



SGVCOG

SGVCOG Officers

- President
Becky Shevlin
- 1st Vice President
Tim Hepburn
- 2nd Vice President
Ed Reece
- 3rd Vice President
April Verlato

Members

- Alhambra
- Arcadia
- Azusa
- Baldwin Park
- Bradbury
- Claremont
- Covina
- Diamond Bar
- Duarte
- El Monte
- Glendora
- Industry
- Irwindale
- La Cañada Flintridge
- La Puente
- La Verne
- Monrovia
- Montebello
- Monterey Park
- Pasadena
- Pomona
- Rosemead
- San Dimas
- San Gabriel
- San Marino
- Sierra Madre
- South El Monte
- South Pasadena
- Temple City
- Walnut
- West Covina
- First District, LA County
Unincorporated Communities
- Fourth District, LA County
Unincorporated Communities
- Fifth District, LA County
Unincorporated Communities
- SGV Water Districts

AGENDA/NOTICE OF THE REGULAR MEETING OF THE SAN GABRIEL VALLEY
COUNCIL OF GOVERNMENTS GOVERNING BOARD **AND SPECIAL MEETING OF**
THE EXECUTIVE COMMITTEE

Thursday, June 16, 2022 - 4:00 P.M.*

Zoom Link: <https://zoom.us/j/94370146127>

Livestream Available at: <https://youtu.be/IhhZhAsOuEs>

Thank you for participating in tonight’s meeting. The SGVCOG encourages public participation and invites you to share your views on agenda items.

MEETINGS: *Regular Meetings of the Governing Board are held on the third Thursday of each month at 4:00 PM at the Foothill Transit Office (100 South Vincent Avenue, West Covina, CA 91790).* The agenda packet is available at the San Gabriel Valley Council of Government’s (SGVCOG) Office, 4900 Rivergrade Road, Suite A120, Irwindale, CA, and on the website, www.sgvkog.org. A copy of the agenda is also viewable at Alhambra City Hall, 111 S 1st St, Alhambra, CA. Copies are available via email upon request (sgv@sgvcog.org). Documents distributed to a majority of the Board after the posting will be available for review in the SGVCOG office and on the SGVCOG website. Your attendance at this public meeting may result in the recording of your voice.*

PUBLIC PARTICIPATION: Your participation is welcomed and invited at all Governing Board meetings. Time is reserved at each regular meeting for those who wish to address the Board. SGVCOG requests that persons addressing the meeting refrain from making personal, slanderous, profane or disruptive remarks.

TO ADDRESS THE GOVERNING BOARD OR COMMITTEE: At a regular meeting, the public may comment on any matter within the jurisdiction of the Board during the public comment period and may also comment on any agenda item at the time it is discussed. At a special meeting, the public may only comment on items that are on the agenda. We ask that members of the public state their name for the record and keep their remarks brief. There is a three-minute limit on all public comments. Proxies are not permitted, and individuals may not cede their comment time to other members of the public. **The Governing Board or Committee may not discuss or vote on items not on the agenda.**

AGENDA ITEMS: The Agenda contains the regular order of business of the Governing Board. Items on the Agenda have generally been reviewed and investigated by the staff in advance of the meeting so that the Governing Board can be fully informed about a matter before making its decision.

CONSENT CALENDAR: Items listed on the Consent Calendar are considered to be routine and will be acted upon by one motion. There will be no separate discussion on these items unless a Board member or citizen so requests. In this event, the item will be removed from the Consent Calendar and considered after the Consent Calendar. If you would like an item on the Consent Calendar discussed, simply tell Staff or a member of the Governing Board.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the SGVCOG office at (626) 457-1800. Notification 48 hours prior to the meeting will enable the SGVCOG to make reasonable arrangement to ensure accessibility to this meeting.



***MEETING MODIFICATIONS DUE TO THE STATE AND LOCAL EMERGENCY RESULTING FROM THE THREAT OF COVID-19:** AB 361 (Rivas), signed by California Governor Gavin Newsom on September 16, 2021, authorizes local agencies to hold public meetings via teleconferencing and allows for members of the public to observe and address the meeting telephonically or electronically to promote social distancing due to the state and local emergency resulting from the threat of the Novel Coronavirus (COVID-19).

To follow the new provisions in AB 361 and ensure the safety of Board Members and staff for the purpose of limiting the risk of COVID-19, in-person public participation at the Governing Board meeting will not be allowed. To allow for public participation, the Governing Board will conduct its meeting through Zoom Video Communications. To participate in the meeting, download Zoom on any phone or computer device and copy and paste the following link into your browser to access the live meeting: <https://zoom.us/j/94370146127>. You may also access the meeting via the livestream link on the front of the agenda page.

Instructions for Public Comments: For those wishing to make public comments on agenda and non-agenda items, but within the SGVCOG's subject matter jurisdiction, you may submit written comments via email or provide a verbal comment by participating through Zoom.

- Written Comments (Email): If you wish to submit written public comments to be distributed to the Governing Board members prior to or during the meeting, please submit these materials via email to Steph Wong at swong@sgvcog.org at least 1 hour prior to the scheduled meeting time. Please indicate in the Subject Line of the email "FOR PUBLIC COMMENT." Emailed public comments will be read into the record and will be part of the recorded meeting minutes. Written public comments may include, but are not limited to letters, reports, and presentations. While there is no page or word count limit for written comments, the time for reading written public comments into the record will be limited to three minutes, which is the same time allotted for verbal comments.
- Verbal Comments (Zoom): Through Zoom, you may provide a verbal comment by using the web interface "Raise Hand" feature. Wait to be called upon by staff, and then you may provide verbal comments for up to 3 minutes. Public comment is taken at the beginning of the meeting for items not on the agenda. Public comment is also accepted at the beginning of each agenda item.

Any member of the public requiring a reasonable accommodation to participate in this meeting should contact Steph Wong at least 48 hours prior to the meeting at (617) 953-1828 or at swong@sgvcog.org.

PRELIMINARY BUSINESS

5 MINUTES

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Comment (*If necessary, the President may place reasonable time limits on all comments*)
5. Changes to Agenda Order: Identify any items to be added which are emergencies or which require immediate action

CLOSED SESSION

30 MINUTES

6. Conference Public Employee Performance Evaluation Pursuant to Government Code Section 54957.6.
SGVCOG Designated Representatives: President Shevlin, First Vice President Tim Hepburn, and Capital Projects and Construction Committee Chair Nancy Lyons.
Employee: Executive Director.

ACTION ITEM

5 MINUTES

7. Executive Director Employment Agreement – **Page 1**
Recommended Action: Approve Amended and Restated Executive Director Employment Agreement between the SGVCOG and Executive Director Marisa Creter (“Agreement”) and authorize President Shevlin to execute.

CONSENT CALENDAR

5 MINUTES

(It is anticipated that the SGVCOG Governing Board may take action on the following matters)

8. Governing Board Meeting Minutes – **Page 3**
Recommended Action: Adopt Governing Board minutes.
9. Monthly Cash Disbursements/Balances/Transfers – **Page 10**
Recommended Action: Approve Monthly Cash Disbursements/Balances/Transfers.
10. Committee/TAC/Governing Board Attendance – **Page 18**
Recommended Action: Receive and file.
11. Adopt Resolution 22-33 of the Governing Board Making Findings to Enable Them to Continue to Hold Meetings Via Teleconferencing – **Page 28**
Recommendation Action: Adopt Resolution 22-33 making certain findings that the existence of a local and state of emergency in California exists, that social distancing being mandated or recommended by state or local officials due to the ongoing COVID-19 pandemic and that meeting in person presents an imminent risk to the health and safety of attendees.
12. Financial Accounts for the Safekeeping of Property and Official Signatures – **Page 30**
Recommended Action: Adopt Resolution 22-34 updating authorized official signatures on financial accounts at commercial bank institutes for the safekeeping of property.
13. Ken Spiker & Associates Risk Management Contract Amendment – **Page 31**
Recommended Action: Authorize the Executive Director to amend the contract with Ken Spiker & Associates to provide insurance coordination and risk management support services for the SGVCOG through June 30, 2023 for an amount not to exceed \$65,000.
14. Support AB 1845 (Calderon) – **Page 32**
Recommended Action: Adopt Resolution 22-35 in support of AB 1845
15. Support AB 2163 (Rubio) – **Page 35**
Recommended Action: Adopt Resolution 22-36 in support of AB 2163
16. Support AB 2233: Excess State Land and Development of Affordable Housing – **Page 37**
Recommended Action: Adopt resolution 22-37 in support of AB 2233
17. Proposed SGVCOG Measure M Multi-Year Subregional Program (MSP) Funding Policy for Awarded Projects – **Page 39**

- Recommended Action: Adopt Resolution 22-38 to approve the incorporation of the SGVCOG Measure M Multi-Year Subregional Program (MSP) Funding Policy for Awarded Projects as part of the MSP funding administration process.*
18. Affordable Housing Incubator – Inclusionary Housing Ordinance Project – **Page 41**
Recommended Action: Authorize the Executive Director to execute a task order with the selected vendor to complete an inclusionary housing evaluation and ordinance for participating cities for an amount not to exceed \$350,000.
19. State Budget Earmark – **Page 43**
Recommended Action: Authorize the Executive Director to execute an agreement with the San Gabriel Valley Regional Housing Trust (SGVRHT) to allocate any unexpended funds from the State Budget Earmark to the SGVRHT.
20. FY 22-23 Subregional Representatives to City Managers’ Steering Committee – **Page 45**
Recommended Action: Appoint the following regional representatives to the City Managers’ Steering Committee:
- *Northeast: Sergio Gonzalez (Azusa), Adam Raymond (Glendora)*
 - *Southeast: Dan Fox (Diamond Bar), Joshua Nelson (Industry)*
 - *Central: Rachel Barbosa (South El Monte), Enrique Zaldivar (Baldwin Park)*
 - *Southwest: Rene Bobadilla (Montebello), Mark Lazzaretto (San Gabriel)*
 - *Northwest: Mark Alexander (La Canada Flintridge), Kevin Kearney (Bradbury)*
 - *At-Large: Ron Bow (Monterey Park), Bryan Cook (Temple City), Dominic Lazzaretto (Arcadia), Chris Constantin (San Dimas), Arminé Chaparyan (South Pasadena)*
21. GoSGV Regional Bikeshare Program Update – **Page 47**
Recommended Action: Receive and file.

PRESENTATION **20 MINUTES**

22. Regional Vehicle Miles Traveled (VMT) Mitigation Fee Study Overview – **Page 51**
Recommended Action: For information only.

UPDATE ITEMS **10 MINUTES**

23. President’s Report
24. Executive Director’s Report
25. General Counsel’s Report

COMMITTEE/BOARD REPORTS **10 MINUTES**

26. [Capital Projects and Construction Committee](#)
27. [Energy, Environment and Natural Resources Committee](#)
28. [Homelessness Committee](#)
29. [San Gabriel Valley Regional Housing Trust Board](#)
30. [Transportation Committee](#)
31. [Water Committee](#)

LIAISON REPORTS **10 MINUTES**

32. [Foothill Transit](#)
33. [Gold Line Foothill Extension Construction Authority](#)
34. [League of California Cities](#)
35. [Los Angeles County Metropolitan Transportation Authority](#)
36. [San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy](#)
37. San Gabriel Valley Economic Partnership
38. San Gabriel Valley Mosquito & Vector Control District
39. [South Coast Air Quality Management District](#)
40. [Southern California Association of Governments](#)

ANNOUNCEMENTS

41. Upcoming Governing Board Meetings
 - Special Meeting – July 14, 2022 at 4PM
 - Regular Meeting – August 18, 2022 at 4PM

GOVERNING BOARD MEMBER COMMENTS

ADJOURN GOVERNING BOARD MEETING

CONVENE SPECIAL MEETING OF THE EXECUTIVE COMMITTEE

5 MINUTES

1. Roll Call

ACTION ITEM

2 MINUTES

2. Adopt Resolution 22-39 of the Executive Committee Making Findings to Enable Them to Continue to Hold Meetings Via Teleconferencing – [Page 53](#)
Recommendation Action: Adopt Executive Committee Resolution 22-39 making certain findings that the existence of a local and state of emergency in California exists, that social distancing is being mandated or recommended by state or local officials due to the ongoing COVID-19 pandemic and that meeting in person presents an imminent risk to the health and safety of attendees.

ADJOURN

REPORT

DATE: June 16, 2022

TO: Governing Board

FROM: David DeBerry, General Counsel

RE: **EXECUTIVE DIRECTOR EMPLOYMENT AGREEMENT**

EXECUTIVE COMMITTEE RECOMMENDED ACTION

Approve Amended and Restated Executive Director Employment Agreement between the SGVCOG and Executive Director Marisa Creter (“Agreement”) and authorize President Shevlin to execute.

