



San Gabriel Valley Council of Governments
AGENDA AND NOTICE OF THE SPECIAL MEETING
OF THE SGVCOG EXECUTIVE COMMITTEE
Monday, September 8, 2025 – 10:00 AM
SGVCOG Monrovia Office
1333 S. Mayflower Ave, Suite 360, Monrovia, CA 91016

President

Ed Reece

1st Vice President

Cory Moss

2nd Vice President

Michael Allawos

3rd Vice President

Andrew Chou

Past President

Tim Hepburn

Transportation Chair

Ed Reece

Homelessness Chair

Becky Shevlin

EENR Chair

Jennifer Stark

CPCC Chair

Tim Hepburn

Ex-Officio

Tim Sandoval, Metro

SGVCOG Representative

Ex-Officio

Adam Raymond, City

Managers' Steering

Committee Chair

Thank you for participating in tonight's meeting. The SGVCOG encourages public participation and invites you to share your views on agenda items.

MEETINGS: *Regular Meetings of the Executive Committee are held on the first Monday of each month at 10:00 AM at the SGVCOG Monrovia Office (1333 South Mayflower Avenue, Suite 360, Monrovia, CA 91016).* The agenda packet is available at the SGVCOG's Office, 1333 S. Mayflower Avenue, Suite 360, Monrovia, CA, and on the website, www.sgvkog.org. Copies are available via email upon request (sgv@sgvkog.org). A copy of the agenda is also posted for public viewing at the entrance of the SGVCOG Monrovia Office Building. Any additional agenda documents that are distributed to a majority of the Committee after the posting of the agenda will be available for review in the SGVCOG office during normal business hours and on the SGVCOG website noted above.

PUBLIC PARTICIPATION: Your participation is welcomed and invited at all Executive Committee meetings. Time is reserved at each regular meeting for those who wish to address the Committee. SGVCOG requests that persons addressing the meeting refrain from making personal, slanderous, profane, or disruptive remarks. A person who continues to disrupt the orderly conduct of the meeting, after being warned by the Board President or designee to cease the disruption, may be precluded from further participation in the meeting.

TO ADDRESS THE EXECUTIVE COMMITTEE: At a regular meeting, the public may comment: (i) on any matter within the subject matter jurisdiction of the SGVCOG that is not on the agenda during the public comment period at the beginning of the agenda; (ii) on any item(s) that is on the Consent Calendar prior to action taken on the Consent Calendar; and (iii) on any other agenda item prior to the time it is considered by the Committee. At a special meeting, the public may only comment on items that are on the agenda. Members of the public are requested to state their name prior to speaking. Comments are limited to a maximum of three minutes per person. The Board President may impose additional time limits if comments become repetitious, an individual member of the public seeks to speak on numerous items, or a large number of members of the public seek to speak on an item. Except in limited situations, the Committee may not take action on items not appearing on the agenda and/or discuss them at length.

If you would like to provide a public comment during a Committee meeting, please see "Instructions for Public Comments" below.

AGENDA ITEMS: The Agenda contains the regular order of business of the Executive Committee. Items on the Agenda have generally been reviewed and investigated by the staff in advance of the meeting so that the Executive Committee can be fully informed about a matter before making its decision.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the SGVCOG office at (626) 457-1800. Notification 48 hours prior to the meeting will enable the SGVCOG to make reasonable arrangement to ensure accessibility to this meeting.



CONSENT CALENDAR: Items listed on the Consent Calendar are considered to be routine and may be acted upon by one motion. There will be no separate discussion on these items unless a Committee member so requests. In this event, the item will be removed from the Consent Calendar and considered after the Committee takes action on the balance of the Consent Calendar.

TELECONFERENCE LOCATIONS: State law allows Committee members to teleconference from remote locations as long as certain conditions are met, including listing the teleconference locations in the agenda. The following locations are hereby noticed as teleconference locations, which are accessible to the public for the purposes of observing this meeting and/or addressing the Committee.

<p>Industry City Hall 15625 Mayor Dave Way Industry, CA 91744</p>
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Instructions for Public Comments: For those wishing to make public comments on agenda and non-agenda items, but within the SGVCOG’s subject matter jurisdiction, you may submit written comments via email or provide a verbal comment.

- Written Comments (Email): If you wish to submit written public comments to be distributed to the Executive Committee at the meeting, please submit these materials via email to Steph Wong at swong@sgvcog.org at least 1 hour prior to the scheduled meeting time. Please indicate in the “Subject” line of the email “FOR PUBLIC COMMENT” and the agenda item number to which the public comment is addressed. Written public comments may include, but are not limited to letters, reports, and presentations.
- Verbal Comments (In Person): If you would like to make a public comment at the Executive Committee meeting location, please fill out a public comment card. Comment cards will be made available to you by staff at the entrance to the meeting room. If you are attending the meeting at a noticed teleconference location and would like to make a public comment, please raise your hand when the item upon which you wish to speak comes up on the agenda.
- Verbal Comments (Zoom): If you would like to participate by teleconference from a private location, please email Steph Wong (swong@sgvcog.org) to request an attendee Zoom link at least 24 hours before the meeting. Through Zoom, you may provide a verbal comment by using the web interface “Raise Hand” feature when the agenda item upon which you wish to speak is to be considered. You will then be called upon to provide your verbal comments.

For questions related to accessing the available teleconference locations, please contact Steph Wong (swong@sgvcog.org) or (626) 457-1800.

PRELIMINARY BUSINESS

1. Call to Order
2. Roll Call
3. Public Comment (*If necessary, the President may place reasonable time limits on all comments*)
4. Changes to the Agenda Order

CONSENT CALENDAR

5. Executive Committee Meeting Minutes – **Page 1**
Recommended Action: Review and approve.
6. 3rd Quarter Financial Report / Treasurer's Report – **Page 4**
Recommended Action: Receive and file.
7. Annual Audit Workplan Update – **Page 13**
Recommended Action: Recommend the Governing Board approve the FY 2025-2026 Annual Audit Workplan.

