



**AGENDA AND NOTICE OF THE MEETING OF THE
SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS
CAPITAL PROJECTS AND CONSTRUCTION COMMITTEE
MONDAY, OCTOBER 24, 2022 - 12:00 PM PACIFIC TIME*
Teleconference Meeting**



Zoom Link:

<https://us06web.zoom.us/j/84628935094?pwd=NIExYINPMm9lbVXZU9KVndDRDBCdz09>

Youtube Link: https://youtu.be/G_Qie3a8Wo

CHAIR

Cory Moss
Mayor, City of Industry
ACE City

VICE CHAIR

Tim Hepburn
Mayor, City of La Verne
Northeast District

MEMBERS

Becky Shevlin
SGVCOG President
Councilmember, City of
Monrovia

Hon. Hilda Solis
LA County Supervisor
District 1

Susan Jakubowski
Mayor, City of San
Marino
Northwest District

Nancy Lyons
Councilmember, City of
Diamond Bar
Southeast District

Diana Mahmud
Councilmember, City of
South Pasadena
Southwest District

Dr. Maria Morales
Councilmember, City of
El Monte
Central District

Angie Jimenez
Councilmember, City of
Montebello
ACE City

Tim Sandoval
Mayor, City of Pomona
ACE City

The San Gabriel Valley Council of Governments (SGVCOG)'s Capital Project and Construction Committee consists of five (5) regional districts; Northeast, Southeast, Central, Southwest, Northwest, the County of Los Angeles and the San Gabriel Valley Council of Governments. Members of the former Alameda Corridor-East Construction Authority (ACE) Board shall maintain a seat on the Committee unless or until completion of all ACE Project(s) in their respective cities. Each member or alternate shall have one vote. A quorum is 50% of its membership. Action taken by the Committee shall be by simple majority of the members present. All disclosable public records related to this meeting are available at <https://www.sgvco.org/capitalprojects> and viewing at the Rivergrade Road office during normal business hours.

MEETINGS: Regular meetings of the Capital Projects and Construction Committee are held on the fourth Monday of each month at 12:00 PM at the West Covina City Hall MRC Room, 3rd Floor (1444 West Garvey Avenue South, West Covina, CA 91791). The agenda packet is available at the San Gabriel Valley Council of Government's (SGVCOG) Office, 4900 Rivergrade Road, Suite A120, Irwindale, CA, and on the website, www.sgvco.org. A copy of the agenda is also viewable at Alhambra City Hall, 111 S 1st St, Alhambra, CA. Copies are available via email upon request (sgv@sgvco.org). Documents distributed to a majority of the Committee after the posting will be available for review in the SGVCOG office and on the SGVCOG website. Your attendance at this public meeting may result in the recording of your voice.

PUBLIC PARTICIPATION: Your participation is welcomed and invited at all Capital Projects and Construction Committee meetings. Time is reserved at each regular meeting for those who wish to address the Board. SGVCOG requests that persons addressing the meeting refrain from making personal, slanderous, profane or disruptive remarks.

TO ADDRESS THE COMMITTEE: At a regular meeting, the public may comment on any matter within the jurisdiction of the SGVCOG during the public comment period at the beginning of the agenda, on any item(s) that is on the Consent Calendar prior to action taken on the Consent Calendar, and on any other agenda item prior to the time it is considered by the Committee. At a special meeting, the public may only comment on items that are on the agenda. Members of the public are requested to state their name prior to speaking, and comments are limited to a maximum of three minutes per person. The Committee Chair may impose additional time limits if comments become repetitious, an individual member of the public seeks to speak on numerous items, or a large number of members of the public seek to speak on an item. The Committee may not take action on items not on the agenda and is restricted in discussing items on the agenda.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the SGVCOG office at (626) 962-9292. Notification 48 hours prior to the meeting will enable the SGVCOG to make reasonable arrangement to ensure accessibility to this meeting.



AGENDA ITEMS: The Agenda contains the regular order of business of the Committee. Items on the Agenda have generally been reviewed and investigated by the staff in advance of the meeting so that the Committee can be fully informed about a matter before making its decision.

CONSENT CALENDAR: Items listed on the Consent Calendar are considered to be routine and will be acted upon by one motion. There will be no separate discussion on these items unless a Committee member so requests. In this event, the item will be removed from the Consent Calendar and considered after the Consent Calendar.