BACKGROUND

Pursuant to the Executive Director’s current employment agreement, the Board is to evaluate the Executive Director’s performance annually and consider any proposed changes to the employment agreement. An ad hoc committee consisting of President Shevlin, First Vice President Tim Hepburn and Capital Projects and Construction Committee Chair Nancy Lyons was formed to meet with Ms. Creter to discuss her performance and formulate recommendations for any changes in her compensation.

The Ad Hoc Committee met in closed session with the Executive Committee to discuss Mr. Creter’s performance and to formulate recommendations to bring forward to the Governing Board. The Governing Board met in closed to discuss Ms. Creter’s performance and requested additional information. That information will be presented to the Governing Board in closed session at the start of the June 16, 2022, meeting.

Attachment A contains a draft Agreement which does not include the proposed compensation. It is anticipated that the Board will provide direction to the Ad Hoc Committee during the closed session concerning the proposed compensation. Any direction on proposed compensation will, as required by Government Code section 54953, be reported orally by General Counsel prior to any final action being taken by the Governing Board on the Agreement.

Ms. Creter’s current salary is \$195,000 annually. She has not received a salary increase since July of 2019, although she did receive a one-time performance payment in 2021 in the amount of \$13,650. Since the time of her last salary increase Ms. Creter has assumed the position of Executive Director of the San Gabriel Valley Regional Housing Trust and assumed a greater role in overseeing the SGVCOG’s construction arm since the retirement of Chief Engineer Mark Christoffels in December of 2020. In the past three years Ms. Creter has overseen the implementation of numerous other additional programs with a total value of approximately \$300 million.

NEXT STEPS

If the proposed Agreement is approved by the Board in open session, the Ad Hoc Committee will discuss the Governing Board's proposed Agreement terms with Ms. Creter and if she agrees to such terms, the Agreement may be executed.

ATTACHMENTS

[Attachment A - Draft Amended and Restated Executive Director Employment Agreement.](#)

SGVCOG Special Joint Meeting of the Capital Projects and Construction Committee, Energy, Environment, and Natural Resource Committee, Executive Committee, Governing Board, and Transportation Committee Meeting

May 19, 2022

4:00 PM



SGVCOG Capital Projects and Construction Committee, Energy, Environment, and Natural Resource Committee, Executive Committee, and Governing Board Unapproved Special Joint Meeting Minutes

Date: May 19, 2022

Time: 4:00 PM

Location: Zoom Virtual Meeting

PRELIMINARY BUSINESS

1. Call to Order
SGVCOG President, Becky Shevlin, called the Joint Capital Projects and Construction Committee, Energy, Environment, and Natural Resource Committee, Executive Committee, and Governing Board to order at 4:03pm.
2. Pledge of Allegiance
City of Sierra Madre Mayor, Rachelle Arizmendi, led the Pledge of Allegiance.
3. Roll Call
A quorum for the Capital Projects and Construction Committee, Energy, Environment, and Natural Resource Committee, Executive Committee, and Governing Board was in attendance.

Committee Members Present

Arcadia	A. Verlato
Azusa	R. Gonzales
Bradbury	R. Barakat
Claremont	E. Reece
Covina	P. Cortez
Diamond Bar	N. Lyons
Duarte	J. Schulz
El Monte	M. Morales
Glendora	M. Allawos
Industry	C. Moss
Irwindale	A. Ambriz
La Puente	G. Quiñones
La Verne	T. Hepburn
Monrovia	B. Shevlin
Pasadena	V. Gordo
Pomona	T. Sandoval
Rosemead	S. Dang
San Dimas	D. Bertone
San Gabriel	T. Ding
San Marino	S. Jakubowski
Sierra Madre	R. Arizmendi
South El Monte	G. Olmos

Absent

Alhambra
Baldwin Park
La Cañada Flintridge
Montebello
Monterey Park
Temple City
L.A. County District #4

SGVCOG Staff Present

M. Creter, Executive Director
D. DeBerry, General Council
T. Egan, Lobbyist
A. Fung, Staff
A. Godoy, Staff
B. Acevedo, Staff
B. Logasa, Staff
B. Ruano, Staff
C. Sims, Staff
C. Stadelmann
E. Shen, Staff
K. Ward, Staff
M. Sharkey, Staff

SGVCOG Special Joint Meeting of the Capital Projects and Construction Committee, Energy, Environment, and Natural Resource Committee, Executive Committee, Governing Board, and Transportation Committee Meeting

May 19, 2022
4:00 PM

South Pasadena	M. Cacciotti	S. Hernandez, Staff
Walnut	N. Tragarz	S. Pedersen, Staff
West Covina	T. Wu	S. Sousa, Staff
L.A. County District #1	A. Moreno	S. Wong, Staff
L.A. County District #5	S. Croxton	T. Lott, Staff
SGV Water Districts	C. Goyita	V. Guerra, Staff
		V. Urenia, Staff

4. Public Comment
There were no public comments at this meeting.

JOINT MEETING BUSINESS/ACTION ITEM

5. Adopt Resolution 22-24 of the Capital Projects and Construction Committee, Energy, Environment, and Natural Resources Committee, Executive Committee, Governing Board and Transportation Committee Making Findings to Enable Them to Continue to Hold Meetings Via Teleconferencing.

There was a motion to adopt Joint Resolution 22-24 making certain findings that the existence of a local and state of emergency in California exists, that social distancing being mandated or recommended by state or local officials due to the ongoing COVID-19 pandemic and that meeting in person presents an imminent risk to the health and safety of attendees.

(M/S: M. Cacciotti/G. Olmos) [Motion Passed]

AYES:	Arcadia, Azusa, Bradbury, Claremont, Covina, Diamond Bar, Duarte, El Monte, Glendora, Irwindale, La Puente, La Verne, Monrovia, Pomona, Rosemead, San Dimas, San Gabriel, San Marino, Sierra Madre, South El Monte, Walnut, West Covina, L.A. County District #1, L.A. County District #5, SGV Water Districts
NOES:	
ABSTAIN:	
NO VOTE RECORDED:	Industry, Pasadena, South Pasadena
ABSENT:	Alhambra, Baldwin Park, La Cañada Flintridge, Montebello, Monterey Park, Temple City, L.A. County District #4

ADJOURN JOINT MEETING

SGVCOG President, Becky Shevlin, adjourned the Joint Capital Projects and Construction Committee, Energy, Environment, and Natural Resource Committee, Executive Committee, and Governing Board Meeting at 4:13pm.

BOARD APPROVED

Date

Marisa Creter, Secretary

SGVCOG Special Governing Board Meeting

May 19, 2022

4:00 PM



SGVCOG Governing Board Unapproved Regular Meeting Minutes

Date: May 19, 2022

Time: 4:00 PM

Location: Zoom Virtual Meeting

CONVENE REGULAR MEETING OF THE SGVCOG GOVERNING BOARD

SGVCOG President, Becky Shevlin, convened the Governing Board Meeting at 4:13pm. A quorum was in attendance.

Committee Members Present

Arcadia	A. Verlato
Azusa	R. Gonzales
Bradbury	R. Barakat
Claremont	E. Reece
Covina	P. Cortez
Diamond Bar	N. Lyons
Duarte	J. Schulz
El Monte	M. Morales
Glendora	M. Allawos
Industry	C. Moss
Irwindale	A. Ambriz
La Puente	G. Quiñones
La Verne	T. Hepburn
Monrovia	B. Shevlin
Pasadena	V. Gordo
Pomona	T. Sandoval
Rosemead	S. Dang
San Dimas	D. Bertone
San Gabriel	T. Ding
San Marino	S. Jakubowski
Sierra Madre	R. Arizmendi
South El Monte	G. Olmos
South Pasadena	M. Cacciotti
Walnut	N. Tragarz
West Covina	T. Wu
L.A. County District #1	A. Moreno
L.A. County District #5	S. Croxton
SGV Water Districts	C. Goyita

Absent

Alhambra
 Baldwin Park
 La Cañada Flintridge
 Montebello
 Monterey Park
 Temple City
 L.A. County District #4

SGVCOG Staff Present

M. Creter, Executive Director
 D. DeBerry, General Counsel
 T. Egan, Lobbyist
 A. Fung, Staff
 A. Godoy, Staff
 B. Acevedo, Staff
 B. Logasa, Staff
 B. Ruano, Staff
 C. Sims, Staff
 C. Stadelmann
 E. Shen, Staff
 K. Ward, Staff
 M. Sharkey, Staff
 S. Hernandez, Staff
 S. Pedersen, Staff
 S. Sousa, Staff
 S. Wong, Staff
 T. Lott, Staff
 V. Guerra, Staff
 V. Urenia, Staff

6. Public Comment

There were no public comments at this meeting.

7. Changes to Agenda Order: Identify emergency items arising after agenda posting and requiring action prior to next regular meeting.

SGVCOG President, Becky Shevlin, requested to move Item #47, Conference Public

SGVCOG Special Governing Board Meeting

May 19, 2022

4:00 PM

Employee Performance Evaluation Pursuant to Government Code Section 54957.6, to follow Item #27, California Drought Update: Tom Love, General Manager, Upper San Gabriel Valley Municipal Water District.

CONSENT CALENDAR

8. Governing Board Meeting Minutes
Action: Adopt Governing Board minutes.
9. Monthly Cash Disbursements/Balances/Transfers
Action: Approve Monthly Cash Disbursements/Balances/Transfers.
10. Committee/TAC/Governing Board Attendance
Recommended Action: Receive and file.
11. Thirteenth Amended and Restated Bylaws
Action: Adopt Resolution 22-25 adopting the Thirteenth Amended and Restated Bylaws.
12. SGVCOG FY 2022-2023 Budget
Action: Adopt Resolution 22-26 approving the SGVCOG FY 2022-2023 budget.
13. SGVCOG Committee and Partner Agency Appointments
Action: Adopt Resolution 22-27 to appoint members to standing SGVCOG Policy Committees, Technical Advisory Committees, and other partner agency appointments.
14. FY 2022-2023 SGVCOG Board Officer Appointments
Action: Appoint the following SGVCOG Officers for FY 2022-2023 (effective July 1, 2022):
 - *President: Becky Shevlin*
 - *1st Vice President: Tim Hepburn*
 - *2nd Vice President: Ed Reece*
 - *3rd Vice President: April Verlato*
15. Office Lease
Action: Delegate authority to the Executive Director to execute a new office lease.
16. Updated SGVCOG Investment Policy
Action: Adopt Resolution 22-28 to update the SGVCOG investment policy.
17. SB 54 (Allen): Support
Action: Adopt Resolution 22-29 supporting SB 54 (Allen).
18. Regional Wildlife Management Framework
Action: Adopt Resolution 22-30 adopting the San Gabriel Valley Regional Wildlife Management Framework.
19. San Gabriel Valley Transit Feasibility Study Amendment Authorizations
Actions:
 - 1) *Authorize the Executive Director to execute an agreement or an amendment with the Los Angeles County Metropolitan Transportation Authority to receive an amount not-to-exceed \$1,800,000.00 in FY 2022-2023 for the implementation and completion of the San Gabriel Valley Transit Feasibility Study.*
 - 2) *Authorize the Executive Director to execute an agreement or an amendment with Kimley-Horn in the amount not-to-exceed \$1,344,944.63 to provide technical professional services for the San Gabriel Valley Transit Feasibility Study in FY 2022-2023.*
 - 3) *Authorize the Executive Director to execute an agreement or an amendment with Hill International in the amount not-to-exceed \$299,097.00 to provide outreach professional services for the San Gabriel Valley Transit Feasibility Study in FY 2022-2023.*
20. Services to Supplement Existing Homelessness Services Program Contract

SGVCOG Special Governing Board Meeting

May 19, 2022

4:00 PM

Action: Authorize the Executive Director to execute an agreement with Union Station Homeless Services for homeless services for a not-to-exceed amount of \$1,100,000 to implement the services to supplement existing homeless services program.

21. Baldwin Park Safe Parking Program

Action: Authorize the Executive Director to execute a sole source agreement with Foothill Unity Center for a not-to-exceed amount of \$50,000 to implement the Baldwin Park Safe Parking Program.

22. San Gabriel Valley Homelessness, Mental Health, and Crisis Response Pilot Program Contract

Actions:

- 1) *Authorize the Executive Director to execute a sole source agreement with Los Angeles Centers for Alcohol and Drug Abuse (L.A. CADA) for a not-to-exceed amount of \$275,000 to implement an alternative mobile crisis response pilot program; and*
- 2) *Authorize the Executive Director to amend the sole source agreement with L.A. CADA for an additional not-to-exceed amount of \$250,000 to expand the pilot program, for a total not-to-exceed amount of \$525,000.*

23. Residential Zoning Law AB 2011 (Wicks)

Action: Adopt resolution 22-31 opposing AB 2011 (Wicks).