ACTION ITEM

8. Governing Board Agenda – **Page 17**
Recommended Action: Review and approve the draft Governing Board agenda.

UPDATE ITEMS

9. Legislative Report
 - SB 707 (Durazo)
10. President's Report
 - President's Calendar of Events
11. Executive Director's Report
12. General Counsel's Report

ANNOUNCEMENTS

13. Next Executive Committee Meeting – October 6, 2025
Recommended Action: For information only.

CLOSED SESSION

14. A closed session will be held pursuant to Government Code Section 54956.9(d)(2) – Conference with legal counsel – anticipated litigation – one matter

ADJOURN



Unapproved SGVCOG Executive Committee Meeting Minutes
June 2, 2025
10:00 AM
1333 S. Mayflower Ave., Monrovia, CA 91016

PRELIMINARY BUSINESS

1. Call to Order
The meeting was called to order at 10:03 AM.

2. Roll Call
Members Present
T. Hepburn, President/CPCC Chair
E. Reece, 1st Vice President/Transportation Chair
C. Moss, 2nd Vice President
M. Allawos, 3rd Vice President
B. Shevlin, Past President/Homelessness Chair
J. Stark, EENR Chair
J. Binnquist, CMS Committee Chair

Absent
T. Sandoval, Metro SGVCOG Representative

Staff/Guests:
M. Creter, SGVCOG Executive Director
S. Wong; R. Choi; C. Sims; R. Alimoren; R. Coronel;
J. Talla; Y. Rivera; K. Ward; Z. Mapes; V. Urenia; J.
Burkart; R. Lansing; S. Pederson; S. Mandizvidza;
L. Hwang; N. Ryu; SGVCOG Staff
C. Trapesonian; M. Daudt; Woodruff & Smart
B. Guterrez, West Covina
E. Estrada, Baldwin Park

3. Public Comment
There were no public comments at this meeting.
4. Changes to the Agenda Order
There were no changes to the agenda order.

CONSENT CALENDAR

5. Executive Committee Meeting Minutes
Action: Review and approve.

There was a motion to approve the Consent Calendar. (M/S: M. Allawos, B. Shelvin)
[Motion Passed]

AYES:	T. Hepburn, E. Reece, C. Moss, M. Allawos, B. Shevlin, J. Stark
NOES:	
ABSTAIN:	
ABSENT:	

ACTION ITEMS

6. Governing Board Agenda
- Affiliate Partnership Program Appointments

There was a motion to review and approve the draft Governing Board agenda.

(M/S: M. Allawos, J. Stark)

[Motion Passed]

AYES:	T. Hepburn, E. Reece, C. Moss, M. Allawos, B. Shevlin, J. Stark
NOES:	
ABSTAIN:	
ABSENT:	

7. Election for the SGVRHT Central District Delegate (Baldwin Park, El Monte, Rosemead, South El Monte, Irwindale, and West Covina)

There was a motion to recommend the Governing Board appoint a candidate and alternate for the SGVRHT Central District seat from applications received: Emmanuel Estrada (Baldwin Park) and Brian Guterrez (West Covina).

(M/S: M. Allawos, C. Moss)

[Motion Passed]

AYES:	T. Hepburn, E. Reece, C. Moss, M. Allawos, B. Shevlin, J. Stark
NOES:	
ABSTAIN:	
ABSENT:	

PRESENTATION ITEM

8. San Gabriel Valley Bus Corridor Transit Improvements Project Update
- Item 8 was postponed to the next regular Executive Committee meeting.

UPDATE ITEMS

No items were reported on at this meeting.

9. Legislative Report
10. President's Report
11. Executive Director's Report
12. General Counsel's Report

ANNOUNCEMENTS

13. Next Executive Committee Meeting – TBD (September 2025)

ADJOURN

The meeting was adjourned at 11:06 AM



Unapproved SGVCOG Executive Committee Special Meeting Minutes

July 9, 2025

2:00 PM

1333 S. Mayflower Ave., Monrovia, CA 91016

PRELIMINARY BUSINESS

1. Call to Order

The meeting was called to order at 2:00 PM.

2. Roll Call

Members Present

E. Reece, President/Transportation Chair
C. Moss, 1st Vice President
M. Allawos, 2nd Vice President
T. Hepburn, Past President/CPCC Chair
B. Shevlin, Homelessness Chair
J. Stark, EENR Chair
A. Raymond, CMS Committee Chair
T. Sandoval, Metro SGVCOG Representative

Absent

A. Chou, 3rd Vice President

Staff/Guests:

M. Creter, SGVCOG Executive Director
S. Wong; R. Choi; C. Sims; R. Alimoren; R. Coronel;
J. Talla; K. Ward; V. Urenia; J. Burkart; R. Lansing;
S. Pederson; L. Hwang; N. Ryu; SGVCOG Staff
C. Trapesonian; M. Daudt; Woodruff & Smart

3. Public Comment

There were no public comments at this meeting.

4. Changes to the Agenda Order

There were no changes to the agenda order.

CLOSED SESSION

- 5.** A closed session will be held pursuant to Government Code Section 54956.9(d)(2) – Conference with legal counsel – anticipated litigation – one matter

There was no reportable action.

ADJOURN

The meeting was adjourned at 2:48 PM.

REPORT

DATE: September 8, 2025

TO: Executive Committee

FROM: Marisa Creter, Executive Director

RE: **3rd QUARTER FINANCIAL REPORT / TREASURER'S REPORT**

RECOMMENDED ACTION

Receive and file.

BACKGROUND

The full FY 24-25 3rd Quarter Financial Reports for Capital and Non-Capital Projects are included as attachments to this report. These reports include the following:

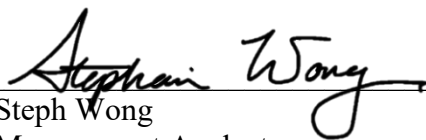
Capital Projects


- Condensed Balance Sheet as of March 31, 2025
- Asset Allocation
- Reimbursement Status Report
- Project Cost Report

Non-Capital Projects

- Comparative Summary Balance Sheet as of March 31, 2025
- Consolidated Budget to Actual
- Grants Receivable Aging Detail

Questions on these reports may be directed at SGVCOG Director of Finance, Rey Alimoren (ralimoren@sgvcog.org).