***MEETING MODIFICATIONS DUE TO THE STATE AND LOCAL EMERGENCY RESULTING FROM THE THREAT OF COVID-19:** AB 361 (Rivas), signed by California Governor Gavin Newsom on September 16, 2021, authorizes local agencies to hold public meetings via teleconferencing and allows for members of the public to observe and address the meeting telephonically or electronically to promote social distancing due to the state and local emergency resulting from the threat of the Novel Coronavirus (COVID-19).

To follow the new provisions in AB 361 and ensure the safety of Committee Members and staff for the purpose of limiting the risk of COVID-19, in-person public participation at the Capital Projects and Construction Committee meeting will not be allowed. To allow for public participation, the Capital Projects and Construction Committee will conduct its meeting through Zoom Video Communications. To participate in the meeting, download Zoom on any phone or computer device and copy and paste the following link into your browser to access the live meeting: <https://us06web.zoom.us/j/84628935094?pwd=NIExYlNPMm9lbVZXZU9KVndDRDBCdz09> . You may also access the meeting via the livestream link on the front of the agenda page.

Instructions for Public Comments: For those wishing to make public comments on agenda and non-agenda items, but within the SGVCOG's subject matter jurisdiction, you may submit written comments via email or provide a verbal comment by participating through Zoom.

Written Comments (Email): If you wish to submit written public comments to be distributed to the committee members prior to or during the meeting, please submit these materials via email to CapitalProjects@sgvcog.org at least 1 hour prior to the scheduled meeting time. Please indicate in the Subject Line of the email "FOR PUBLIC COMMENT." Emailed public comments will be read into the record and will be part of the recorded meeting minutes. Written public comments may include, but are not limited to letters, reports, and presentations. While there is no page or word count limit for written comments, the time for reading written public comments into the record will be limited to three minutes, which is the same time allotted for verbal comments.

Verbal Comments (Zoom): Through Zoom, you may provide a verbal comment by using the web interface "Raise Hand" feature. Wait to be called upon by staff, and then you may provide verbal comments for up to 3 minutes. Public comment is taken at the beginning of the meeting for items not on the agenda. Public comment is also accepted at the beginning of each agenda item.

Any member of the public requiring reasonable accommodation to participate in this meeting should contact SGVCOG Management Analyst/Capital Projects and Construction Committee liaison, Charlotte Stadelmann, at least 48 hours prior to the meeting at (626) 962-9292 or at CapitalProjects@sgvcog.org.

PRELIMINARY BUSINESS

1. Pledge of Allegiance
2. Roll Call
3. Public Comment

CONSENT CALENDAR

4. Resolution 22-10-CPCC Making Specific Findings to Enable the Capital Projects and Construction Committee to Continue to Hold Meetings Via Teleconferencing ([Pages 4-5](#))
Recommended for Action: Adopt Resolution 22-10-CPCC making certain findings that the existence of a local and state of emergency in California caused by the ongoing COVID-19 pandemic continues to directly impact the ability of the SGVCOG to hold public meetings safely in person thereby necessitating an ability to continue holding meetings via teleconferencing.
5. Meeting Minutes of Special Meeting September 15, 2022 ([Pages 6-7](#))
Recommended Action: Adopt Capital Projects and Construction Committee meeting minutes.
6. Meeting Minutes of Governing Board Meeting September 15, 2022 ([Pages 8-10](#)) *Recommended Action: Adopt meeting minutes.*

ACTION ITEMS

7. Task Order 4 Revision 23 with Moffat & Nichol for the Montebello Blvd Grade Separation Projects ([Pages 11-12](#))
Recommended Action: Authorize the Executive Director to issue Task Order No. 4 Revision 23, not to exceed (“NTE”) \$331,500 to Moffat & Nichol to continue services under Revision 23, to provide utility manager services on an interim basis, and to prepare the Issue for Bid (IFB) construction package for the Montebello Boulevard Grade Separation Project.
8. Task Order 3 Revision 13 with Moffat & Nichol for the Montebello Boulevard Grade Separation Project ([Pages 13-14](#))
Recommended Action: Authorize the Executive Director to issue Task Order No. 3 Revision 13, not to exceed (“NTE”) \$466,982, to Moffat & Nichol (M&N) to prepare the final plans, specifications, and estimates for the at-grade safety improvements at Maple Avenue, to prepare and finalize the California Public Utilities Commission (CPUC) GO-88 form for each of the three at-grade safety improvement projects, and to provide counts related to vehicular, pedestrian, and other construction items for the Montebello Boulevard Grade Separation Project.
9. Amendment No. 2 to Agreement 22-10 with National Railroad Safety Services, Inc. for Railroad Flagging Services ([Pages 15-16](#))
Recommend Action: Authorize the Executive Director to execute Amendment No. 2 to Agreement 22-10 in an amount not to exceed (“NTE”) \$50,000, to National Railroad Safety Services (“NRSS”) to continue providing railroad flagging services for the Fairway Drive Grade Separation Construction Completion Project (“Fairway Project”).