24. Community Assistance, Recovery, and Empowerment (CARE) Court Legislation

Action: Support in concept SB 1338, Community Assistance, Recovery, and Empowerment (CARE) Court Program.

25. H.R. 7116: 988 Implementation Act of 2022

Action: Adopt Resolution 22-32 in support of H.R. 7116, the 988 Implementation Act of 2022.

26. SB 914 (Rubio): HELP (“Homelessness Equity for Left Behind Populations”) Act

Action: Support SB 914 (Rubio), the HELP (“Homeless Equity for Left Behind Populations”) Act and work with author to maximize the impact of the Bill.

There was a motion to approve Consent Calendar Items 8-26. (M/S: M. Allowas/N. Lyons)

[Motion Passed]

AYES:	Arcadia, Azusa, Bradbury, Claremont, Covina, Diamond Bar, Duarte, El Monte, Glendora, Industry, Irwindale, La Puente, La Verne, Monrovia, Pasadena, Pomona, Rosemead, South Pasadena, San Dimas, San Gabriel, San Marino, Sierra Madre, South El Monte, South Pasadena, Walnut, West Covina, L.A. County District #1*, L.A. County District #5*, SGV Water Districts
NOES:	
ABSTAIN:	
NO VOTE RECORDED:	
ABSENT:	Alhambra, Baldwin Park, La Cañada Flintridge, Montebello, Monterey Park, Temple City, L.A. County District #4

**L.A. County District #1 abstained from Items #17, 23, and 24.*

***L.A. County District #5 abstained from Item #23.*

PRESENTATION

27. California Drought Update: Tom Love, General Manager, Upper San Gabriel Valley

SGVCOG Special Governing Board Meeting

May 19, 2022

4:00 PM

Municipal Water District

Upper San Gabriel Valley Municipal Water District General Manager, Tom Love, and Three Valleys Municipal Water District General Manager/Chief Engineer, Matthew Litchfield, provided a presentation.

UPDATE ITEMS

28. President's Report
SGVCOG President, Becky Shevlin, provided updates.
29. Executive Director's Report
SGVCOG Executive Director, Marisa Creter, provided updates.
30. General Counsel's Report
SGVCOG General Counsel, David DeBerry, provided updates.

COMMITTEE/BOARD REPORTS

No verbal updates provided unless specifically noted.

31. Capital Projects and Construction Committee
32. Energy, Environment, and Natural Resources Committee
Energy, Environment, and Natural Resources Committee Chair, Denis Bertone, provided updates.
33. Homelessness Committee
34. San Gabriel Valley Regional Housing Trust Board
35. Transportation Committee
36. Water Committee

LIAISON REPORTS

No verbal updates provided unless specifically noted.

37. Foothill Transit
38. Gold Line Foothill Extension Construction Authority
39. League of California Cities
40. Los Angeles County Metropolitan Transportation Authority
41. San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy
San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy Board of Directors member, Denis Bertone, provided updates.
42. San Gabriel Valley Economic Partnership
43. San Gabriel Valley Mosquito & Vector Control District
44. South Coast Air Quality Management District
45. Southern California Association of Governments

ANNOUNCEMENTS

46. Next Regular Governing Board Meeting – June 16, 2022
SGVCOG President, Becky Shevlin, announced that the upcoming regular Governing board meeting is scheduled for June 16, 2022.

GOVERNING BOARD MEMBER COMMENTS

City of Pasadena Mayor, Victor Gordo, announced that he will distribute the City of Pasadena's ordinance and associated memo regarding SB 9.

CLOSED SESSION

47. Conference Public Employee Performance Evaluation Pursuant to Government Code Section 54957.6
SGVCOG President Becky Shevlin, announced that there would be a Special Governing Board meeting to hold an additional closed session.

SGVCOG Special Governing Board Meeting

May 19, 2022

4:00 PM

ADJOURN

SGVCOG President, Becky Shevlin, adjourned the Governing Board meeting at 6:00pm.

BOARD APPROVED

Date

Marisa Creter, Secretary

Journal Entry	Series	TRX Date	Account Number	Account Description	Debit Amount	Credit Amount	Originating Master ID	Originating Master Name	Description
47970	Purchasing	8/23/2021	010-000-000-5215	Travel - Employee - Training	\$ 630.00	\$ -	2305	Western Council of Construc	staff for Construction Claims and Disputes webinar
48236	Purchasing	10/7/2021	010-000-000-7520	Office Supplies	\$ 84.19	\$ -	1902	Staples	Toner for Melissa
48236	Purchasing	10/7/2021	010-000-000-7520	Office Supplies	\$ 42.37	\$ -	1091	Amazon	desk cables/power strip
48236	Purchasing	10/7/2021	010-000-000-7520	Office Supplies	\$ 427.03	\$ -	3309	Best Buy	USB hard drives
48236	Purchasing	10/7/2021	010-000-000-7520	Office Supplies	\$ 176.38	\$ -	3309	Best Buy	External hard drives
48236	Purchasing	10/7/2021	010-000-000-7911	Cloud Base Software	\$ 2,879.64	\$ -	2236	Adobe	Adobe FY2021-22
48592	Purchasing	11/15/2021	036-226-040-7160	SGV Transit Study-Program Mgmt	\$ 23.38	\$ -	3312	Grasshopper	HOTLINE21
48592	Purchasing	11/15/2021	010-000-000-5215	Travel - Employee - Training	\$ 670.00	\$ -	3315	Transportation Research Bo	402502
48966	Purchasing	12/17/2021	036-226-040-7160	SGV Transit Study-Program Management	\$ 38.38	\$ -	3312	Grasshopper	GH-NOV21
48966	Purchasing	12/17/2021	010-000-000-5215	Travel - Employee (MTA MOU)	\$ 25.00	\$ -	3323	ERailSafe	411059841
48966	Purchasing	12/17/2021	010-000-000-5215	Travel - Employee (MTA MOU)	\$ 7.00	\$ -	3323	ERailSafe	412091666
48966	Purchasing	12/17/2021	010-000-000-7330	Computer Maintenance	\$ 768.28	\$ -	418	Dell	298912518
49180	Purchasing	1/19/2022	010-000-000-7520	Office Supplies	\$ 75.19	\$ -	1902	Staples	Toner for Melissa
49180	Purchasing	1/19/2022	000-000-000-1134	Other Receivable	\$ 204.73	\$ -	3326	Let's Party Entertainment	Deanna's Retirement
49180	Purchasing	1/19/2022	000-000-000-1134	Other Receivable	\$ 1,766.95	\$ -	3326	Let's Party Entertainment	Deanna's Retirement
49180	Purchasing	1/20/1900	036-226-040-7160	San Gabriel Valley Transit Study - Progam Mgmt	\$ 38.38	\$ -	3312	Grasshopper	Hotline_nov21
49647	Purchasing	2/18/2022	010-000-000-5215	Travel - Employee - Training	\$ 139.00	\$ -		Payables Trx Entry	Payables Trx Entry
49647	Purchasing	2/18/2022	010-000-000-7520	Office Supplies	\$ 115.75	\$ -		Payables Trx Entry	Payables Trx Entry
49647	Purchasing	2/18/2022	036-226-040-7160	San Gabriel Valley Transit Study - Progam Mgmt	\$ 38.13	\$ -		Payables Trx Entry	Payables Trx Entry
49773	Purchasing	3/14/2022	010-000-000-5215	Travel - Employee - Training	\$ 419.00	\$ -		Payables Trx Entry	Payables Trx Entry
49773	Purchasing	3/14/2022	061-201-200-7160	SG Trench - ROW - PM	\$ 424.00	\$ -		Payables Trx Entry	Payables Trx Entry
49773	Purchasing	3/14/2022	036-226-040-7160	San Gabriel Valley Transit Study - Progam Mgmt	\$ 38.24	\$ -		Grasshopper	Payables Trx Entry
50052	Purchasing	4/19/2022	010-000-000-5215	Travel - Employee - Training	\$ 695.00	\$ -		ITE International Conference	Eric Shen to attend conference in New Orleans July 31-Aug 3
50052	Purchasing	4/19/2022	010-000-000-7310	Computer - Hardware (FA)	\$ 898.41	\$ -		Dell	Invoice No: 10572280468
50052	Purchasing	4/19/2022	010-000-000-7520	Office Supplies	\$ 326.28	\$ -		Amazon	3 - 500 gig SSD Drives
50052	Purchasing	4/19/2022	036-226-040-7160	San Gabriel Valley Transit Study - Progam Mgmt	\$ 38.24	\$ -		Grasshopper	HOTLINE21
					\$ 10,988.95				

SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS
Selected Asset Account Balances
As of May 2022

Account Number	Description	Balance 4/30/2022	Increase	Decrease	Net Change	Balance 5/31/2022
000-000-000-1010	CBB - 242-118-669 Checking	705,434.69	1,250,306.46	636,390.23	613,916.23	1,319,350.92
000-000-000-1052	CBB-242-300-597 MM (Homelessness Trust)	1,478,660.21	130.22	-	130.22	1,478,790.43
000-000-000-1090	Petty Cash	400.00	-	-	-	400.00
000-000-000-1100	LAIF 40-19-038	245,974.76	-	-	-	245,974.76
000-000-000-1101	LAIF Maket Value	1,122.00	-	-	-	1,122.00
000-000-000-1210	Member Receivable	-	-	-	-	-
000-000-000-1220	Grants/Contracts Receivable	214,127.77	15,787.24	36,333.38	(20,546.14)	193,581.63
000-000-000-1225	Sponsorships Receivable	-	-	-	-	-
000-000-000-1232	Rental Deposits Receivable	5,489.36	-	-	-	5,489.36
000-000-000-1291	Receivables - Other	810.00	-	-	-	810.00
		\$ 2,652,019	\$ 1,266,224	\$ 672,724	\$ 593,500	\$ 3,245,519

SGVCOG - ACE Capital Projects
Selected Asset Account Balances
As of May 2022

Account Number	Description	Balance 4/30/2022	Increase	Decrease	Net Change	Balance 5/31/2022
000-000-000-1110	CBB General Checking Account	2,270,063.66	19,278,578.71	19,652,742.09	(374,163.38)	1,895,900.28
000-000-000-1121	LAIF Operating (40 19 044)	348,643.21	-	-	-	348,643.21
000-000-000-1122	LAIF - Debt (11 19 031)	1,358,108.39	-	-	-	1,358,108.39
000-000-000-1123	Sweep (CBB - Mutual Fund)	16,838,580.08	8,688,600.86	7,811,183.12	877,417.74	17,715,997.82
000-000-000-1124	UPPR Contribution Funds (CBB-MM - 0603)	544,193.29	47.71	-	47.71	544,241.00
000-000-000-1125	MTA Loan Interest Reimb (CBB - MM - 0604)	2,731,638.76	239.49	-	239.49	2,731,878.25
000-000-000-1131	Grants Receivable	23,617,095.28	5,382,097.40	26,624,040.56	(21,241,943.16)	2,375,152.12
000-000-000-1135	Retention Receivable - MTA	4,506,481.21	-	-	-	4,506,481.21
		\$ 52,214,804	\$ 33,349,564	\$ 54,087,966	\$ (20,738,402)	\$ 31,476,402

SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS
Disbursements Report
May 2022

Transaction Date	Number/Reference	Vendor Name	Description	Amount
5/4/2022	10269	Southern California Association	SCAG Conference and General Assembly fees for Sam and Ricky.	\$700.00
5/4/2022	10270	City of San Dimas	City Homeless Programs	\$76,336.10
5/4/2022	10271	City of Pomona	City Homeless Programs	\$20,954.75
5/4/2022	10272	Tetra Tech, Inc.	Upper LA River EWMP Wet Weather Bacteria Monitoring	\$18,915.10
5/5/2022	EFT0000000000006	Capital Representation Group,	Legislative Consultant Services - April-22	\$5,000.00
5/5/2022	EFT0000000000007	Craftwater Engineering, Inc.	21-042 - NPDES COMPLIANCE REPORTING & REGULATORY SUPPORT	\$4,541.00
5/5/2022	EFT0000000000008	RIVAL Creative LLC	ULAR WMG AGREEMENT 21-19 FOR PHASE II - WEBSITE	\$10,000.00
5/12/2022	10273	Sophia Sousa	mileage Reimbursement for April 22 for SoCalREN	\$50.79
5/12/2022	10274	City of Claremont	City Homeless Programs	\$1,480.88
5/12/2022	10275	City of Covina	City Homeless Programs	\$29,816.28
5/12/2022	10276	City of Duarte	City Homeless Programs	\$21,211.84
5/12/2022	10277	City of Monrovia	City Homeless Programs	\$23,430.96
5/12/2022	10278	City of Montebello	City Homeless Programs	\$9,053.13
5/12/2022	10279	City of Monterey Park	City Homeless Programs	\$17,743.39
5/12/2022	10280	City of San Gabriel	City Homeless Programs	\$12,500.00
5/12/2022	10281	City of South Pasadena	City Homeless Programs	\$8,648.66
5/16/2022	EFT0000000000009	Vanessa Guerra	mileage Reimbursement for April 22 for SoCalREN	\$20.60
5/16/2022	EFT0000000000010	Johanna Read	mileage Reimbursement for April 22 for SoCalREN	\$30.74
5/19/2022	10282	LeSar Development Consultants	REAP - Surplus Land Inventory	\$32,250.00
5/19/2022	10283	City of Alhambra	City Homeless Programs	\$2,666.67
5/19/2022	EFT0000000000011	B-Cycle LLC	E- bike shipping	\$118,445.00
5/19/2022	EFT0000000000012	FEHR& PEERS	Feasibility Study for Establishing the Regional VMT Mitigation Fee Program	\$11,423.20
5/19/2022	EFT0000000000013	Pok Hin Fung	mileage Reimbursement for April 22 for SoCalREN	\$26.38
5/19/2022	EFT0000000000014	SCS Engineers	Food Recovery Program Task 6	\$33,125.95
5/23/2022	DEBIT-ICMA PE052022	ICMA-RC	DEBIT-ICMA PE052022	\$3,808.67
5/24/2022	EFT-ICMA PE050622	ICMA-RC	EFT-ICMA PE050622	\$3,788.67
Total April 2022 Disbursements				\$465,968.76