Prepared by: 
Steph Wong
Management Analyst

Approved by: 
Marisa Creter
Executive Director

ATTACHMENTS

Attachment A – Capital Projects 3rd Quarter Financial Report
Attachment B – Non-Capital Projects 3rd Quarter Financial Report

Attachment A

SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS Condensed Balance Sheet - Capital Projects For Fiscal Year Ending March 31, 2025

	<u>3.31.25</u>	<u>Change</u>	<u>12.31.24</u>	<u>Comments</u>
<u>Cash on hand</u>				
Operating Account	3,132,740	113,815	3,018,925	
Money Market Account (2)	15,483,175	2,404,418	13,078,757	
Money Market (UPRR Contributions)	45,385	5	45,380	
Total cash on hand	18,661,300	2,518,238	16,143,062	
<u>Investments</u>				
LAIF	1,859,329	41,155	1,818,175	
CALPERS - Section 115 Trust	1,303,759	23,747	1,280,012	
CBT - Fixed Income at cost	79,542	804	78,738	
Total investments	3,242,630	65,706	3,176,925	
<u>Current - 30 days or less</u>	8,726,663	(1,088,965)	9,815,627	
<u>Aged Receivable</u>				
<u>To Be Billed</u>	22,565,747	(4,202,151)	26,767,898	
<u>MTA/CALTRANS Retention</u>	11,256,441	762,261	10,494,180	
Total Exhibit V	42,548,851	(4,528,855)	47,077,706	
Other receivables, unsold surplus properties, and deferred costs	22,232,070	9,629,613	12,602,457	
Total Cash, Cash Equivalents & Receivables	86,684,851	7,684,702	79,000,149	
<u>Liabilities</u>				
Payables & Other Accruals	55,396,344	7,225,483	48,170,861	
Unearned revenues	20,514,012 (a.)	1,539,811	18,974,202	
Total liabilities	75,910,356	8,765,293	67,145,063	
<u>Fund balance</u>				
Resources net of actual liabilities	10,774,495	(1,080,592)	11,855,086	
Less estimated:				
CalPERS - Hypothetical termination liability	4,375,437 (b.)	(1,067,010)	5,442,447	
Resources net of estimated liabilities	6,399,058 (c.)	(13,582)	6,412,639	

a.) Represents surplus property appraised value, net proceeds from sale of ROW surplus properties, advanced UPRR funding, disallowed retention, and Betterment funds billed in advance to City of Industry for Fairway Drive and Fullerton projects as well as Rio Hondo payments from Cities.

b.) Updated based on CalPERS's annual valuation report as of June 30, 2023 (pg 24).

c.) Decrease in hypothetrical termination liability Is primarily due to improved investment returns and overall asset performance.

Deposit/ Investment Amount 03.31.2025	% of Invest- ments	Bank Deposits	Maximum Maturity	Maximum Percent of Portfolio	Maximum Investment in One Issuer
		Ace deposits are held by Citizens Business Bank (CBB) under a deposit agreement in amounts not to exceed \$50 million. Under the agreement, CBB maintains collateral deposits of at least 110% of the value of all ACE deposits at Bank of New York Mellon in eligible securities. The CBB deposits accounts are:			
\$ 3,132,740		Checking Account			
15,528,560		Money Market Accounts (3) *			
18,661,300		Total Deposits			
		Permitted Investments **			
-	0.00%	Government Securities (1.15 - 5.00 years)	5 years	50%	15%<=
-	0.00%	Corporate Bonds (1.47 - 4.93 years)	5 years	30%	10%<=
-	0.00%	Gov't Mortgages (4.13 - 4.80 years)	5 years	15%	None stated
-	0.00%	Municipals (2.65 - 4.84 years)	None stated	None stated	None stated
-	0.00%	CDs (4.00 - 5.00 years)	5 years	30%	10%<=
79,542	4.09%	Cash and Cash Equivalents	None stated	None stated	None stated
79,542	4.09%	Subtotal Investments - Book value *			
1,859,329	95.90%	State's Local Agency Investment Fund	None stated	None stated	None stated
1,938,871	100.00%	Total Investments			
\$ 20,600,172		Total			

* Note: Includes \$31,549,462 of available unearned revenues

SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS
Allocated Funds, ITD, & Estimate at Completion Project Costs
For Fiscal Year Ending March 31, 2025

(\$ 000's)									
	Project	Cost Estimate (1997)	Cost Estimate (2006)	(Exhibit II) Total Allocated to Projects	ITD Expenditures (Exhibit V)	Estimate at ** Completion Exhibit IV	Variance (Allocated vs. Estimate at Completion)	Status	
	Start-up/Misc			10,000	9,588				
ACE Projects									
1	Pomona At-Grade Crossing San Antonio	N/A	N/A	3,162	5,056	\$ 31,477	\$ (28,315)	Active	(1)(2)
	At Grade Crossing Hamilton	N/A	N/A		188				
2	Durfee Road	N/A	N/A	108,435	98,699	108,435	-	Active	
3	Fairway Drive (LA)	N/A	N/A	240,812	250,458	240,812	-	Active	
4	Fullerton Road	N/A	N/A	213,805	223,446	241,036	(27,231)	Active	(2)
5	Montebello Blvd	N/A	N/A	65,145	89,108	189,892	(124,747)	Active	(2)
6	Maple Ave.	N/A	N/A	662	781	-	662	Closed	
7	Montebello At-Grade Crossing Safety Improvements	N/A	N/A	1,518	1,959	10,000	(8,482)	Active	(2)(3)
8	Nogales South (LA)	24,307	N/A	120,782	120,782	120,699	83	Closed	
9	Puente Avenue	N/A	N/A	88,615	88,742	97,377	(8,762)	Closed	
10	San Gabriel Trench	198,205	N/A	299,009	299,009	293,671	5,339	Closed	
12	Turnbull Canyon Road	N/A	N/A	27,315	38,996	89,593	(62,278)	Active	(2)
11	Temple Avenue	35,985	80,272	94,825	94,722	94,825	-	Closed	
13	Baldwin Avenue	23,994	64,765	70,365	70,365	70,365	-	Closed	
14	Brea Canyon	26,571	64,401	73,903	73,459	73,903	-	Closed	
15	Crossing Safety/IRRIS	61,000	35,200	34,141	34,343	34,141	-	Closed	
16	East End/Reservoir	56,571	69,180	79,000	78,960	79,000	-	Closed	
17	Hamilton Blvd.	N/A	N/A	1,789	1,789	1,789	-	Closed	
18	Nogales North (Alh)	39,636	54,599	49,798	49,797	49,798	-	Closed	
19	Ramona Blvd.	14,489	47,102	53,091	53,091	53,091	-	Closed	
20	Sunset Avenue	22,259	70,502	93,862	93,794	93,862	-	Closed	
	Subtotal	\$ 503,017	\$ 486,021	\$ 1,730,035	\$ 1,777,130	\$ 1,973,766	\$ (253,731)		
Estimated Total Project Cost		\$ 950,000	\$ 1,400,000						
Net Authorized		\$ 1,697,059,268							
Allocated		1,685,549,532							
Available		\$ 11,509,736							

** Excludes Start-up/Misc of \$21.436M to agree with Exhibit-IV EAC.

(1) Will fully fund the project using our future funding of Measure R and Measure M. The project is potentially subject to almost \$6M Cycle 6 funds.

