

# REPORT

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DATE: June 16, 2022  
TO: Governing Board  
FROM: Marisa Creter, Executive Director  
RE: **KEN SPIKER & ASSOCIATES RISK MANAGEMENT CONTRACT AMENDMENT**

## **RECOMMENDED ACTION**

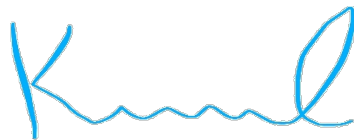
Authorize the Executive Director to amend the contract with Ken Spiker & Associates to provide ongoing insurance coordination and risk management support services for the SGVCOG through June 30, 2023, for an amount not to exceed \$65,000.

## **BACKGROUND**

Since 2001, Ken Spiker & Associates has provided ongoing coordination of the SGVCOG's insurance program, review of evidence of insurance provided by SGVCOG's contractors and consultants, as well as periodic risk assessment and review of SGVCOG's contracts relative to insurance and bond requirements. Ken Spiker and Associates also coordinates third party claims between SGVCOG and its vendors. Staff is proposing \$65,000 for the FY22/23 budget, which is the same as the approved FY21/22 budget amount. Funds for this contract were included in the recently adopted FY 22/23 budget.

Staff anticipates conducting a competitive procurement for insurance coordination and risk management services later this year to ensure that the SGVCOG is receiving the most competitive pricing to provide these ongoing services.

Prepared by:



Katie Ward  
Administrative Services Manager

Approved by:



Marisa Creter  
Executive Director

## **ATTACHMENT**

[Attachment A – 01-4 Ken Spiker & Associates Amendment 23](#)