ACE CONSTRUCTION AUTHORITY
Disbursements Report
As of May 2022

Transaction Date	Check Number	Vendor Name	Description	Amount
5/3/2022	EFT-CALPERS-MED-MAY	CALPERS	Employee Pension benefit	\$30,424.21
5/4/2022	21511	County Sanitation District of	Capital Usage Fee: Property located at 711 Fairway I	\$9,165.55
5/4/2022	EFT-CALPERS PE042222	CALPERS	Employee Pension benefit	\$17,295.55
5/5/2022	ACH-G.CARDAMONE#1745	Gary J Cardamone	Mileage Reimbursement	\$21.39
5/5/2022	ACH-LAND VERITAS	Land Veritas Corp	PMPAY00001154	\$685,000.00
5/5/2022	ACH-NRSS-FEB14-FEB20	National Railroad Safety Servi	Flagging services for Fullerton Grade separation	\$8,375.00
5/5/2022	ACH-RENE-FEB-MAR22	Rene Coronel	Travel- Employee Mileage	\$565.59
5/5/2022	ACH-RIVERSIDE#35 FEB	Riverside Construction Company	DURFEE AVE GRADE SEPARATION	\$1,559,313.51
5/5/2022	ACH-RIVERSIDE#35RETN	Riverside Construction Company	DURFEE AVE GRADE SEPARATION	\$82,069.13
5/5/2022	ACH-SKANSKA#5 FEB22	Skanska	Fullerton Road Grade Separation	\$1,050,885.26
5/5/2022	ACH-Y.RIVERA-VCH1744	Yanin Rivera	Travel- Employee Mileage	\$279.64
5/9/2022	EFT-CALPERS PE050622	CALPERS	Employee Pension benefit	\$18,129.31
5/12/2022	21512	ALGA	2022 Alga Anuall meeting - Rey	\$400.00
5/12/2022	21513	Federal Express	Office Supplies	\$41.02
5/12/2022	21514	Hunt Ortmann Palffy Nieves Lub	VARIOUS PROJECTS - Fullerton Rd	\$807.50
5/12/2022	21515	South Montebello Irrigation Di	Water Bill	\$56.65
5/12/2022	21516	TPx Communications	Telephone Bill	\$862.48
5/12/2022	21517	Woodruff, Spradlin & Smart	GENERAL COUNSEL & PROPERTY ACQUISITION	\$40,159.53
5/12/2022	21518	Justifacts Credential Verifica	Background Evaluation	\$98.23
5/12/2022	21519	Paragon Partners Ltd.	Paragon Partners Ltd.	\$2,325.77
5/12/2022	EFT0000000000003	Paragon Partners Ltd.	Paragon Partners Ltd.	\$44,189.28
5/12/2022	EFT0000000000004	Union Pacific Railroad Company	Union Pacific Railroad Company	\$97,353.33
5/12/2022	EFT0000000000005	URS Corporation	URS Corporation	\$8,169.81
5/12/2022	EFT0000000000006	National Railroad Safety Servi	National Railroad Safety Servi	\$8,375.00
5/12/2022	EFT0000000000007	RAILPROS, INC.	RAILPROS, INC.	\$11,836.60
5/12/2022	EFT0000000000008	LSA Associates, Inc.	LSA Associates, Inc.	\$1,962.05
5/12/2022	EFT0000000000009	Moffatt & Nichol	Moffatt & Nichol	\$265,651.35
5/12/2022	EFT0000000000010	Lee Andrews Group, Inc.	Lee Andrews Group, Inc.	\$65,577.74
5/12/2022	EFT0000000000011	Kimley-Horn & Associates	Kimley-Horn & Associates	\$76,065.82
5/12/2022	EFT0000000000012	HNTB Corporation	HNTB Corporation	\$17,919.40
5/12/2022	EFT0000000000013	Hill International Inc	Hill International Inc	\$9,104.07
5/12/2022	EFT0000000000014	HDR Engineering, Inc.	HDR Engineering, Inc.	\$73,875.72
5/12/2022	EFT0000000000015	Griffith Company	Griffith Company	\$514,292.80
5/12/2022	EFT0000000000016	CH2M HILL INC	CH2M HILL INC	\$16,442.79
5/12/2022	EFT0000000000017	Burke, Williams & Sorensen, LL	Burke, Williams & Sorensen, LL	\$12,181.85
5/12/2022	EFT0000000000018	AECOM - Technical Services, In	AECOM - Technical Services, In	\$2,341.96
5/16/2022	ACH-CH2M JAN-MAR RTN	CH2M HILL INC	CH2M HILL INC	\$865.41
5/16/2022	ACH-GRIFFITH RETN#4	Griffith Company	Griffith Company	\$57,143.64
5/16/2022	ACH-LEE ANDREWS RETN	Lee Andrews Group, Inc.	Lee Andrews Group, Inc.	\$3,451.46
5/16/2022	ACH-MOFFATT RETN-MAR	Moffatt & Nichol	Moffatt & Nichol	\$13,981.65
5/16/2022	ACH-RAILPROS#67 RETN	RAILPROS, INC.	RAILPROS, INC.	\$622.98
5/18/2022	21520	Chef Ladis Inc.	Chef Ladis Inc.	\$1,005.21
5/18/2022	21521	Woodruff, Spradlin & Smart	GENERAL COUNSEL & PROPERTY ACQUISITION	\$216.00
5/18/2022	EFT-AFLAC-APR22	Aflac	Aflac	\$504.74
5/18/2022	EFT-AFLAC-MAR22	Aflac	Aflac	\$504.74
5/18/2022	EFT0000000000019	Biggs Cardosa Associates Inc.	Biggs Cardosa Associates Inc.	\$42,525.50
5/18/2022	EFT0000000000020	Burke, Williams & Sorensen, LL	Burke, Williams & Sorensen, LL	\$42,624.14
5/18/2022	EFT0000000000021	Edison Carrier Solutions	Edison Carrier Solutions	\$996.00
5/18/2022	EFT0000000000022	Eric C. Shen	Eric C. Shen	\$227.62
5/18/2022	EFT0000000000023	Green Knight Security	Green Knight Security	\$6,945.00
5/18/2022	EFT0000000000024	John Beshay	John Beshay	\$108.15
5/18/2022	EFT0000000000025	Ken Spiker and Associates, Inc	Ken Spiker and Associates, Inc	\$6,600.00
5/18/2022	EFT0000000000026	National Railroad Safety Servi	National Railroad Safety Servi	\$17,525.00
5/18/2022	EFT0000000000027	PreScience Corporation	PreScience Corporation	\$129,721.01
5/18/2022	EFT0000000000028	Simba Mandizvidza	Simba Mandizvidza	\$532.62
5/18/2022	EFT0000000000029	OHL USA, Inc.	OHL USA, Inc.	\$1,157,201.71
5/18/2022	EFT0000000000030	TWE Solutions	PMCHK00001131	\$220.00
5/18/2022	EFT0000000000031	Union Pacific Railroad Company	PMCHK00001131	\$4,550.00
5/18/2022	EFT0000000000032	WSP USA Inc.	PMCHK00001131	\$164,653.22
5/18/2022	EFT0000000000033	Badawi & Associates	PMCHK00001131	\$6,553.50
5/18/2022	EFT0000000000034	Campus at SGV Owner, LLC	PMCHK00001131	\$33,670.77
5/19/2022	ACH-OHL RETN#84-MAR	OHL USA, Inc.	PMPAY00001162	\$128,577.97
5/19/2022	ACH-WSP#84-JAN22	WSP USA Inc.	PMPAY00001162	\$8,665.96
5/19/2022	CBBPYMT051922	CBB Cardmember Service	PMPAY00001156	\$3,634.52
5/19/2022	EFT0000000000035	Skanska	PMCHK00001132	\$2,000,000.00
5/19/2022	EFT0000000000036	Skanska	PMCHK00001133	\$1,665,787.01
5/25/2022	21525	ODP Business Solutions, Inc	PMCHK00001135	\$244.27
5/25/2022	21526	Sullivan, Workman & Dee Client	PMCHK00001135	\$425,000.00

ACE CONSTRUCTION AUTHORITY
 Disbursements Report
 As of May 2022

Transaction Date	Check Number	Vendor Name	Description	Amount
5/25/2022	21527	County of Los Angeles Dept. Pu	PMCHK00001135	\$12,901.12
5/25/2022	EFT0000000000037	Zarina Mapes	PMCHK00001136	\$2,386.78
5/25/2022	EFT0000000000038	Yanin Rivera	PMCHK00001136	\$161.07
5/25/2022	EFT0000000000039	Epic Land Solution	PMCHK00001136	\$5,772.23
5/25/2022	EFT0000000000040	Procore Technologies, Inc.	PMCHK00001136	\$89,011.00
Total May 2022 Disbursements				\$10,766,706.89

Journal Entry	TRX Date	Account Number	Account Description	Debit Amount	Credit Amount	Originating Master ID	Originating Master Name	Description	Reference	Originating TRX Source	
15734	1/11/2022	012-000-000-5315	Utilities	254.06	-	307	AT&T	Purchases	Recurring Jan22- phone	PMTRX00000155	
15735	1/12/2022	000-000-000-1310	Intercompany Receivable - Due from ACE	478.68	-	586	Zoom Video Communications Inc.	Purchases	Split- ACE/COG	PMTRX00000155	
15735	1/12/2022	012-000-000-5920	Webpage/Software Services	718.02	-	586	Zoom Video Communications Inc.	Purchases	Split- ACE/COG	PMTRX00000155	
15736	1/20/2022	000-000-000-1310	Intercompany Receivable - Due from ACE	480.00	-	370	Wix	Purchases	ACE website 2years	PMTRX00000155	
15737	1/22/2022	012-000-000-5315	Utilities	50.08	-	350	Verizon Wireless	Purchases	Hotspot	PMTRX00000155	
15738	1/26/2022	012-000-000-5325	Office Supplies	13.13	-	611	HP Inc.	Purchases	Monthly Ink- Marisa	PMTRX00000155	
15907	1/31/2022	015-157-070-6017	Coyote Implementation Plan - Program Management-DO	51.45	-	307	AT&T	Purchases	Coyote Hotline- Jan22	PMTRX00000165	
15908	2/2/2022	000-000-000-1310	Intercompany Receivable - Due from ACE	340.80	-	315	Google	Purchases	Google Split	PMTRX00000165	
15908	2/2/2022	012-000-000-5920	Webpage/Software Services	227.20	-	315	Google	Purchases	Google Split	PMTRX00000165	
15909	2/3/2022	012-000-000-5325	Office Supplies	55.11	-	306	AMAZON	Purchases	Masks for Office Use	PMTRX00000165	
15910	2/3/2022	012-000-000-5920	Webpage/Software Services	153.94	-	315	Google	Purchases	Google Voice	PMTRX00000165	
15912	3/1/2022	000-000-000-2102	Citi Bank Card	-	2,822.47	385	CITI CARD	Accounts Payable	Payment Entry	PMPAY00000232	
15918	2/9/2022	012-000-000-5920	Webpage/Software Services	4.99	-	370	Wix	Purchases	Monthly- website	PMTRX00000166	
15920	2/11/2022	012-000-000-5315	Utilities	252.51	-	307	AT&T	Purchases	Alhambra office phone	PMTRX00000166	
15919	2/11/2022	012-000-000-5320	Postage	26.85	-	343	USPS.COM	Purchases	Postage-signatures Marisa/davi	PMTRX00000166	
15926	2/12/2022	000-000-000-1310	Intercompany Receivable - Due from ACE	478.68	-	586	Zoom Video Communications Inc.	Purchases	Zoom- Feb split	PMTRX00000166	
15926	2/12/2022	012-000-000-5920	Webpage/Software Services	718.02	-	586	Zoom Video Communications Inc.	Purchases	Zoom- Feb split	PMTRX00000166	
15921	2/15/2022	012-000-000-5355	Meetings/Travel	128.89	-	609	Lewis Engraving Inc	Purchases	Paul Hubler plaque	PMTRX00000166	
15922	2/22/2022	012-000-000-5315	Utilities	50.08	-	350	Verizon Wireless	Purchases	Recurring- jetpack	PMTRX00000166	
15923	2/24/2022	012-000-000-5355	Meetings/Travel	36.54	-	335	Ready Fresh by Nestle	Purchases	Water- Office/Meetings	PMTRX00000166	
15924	2/26/2022	012-000-000-5325	Office Supplies	13.13	-	611	HP Inc.	Purchases	Recurring ink- marisa	PMTRX00000166	
15925	2/28/2022	015-157-070-6017	Coyote Implementation Plan - Program Management-DO	51.67	-	307	AT&T	Purchases	Coyote hotline- feb22	PMTRX00000166	
16037	3/1/2022	012-000-000-5355	Meetings/Travel	61.30	-	557	Corner Bakery Cafe	Purchases	Lunch Meeting w/Marisa	PMTRX00000172	
16038	3/2/2022	000-000-000-1310	Intercompany Receivable - Due from ACE	353.44	-	315	Google	Purchases	Google Split-ACE/COG	PMTRX00000172	
16038	3/2/2022	012-000-000-5920	Webpage/Software Services	235.63	-	315	Google	Purchases	Google Split-ACE/COG	PMTRX00000172	
16040	3/3/2022	012-000-000-5355	Meetings/Travel	563.27	-	651	Sheraton New Orleans	Purchases	Hotel for Alex- VMT Conference	PMTRX00000172	
16039	3/3/2022	012-000-000-5920	Webpage/Software Services	146.41	-	315	Google	Purchases	Google Voice	PMTRX00000172	
16042	3/11/2022	000-000-000-2102	Citi Bank Card	-	3,121.41	385	CITI CARD	Accounts Payable	Payment Entry	PMPAY00000236	
Total				5,943.88	5,943.88						

