



**SGVCOG Planning Directors' TAC Special Meeting Minutes**

Date: **December 3, 2020**  
Time: 12:00 PM  
Location: Zoom Virtual Meeting

**PRELIMINARY BUSINESS**

1. Call to Order  
C. Hensley called the meeting to order at 12:00pm.
2. Roll Call  
**A quorum was in attendance.**

**Committee Members Present**

Alhambra	P. Lam
Azusa	M. Marquez
Baldwin Park	R. Garcia
Claremont	B. Johnson
Diamond Bar	G. Lee
Duarte	C. Hensley, J. Golding
Glendora	J. Kugel
Irwindale	L. Chou
La Verne	E. Scherer
Monrovia	J. Mayer
Pomona	A. Gutierrez, V. Tam
Rosemead	A. Frausto-Lupo, A. Lao
San Dimas	A. Garcia, F. Zelaya Melicher
San Gabriel	M. Chang, S. Tewasart
South El Monte	I. McAleese
South Pasadena	J. Hankamer
Temple City	S. Reimers
L.A. County DRP	J. Drevno, M. Kim

**Absent**

Arcadia  
Covina  
El Monte  
Montebello  
Monterey Park  
Sierra Madre  
West Covina

**Guests**

HCD	A. Holmstedt
HCD	S. Mehmood
Institute for Local Gov.	M. Kuehne
Metro	F. Ching
Metro	B. Thomas
PlaceWorks	J. Gastelum
PlaceWorks	M. Hoffman
PlaceWorks	E. Panzer

**SGVCOG Staff**

M. Creter, Executive Director  
M. Christoffels, Staff  
C. Sims, Staff  
A. Fung, Staff

3. Public Comment  
There were no public comments at this meeting.

4. Changes to Agenda Order  
There were no changes to the agenda.

**CONSENT CALENDAR**

5. Review Public Works TAC Meeting Minutes: 10/22/2020  
*Action: Approve.*

**There was a motion to approve consent calendar item 5. (M/S: B. Johnson/E. Scherer)**

**[Motion Passed]**

<b>AYES:</b>	Alhambra, Azusa, Baldwin Park, Claremont, Diamond Bar, Duarte, Glendora, Irwindale, La Verne, Monrovia, Pomona, Rosemead, San Dimas, San Gabriel, Los Angeles County DRP
<b>NOES:</b>	
<b>ABSTAIN:</b>	
<b>NO VOTE RECORDED:</b>	South El Monte, South Pasadena, Temple City
<b>ABSENT:</b>	Arcadia, Covina, El Monte, Montebello, Monterey Park, Sierra Madre, West Covina

**DISCUSSION ITEMS**

6. Housing Planning Technical Assistance Program  
California Department of Housing and Community Development (HCD) Housing Policy Specialist, Sohab Mehmood, provided a presentation on this item. HCD recently established a technical assistance program to support SB 2, prohousing, Local Early Action Planning (LEAP), Regional Early Action Planning (REAP), housing elements, and other housing policy efforts. As part of the process, HCD hopes to collaborate with the SGVCOG to develop a technical assistance plan for the San Gabriel Valley region.
7. Regional VMT Mitigation Bank  
SGVCOG Chief Engineer, Mark Christoffels, provided an overview of the proposed Regional VMT Mitigation Bank Project. Earlier this year, the SGVCOG Governing Board authorized the Executive Director to enter into a contract with Fehr and Peers to provide professional services for the implementation of the Regional Vehicle of Miles Travelled (VMT) Model to assist member agencies with complying to SB 743 mandates. Under the direction of SGVCOG staff, Fehr and Peers analyzed existing traffic conditions in the San Gabriel Valley region to develop a baseline standard and determine significance California Environmental Quality Act (CEQA) thresholds for future land use and transportation projects. Several participating cities subsequently expressed the possibility of implementing a Regional VMT Mitigation Bank, which would create a monetary value for VMT mitigation such that a developer could purchase VMT reduction credits. Representatives of the 27 participating cities subsequently directed SGVCOG staff to consult with the committee regarding the possibility of implementing a Regional VMT Mitigation Bank for the San Gabriel Valley region.

Key Questions/Discussions:

- Several committee members expressed support for the project and commented that San Gabriel Valley cities may eventually require a Regional VMT Mitigation Bank in the near future.
- Another committee member inquired about whether cities that have not previously participated in the Regional VMT Analysis Model can participate in the Regional VMT Mitigation Bank Project. Mr. Christoffels responded that cities that have not participated in the Regional VMT Analysis Model can participate in the Regional VMT Mitigation Bank Project given that both projects are two separate tasks.
- A committee member inquired about whether developers would be exempt from complying with the specific VMT guidelines if they contribute a certain amount of funds to the VMT Bank. Mr. Christoffels responded that developers' first options to mitigate VMT impacts are within the community or within the projects themselves. If the means to mitigate the VMT impacts are unacceptable to the community, developers can utilize the Mitigation Bank option as another strategy to mitigate VMT impacts.
- A committee member inquired about VMT mitigation banks that are currently operating in surrounding regions. Mr. Christoffels responded that other regions' VMT mitigation banks included regional bike trails, subsidy programs for individuals to use transit systems, and smart street projects.

## **PRESENTATION**

### **8. Metro Open Streets Grant Program Updates**

Metro Principal Transportation Planner, Brett Thomas, provided a presentation on this item. In response to COVID-19, the Metro Board of Directors authorized Metro staff to negotiate scope changes to the program's Cycle 3 and mini-grants to allow the implementation of Slow Streets or similar programs. Metro is anticipated to release the Cycle 4 application and guidelines in Fall 2021 and plans to continue to accept applications for Slow Streets and related programs that encourage social distancing.

## **STAFF ANNOUNCEMENTS**

### **9. Next Committee Meeting**

The committee is scheduled to reconvene on Thursday, January 28, 2021 at 12:00pm.

## **ANNOUNCEMENTS**

C. Hensley recommended staff to agendaize a discussion item for committee members to discuss Southern California Edison's process to inspect municipal projects.

## **ADJOURN**

C. Hensley adjourned the Planning Directors' Technical Advisory Committee meeting at 12:54pm.