UPDATE ITEMS

10. Major Capital Projects Progress Reports – FY22/23 First Quarter ([Page 17](#))
11. Director of Capital Projects Monthly Report ([Pages 18-19](#))
12. Active Construction Projects – Verbal Report
13. Chair’s Report – Verbal Report

ANNOUNCEMENTS/MEMBER COMMENTS

ADJOURNMENT

DATE: October 24, 2022

TO: Capital Projects and Construction Committee Members & Alternates

FROM: Marisa Creter, Executive Director

RE: **ADOPT RESOLUTION 22-10-CPCC MAKING SPECIFIC FINDINGS TO ENABLE THE CAPITAL PROJECTS AND CONSTRUCTION COMMITTEE TO CONTINUE TO HOLD MEETINGS VIA TELECONFERENCING**

RECOMMENDED ACTION

Adopt Resolution 22-10-CPCC making certain findings that the existence of a local and state of emergency in California caused by the ongoing COVID-19 pandemic continues to directly impact the ability of the SGVCOG to hold public meetings safely in person thereby necessitating an ability to continue holding meetings via teleconferencing.

BACKGROUND

Introduced by Assembly member Robert Rivas (D-Hollister) on February 1, 2021, AB 361 codifies portions of Governor Gavin Newsom's existing Ralph M. Brown Act exemptions pertaining to teleconferencing if a local agency issues an emergency finding, and reissues it every 30 days, that it is unsafe to meet in person. Specifically, the Brown Act exemptions include requirements to provide a public teleconference location, to maintain a member quorum within the agency's jurisdiction and to provide for public comment at each teleconference location, such as a private residence. The legislation expires in December 2024. On September 16, 2021, California Governor Gavin Newsom signed AB 361 into law, effective immediately.

A local agency wishing to rely on the provisions of AB 361 must meet one of the following criteria:

1. The local agency holds a meeting during a proclaimed state of emergency, and state or local officials have imposed or recommended measures to promote social distancing; or
2. The local holds a meeting during a proclaimed state of emergency for the purpose of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees; or
3. The local agency holds a meeting during a proclaimed state of emergency and has determined, by majority vote, that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.


On March 4, 2020, Governor Newsom proclaimed a State of Emergency in California due to the threat of COVID-19 and shortly thereafter issued Executive Order N-29-20 suspending certain Brown Act provisions relating to teleconferencing as public meetings began to be held online.¹ However, this Executive Order expired on September 30, 2021, despite the State of Emergency remaining in place.

¹ Similarly, on March 4, 2020, the Los Angeles County Board of Supervisors and Los Angeles County Health Officer declared a local and health emergency due to the threat of COVID-19.

The threat that COVID-19 has presented continues to directly impact the ability of the SGVCOG to conduct Governing Board/committee meetings safely in person. Updated guidelines issued by the Centers for Disease Control and Los Angeles Department of Public Health in July and August 2021 advise governmental entities to refrain from conducting indoor meetings and consider moving operations outdoors, where feasible, to prevent transmission. SGVCOG staff has been unable to find a suitable outdoor space with the requisite audio/visual capabilities at which the monthly Capital Projects and Construction Committee meetings can be held safely. Similarly, an indoor space with sufficient capacity to accommodate safe social distance practices among members, staff, and the public could not be identified.

In order to continue to conduct meetings in a safe manner and to prevent unnecessary COVID-19 exposure to members, staff and the public, staff is recommending that the Capital Projects and Construction Committee adopt Resolution 22-10-CPCC making certain findings in order to be able to continue teleconferencing for its meetings.

Prepared by: _____


Yanin Rivera
Senior Administrative Assistant

Approved by: _____


Marisa Creter
Executive Director

ATTACHMENT

[Attachment A – Resolution 22-10-CPCC](#)



SGVCOG
Capital Projects & Construction Committee Unapproved Minutes
September 15, 2022
3:00pm
Teleconference Meeting

PRELIMINARY BUSINESS

1. Call to Order
Chair Corry Moss called the meeting to order at 3:00PM
2. Pledge of Allegiance
Supervisor Hilda Solis led the pledge of allegiance.