Journal Entry	Series	TRX Date	Account Number	Account Description	Debit Amount	Credit Amount	Originating Master	Originating Master Name	Description	Reference	Originating TRX Source
14,802	Purchasing	6/9/2021	012-000-000-5920	Webpage/Software Services	4.99		370	Wix	Purchases	recurring website	PMTRX0000132
14,803	Purchasing	6/10/2021	012-000-000-5315	Utilities	44.11		326	AT&T	Purchases	Table Cloth-meetings/events	PMTRX0000132
14,803	Purchasing	6/10/2021	012-000-000-5325	Office Supplies	9.69		370	Office Depot	Purchases	Zoom recurring-split ACE/COG	PMTRX0000132
14,804	Purchasing	6/10/2021	012-000-000-5325	Office Supplies	188.35		326	Office Depot	Purchases	coyote hotline-july21	PMTRX0000132
14,804	Purchasing	6/11/2021	012-000-000-5320	Accrued Expense (UA) - SCVCOG Board Mailings	7.95		326	AMAZON	Purchases	Zoom recurring-split ACE/COG	PMTRX0000132
14,805	Purchasing	6/12/2021	012-000-000-5920	Webpage/Software Services	655.05		586	Zoom Video Communications Inc.	Purchases	Shirts sent to Marisa	PMTRX0000132
14,805	Purchasing	6/22/2021	000-000-000-1310	Intercompany Receivable - Due from ACE		586	Zoom Video Communications Inc.	Purchases	dry clean-outreach for events	PMTRX0000132	
14,806	Purchasing	6/22/2021	015-157-070-6017	Coyote Implementation Plan - Program Management	50.08		370	AT&T	Purchases	Recurring- iteback	PMTRX0000132
14,830	Purchasing	6/22/2021	012-000-000-5315	Utilities	50.08		323	Verizon Wireless	Purchases	Computers for new employees	PMTRX0000132
14,807	Purchasing	6/25/2021	012-000-000-5325	Office Supplies	13.13		611	HP Inc.	Purchases	Recurring- link for Marisa	PMTRX0000133
14,840	Purchasing	6/29/2021	012-000-000-5910	Equipment & Soft Acquisition	379.57		323	Micsoft	Purchases	Google suite SPLIT- ACE/COG	PMTRX0000133
14,838	Purchasing	6/30/2021	012-000-000-5355	Meetings/Travel	25.00		628	WTS-LA	Purchases	Office Phone- recurring	PMTRX0000133
14,841	Purchasing	6/30/2021	012-000-000-5910	Equipment & Soft Acquisition	176.19		323	Micsoft	Purchases	Recurring website- monthly	PMTRX0000133
14,842	Purchasing	6/30/2021	012-000-000-5910	Equipment & Soft Acquisition	59.08		323	Micsoft	Purchases	Office Supplies- folders	PMTRX0000133
14,843	Purchasing	6/30/2021	015-157-070-6017	Coyote Implementation Plan - Program Management	368.99		629	Shoppoama	Purchases	GB packet- Maggie	PMTRX0000133
14,844	Purchasing	6/30/2021	012-000-000-5325	Office Supplies	151.28		315	Google	Purchases	Zoom monthly- split	PMTRX0000133
14,845	Purchasing	6/30/2021	012-000-000-5330	Printing/Publications	77.46		629	Paradise Embroidery and Screen Printing	Purchases	Zoom monthly- split	PMTRX0000133
14,846	Purchasing	6/30/2021	012-000-000-5920	Webpage/Software Services	179.80		315	Google	Purchases	Coyote hotline- monthly	PMTRX0000133
14,846	Purchasing	6/30/2021	000-000-000-1310	Intercompany Receivable - Due from ACE	269.70		315	Google	Purchases	HP- recurring ink- marisa	PMTRX0000133
14,852	Purchasing	6/30/2021	000-000-000-2200	Accrued Expense	151.55		346	AMAZON	Purchases	Office Phone	PMTRX0000133
14,853	Purchasing	6/30/2021	000-000-000-2200	Accrued Expense	171.11		325	Next Day Flyers	Purchases	Office Supplies	PMTRX0000134
14,854	Purchasing	6/30/2021	000-000-000-2200	Accrued Expense	6,283.15		630	Logitech	Purchases	Katie to attend webinar	PMTRX0000134
14,855	Purchasing	6/30/2021	000-000-000-2200	Accrued Expense	837.36		311	DELL	Purchases	monthly jetpack	PMTRX0000134
14,856	Purchasing	6/30/2021	000-000-000-2200	Accrued Expense	3,737.75		631	CDW	Purchases	partial delivery-marisa	PMTRX0000134
14,990	Purchasing	6/30/2021	012-000-000-5910	Equipment & Soft Acquisition		19,85.31	111	DELL	Purchases	Zoom recurring-split ACE/COG	PMTRX0000135
14,928	Purchasing	7/9/2021	012-000-000-5920	Webpage/Software Services	4.99		370	Wix	Purchases	recurring website	PMTRX0000135
14,929	Purchasing	7/12/2021	000-000-000-1310	Intercompany Receivable - Due from ACE	4.99		370	Zoom Video Communications Inc.	Purchases	Zoom recurring-split ACE/COG	PMTRX0000135
14,929	Purchasing	7/12/2021	012-000-000-5920	Webpage/Software Services	655.05		586	Zoom Video Communications Inc.	Purchases	Zoom recurring-split ACE/COG	PMTRX0000135
14,936	Purchasing	7/12/2021	012-000-000-5315	Utilities	50.61		607	AT&T	Purchases	Shirts sent to Marisa	PMTRX0000135
14,930	Purchasing	7/15/2021	012-000-000-5320	Postage	75.55		301	Glendora Main Office PO	Purchases	dry clean-outreach for events	PMTRX0000135
14,931	Purchasing	7/20/2021	012-000-000-5355	Meetings/Travel	65.05		633	Boys Cleaners East	Purchases	Recurring- jetpack	PMTRX0000135
14,932	Purchasing	7/22/2021	012-000-000-5315	Utilities	55.05		300	Verizon Wireless	Purchases	Recurring- link for Marisa	PMTRX0000135
14,933	Purchasing	7/26/2021	012-000-000-5325	Office Supplies	13.13		611	HP Inc.	Purchases	Table Cloth-meetings/events	PMTRX0000135
14,934	Purchasing	7/29/2021	012-000-000-5920	Webpage/Software Services	176.19		323	AMAZON	Purchases	coyote hotline-july21	PMTRX0000135
14,935	Purchasing	7/30/2021	015-157-070-6017	Coyote Implementation Plan - Program Management	49.99		307	AT&T	Purchases	Office Phone- recurring	PMTRX0000135
14,961	Purchasing	7/30/2021	012-000-000-5910	Equipment & Soft Acquisition	4,338.13		631	CDW	Purchases	Computers for new employees	PMTRX0000136
14,988	Purchasing	8/1/2021	000-000-000-1310	Intercompany Receivable - Due from ACE	276.26		315	Google	Purchases	Google Suite SPLIT- ACE/COG	PMTRX0000137
14,989	Purchasing	8/2/2021	012-000-000-5920	Webpage/Software Services	150.01		315	Google	Purchases	Google suite SPLIT- ACE/COG	PMTRX0000137
14,989	Purchasing	8/2/2021	012-000-000-5920	Webpage/Software Services	150.01		315	Google	Purchases	monthly google voice	PMTRX0000137
15,023	Purchasing	8/9/2021	012-000-000-5920	Webpage/Software Services	4.99		370	Wix	Purchases	website- monthly	PMTRX0000139
15,024	Purchasing	8/10/2021	012-000-000-5920	Webpage/Software Services	4.99		370	Zoom Video Communications Inc.	Purchases	added account	PMTRX0000139
15,025	Purchasing	8/10/2021	012-000-000-5920	Webpage/Software Services	414.75		586	Zoom Video Communications Inc.	Purchases	added website for new staff	PMTRX0000139
15,026	Purchasing	8/10/2021	012-000-000-5315	Utilities	49.08		307	AT&T	Purchases	recurring office phone	PMTRX0000139
15,039	Purchasing	8/10/2021	012-000-000-5910	Equipment & Soft Acquisition	7,953.96		323	Micsoft	Purchases	Zoom monthly-split	PMTRX0000139
15,027	Purchasing	8/12/2021	000-000-000-1310	Intercompany Receivable - Due from ACE	478.58		307	Zoom Video Communications Inc.	Purchases	Zoom monthly-split	PMTRX0000139
15,027	Purchasing	8/12/2021	012-000-000-5920	Webpage/Software Services	718.02		586	Zoom Video Communications Inc.	Purchases	Adobe Lic. for new employees	PMTRX0000139
15,028	Purchasing	8/17/2021	012-000-000-5920	Webpage/Software Services	50.08		300	Adobe	Purchases	USB ethernet cables- split ACE	PMTRX0000139
15,029	Purchasing	8/17/2021	012-000-000-5910	Equipment & Soft Acquisition	27.54		301	Best Buy	Purchases	USB ethernet cables- split ACE	PMTRX0000139
15,029	Purchasing	8/20/2021	000-000-000-1310	Intercompany Receivable - Due from ACE	27.55		301	Best Buy	Purchases	yearly services	PMTRX0000139
15,030	Purchasing	8/21/2021	012-000-000-5920	Webpage/Software Services	372.00		388	Survey Monkey	Purchases	Jetpack- monthly	PMTRX0000139
15,031	Purchasing	8/22/2021	012-000-000-5315	Utilities	50.08		307	Verizon Wireless	Purchases	Headset for Zoom Meetings	PMTRX0000139
15,032	Purchasing	8/23/2021	012-000-000-5910	Equipment & Soft Acquisition	48.58		323	AMAZON	Purchases	Webcam for Katie	PMTRX0000139
15,033	Purchasing	8/25/2021	012-000-000-5910	Equipment & Soft Acquisition	73.30		350	Micsoft	Purchases	Recurring Ink- Marisa	PMTRX0000139
15,034	Purchasing	8/26/2021	012-000-000-5325	Office Supplies	13.13		611	HP Inc.	Purchases	ICMA Membership/Alex	PMTRX0000139
15,035	Purchasing	8/27/2021	012-000-000-5355	Dues & Subscriptions	75.00		670	ICMA-RC	Purchases	ICMA Membership-Ric	PMTRX0000139
15,036	Purchasing	8/27/2021	012-000-000-5355	Dues & Subscriptions	75.00		670	ICMA-RC	Purchases	ICMA Membership-Alex	PMTRX0000139
15,037	Purchasing	8/27/2021	012-000-000-5355	Dues & Subscriptions	75.00		670	ICMA-RC	Purchases	Parking Validation Tickets	PMTRX0000139
15,147	Purchasing	8/27/2021	012-000-000-5350	Dues & Subscriptions	700.00		636	International City/County Management Assoc	Purchases	4 computers for staff	PMTRX0000141
15,148	Purchasing	8/27/2021	012-000-000-5350	Dues & Subscriptions	700.00		636	International City/County Management Assoc	Purchases	ICMA Conference- Marisa	PMTRX0000141
15,149	Purchasing	8/27/2021	012-000-000-5350	Dues & Subscriptions	75.00		636	International City/County Management Assoc	Purchases	Headset for Katie	PMTRX0000141
15,038	Purchasing	8/31/2021	012-000-000-5355	Meetings/Travel	300.00		110	Athena Parking (Alhambra)	Purchases	Google Voice	PMTRX0000139
15,040	Purchasing	8/31/2021	012-000-000-5355	Meetings/Travel	720.00		570	ICMA-RC	Purchases	Google Suite- SPLIT	PMTRX0000139
15,144	Purchasing	9/1/2021	012-000-000-5355	Meetings/Travel	720.00		570	International City/County Management Assoc	Purchases	Google Suite- SPLIT	PMTRX0000141
15,086	Purchasing	9/1/2021	015-157-070-6017	Coyote Implementation Plan - Program Management	49.99		307	AT&T	Purchases	Katie- ICMA Conference	PMTRX0000140
15,087	Purchasing	9/1/2021	012-000-000-5920	Webpage/Software Services	149.88		315	Google	Purchases	Laptop for Cortez	PMTRX0000140
15,089	Purchasing	9/1/2021	000-000-000-1310	Intercompany Receivable - Due from ACE	298.57		315	Google	Purchases	added account- ICMA trip	PMTRX0000140
15,088	Purchasing	9/1/2021	012-000-000-5920	Webpage/Software Services	197.72		315	Google	Purchases	Flight/ICMA (Marisa Katie)	PMTRX0000140
15,089	Purchasing	9/1/2021	012-000-000-5355	Meetings/Travel	420.00		570	ICMA-RC	Purchases	Online Services- Yearly	PMTRX0000140
15,090	Purchasing	9/1/2021	012-000-000-5910	Equipment & Soft Acquisition	1,988.49		323	Micsoft	Purchases	ICMA Conference Reg- Katie	PMTRX0000140
15,092	Purchasing	9/1/2021	012-000-000-5355	Meetings/Travel	481.56		323	Alaska Airlines	Purchases	ICMA Conference Reg- Marisa	PMTRX0000140
15,145	Purchasing	9/1/2021	012-000-000-5355	Meetings/Travel	420.00		636	International City/County Management Assoc	Purchases	ICMA Membership- Marisa	PMTRX0000141
15,091	Purchasing	9/2/2021	012-000-000-5355	Meetings/Travel	43.76		636	Alliance Global Assistance	Purchases	ICMA membership-Katie	PMTRX0000141
15,093	Purchasing	9/2/2021	012-000-000-5920	Webpage/Software Services	620.00		300	Adobe	Purchases	ICMA Membership-Alex	PMTRX0000140
15,207	Purchasing	9/8/2021	012-000-000-5920	Webpage/Software Services	128.47		300	Adobe	Purchases	Recurring- Website	PMTRX0000142
15,190	Purchasing	9/9/2021	012-000-000-5920	Webpage/Software Services	4.99		370	Wix	Purchases	Office Supplies	PMTRX0000142
15,191	Purchasing	9/9/2021	012-000-000-5325	Office Supplies	28.62		402	Staples	Purchases	Zoom-split	PMTRX0000142
15,203	Purchasing	9/11/2021	015-125-060-6017	Energy Wise - SC Gas Company - Program Mgt	119.00		307	AT&T	Purchases	Zoom-split	PMTRX0000142
15,204	Purchasing	9/11/2021	012-000-000-5315	Utilities	48.60		407	AT&T	Purchases	Docking Stations new employees	PMTRX0000142
15,192	Purchasing	9/12/2021	000-000-000-1310	Intercompany Receivable - Due from ACE	478.68		586	Zoom Video Communications Inc.	Purchases	Jetpack- monthly	PMTRX0000142
15,192	Purchasing	9/12/2021	012-000-000-5920	Webpage/Software Services	228.02		586	Zoom Video Communications Inc.	Purchases	HP Instant- Marisa	PMTRX0000142
15,193	Purchasing	9/12/2021	012-000-000-5910	Equipment & Soft Acquisition	274.48		300	AMAZON	Purchases	Adobe- 1 year- Ricky Chou	PMTRX0000142
15,196	Purchasing	9/14/2021	000-000-000-1310	Intercompany Receivable - Due from ACE	125.12		300	Adobe	Purchases	rafle basket for Covina- NNO	PMTRX0000142
15,198	Purchasing	9/15/2021	015-145-070-5355	Homelessness Program - LAC - Meetings / Travel	325.00		637	National Alliance to End Homelessness	Purchases	Conference- Turner	PMTRX0000142
15,199	Purchasing	9/15/2021	015-145-070-5355	Homelessness Program - LAC - Meetings / Travel	325.00		637	National Alliance to End Homelessness	Purchases	Conference- Turner	PMTRX0000142
15,202	Purchasing	9/16/2021	012-000-000-5920	Webpage/Software Services	15.99		396	Network Solutions	Purchases	Docking station for Vanessa +1	PMTRX0000142
15,194	Purchasing	9/22/2021									

