Merger, was removed as an Action Item and placed under Executive Director’s Report, for information only.

**There was a motion to approve the July Governing Board agenda as amended (M/S: D. Mahmud/B. Shevlin).**

**[MOTION PASSED]**

<b>AYES:</b>	C. Sternquist, M. Clark, J. Lyons, B. Shevlin, B. Messina, D. Bertone, D. Mahmud, J. Costanzo
<b>NOES:</b>	
<b>ABSTAIN:</b>	
<b>ABSENT:</b>	J. Fasana

**CLOSED SESSION**

**15. PUBLIC EMPLOYMENT:** Titles: Executive Director, Assistant Executive Director pursuant to California Government Code section 54957

**CONFERENCE WITH LABOR NEGOTIATORS:** Agency designated representatives: Phil Hawkey, Richard D. Jones, Dominic Lazaretto, Tony Ramos and Chris Jeffers; Unrepresented employees: Executive Director, Assistant Executive Director pursuant to California Government Code section 54957.6.

The Executive Committee discussed the positions of Executive Director and Assistant Executive Director, job descriptions, and the need to determine how to fill the Executive Director position at the conclusion of P Hawkey's contract term, as well as method and timing for recruitment.

The Committee gave direction to the Chair and General Counsel regarding negotiating a contract for Executive Director services, subject to approval by the Governing Board, pending determination by the board regarding the ACE/COG merger and direction regarding recruitment for the Executive Director position. Compensation was not discussed in closed session.

The Committee discussed Item #9, Salary Resolution for the positions of Transportation Program Manager and Homelessness Coordinator, and decided to remove this item from the July Governing Board agenda and place it instead on the August agenda.

**ANNOUNCEMENTS**

**ADJOURN**

The meeting adjourned at 6:28 P.M.