3. Roll Call

Members Present:

Cory Moss, Chair, City of Industry
 Tim Hepburn, Vice Chair, La Verne
 Becky Shevlin, Monrovia
 Hilda Solis, LA County
 Susan Jakubowski, San Marino

Members Absent:

Angie Jimenez, Montebello
 Nancy Lyons, Diamond Bar
 Diana Mahmud, South Pasadena
 Tim Sandoval, Pomona
 Maria Morales, El Monte

Staff/Guests:

Marisa Creter, Executive Director
 Rey Alimoren, Finance Director
 Rene Coronel, Senior Project Manager
 John Beshay, Senior Project Manager
 Gary Cardamone, Senior Project Manager
 Carrie Inciong, Senior Project Manager
 Phil Balmeo, Senior Project Manager, Moffat & Nichol
 Cassie Trapesonian, General Counsel
 Craig G. Farrington, General Counsel
 Steph Wong, Management Analyst
 Yanin Rivera, Senior Administrative Assistant

4. Public Comment
There were no public comments at this meeting.

ACTION ITEMS

5. Approval of Updated Construction, Operation, and Maintenance agreement with Union Pacific Railroad and the City of Montebello for the Montebello Boulevard Grade Separation Project
Recommended Action: Authorize the Executive Director to execute a Construction, Operation, and Maintenance Agreement with Union Pacific Railroad and the City of Montebello for the Montebello Boulevard Grade Separation Project in the not to exceed (NTE) amount of One Million One Hundred Twenty Thousand and One Hundred Sixty One Dollars (\$1,120,161).

There was a motion to authorize the executive director to execute the Construction, Operation, and Maintenance agreement with Union Pacific Railroad and the City of Montebello for the Montebello Boulevard Grade Separation Project. (M/S H.Solis/S.Jakubowski)

[Motion Passed]

AYES:	C. Moss, T. Hepburn, H. Solis, B. Shevlin, S. Jakubowski
NOES:	
ABSTAIN:	
ABSENT:	A. Jimenez, N. Lyons, D. Mahmud, M. Morales, T. Sandoval

ANNOUNCEMENTS/MEMBER COMMENTS

Chair Moss, introduced the new SGVCG Senior Project Manager, Carrie Inciong, PE. Carrie came from the LACDPW and will be managing the Montebello Blvd. Grade Separation Project.

CHAIR'S REPORT

ADJOURN

The meeting was adjourned at 3:23 PM.

Special Joint Meeting of the Capital Projects and Construction Committee, Energy, Environment, and Natural Resources Committee, Executive Committee, Governing Board, Homelessness Committee, Transportation Committee, and Water Committee

September 15, 2022

4:00 PM



SGVCOG Capital Projects and Construction Committee, Energy, Environment, and Natural Resources Committee, Executive Committee, Governing Board, Homelessness Committee, Transportation Committee, and Water Committee

Unapproved Special Joint Meeting Minutes

Date: September 15, 2022

Time: 4:00 PM

Location: Zoom Virtual Meeting

PRELIMINARY BUSINESS

1. Call to Order
SGVCOG President, Becky Shevlin, called the Joint Capital Projects and Construction Committee, Energy, Environment, and Natural Resources Committee, Executive Committee, Governing Board, Homelessness Committee, Transportation Committee, and Water Committee to order at 4:04 pm. A quorum was in attendance.
2. Pledge of Allegiance
Glendora Councilmember, Michael Allawos, led the Pledge of Allegiance.
3. Roll Call
A quorum for the Capital Projects and Construction Committee, Energy, Environment, and Natural Resources Committee, Executive Committee, Governing Board, Homelessness Committee, Transportation Committee, and Water Committee was in attendance.

Committee Members Present

Alhambra	A. Andrade-Stadler
Arcadia	A. Verlato
Azusa	R. Gonzales
Claremont	E. Reece
Diamond Bar	N. Lyons
Glendora	M. Allawos
Industry	C. Moss
Irwindale	A. Ambriz
La Cañada Flintridge	R. Gunter
La Puente	G. Quiñones
La Verne	T. Hepburn
Monrovia	B. Shevlin
Montebello	S. Peralta
Pasadena	V. Gordo
Pomona	T. Sandoval
Rosemead	S. Dang
San Gabriel	T. Ding
San Marino	S. Jakubowski

Absent

Baldwin Park
Bradbury
Covina
Duarte
El Monte
Monterey Park
San Dimas
Sierra Madre
Temple City

SGVCOG Staff

M. Creter, Executive Director
C. Trapesonian, General Counsel
T. Egan, Legislative Counsel
B. Acevedo, SGVRHT
B. Logasa, Staff
C. Sims, Staff
K. Ward, Staff