Journal Entry	Series	TRX Date	Account Number	Account Description	Debit Amount	Credit Amount	Originating Master	Originating Master Name	Description	Reference	Originating TRX Source
15530	Purchasing	11/24/2021	012-000-000-5355	Meetings/Travel	31.35	-	335	Ready Fresh by Nestle	Purchases	water	PMTRX00000149
15531	Purchasing	11/26/2021	012-000-000-5325	Office Supplies	13.13	-	611	HP Inc	Purchases	ink-maria	PMTRX00000149
15532	Purchasing	11/27/2021	012-000-000-5920	Webpage/Software Services	158.88	-	399	Dropbox Inc.	Purchases	Yearly subscription	PMTRX00000149
15533	Purchasing	11/12/2021	012-000-000-5920	Webpage/Software Services	718.02	-	586	Zoom Video Communications Inc.	Purchases	Zoom-split- nov21	PMTRX00000149
15533	Purchasing	11/12/2021	000-000-000-1310	Intercompany Receivable - Due from ACE	478.68	-	586	Zoom Video Communications Inc.	Purchases	Zoom-split- nov21	PMTRX00000149
15512	Purchasing	11/18/2021	012-000-000-5330	Printing/Publications	83.01	-	527	Paradise Embroidery and Screen Printing	Purchases	Staff Embroidery on shirts	PMTRX00000149
15513	Purchasing	11/8/2021	015-159-075-6014	Housing Homelessness-State-City Plans Implementat	952.65	-	645	The Home Depot	Purchases	Tiny Homes- BP- medical fig	PMTRX00000149
15524	Purchasing	11/8/2021	012-000-000-5910	Equipment & Soft Acquisition	1,868.88	-	331	CDW	Purchases	laptop	PMTRX00000149
15523	Purchasing	11/9/2021	012-000-000-5920	Webpage/Software Services	4.99	-	370	Wix	Purchases	Recurring webpage	PMTRX00000149
15525	Purchasing	11/9/2021	012-000-000-5920	Webpage/Software Services	119.98	-	396	Network Solutions	Purchases	recurring webpage security	PMTRX00000149
15514	Purchasing	11/10/2021	012-000-000-5315	Utilities	253.87	-	307	AT&T	Purchases	Office Phone- Nov21	PMTRX00000149
15526	Purchasing	11/10/2021	015-159-075-6014	Housing Homelessness-State-City Plans Implementat	118.20	-	306	AMAZON	Purchases	BP tiny homes- supplies	PMTRX00000149
15527	Purchasing	11/10/2021	015-159-075-6014	Housing Homelessness-State-City Plans Implementat	816.41	-	306	AMAZON	Purchases	BP Tiny Homes Supplies	PMTRX00000149
15528	Purchasing	11/10/2021	015-159-075-6014	Housing Homelessness-State-City Plans Implementat	16.26	-	306	AMAZON	Purchases	BP tiny homes- supplies	PMTRX00000149
15515	Purchasing	11/12/2021	012-000-000-5355	Meetings/Travel	96.56	-	646	Dunkin	Purchases	Donuts for volunteers	PMTRX00000149
15533	Purchasing	11/12/2021	012-000-000-5920	Webpage/Software Services	718.02	-	586	Zoom Video Communications Inc.	Purchases	Zoom-split- nov21	PMTRX00000149
15533	Purchasing	11/12/2021	000-000-000-1310	Intercompany Receivable - Due from ACE	478.68	-	586	Zoom Video Communications Inc.	Purchases	Zoom-split- nov21	PMTRX00000149
15521	Purchasing	11/17/2021	012-000-000-5320	Postage	7.32	-	607	Monrovia- USPS	Purchases	Postage- mid/ signature	PMTRX00000149
15517	Purchasing	11/18/2021	012-000-000-5355	Meetings/Travel	47.82	-	345	Albertsons	Purchases	Tiny Homes tour- items	PMTRX00000149
15518	Purchasing	11/19/2021	012-000-000-5355	Meetings/Travel	8.80	-	499	99 Cent Only- Covina	Purchases	Tiny Homes tour- items	PMTRX00000149
15519	Purchasing	11/18/2021	012-000-000-5355	Meetings/Travel	121.22	-	609	Lewis Engraving Inc	Purchases	Deanna Plaque- retirement	PMTRX00000149
15520	Purchasing	11/19/2021	012-000-000-5355	Meetings/Travel	260.00	-	557	Corner Bakery Cafe	Purchases	tiny home tour- cities	PMTRX00000149
15529	Purchasing	11/22/2021	012-000-000-5315	Utilities	50.08	-	350	Verizon Wireless	Purchases	recurring monthly jetpack	PMTRX00000149
15516	Purchasing	11/23/2021	012-000-000-5320	Postage	26.10	-	343	USPS.COM	Purchases	wet signatures needed- mid	PMTRX00000149
15522	Purchasing	11/23/2021	012-000-000-5920	Webpage/Software Services	860.21	-	300	Adobe	Purchases	Adobe recurring	PMTRX00000149
15530	Purchasing	11/24/2021	012-000-000-5355	Meetings/Travel	31.35	-	335	Ready Fresh by Nestle	Purchases	water	PMTRX00000149
15531	Purchasing	11/26/2021	012-000-000-5325	Office Supplies	13.13	-	611	HP Inc	Purchases	ink-maria	PMTRX00000149
15532	Purchasing	11/27/2021	012-000-000-5920	Webpage/Software Services	158.88	-	399	Dropbox Inc.	Purchases	Yearly subscription	PMTRX00000149
15547	Purchasing	12/1/2021	015-157-070-6017	Coyote Implementation Plan - Program Management-DC	49.79	-	307	AT&T	Purchases	Coyote Hotline- Nov21	PMTRX00000150
15548	Purchasing	12/1/2021	012-000-000-5920	Webpage/Software Services	173.47	-	315	Google	Purchases	Google Voice-Nov21	PMTRX00000150
15549	Purchasing	12/1/2021	012-000-000-5920	Webpage/Software Services	214.28	-	307	Google	Purchases	Google Suite- Nov21-split	PMTRX00000150
15549	Purchasing	12/1/2021	000-000-000-1310	Intercompany Receivable - Due from ACE	321.42	-	315	Google	Purchases	Google Suite- Nov21-split	PMTRX00000150
15627	Purchasing	12/9/2021	012-000-000-5920	Webpage/Software Services	4.99	-	370	Wix	Purchases	recurring website	PMTRX00000152
15628	Purchasing	12/10/2021	012-000-000-5325	Office Supplies	150.60	-	647	Monrovia- USPS	Purchases	Postage-agreements	PMTRX00000152
15629	Purchasing	12/14/2021	015-125-060-6017	Energy Wise - SC Gas Company - Program Mgt	396.57	-	609	Lewis Engraving Inc	Purchases	SCVEWP- Energy Awards	PMTRX00000152
15630	Purchasing	12/14/2021	012-000-000-5315	Utilities	253.02	-	307	AT&T	Purchases	Office Phone	PMTRX00000152
15631	Purchasing	12/21/2021	012-000-000-5325	Office Supplies	24.24	-	402	Staples	Purchases	Paper- Office Supplies	PMTRX00000152
15632	Purchasing	12/21/2021	015-125-060-6017	Energy Wise - SC Gas Company - Program Mgt	103.34	-	609	Baldwin Park-USPS	Purchases	packing supplies-awards	PMTRX00000152
15633	Purchasing	12/22/2021	012-000-000-5315	Utilities	50.08	-	350	Verizon Wireless	Purchases	jetpack	PMTRX00000152
15634	Purchasing	12/26/2021	012-000-000-5325	Office Supplies	13.13	-	611	HP Inc.	Purchases	recurring ink-maria	PMTRX00000152
15635	Purchasing	12/29/2021	015-125-060-6017	Energy Wise - SC Gas Company - Program Mgt	63.75	-	649	Lewis Engraving Inc	Purchases	postage for energy awards	PMTRX00000152
15636	Purchasing	12/29/2021	015-125-060-6017	Energy Wise - SC Gas Company - Program Mgt	264.38	-	609	Lewis Engraving Inc	Purchases	energy awards	PMTRX00000152
15637	Purchasing	12/16/2021	015-155-000-5575	Operating-Bike Share Project -Launch Activities	18,328.00	-	308	Costco	Purchases	Bluetooth- Biek Share	PMTRX00000152
15638	Purchasing	12/24/2021	015-157-070-6017	Coyote Implementation Plan - Program Management-DC	348.00	-	612	Hootsuite Inc	Purchases	Coyote- social media	PMTRX00000152
15639	Purchasing	12/30/2021	015-157-070-6017	Coyote Implementation Plan - Program Management-DC	49.79	-	307	AT&T	Purchases	Coyote Hotline- dec21	PMTRX00000152
15640	Purchasing	12/12/2021	012-000-000-5920	Webpage/Software Services	718.02	-	586	Zoom Video Communications Inc.	Purchases	Zoom Split	PMTRX00000152
15640	Purchasing	12/12/2021	000-000-000-1310	Intercompany Receivable - Due from ACE	478.68	-	586	Zoom Video Communications Inc.	Purchases	Zoom Split	PMTRX00000152
15641	Purchasing	12/14/2021	000-000-000-1310	Intercompany Receivable - Due from ACE	720.00	-	399	Dropbox Inc.	Purchases	ACE Dropbox	PMTRX00000152
15668	Purchasing	11/2/2022	012-000-000-5920	Webpage/Software Services	172.94	-	315	Google	Purchases	Google Voice	PMTRX00000153
15669	Purchasing	1/3/2022	000-000-000-1310	Intercompany Receivable - Due from ACE	15.90	-	343	USPS.COM	Purchases	Puente docs postage	PMTRX00000153
15670	Purchasing	1/2/2022	012-000-000-5920	Webpage/Software Services	217.91	-	315	Google	Purchases	Google-split ACE/COG	PMTRX00000153
15670	Purchasing	1/2/2022	000-000-000-1310	Intercompany Receivable - Due from ACE	326.87	-	315	Google	Purchases	Google-split ACE/COG	PMTRX00000153
15671	Purchasing	1/9/2022	012-000-000-5920	Webpage/Software Services	4.99	-	370	Wix	Purchases	recurring webpage	PMTRX00000153
15672	Purchasing	1/5/2022	015-125-060-6017	Energy Wise - SC Gas Company - Program Mgt	66.09	-	609	Lewis Engraving Inc	Purchases	SCVEWP- Award-Duarte	PMTRX00000153
15734	Purchasing	11/1/2022	012-000-000-5315	Utilities	254.06	-	307	AT&T	Purchases	Recurring Jan22- phone	PMTRX00000155
15735	Purchasing	11/12/2022	000-000-000-1310	Intercompany Receivable - Due from ACE	478.68	-	586	Zoom Video Communications Inc.	Purchases	Split- ACE/COG	PMTRX00000155
15735	Purchasing	11/12/2022	012-000-000-5920	Webpage/Software Services	718.02	-	586	Zoom Video Communications Inc.	Purchases	Split- ACE/COG	PMTRX00000155
15736	Purchasing	1/20/2022	000-000-000-1310	Intercompany Receivable - Due from ACE	480.00	-	370	Wix	Purchases	ACE website 2years	PMTRX00000155
15737	Purchasing	12/22/2022	012-000-000-5315	Utilities	50.08	-	350	Verizon Wireless	Purchases	Hatspot	PMTRX00000155
15738	Purchasing	1/26/2022	012-000-000-5325	Office Supplies	13.13	-	611	HP Inc.	Purchases	Monthly Ink- Maria	PMTRX00000155
15907	Purchasing	1/31/2022	015-157-070-6017	Coyote Implementation Plan - Program Management-DC	51.45	-	307	AT&T	Purchases	Coyote Hotline- Jan22	PMTRX00000165
15908	Purchasing	2/2/2022	000-000-000-1310	Intercompany Receivable - Due from ACE	340.80	-	315	Google	Purchases	Google Split	PMTRX00000165
15908	Purchasing	2/2/2022	012-000-000-5920	Webpage/Software Services	227.20	-	315	Google	Purchases	Google Split	PMTRX00000165
15909	Purchasing	2/3/2022	012-000-000-5325	Office Supplies	55.11	-	306	AMAZON	Purchases	Masks for Office Use	PMTRX00000165
15910	Purchasing	2/3/2022	012-000-000-5920	Webpage/Software Services	153.94	-	315	Google	Purchases	Google Voice	PMTRX00000165
15918	Purchasing	2/9/2022	012-000-000-5920	Webpage/Software Services	4.99	-	370	Wix	Purchases	Monthly- website	PMTRX00000166
15920	Purchasing	2/11/2022	012-000-000-5315	Utilities	252.51	-	307	AT&T	Purchases	Alhambra office phone	PMTRX00000166
15919	Purchasing	2/11/2022	012-000-000-5320	Postage	26.85	-	343	USPS.COM	Purchases	Postage-signatures Marisa/davi	PMTRX00000166
15926	Purchasing	2/12/2022	000-000-000-1310	Intercompany Receivable - Due from ACE	478.68	-	586	Zoom Video Communications Inc.	Purchases	Zoom- Feb split	PMTRX00000166
15926	Purchasing	2/12/2022	012-000-000-5920	Webpage/Software Services	718.02	-	586	Zoom Video Communications Inc.	Purchases	Zoom- Feb split	PMTRX00000166
15921	Purchasing	2/15/2022	012-000-000-5355	Meetings/Travel	128.89	-	609	Lewis Engraving Inc	Purchases	Paul Hubler plaque	PMTRX00000166
15922	Purchasing	2/22/2022	012-000-000-5315	Utilities	50.08	-	350	Verizon Wireless	Purchases	Recurring- jetpack	PMTRX00000166
15923	Purchasing	2/24/2022	012-000-000-5355	Meetings/Travel	36.54	-	335	Ready Fresh by Nestle	Purchases	Water- Office/Meetings	PMTRX00000166
15924	Purchasing	2/26/2022	012-000-000-5325	Office Supplies	13.13	-	611	HP Inc.	Purchases	Recurring ink- maria	PMTRX00000166
15925	Purchasing	2/28/2022	015-157-070-6017	Coyote Implementation Plan - Program Management-DC	51.67	-	307	AT&T	Purchases	Coyote hotline- feb22	PMTRX00000166
16037	Purchasing	3/1/2022	012-000-000-5355	Meetings/Travel	61.30	-	557	Corner Bakery Cafe	Purchases	Lunch Meeting w/Maria	PMTRX00000172
16038	Purchasing	3/2/2022	000-000-000-1310	Intercompany Receivable - Due from ACE	353.44	-	315	Google	Purchases	Google Split-ACE/COG	PMTRX00000172
16038	Purchasing	3/2/2022	012-000-000-5920	Webpage/Software Services	235.63	-	315	Google	Purchases	Google Split-ACE/COG	PMTRX00000172
16040	Purchasing	3/3/2022	012-000-000-5355	Meetings/Travel	563.27	-	651	Sheraton New Orleans	Purchases	Hotel for Alex- VMT Conference	PMTRX00000172
16039	Purchasing	3/3/2022	012-000-000-5920	Webpage/Software Services	146.41	-	315	Google	Purchases	Google Voice	PMTRX00000172
TOTALS					99,456.62	12,566.30	\$	86,890.32			