(2) Utilizing the funds from our surplus properties proceeds and also utilizing our future MSP funds to fully fund the project.

(3) A new grant was secured in the amount of \$30M from Calsta (Port & Freight Infrastructure Program).

Reimbursement Status (\$ 000)						
	ITD Expenditures	Received	Current / 30 Days or less	Aged Receivable	To Be Billed	MTA Retention
Unbilled Retention	2,225	\$0	\$0	\$0	\$2,225	\$0
At Grade Crossing San Antonio	5,056	\$5,005	\$0	\$0	\$44	\$7
At Grade Crossing Hamilton	188	\$94	\$38	\$0	\$56	\$0
Durfee	98,699	\$93,891	\$0	\$0	\$3,977	\$831
Fairway Drive	228,521	\$227,472	\$0	\$0	\$419	\$630
Fairway-Lemon Betterment	21,937	\$21,673	\$0	\$0	\$0	\$264
Fullerton Grade Separation	223,446	\$217,390	\$0	\$0	\$3,785	\$2,270
Montebello Corridor Grade	89,108	\$81,400	\$5,010	\$0	\$2,247	\$450
Maple Ave.	781	\$775	\$0	\$0	\$0	\$6
Montebello At Grade Crossing	1,959	\$1,505	\$297	\$0	\$154	\$2
Nogales (LA)	120,782	\$119,118	\$0	\$0	\$1,204	\$460
Puente Ave.	88,742	\$88,512	\$0	\$0	\$126	\$104
SG Trench	299,009	\$298,953	\$0	\$0	\$14	\$42
Turnbull Cyn.	38,996	\$35,485	\$1,038	\$0	\$1,849	\$623
Temple	94,722	\$94,503	\$0	\$0	\$0	\$219
Baldwin	70,365	\$70,363	\$0	\$0	\$0	\$1
Brea Canyon	73,459	\$73,459	\$0	\$0	\$0	\$0
Crossing Safety / IRRIS	34,343	\$34,343	\$0	\$0	\$0	\$0
EE/Reservoir	78,960	\$78,960	\$0	\$0	\$0	\$0
Hamilton	1,789	\$1,789	\$0	\$0	\$0	\$0
Nogales (AH)	49,797	\$49,797	\$0	\$0	\$0	\$0
Ramona	53,091	\$53,091	\$0	\$0	\$0	\$0
Sunset	93,794	\$93,794	\$0	\$0	\$0	\$0
Sub-total Projects	1,769,767	\$1,741,373	\$6,384	\$0	\$16,101	\$5,909
Project Administration	9,588	\$9,583	\$0	\$0	\$5	\$0
Total ACE	1,779,355	\$1,750,956	\$6,384	\$0	\$16,106	\$5,909
Non-Grade Separation						
Rio Hondo	1,554	\$1,394	\$0		\$160	\$0
57/60 Project	191,384	\$177,742	\$2,248		\$6,136	\$5,258
Gold Line Pedestrian	1,567	\$1,219	\$94		\$164	\$90
San Gabriel Transit Study	3,646	\$3,646	\$0		\$0	\$0
	1,977,505	\$1,934,957	\$8,727	\$0	\$22,566	\$11,256

Attachment B

SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS

Comparative Summary Balance Sheet

As of March 31, 2025

	<u>3.31.25</u>	<u>Change</u>	<u>12.31.24</u>
CBB - Checking	\$ 3,867,910	(631,313)	4,499,222
CBB - 242-300-597 Money Market	5,139	1	5,138
CBB - 103-501-0361- Investment	3,772,313	770,302	3,002,011
CalPERS Section 115 Contribution	157,749	2,860	154,889
Petty Cash	400	-	400
LAIF	268,175	3,094	265,081
FSA Advance Payment	(1,523)	(871)	(652)
Cash and equivalents	<u>8,070,163</u>	<u>144,074</u>	<u>7,926,426</u>
Grants/Contracts Receivable	1,607,382	(1,193,701)	2,801,084
Rental Deposit Receivable	30,490	-	30,490
Unbilled Grant Receivable	1,119,241	(169,032)	1,288,273
Receivables - other	801,917	(882,552)	1,684,469
Receivables	<u>3,559,031</u>	<u>(2,245,285)</u>	<u>5,804,316</u>
Fixed Assets, net of depreciation	1,576,604	9,229	1,567,375
Prepays and deferrals	728,981	5,757	723,224
Total assets	<u>13,934,779</u>	<u>(2,095,454)</u>	<u>16,021,342</u>
Accounts Payable	1,090	(236,403)	237,494
Citi Bank Card	3,846	1,114	2,732
Payroll Payable	(556)	(2,582)	2,026
Accrued Vacation	91,739	(40,450)	132,189
Unearned Revenues - Member Cities Dues	224,101	4,861	219,240
Unearned Revenues - Housing/Homelessness	1,848,784	715,880	1,132,904
Accruals, deferrals and other payables	8,485,380	2,786,382	5,698,997
Total liabilities	<u>10,654,385</u>	<u>3,228,803</u>	<u>7,425,582</u>
Net Position, beginning of period **	2,846,657	(229,954)	3,076,611
Change in net position	433,738	(9,821)	443,559
Net Position, end of period	<u>\$ 3,280,394</u>	<u>(239,775)</u>	<u>3,520,169</u>

SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS
Consolidated Budget to Actual
FY 2025 1st Quarter Report
July 1, 2023 through March 31, 2025