Special Joint Meeting of the Capital Projects and Construction Committee, Energy, Environment, and Natural Resources Committee, Executive Committee, Governing Board, Homelessness Committee, Transportation Committee, and Water Committee

September 15, 2022

4:00 PM

South El Monte	G. Olmos	M. Sharkey, Staff
South Pasadena	M. Cacciotti	N. Ryu, Staff
Walnut	N. Tragarz	R. Alimoren, Staff
West Covina	T. Wu	Ri. Choi, Staff
L.A. County District #1	E. Gonzalez	Ro. Choi, Staff
L.A. County District #5	V. Paul	S. Pedersen, Staff
SGV Water Districts	C. Goytia	S. Hernandez, Staff
		S. Sousa, Staff
		S. Wong, Staff
		T. Lott, Staff
		V. Guerra, Staff
		V. Urenia, Staff

4. Public Comment
There were no public comments provided.

JOINT MEETING BUSINESS/ACTION ITEM

5. Adopt Joint Resolution 22-46 of the Capital Projects and Construction Committee, Energy, Environment, and Natural Resources Committee, Executive Committee, Governing Board, Homelessness Committee, Transportation Committee, and Water Committee Making Findings to Enable Them to Continue to Hold Meetings Via Teleconferencing

There was a motion to adopt Joint Resolution 22-46 making certain findings that the existence of a local and state of emergency in California exists, that social distancing being mandated or recommended by state or local officials due to the ongoing COVID-19 pandemic and that meeting in person presents an imminent risk to the health and safety of attendees.

(M/S: C. Moss/G. Olmos) [Motion Passed]

AYES:	Alhambra, Arcadia, Azusa, Claremont, Diamond Bar, Glendora, Industry, Irwindale, La Cañada Flintridge, La Puente, La Verne, Monrovia, Pomona, Rosemead, San Gabriel, San Marino, South El Monte, South Pasadena, Walnut, West Covina, L.A. County District #1, L.A. County District #5, SGV Water Districts
NOES:	
ABSTAIN:	
NO VOTE RECORDED:	Pasadena, Montebello
ABSENT:	Baldwin Park, Bradbury, Covina, Duarte, El Monte, Monterey Park, San Dimas, Sierra Madre, Temple City

ADJOURN JOINT MEETING

SGVCOG President, Becky Shevlin, adjourned the Joint Capital Projects and Construction Committee, Executive Committee, and Governing Board Meeting at 4:14 pm.

Special Joint Meeting of the Capital Projects and Construction Committee, Energy, Environment, and Natural Resources Committee, Executive Committee, Governing Board, Homelessness Committee, Transportation Committee, and Water Committee

September 15, 2022

4:00 PM

BOARD APPROVED

Date

Marisa Creter, Secretary

REPORT

DATE: October 24, 2022

TO: Capital Projects and Construction Committee Members & Alternates

FROM: Marisa Creter, Executive Director

RE: **APPROVAL OF TASK ORDER 4 REVISION 23 WITH MOFFATT & NICHOL FOR THE MONTEBELLO BOULEVARD GRADE SEPARATION PROJECT**

RECOMMENDED ACTION

Authorize the Executive Director to issue Task Order No. 4 Revision 23, not to exceed (“NTE”) \$331,500.00, to Moffatt & Nichol (“M&N”) to continue services under Revision 21, to provide utility manager services on an interim basis, and to prepare the Invitation for Bids (IFB) construction package for the Montebello Boulevard Grade Separation Project (“Montebello Project”).

BACKGROUND

The Montebello Project is a project within the Alameda Corridor-East (“ACE”) program of projects. The overall project will improve four of the five current at-grade rail crossings within the city of Montebello, including a grade separation on Montebello Boulevard, and at-grade safety improvements at Vail Avenue, Maple Avenue, and Greenwood Avenue.

The Montebello Project is programmed to receive \$49 million in State SB1 Trade Corridor Enhancement Program (TCEP) funds and \$18.851 million from the Proposition 1B Trade Corridor Improvement Fund (TCIF). In December 2020, the California Transportation Commission (CTC) approved an extension of the period of project allocation under Waiver 20-95 to August 31, 2022 for the programmed amount of \$49 million and granted another amendment to extend the project allocation time from August 31, 2022 to December 31, 2022. On October 5, 2022, SGVCOG submitted a request to the CTC for approval of the \$49 million SB1 TCEP allocation at their December 2022 meeting. The Prop 1B TCIF allocation of \$18.851 million was programmed to the Montebello Project in March 2020 and was also included in the request to the CTC for approval at their December 2022 meeting.