Governing Board Attendance

	2021												2022					
	Jul	Aug	Sep	Oct Reg	Oct Spe	Nov Spe	Nov Reg	Dec Spe	Dec Reg	Jan Spe	Jan Reg	Feb	Mar	Apr	May	Jun		
Alhambra		D	D	D		D	D			D	D	D	D	D				
Arcadia		D	D	D		D	D			D	D	D	D	D	D			
Azusa		D	D	D	D	D	D	D	D	D	D	D	D	D	D	D		
Baldwin Park		D				D					D	D						
Bradbury		D	D								D	D	D		D			
Claremont		D	D	D	D	D	D			D	D	D	D	D	D	D		
Covina		D	D	D			D				D	D	D	D	D			
Diamond Bar		D	D	D		D	D	D	D	D	D	D	D	D	D	D		
Duarte		D		D		D						A	A	A	A			
El Monte			D	D		D	D	D	D		D	D	D	D	D	D		
Glendora		D	D	D	D	D	D	D	D	D	D	D	D	D	D	D		
Industry		D	D	D		D	D	D	D	D	D	D			D	D		
Irwindale		D		D	D	D	D	D	D	D	D		D		D			
La Cañada Flintridge		D	D	D	D		A			D	A	D		D				
La Puente		D	D	D	D	D	D	D	D	D		D	D	D	D	D		
La Verne		D	D	D	D	D	D	D	D	D	D	D	D	D	D	D		
Monrovia		D	D	D	D	D	D	D	D	D	D	D	D	D	D	D		
Montebello		D	D	D		D	D	D	D		D	D	D	D	D			
Monterey Park		D	D	D		A	A	D	D	D	A	D	D	D	D			
Pasadena		D	D	D	D	D	D			D	D	D	D	D	D	D		
Pomona		D	D	D	D	D	D	D	D	D	D	D	D	D	D	D		
Rosemead		D	D	D	A	D		D	D	D	D	D	D	D	D	D		
San Dimas		D	D	D	D	D	D	D	D	D	D	D	D	D	D	D		
San Gabriel		D	D	D	D	D	D	D	D			A	A	D	D			
San Marino		D	D	D		D	D	D			D	D		D	D			
Sierra Madre		D	D			D	D	D	D		D		D		D			
South El Monte		D	D	D		D	D	D	D	D	D	D	D	D	D	D		
South Pasadena		D	A	D	D	D	D	D	D	D	D	D	D	D	D	D		
Temple City		D	D				D	A	A	D	D	D	D	D	D			
Walnut		D	A	D	D	D	D	A	A		D	D		D	D			
West Covina		D	D	D	D	D	D	D	D		D	D	D		D			
LA County District 1		D	D		D	D	D	D	D		D	D	A	D	D			
LA County District 4		D	D	D		D	D											
LA County District 5		D	D	D	D	D	D	D	D	D	D	D	D	D	D			
SGV Water Agencies		D	D	D	A	A	D	D	D	A	D	D		D	D			

Major Action Items and Presentations

July (Dark)

August

- Los Angeles County Coordination Action Plan Update
- 12th Amended and Restated Bylaws
- Conflict of Interest Code Update
- FY 21-22 Budget Amendment #1
- 2022-2023 Measure H Funding Recommendations
- SB 1383 Background and Requirements

September

- Twelfth Amended and Restated Bylaws
- San Gabriel Valley Regional Food Recovery Program
- FY 2022-2025 Measure M Multi-Year Subregional Program Active Transportation, Bus System Improvements, and First/Last Mile Funding Guidelines for San Gabriel Valley Subregion
- California Water Supply Update
- South Pasadena Water Conservation Program

October (Regular)

- FY 2022-2025 MSP Highway Efficiency Program Recommendation
- San Gabriel Valley Regional Food Recovery Program Contract Amendment
- Update Salary Resolution
- Measure H 2022-2023 City Program Applications
- Supply Chain Congestion Presentation
- Glendora First/Last Mile Demonstrations

October (Special)

- Los Angeles County Citizens Redistricting Commission (CRC) Briefing

November (Special)

- Los Angeles County Men's Central Jail Briefing
- Los Angeles County Citizens Redistricting Commission (CRC) Comment Letter and Maps

November (Regular)

- Los Villa Esperanza Ribbon Cutting/Site Tour
- Los Angeles County Chief Executive Officer Update
- Los Angeles County Citizens Redistricting Commission Comments and Recommendations

December (Special)

- Adopt Joint Resolution 21-50 of the Capital Projects and Construction Committee, Executive Committee, Governing Board, and Transportation Committee Making Findings to Enable Them to Continue to Hold Meetings Via Teleconferencing

December (Regular)

- Updated Salary Resolution
- Amendment to ACE Projects Measure R Agreement
- Metro Open and Slow Streets Grant Program Agreements
- Governing Board Stipends

January (Special)

- Adopt Joint Resolution 22-01 of the Capital Projects and Construction Committee, EENR Committee, Executive Committee, Governing Board, and Transportation Committee Making Findings to Enable Them to Continue to Hold Meetings via Teleconferencing