	Operating			RHT - Local			Non Capital		
	Actual	FY 2025 Budget	% of FY24 Budget	Actual	FY 2025 Budget	% of FY24 Budget	Actual	FY 2025 Budget	% of FY24 Budget
<u>Operating revenues</u>									
<i>Dues</i>									
<i>Member Dues</i>	672,304	896,405	75.0%	-	-		-	-	
<i>Transportation Administration (Local)</i>									
<i>Subtotal Dues</i>	672,304	896,405	75.0%	-	-		-	-	
<i>Non-capital projects</i>									
<i>Grants and matches from other governments</i>	-	-		345,750	640,000	54.0%	8,427,926	16,609,543	50.7%
Total operating revenues	672,304	896,405	75.0%	345,750	640,000	54.0%	8,427,926	16,609,543	50.7%
<u>Operating expenses</u>									
<i>Indirect expenses</i>									
<i>Personnel</i>	413,947	130,000	318.4%	-	-		-	-	
<i>Committee & Employee Expenses (Meetings/Travel, Dues & Subscription)</i>	44,335	120,500	36.8%	-	-		-	-	
<i>Professional Services (Audit, Legal, Consult, MTA Supp)</i>	168,550	253,439	66.5%	-	230,000	0.0%	-	-	
<i>Other Expenses</i>	(265,658)	352,288	-75.4%	65,449	55,800	117.3%	472,099	-	
<i>Subtotal indirect expenses</i>	361,174	856,227	42.2%	65,449	285,800	22.9%	472,099	-	
<i>Direct expenses</i>									
<i>Personnel/Construction Direct Labor</i>	-	-		280,280	354,200	79.1%	1,316,564	2,531,710	52.0%
<i>Program Management</i>	-	-		21	-		6,639,263	14,077,833	47.2%
<i>Subtotal direct expenses</i>	-	-		280,301	354,200	79.1%	7,955,827	16,609,543	47.9%
Total operating expenditures	361,174	856,227	42.2%	345,750	640,000	54.0%	8,427,926	16,609,543	50.7%
Operating income (loss)	311,130	40,178	774.4%	-	-		-	-	
Non-operating income (expenses)									
<i>Net Investment/interest income (loss)</i>	122,607	-		-	-		-	-	
Change in net position	433,738	40,178	1079.5%	-	-		-	-	

San Gabriel Valley Council of Governments
Grants Receivable Aging Detail (000-000-000-1220)
March-25

Project	Invoice No.	Date	Current	Over 30	Over 60 +	Balance
010 Wildfire CAL Fireprep	Invoice #4	03/31/25	22,399.05			22,399.05
070 SMIP	FY25 Q1 Invoice #2 SMIP (Inv#S	09/30/24			18,883.26	18,883.26
070 SMIP	Invoice#1	04/30/24			17,530.95	17,530.95
070 SMIP	Invoice#2	10/01/24			29,861.90	29,861.90
070 SMIP	Invoice#4	01/01/25			524,592.48	524,592.48
120 MTA	Inv#2508	02/28/25	13,283.81			13,283.81
120 MTA	Inv#2509	03/31/25	13,283.81			13,283.81
145_159 Regional HI Coordination	Inv 6	03/31/25	561,899.44			561,899.44
150 Measure M	MSPFY25-03	03/31/25	11,257.95			11,257.95
154 Stormwater		08/26/24	(55,750.28)			(55,750.28)
154 Stormwater		08/26/24	(17,649.97)			(17,649.97)
154 Stormwater	SGV-ULAR-24-R10	08/26/24			65,865.18	65,865.18
154 Stormwater		08/26/24	(1,302.73)			(1,302.73)
154 Stormwater		08/26/24	(6,041.76)			(6,041.76)
154 Stormwater	#SGVULAR24R17	08/26/24			9,648.98	9,648.98
161 SoCalREN Public	RENWIDE_0125	01/31/25		13,737.30		13,737.30
161 SoCalREN Public	RENWIDE_0225	02/28/25	16,059.44			16,059.44
161 SoCalREN Public	RENWIDE_0325	03/31/25	34,806.01			34,806.01
167 SoCalREN Ressidential	RENWIDE_0125	01/31/25		4,328.72		4,328.72
167 SoCalREN Ressidential	RENWIDE_0225	02/28/25	3,228.41			3,228.41
167 SoCalREN Ressidential	RENWIDE_0325	03/31/25	4,019.14			4,019.14
180 Community Wildfire	Invoice# 7	12/31/24			68,191.74	68,191.74
180 Community Wildfire	Invoice# 8	03/31/25	50,723.85			50,723.85
210 LAC-SoCalREN Initiatives-FEI	FEI_0125	01/31/25		3,001.83		3,001.83
210 LAC-SoCalREN Initiatives-FEI	FEI_0225	02/28/25	2,311.68			2,311.68
210 LAC-SoCalREN Initiatives-FEI	FEI_0325	03/31/25	766.70			766.70
210 LAC-SoCalREN Initiatives-eSGV	eSGV_0125	01/31/25		4,009.73		4,009.73
210 LAC-SoCalREN Initiatives-eSGV	eSGV_0225	02/28/25	2,311.68			2,311.68
210 LAC-SoCalREN Initiatives-eSGV	eSGV_0325	03/31/25	766.70			766.70
220 ULAR CIMP Stormwater	SGV-ULAR-25-10	08/26/24			16,588.00	16,588.00

San Gabriel Valley Council of Governments
Grants Receivable Aging Detail (000-000-000-1220)
March-25