CURRENT ISSUES

The recommended amendment comprises three specific tasks (see detailed explanations and assumptions in Attachment 2: Scope of Work):

- Program management and funding certification (as needed through the end of February 2023): **\$237,240.00**
- Staff augmentation and technical support (as needed through the end of February 2023): **\$20,120.00**
- Interim utility manager services: **\$43,280.00**

- Completion of the Invitation for Bids (IFB) construction bid package: **\$30,600.00**
- Other direct costs: **\$260.00**

FISCAL IMPACT

The recommended Task Order revision is a necessary and prudent allocation of resources. The salary savings due to the vacant position will help offset some of the added costs. With the funding allocation by the CTC in December 2022 and the anticipated release of construction procurement in early 2023, staff will closely contain the overall project cost with greater certainty. We expect to complete a funding arrangement with Metro for the Montebello Corridor Project prior to entering into construction in mid-2023.

Prepared by: Carrie Inciong
Carrie Inciong, PE
Senior Project Manager

Approved by: Marisa Creter
Marisa Creter
Executive Director

ATTACHMENTS

[Attachment A: Task Order 4, Revision 23](#)

[Attachment B: Detailed Scope of Work and Cost Estimate by Tasks](#)

DATE: October 24, 2022

TO: Capital Projects and Construction Committee Members & Alternates

FROM: Marisa Creter, Executive Director

RE: **APPROVAL OF TASK ORDER 3 REVISION 13 WITH MOFFATT & NICHOL FOR THE MONTEBELLO BOULEVARD GRADE SEPARATION PROJECT**

RECOMMENDED ACTION

Authorize the Executive Director to issue Task Order No. 3 Revision 13, not to exceed (“NTE”) \$466,982, to Moffatt & Nichol (“M&N”) to prepare the final plans, specifications, and estimates for the at-grade safety improvements at Maple Avenue, to prepare and finalize the California Public Utilities Commission (CPUC) GO-88-B form for each of the three at-grade safety improvement projects, and to provide counts related to vehicular, pedestrian, and other construction items for the Montebello Boulevard Grade Separation Project (“Montebello Project”).

BACKGROUND

The Montebello Project is a project within the Alameda Corridor-East (“ACE”) program of projects. The overall project will improve four of the five current at-grade rail crossings within the city of Montebello, including a grade separation on Montebello Boulevard, and at-grade safety improvements at Vail Avenue, Maple Avenue, and Greenwood Avenue.

The Montebello Project is programmed to receive \$49 million in State SB1 Trade Corridor Enhancement Program (TCEP) funds and \$18.851 million from the Proposition 1B Trade Corridor Improvement Fund (TCIF). In December 2020, the California Transportation Commission (CTC) approved an extension of the period of project allocation under Waiver 20-95 to August 31, 2022 for the programmed amount of \$49 million and granted another amendment to extend the project allocation time from August 31, 2022 to December 31, 2022. On October 5, 2022, SGVCOG submitted a request to the CTC for approval of the \$49 million SB1 TCEP allocation at their December 2022 meeting. The Prop 1B TCIF allocation of \$18.851 million was programmed to the Montebello Project in March 2020 and was also included in the request to the CTC for approval at their December 2022 meeting.

CURRENT ISSUES

The recommended amendment comprises three specific tasks (see detailed explanations and assumptions in Attachment 2: Scope of Work):

- Prepare final plans, specifications, and estimates for the at-grade safety improvement project at Maple Avenue: **\$412,300.00**
- Prepare and finalize CPUC GO-88-B forms for Vail Avenue, Maple Avenue, and Greenwood Avenue, and provide vehicular and pedestrian counts: **\$46,990.00**

- Provide construction item estimates for the Caltrans ePPR : **\$7,500.00**
- Other direct costs: **\$192.00**

FISCAL IMPACT

The recommended Task Order revision is a necessary and prudent allocation of resources. The salary savings due to the vacant position will help offset some of the added costs. With the funding allocation by the CTC in December 2022 and the anticipated release of construction procurement in early 2023, staff will closely contain the overall project cost with greater certainty. We expect to complete a funding arrangement with Metro for the Montebello Corridor Project prior to entering into construction in mid-2023.

Prepared by: _____

Carrie Inciong
Carrie Inciong, PE
Senior Project Manager

Approved by: _____

Marisa Creter
Marisa Creter
Executive Director

ATTACHMENTS

[Attachment A: Task Order 3, Revision 13](#)

[Attachment B: Detailed Scope of Work and Cost Estimate by Tasks](#)

DATE: October 24, 2022

TO: Capital Projects and Construction Committee Members & Alternates

FROM: Marisa Creter, Executive Director

RE: **AMENDMENT NO. 2 TO AGREEMENT 22-10 WITH NATIONAL RAILROAD SAFETY SERVICES, INC. FOR RAILROAD FLAGGING SERVICES FOR FAIRWAY DRIVE GRADE SEPARATION PROJECT**

RECOMMENDED ACTION

Authorize the Executive Director to execute Amendment No. 2 to Agreement 22-10 in an amount of \$50,000 to National Railroad Safety Services (“NRSS”) to continue to provide railroad flagging services for the Fairway Drive Grade Separation Construction Project (“Fairway Project”).

BACKGROUND

In December of 2001, the Alameda Corridor – East Construction Authority (“ACE”), now the San Gabriel Valley Council of Government (“SGVCOG”) entered into a Master Agreement for Construction, Operation and Maintenance of Highway – Railroad Underpasses (“Master Agreement”) with Union Pacific Railroad Company (“UPRR”). The Master Agreement created the framework for which UPRR and ACE would cooperate in support of the various grade separation projects. In addition to the Master Agreement, on April 25, 2014, ACE entered into a four party Construction, Operation and Maintenance Agreement (“COM Agreement”) with Union Pacific Railroad Company (“UPRR”), the County of Los Angeles and the City of Industry. The COM Agreement defined the responsibilities of each of the parties during construction and after the project is complete specifically for the Fairway Project. Both agreements indicate that UPRR shall provide flagging services using UPRR personnel or an approved third party flagging service. The Master Agreement and COM stipulates that UPRR shall be reimbursed for said services.

CURRENT ISSUES

For the Fairway Project, after initially providing flagging services utilizing UPRR forces, UPRR notified the Agency that they would no longer be able to provide flagging services using UPRR forces after February 11, 2022 and would require the Agency to utilize the services of an approved third party provide the flagging services under direct contract to SGVCOG.

Because there are only two third party flagging service vendors (Railpros, Inc. and NRSS) approved by UPRR, a formal procurement was not conducted. Both vendors were contacted by phone or E mail to request quotes. The two quotes received were evaluated by staff. The rates provided by NRSS were the lower of the two quotes provided. A contract in the amount of \$243,200 was issued to NRSS under the Executive Director’s authority effective February 9, 2022. On August 22, 2022 the CPCC approved Amendment No.1 to the NRSS Agreement increasing the authorization \$91,665 which established the new NTE amount of \$334,865. Due to various project delays including unforeseen conditions affecting sewer line and pile driving work and

SGVCOG Capital Projects and Construction Committee
Railroad Flagging Services to NRSS
October 24, 2022
Page 2 of 2

various utility related delays, it is now necessary to increase the amount authorized to allow NRSS to continue to provide flagging services to the end of the project as necessary. These services are to be provided on an as needed daily or hourly basis. In order to determine the NTE amount, the rate was multiplied by the projected number of flagging days/hours that are estimated to be required on the Fairway Project. Amendment No. 2 will also extend the term of the contract from December 31, 2022 to March 31, 2023.

Staff is recommending approval and execution of Amendment No.2 to Agreement 22-10 with NRSS to provide the flagging services for the Fairway Project. The Amendment will increase the agreement amount by \$ 50,000 for a total NTE amount of \$ 384,865.

In addition to the authorization of the NTE amount of \$ 384,865, an additional 10% contingency allowance, or \$ 38,486 will be budgeted for the Executive Director, to address unforeseen work or owner-initiated changes, in accordance with normal agency procedures. Any necessary contract amount changes exceeding the Executive Director's authority will be brought back to the Committee for further consideration and approval.

FISCAL IMPACT

This agreement will have no impact to the overall project budget at this time. Flagging services were already included in the budget as a UPRR reimbursable cost. It is estimated that existing budgeted contingency funds are available to fund this increase.

Prepared by: Gary J Cardamone
Gary J Cardamone, PE, FCMAA
Senior Project Manager

Approved by: Marisa Creter
Marisa Creter
Executive Director

ATTACHMENT

[Amendment No. 2 to Agreement 22-10](#)

DATE: October 24, 2022

TO: Capital Projects and Construction Committee Members & Alternates

FROM: Marisa Creter, Executive Director

RE: **MAJOR CAPITAL PROJECTS PROGRESS REPORTS – FY22/23 Q1**

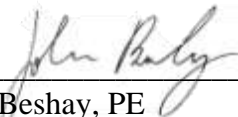
RECOMMENDED ACTION


Receive and file.