Project	Invoice No.	Date	Current	Over 30	Over 60 +	Balance
280 Mission to Mission Electric	Adjustment	09/30/24	(364.84)			(364.84)
290 Homeless Services	Inv#12 (Dec 2024)	03/01/25	(666.46)			(666.46)
290 Homeless Services	PLHA-1	07/24/24			436.32	436.32
290 Homeless Services	PLHA-2	07/22/24			11,727.92	11,727.92
290 Homeless Services	PLHA-3	09/18/24			10,756.49	10,756.49
290 Homeless Services	PLHA-4	10/15/24			11,332.31	11,332.31
290 Homeless Services	PLHA-5	12/03/24			10,594.22	10,594.22
290 Homeless Services	PLHA-6	12/18/24			11,997.82	11,997.82
290 Homeless Services	PLHA-7	01/09/25			15,495.18	15,495.18
300 Clean Water Alliance	Inv#CPA-1124	11/30/24			4,022.90	4,022.90
301 Clean Water Alliance	CPA25-01	03/31/25	176.00			176.00
320 Operation Stay Safe	1	12/31/24			53,986.88	53,986.88
320 Operation Stay Safe	4 (Montebello Jan25)	03/01/25	(107,062.37)			(107,062.37)
330 SoCalGas	INV_1024	11/30/24			2,998.55	2,998.55
330 SoCalGas	INV_1124	11/30/24			3,328.12	3,328.12
330 SoCalGas	INV_1124	01/01/25			1,407.20	1,407.20
330 SoCalGas	INV_1224	12/31/24			8,100.16	8,100.16
330 SoCalGas	INV_1224	01/01/25			1,646.03	1,646.03
330 SoCalGas	INV_0125	01/31/25		7,318.44		7,318.44
330 SoCalGas	INV_0225	02/28/25	7,989.13			7,989.13
330 SoCalGas	INV_0325	03/31/25	7,565.48			7,565.48
350 Incubator	Inv 1	03/31/25	41,063.31			41,063.31
360	FY25 Q2	03/31/25	526.66			526.66
PLHA (city of la verne payments)	Inv#PLHA-9	12/31/24			7,349.13	7,349.13
			605,599.84	32,396.02	906,341.72	1,544,337.58

GL @ 03.31.25 1,544,337.58

variance -

REPORT

DATE: September 8, 2025

TO: Executive Committee

FROM: Marisa Creter, Executive Director

RE: ANNUAL AUDIT WORK PLAN UPDATE

RECOMMENDED ACTION

Recommend the Governing Board approve the FY 2025-2026 Annual Audit Workplan

BACKGROUND

In accordance with the Audit Charter, Management Audit Services department presents the Annual Audit Plan (Audit Plan) for Fiscal year 2025/2026. The Audit Plan is a list of proposed audits and evaluations which we expect to perform. It addresses the high and moderate risks identified in the agency wide risk assessment and three-year audit plan report prepared by CliftonLarsonAllen LLC. The details of the Audit Plan are shown in Attachment A. Work carried forward from the previous year is planned for substantial completion in the first quarter of FY 2025/2026.

This year is the second year the audit plan is drawing from the agency wide risk assessment and three-year audit plan report. We also leveraged our knowledge of the agency’s internal control environment, management input and prior audits experiences to scope out details of the proposed tasks. The scope of the proposed tasks encompasses several functional and control areas, including Administration, Finance & Accounting, Procurement & Contracts, and Internal Audit Quality Control.

We summarize below, the expected utilization of the estimated plan hours.

CARRY OVERS	# CARRY OVERS	CARRY OVER HOURS	# NEW PROJECTS	NEW PROJECT HOURS	TOTAL HOURS
Procurement & Contract Audits	2	400	6	1450	1850
Management requests	1	100	1	400	500
Process Reviews	3	175	6	875	1050
Totals	6	675	13	2725	3400

We plan to fill the vacant auditor position later in the audit plan year and reduce the outsourced portion of the audit activities soon thereafter.

We may reprioritize the proposed activities, to accommodate management concerns, changes in resources or other new developments. Because risks are inherently dynamic, starting with the FY2026/2027 Audit plan, we will develop an annual risk assessment questionnaire to assist management to identify and evaluate risks in SGVCOG operations.

We continue to emphasize the significance of contract and grant audits and have in the past recommended that the agency develops a process to track and maintain complete and updated grants and contract schedules capturing pertinent details necessary for contract/grants management and compliance.

Prepared by: Rey Alimoren
Rey Alimoren
Director of Finance

Approved by: Marisa Creter
Marisa Creter
Executive Director

ATTACHMENT

Attachment A - FY 2025/2026 Audit Work Plan

Attachment A



FISCAL YEAR 2025/26 PROPOSED AUDIT WORK PLAN			ATTACHMENT A		
Audit Ref #		SCOPE STATEMENT	\$000 if Applicable	EST HOURS	TIMING
24-25 Work Plan carried over	CONTROL AREA	<i>Refer to Attachment A-1</i>	21,353	675	Qtr 1
25 MAS 027	Risk Management	Evaluate the SGVCOG risk management practices and advise with the development and implementation of an Agency -wide Risk Management Program.		175	Qtr 3
25 MAS 028	Policy Management	Evaluate the current SGVCOG policy development and management process and recommend improvements.		175	Qtr 4
25 MAS 029	HR/IT	Assess the adequacy of controls over the Remote Work and Cloud computing arrangements.		150	Qtr 3
25 MAS 031	Information System	Determine whether agency management information and reporting system, including the Chart of Accounts design enable the agency to meet it financial , operations, compliance and strategic goals.		200	Qtr2
25 MAS 030	Payroll administration & Accounting	Determine whether controls over payroll management are adequately designed and operating effectively to ensure compliance with key federal regulations, California laws, and SGVCOG policies and procedures.		175	Qtr1
26 MAS 031	Project & contract management	Perform an audit of the Turnbull Project Contract management from inception through May 31, 2025. Determine whether procurement and contract administration, including claimed costs comply with SGVCOG policies, contracts and federal and local requirements as applicable.	39,211	400	Qtr2
26 MAS 032	Contract Audit	Construction contract 22-13; Griffith Construction of 57/60 Interchange improvements - Compliance, financial & control review of construction process from bid solicitation to final payment.	43,870	150	Qtr 2
26 MAS 033	Management	Evaluate the governance and contract staffing arrangement between SGVCOG and SGVRHT.		150	Qtr 4
26 MAS 034	Contract Audit	Contract 20-01 KPFF, Inc. Preliminary Engineering & Final Design-Goldline pedestrian bridge	1,308	150	Qtr 3
26 MAS 035	Contract Audit	Contract # 19-03A - Hill International -Public outreach services procurement & contracting process	1,084	200	Qtr 1
26 MAS 036	Contract Audit	Contract # 20-13 - Kimley-Horn and Associates Transit study Procurement & contracting process	2,343	200	Qtr 2
26 MAS 037	Contract Audit	Contract # 21-24 VOALA-Montebello Tiny Homes Operator procurement & contracting	3,832	200	Qtr 3
	TBD	Management requests		400	TBD
Subtotals			113,001	3400	
Other activities					
	MAS Quality control	MAS Peer Review readiness for FY18-21 and FY22-25.		200	
	MAS Admin	Develop an Indirect Cost Rate Acceptance Policy		300	
	N/A	Training		160	
	MAS Quality control	Modify and update Audit Policy Manual to reflect Orange Book (red and yellow books) Standards		700	
	N/A	Administration		600	
Subtotals				1960	
Total estimated effort hours				5360	