BACKGROUND

The FY22/23 1st Quarterly Reports (July 1-September 30, 2022) are prepared by the Project Managers for each respective active project and provide a one-page summary of project progress, projected completion, major activities completed and to be done, as well as any areas of concerns for the period between July 1-September 30, 2022:

- Funding Source Budget
- Quarter-Over-Quarter Expenditures
- Current Project Schedules
- Construction and Design highlights

Prepared by: 
John Beshay, PE
Senior Project Manager

Approved by: 
Marisa Creter
Executive Director

[Attachment: Quarterly Project Progress Reports FY23 Q1](#)

DATE: October 24, 2022

TO: Capital Projects and Construction Committee Members & Alternates

FROM: Marisa Creter, Executive Director

RE: **DIRECTOR OF CAPITAL PROJECTS' MONTHLY REPORT**

RECOMMENDED ACTION

Receive and file.

BACKGROUND

Each month committee members receives an update on key programs. Committee members may contact staff for clarifications on any of the reported items prior to the scheduled meeting. The following are items of note since the last meeting:

I. PROJECTS

Diamond Bar Golf Course Project – Explanation on the First Change Order

Construction continues on the Diamond Bar Golf Course. Contractor recently completed installing the new netting poles, reaching as high as 170 feet into the air. The demolition of concrete cart paths, a maintenance building, and drainage culverts had left a large pile of debris. The contractor will use a rock crusher to recycle the material which will be used as the base for new cart paths, access roads, and construction of new maintenance building. The new maintenance building is taking shape and foundation and utility work is near completion. Rough shaping and rough grading operations are near completion on the west side.

Fairway Drive Grade Separation Project

Phase 3 bridge structural steel, including welding and painting was completed in September. Construction of Phase 3 abutment footings and walls was completed in October. Work on retaining walls and the pump station will continue through October. Walnut Valley Water District commenced installation of their main line on Fairway in October and SCE is also scheduled to begin installation of electrical in late October. The project team is working towards the opening of Fairway Drive in the late January/early February 2023 timeframe with overall project completion scheduled for March of 2023.

Montebello Corridor Project

On October 7th, SGVCOG staff submitted to the California Transportation Commission (CTC) the project allocation request for \$49,000,000 from Senate Bill 1 (SB1) Trade Corridor Enhancement Program (TCEP) and \$18,851,000 from Proposition 1B (Prop 1B) Trade Corridor Improvement Fund (TCIF) for the Montebello Boulevard Grade Separation Project at its December 7th meeting. The Construction, Operations, and Maintenance (COM) Agreement was fully executed with UPRR and the City of Montebello. We anticipate issuing the construction contract by June 2023.

Fullerton Road Grade Separation Project

The Fullerton Road Grade Separation Project continues to make progress towards opening the new and improved intersection south of the tracks by Thanksgiving 2022. Roadway concrete pavement was substantially completed in September and grinding, sealing and other pavement related work is underway. Asphalt pavement, striping, signage and signals is scheduled to be completed in October. Retaining wall, underground utility, private property restoration and work within the UPRR ROW also continues, subject to UPRR approvals. The project team continues to seek the necessary approvals from UPRR to perform work within the UPRR ROW and to look for opportunities to mitigate the delays associated with obtaining the required approvals.

La Verne Gold Line Pedestrian Bridge

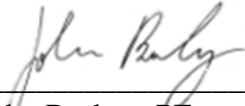
The design consultant, KPFF prepared and submitted the draft GO-88B application to the California Utilities Public Commission (CPUC). KPFF is working on the comments by CPUC and completing the 70% design plans. NEPA documentation is underway in support of the recently granted federal earmark.

Turnbull Canyon Grade Separation Project

Appraisals and package offers for the required acquisition of private right of way have been completed for this project. The Resolution of Necessity for property acquisitions will be presented for adoption at the December Governing Board meeting.

II. FUNDING

In August, the California Transportation Commission (CTC) approved a four-month extension for the funding allocation of \$49 million from the Trade Corridor Enhancement Program (TCEP) and \$18.8 million from the Proposition 1B (Prop 1B) Trade Corridor Improvement Fund (TCIF) funds previously programmed to the Montebello Boulevard Grade Separation Project. SGVCOG staff has submitted the funding allocation request and all required documentation, including the fully executed Construction, Operations and Maintenance (COM) Agreement, for CTC approval at its December 7-8, 2022 meeting.

Prepared by: 
John Beshay, PE
Senior Project Manager

Approved by: 
Marisa Creter
Executive Director