ATTACHMENT A-1

FISCAL YEAR 2024/25 CARRIED OVER ACTIVITIES

Audit Ref #	AUDIT TYPE	SCOPE STATEMENT	\$000 if Applicable	EST HOURS	TIMING
24 COG 262	21-13 SCS Engineers, Food Recovery program	Contract Compliance, contract management controls & propriety of billed costs.	1,053	60	Qtr 1
24 COG 263	UPPR-Design, Construction, Operation & Maintenance of Highway Railroad underpasses	Billing process & control review to determine compliance with master agreement.	\$19,000	220	Qtr 1
22 IAD 005	Revenue & Expenditure account coding	Reporting on the adequacy of account coding structure and controls (Now included in 25 MAS 031)		-	Qtr 1
23 MAS 016	Management request	Assist with development of a Pre - Award Compliance Checklist		100	Qtr 1
25 MAS 020	Contract Audit	Contract # 22-02 Affordable Housing Incubator-Contract Compliance, contract management controls & propriety of billed costs.	1,300	120	Qtr 1
25 MAS 025A	MAS Quality control	Review revised Audit Policy Manual to ensure it is properly updated to reflect the 2024 IIA and GAGAS Standards		100	Qtr 1
25 MAS 025B	MAS Quality control	Evaluate MAS Peer Review readiness for FY 18-20 and FY21-23.		75	Qtr 1
<i>Sub totals from carried forward</i>			<i>21,353</i>	<i>675</i>	



AGENDA/NOTICE OF THE REGULAR MEETING OF THE SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS (SGVCOG) GOVERNING BOARD

Thursday, September 18, 2025 - 4:00 P.M.

SGVCOG Monrovia Office

1333 Mayflower Ave, Suite 360, Monrovia, CA 91016

President

Ed Reece

1st Vice President

Cory Moss

2nd Vice President

Michael Allawos

3rd Vice President

Andrew Chou

Members

Alhambra

Arcadia

Azusa

Baldwin Park

Bradbury

Claremont

Covina

Diamond Bar

Duarte

El Monte

Glendora

Industry

Irwindale

La Cañada Flintridge

La Puente

La Verne

Monrovia

Montebello

Monterey Park

Pasadena

Pomona

Rosemead

San Dimas

San Gabriel

San Marino

Sierra Madre

South El Monte

South Pasadena

Temple City

Walnut

West Covina

First District, LA County

Unincorporated Communities

Fifth District, LA County

Unincorporated Communities

SGV Water Districts

Thank you for participating in tonight's meeting. The SGVCOG encourages public participation and invites you to share your views on agenda items.

MEETINGS: *Regular Meetings of the Governing Board are held on the third Thursday of each month at 4:00 PM at the SGVCOG Monrovia Office (1333 South Mayflower Avenue, Suite 360, Monrovia, CA 91016).* The agenda packet is available at the SGVCOG's Office, 1333 S. Mayflower Avenue, Suite 360, Monrovia, CA, and on the website, www.sgvkog.org. Copies are available via email upon request (sgv@sgvkog.org). A copy of the agenda is also posted for public viewing at the entrance of the SGVCOG Monrovia Office Building. Any additional agenda documents that are distributed to a majority of the Board after the posting of the agenda will be available for review in the SGVCOG office during normal business hours and on the SGVCOG website noted above.

PUBLIC PARTICIPATION: Your participation is welcomed and invited at all Governing Board meetings. Time is reserved at each regular meeting for those who wish to address the Board. SGVCOG requests that persons addressing the meeting refrain from making personal, slanderous, profane, or disruptive remarks. A person who continues to disrupt the orderly conduct of the meeting, after being warned by the Board President or designee to cease the disruption, may be precluded from further participation in the meeting.

TO ADDRESS THE GOVERNING BOARD: At a regular meeting, the public may comment: (i) on any matter within the subject matter jurisdiction of the SGVCOG that is not on the agenda during the public comment period at the beginning of the agenda; (ii) on any item(s) that is on the Consent Calendar prior to action taken on the Consent Calendar; and (iii) on any other agenda item prior to the time it is considered by the Board or Committee. At a special meeting, the public may only comment on items that are on the agenda. Members of the public are requested to state their name prior to speaking. Comments are limited to a maximum of three minutes per person. The Board President may impose additional time limits if comments become repetitious, an individual member of the public seeks to speak on numerous items, or a large number of members of the public seek to speak on an item. Except in limited situations, the Board may not take action on items not appearing on the agenda and/or discuss them at length.

If you would like to provide a public comment during a Board meeting, please see "Instructions for Public Comments" below.

AGENDA ITEMS: The Agenda contains the regular order of business of the Governing Board. Items on the Agenda have generally been reviewed and investigated by the staff in advance of the meeting so that the Governing Board can be fully informed about a matter before making its decision.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the SGVCOG office at (626) 457-1800. Notification 48 hours prior to the meeting will enable the SGVCOG to make reasonable arrangement to ensure accessibility to this meeting.



CONSENT CALENDAR: Items listed on the Consent Calendar are considered to be routine and may be acted upon by one motion. There will be no separate discussion on these items unless a Board Representative so requests. In this event, the item will be removed from the Consent Calendar and considered after the Board takes action on the balance of the Consent Calendar.

TELECONFERENCE LOCATIONS: State law allows Board Representatives to teleconference from remote locations as long as certain conditions are met, including listing the teleconference locations in the agenda. The following locations are hereby noticed as teleconference locations, which are accessible to the public for the purposes of observing this meeting and/or addressing the Governing Board.

Pasadena City Hall Council Conference Room 100 N. Garfield Ave. Pasadena, CA 91101	Chuck Bader Conference Rm. 505 S. Garey Ave. Pomona, CA 91767
6131 Camellia Ave. Temple City, CA 91780	Three Valleys Municipal Water District 1021 E. Miramar Ave. Claremont, CA 91711

Instructions for Public Comments: For those wishing to make public comments on agenda and non-agenda items, but within the SGVCOG's subject matter jurisdiction, you may submit written comments via email or provide a verbal comment.

- Written Comments (Email): If you wish to submit written public comments to be distributed to the Board Representatives at the meeting, please submit these materials via email to Steph Wong at swong@sgvcog.org at least 1 hour prior to the scheduled meeting time. Please indicate in the "Subject" line of the email "FOR PUBLIC COMMENT" and the agenda item number to which the public comment is addressed. Written public comments may include, but are not limited to letters, reports, and presentations.
- Verbal Comments (In Person): If you would like to make a public comment at the Governing Board meeting location, please fill out a public comment card. Comment cards will be made available to you by staff at the entrance to the meeting room. If you are attending the meeting at a noticed teleconference location and would like to make a public comment, please raise your hand when the item upon which you wish to speak comes up on the agenda.
- Verbal Comments (Zoom): If you would like to participate by teleconference from a private location, please email Steph Wong (swong@sgvcog.org) to request an attendee Zoom link at least 24 hours before the meeting. Through Zoom, you may provide a verbal comment by using the web interface "Raise Hand" feature when the agenda item upon which you wish to speak is to be considered. You will then be called upon to provide your verbal comments.

For questions related to accessing the available teleconference locations, please contact Steph Wong (swong@sgvcog.org) or (626) 457-1800.

PRELIMINARY BUSINESS

5 MINUTES

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Comment (*If necessary, the President may place reasonable time limits on all comments*)
5. Changes to Agenda Order: Identify emergency items arising after agenda posting and requiring action prior to next regular meeting.

INTRODUCTION ITEM

10 MINUTES

6. Metro Chief of Police and Emergency Management William “Bill” Scott Introduction
Recommended Action: For information only.

CONSENT CALENDAR

5 MINUTES

(It is anticipated that the SGVCOG Governing Board may take action on the following matters)

Administrative Items:

7. Governing Board Meeting Minutes
Recommended Action: Adopt Governing Board minutes.
8. Monthly Cash Disbursements/Balances/Transfers
Recommended Action: Approve Monthly Cash Disbursements/Balances/Transfers.
9. Annual Audit Workplan Update
Recommended Action: Receive and file.
10. 3rd Quarter Financial Report / Treasurer’s Report
Recommended Action: Receive and file.
11. Contract Summary Report – 4th Quarter
Recommended Action: Receive and file.
12. Committee/TAC/Governing Board Attendance
Recommended Action: Receive and file.
13. SGVCOG Governing Board Future & Recurring Agenda Items: 2025
Recommended Action: Receive and file.
14. Legislative Monthly Report (September)
Recommended Action: Receive and file.
15. SGVCOG Summer Housing and Homelessness Report
Recommended Action: Receive and file.
16. SGVCOG Policy Committee Appointments
Recommended Actions:
 - 1) *Appoint the City of Bradbury to the Energy, Environment, and Natural Resources Committee.*
 - 2) *Appoint the Noya Wang (Alhambra) to the 2028 Olympic & Paralympic Games Ad Hoc Committee.*
 - 3) *Appoint Raul Alvarez (Montebello) as the Southwest District representative to the City Managers’ Steering Committee.*

Program Continuation Items:

17. Approval of Task Order with FCG Consultants, Inc. for Construction Management Services for the East San Gabriel Valley Multimodal Improvement Project (SMIP) – San Dimas Wash Project
Recommended Action: Authorize the Executive Director to execute Task Order with FCG for an amount not to exceed \$490,213 for construction management services for the SMIP – San Dimas Wash Project, including the authority to negotiate and execute future amendments and task orders related to budget and scope.

Previous Action(s): The Executive Director was authorized to execute master agreements and task orders for construction management services with the approved bench of consultants by the SGVCOG Capital Projects and Construction Committee on August 12, 2024- Support/Oppose (6-0).

18. Approve Amendment No. 2 to Professional Services Agreement 23-04 with Fehr & Peers for the Vehicle Miles Traveled (VMT) Analysis Model and Tool

Recommended Action: Authorize the Executive Director to execute Amendment No. 2 to Agreement 23-04 with Fehr & Peers to perform additional support services and increase the budget (currently estimated at \$44,000) for the VMT Analysis Model and Tool, for a total not-to-exceed amount of approximately \$372,200, including the authority to negotiate and execute future amendments and task orders related to budget and scope.

Previous Action(s): The Executive Director was authorized to execute a sole source contract with Fehr & Peers in an amount not to exceed \$328,200 to perform updates to the existing VMT Analysis Model and Tool, and associated support for participating cities by the Governing Board on March 16, 2023 – Support/Oppose/Abstain (24-0-0).

19. Los Angeles Food Equity Award

Recommended Action: Authorize the Executive Director to execute an agreement with God's Pantry for an amount not-to-exceed \$250,000 to develop a food repurposing kitchen and advance workforce development, including the authority to negotiate and execute future amendments and task orders related to budget and scope.

Previous Action: The Executive Director was authorized to negotiate and execute an agreement with Community Partners to support the SGVCOG Food Recovery Program for a total not-to-exceed amount of \$350,000 by the Governing Board on March 21, 2024 – Support/Oppose (24-0).

PRESENTATION ITEM

15 MINUTES

20. Quarterly SGVCOG in Action Report
Recommended Action: For information only.

UPDATE ITEMS

10 MINUTES

21. President's Report
• City Council Tours
22. Executive Director's Report
23. General Counsel's Report

COMMITTEE/BOARD REPORTS

10 MINUTES

24. Capital Projects and Construction Committee
25. Energy, Environment and Natural Resources Committee
26. Homelessness Committee
27. San Gabriel Valley Regional Housing Trust Board
28. Transportation Committee
29. 2028 Olympic & Paralympic Games Ad Hoc Committee

LIAISON REPORTS

10 MINUTES

30. Executive Committee for Regional Homeless Alignment
31. Foothill Transit
32. Gold Line Foothill Extension Construction Authority
33. Los Angeles County Affordable Housing Solutions Agency
34. League of California Cities
35. Los Angeles County Metropolitan Transportation Authority
36. San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy
37. San Gabriel Valley Mosquito & Vector Control District
38. South Coast Air Quality Management District

39. Southern California Association of Governments

ANNOUNCEMENTS

40. Upcoming Governing Board Meetings
- Regular Meeting – October 16, 2025 at 4pm

GOVERNING BOARD MEMBER COMMENTS

ADJOURN

DRAFT