January (Regular)

- Hearings to Consider Resolutions of Necessity for Parcels for the State Route 57/60 Confluence Chokepoint Relief Project in the City of Diamond Bar
- FY 2022-2025 Measure M Multi-Year Subregional Program (MSP) Active Transportation, Bus System Improvements, and First/Last Mile Programming Recommendations
- SGVCOG 2022 Legislative Agenda
- Introduction of LA Metro Chief Executive Officer Stephanie Wiggins

Capital Projects & Construction

	2021								2022							
	Jul	Aug	Sep	Oct	Nov 15th	Nov 18th	Dec 13th	Dec 16th	Jan 13th	Jan 20th	Feb	Mar	Apr	May	Jun	
Central District (El Monte)	✓			✓	✓	✓	✓	✓		✓						
COG President	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓						
Industry	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓						
LA County	✓		✓	✓												
Montebello		✓	✓		✓	✓	✓	✓		✓						
Northeast District (La Verne)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓						
Northwest District (San Marino)	✓	✓	✓	✓	✓	✓	✓	✓		✓						
Pomona	✓	✓		✓		✓		✓	✓	✓						
Southeast District (Diamond Bar)	✓	✓		✓	✓	✓	✓	✓	✓	✓						
Southwest District (South Pasadena)	✓	✓		✓	✓	✓	✓	✓	✓	✓						

Agenda Topics

July

Approval of Award to Skanska USA A Construction Contract for the Fullerton Road Grade Separation Construction Completion Project

August

Approval of Contract with AECOM for the Construction Management Services for the Fullerton Project

September

Approval of Contract with Biggs Cardosa Associates, Inc. for the Fullerton Road Grade Separation Project
Approval of Contract with KPFF for Gold Line Bridge Project (La Verne)

October

E-Bike Purchase

November 15th

Bike Share Operator Contract Update

November 18th

Adopt Resolution 21-48 of the Capital Projects and Construction Committee, Executive Committee, and Governing Board Making I

December 13th

2022 Capital Projects, Construction, and Transportation Legislative Priorities
Agreement 21-30 with National Railroad Safety Services, Inc. for Railroad Flagging Services
Task Order 02 with WSP USA for Construction Management Services
Preview of The Hearings to Consider Resolutions of Necessity for Parcels for the SR 57/60 Project in Diamond Bar
Utility Relocation Agreement with SCE for SR 57/60 Project Phase 1
Task Order No. 03, Revision 9 for Final Design for At-Grade Crossing Safety Improvements
Task Order No. 04, Revision 16 for Final Design for Montebello Corridor Grade Separation Project

December 16th

Transportation Attendance

	2021								2022											
	Jul	Aug	Sep	Oct	Nov 4th	Nov 16th	Dec 9th	Dec 16th	Jan 13th (Joint)	Jan 13th (Spe)	Jan 20th	Feb 10th	Feb 17th	Mar 10th	Mar 17th	Mar 24th	Apr 14th	Apr 21st	May 10th	
Alhambra		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Claremont		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Diamond Bar		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Duarte			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Glendora			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Industry		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
La Cañada Flintridge			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
L.A. County District 1			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
L.A. County District 4		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
L.A. County District 5			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Monterey Park		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Pasadena		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Pomona		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
San Gabriel		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
South El Monte		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
South Pasadena			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Temple City		✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Walnut							✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	

Agenda Topics

July (Dark)

August

Remarks from SGVCOG President
 57/60 Confluence Chokepoint Relief Project INFRA Grant Funding
 Metro First/Last Mile Guidelines Updates
 Review of FY 2022-2025 Measure M Multi-Year Subregional Program Active Transportation, Bus System Improvements, and First/Last Mile Funding Guidelines
 AB 43 (Friedman)
 Appointment of SGVCOG Delegate to the LAX Community Noise Roundtable

September

Metro Fareless Systems Initiative Updates
 U.S. Bipartisan Infrastructure Framework Overview
 Gold Line/I-210 Barrier Improvement Project

October

57/60 Confluence Chokepoint Relief Project Updates
 Metro Transit Oriented Communities Technical Assistance Program
 Measure M Multi-Year Subregional Program FY 2022-2025 Active Transportation, Bus System Improvements, and First/Last Mile Funding Application
 Foothill Transit Forward

November 4th

2022 SGVCOG Transportation Legislative Priorities
 Foothill Transit Bus Stop Enhancement Program
 San Gabriel Valley Transit Feasibility Study Updates
 San Gabriel Valley Regional VMT Mitigation Program Study Updates

November 16th

Metro Public Safety Advisory Committee's Recommendation on Metro Law Enforcement Funding

December 9th

FY 2022-2025 Measure M Multi-Year Subregional Program Active Transportation, Bus System Improvements, and First/Last Mile Programming Recommendations
 Strategic Plan
 Metro Transit Fare Collection Resumption

December 16th

Adopt Joint Resolution 21-50 of the Capital Projects and Construction Committee, Executive Committee, Governing Board, and Transportation Committee Making Findings to Enable Them to Continue to Hold Meetings via Teleconferencing

January 13th (Joint)

Adopt Joint Resolution 22-01 of the Capital Projects and Construction Committee, EENR Committee, Executive Committee, Governing Board, and Transportation Committee Making Findings to Enable Them to Continue to Hold Meetings via Teleconferencing

January 13th (Special)

East San Gabriel Valley Mobility Action and Area Plans
 COVID-19's Impact on Aviation Activities

January 20th

Adopt Joint Resolution 22-02 of the Capital Projects and Construction Committee, EENR Committee, Executive Committee, Governing Board, and Transportation Committee Making Findings to Enable Them to Continue to Hold Meetings via Teleconferencing

February 10th

FY 2017-2021 MSP Reprogramming Requests
 FY 2021-2022 Chair and Vice Chair Elections
 Metro North Hollywood-to-Pasadena BRT Project Updates
 Metro Transit Operations Temporary Service Reduction Updates
 SGV Slower Safer Streets Updates

February 17th

Adopt Joint Resolution 22-12 of the Capital Projects and Construction Committee, EENR Committee, Executive Committee, Governing Board, and Transportation Committee Making Findings to Enable Them to Continue to Hold Meetings via Teleconferencing

March 10th

Adopt Joint Resolution 22-14 of the Capital Projects and Construction Committee, EENR Committee, Executive Committee, Governing Board, and Transportation Committee Making Findings to Enable Them to Continue to Hold Meetings via Teleconferencing

March 17th

Gold Line Foothill Extension Project Updates
 Metro I-10 ExpressLanes Extension Updates
 AB 773 (Nazarian) Legislative Updates

March 24th

Adopt Joint Resolution 22-17 of the Capital Projects and Construction Committee, EENR Committee, Executive Committee, Governing Board, and Transportation Committee Making Findings to Enable Them to Continue to Hold Meetings via Teleconferencing

April 14th

Regional Dedicated Transit Lanes Study
 Metro FY 2023 Budget
 Olympics 2028 Mobility Concept Plan Updates

April 21st

Adopt Joint Resolution 22-18 of the Capital Projects and Construction Committee, EENR Committee, Executive Committee, Governing Board, and Transportation Committee Making Findings to Enable Them to Continue to Hold Meetings via Teleconferencing

May 10th

Proposed SGVCOG Measure M Multi-Year Subregional Program (MSP) Funding Policy for Awarded Projects
 Metro FY 2023 Budget
 San Gabriel Valley Transit Feasibility Study Updates

EENR Attendance

	2021						2022											
	Jul	Aug	Sep	Oct	Nov	Dec	Jan 12th	Jan 13th	Jan 19th	Jan 20th	Feb 16th	Feb 17th	Mar 10th	Mar 16th	Mar 24th	Apr 20th	May 18th	Jun
Claremont	✓	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Covina			✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Duarte		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
El Monte																		
Pasadena		✓		✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Pomona		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Rosemead		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
San Dimas		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
San Gabriel		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Sierra Madre		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Temple City (Ex-officio)																		✓
West Covina		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

Agenda Topics

July (Dark)

August

- Juan Bautista de Anza National Historic Trail
- Governor Newsom's 30x30 Initiative
- San Gabriel Valley Regional Food Recovery Program
- Solid Waste Advocacy Updates

September

- SoCalGas Public Direct Install Program
- Quemetco Battery Recycling Facility Overview
- Los Angeles County Climate Vulnerability Assessment
- Wildfire Prevention Planning in the San Gabriel Valley

October

- COVID-19 Updates
- 2021 San Gabriel Valley Energy Champion Awards Progress Updates
- SoCalREN Kits for Kids Program
- Educational Toolkit on Air Quality Sensors

November

- 2022 SGVCOG EENR Legislative Priorities
- Strategic Plan Update
- SB 619's Implications on SB 1383 Compliance
- SGVCOG Wildfire Adaptation and Prevention Efforts

December

- Regional Recycled Water Program

January 12th

- Adopt Resolution 22-01-EENR to Enable the EENR Committee to Continue to Hold Meetings via Teleconferencing

January 13th

- Adopt Joint Resolution 22-01 of the Capital Projects and Construction Committee, EENR Committee, Executive Committee, Governing Board, and Transportation Committee Making Findings to Enable Them to Continue to Hold Meetings via Teleconferencing

January 19th

- 2022-2023 San Gabriel Valley Energy Champion Awards Structure
- CalRecycle SB 1383 Local Assistance Grant Program
- Los Angeles County Department of Public Health COVID-19 Updates

January 20th

- Adopt Joint Resolution 22-02 of the Capital Projects and Construction Committee, EENR Committee, Executive Committee, Governing Board, and Transportation Committee Making Findings to Enable Them to Continue to Hold Meetings via Teleconferencing

February 16th

- 2022 SoCalREN Public Agency Programs Overview
- SB 45 (Portantino)
- 2022 Solid Waste Legislative Updates
- SGVCOG Wildfire Adaptation and Prevention Updates

February 17th

- Adopt Joint Resolution 22-12 of the Capital Projects and Construction Committee, EENR Committee, Executive Committee, Governing Board, and Transportation Committee Making Findings to Enable Them to Continue to Hold Meetings via Teleconferencing

March 10th

- Adopt Joint Resolution 22-14 of the Capital Projects and Construction Committee, EENR Committee, Executive Committee, Governing Board, and Transportation Committee Making Findings to Enable Them to Continue to Hold Meetings via Teleconferencing

March 16th

- Bassett/Avocado Heights Advanced Energy Community
- State Water Resource Control Board Emergency Water Conservation Mandates
- San Gabriel Valley Regional Food Recovery Program Study Findings

March 24th

- Adopt Joint Resolution 22-17 of the Capital Projects and Construction Committee, EENR Committee, Executive Committee, Governing Board, and Transportation Committee Making Findings to Enable Them to Continue to Hold Meetings via Teleconferencing

April 20th

- AB 2026 (Friedman)
- SB 54 (Allen)
- City Initiative Highlight: South Pasadena's Leaf Blower Ordinance
- eSGV Residential Energy Efficiency Program Updates
- Southern California Edison Charge Ready Program Updates

May 18th

- Local Government Sustainable Energy Coalition Overview
- Metropolitan Water District of Southern California Outdoor Watering Restriction Updates

Water Attendance

	2021						2022					
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Claremont		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Glendora		✓	✓	✓			✓	✓	✓	✓	✓	
Monrovia		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Rosemead			✓	✓	✓	✓	✓		✓	✓	✓	
South Pasadena		✓		✓	✓	✓	✓	✓	✓	✓	✓	
TVMWD		N/A	N/A	N/A	N/A	N/A	N/A	N/A	✓	✓	✓	
USGVMWD		N/A	N/A	N/A	✓		✓		✓	✓	✓	

Agenda Topics

July (Dark)

August (Joint Meeting with Water TAC)

Water Supply/Drought Update Presentation from MWD
 MS4 Permit
 Safe Clean Water Program Updates

September (Joint Meeting with Water TAC)

Biotic Ligand Model for Zinc presentation
 Water supply update
 MS4 Permit

October (Joint Meeting with Water TAC)

2022 Legislative Platform
 MS4 Permit
 Safe Clean Water Program Updates

November (Joint Meeting with Water TAC)

2022 Legislative Platform
 Recycled Water in SGV
 Litigation updates

December (Joint Meeting with Water TAC)

AB 361 Resolution

January (Joint Meeting with Water TAC)

Strategic Plan Update
 State Water Project Updates

February (Joint Meeting with Water TAC)

State Water Board Conservation Mandates

March (Joint Meeting with Water TAC)

ULAR/Rio Hondo Scientific Study Updates
 SSS DWR Requirements Update

April (Joint Meeting with Water TAC)

TVMWD overview
 FCA overview

May (Joint Meeting with Water TAC)

Drought update
 FCA Case Study (Monrovia) Evaluation

Water TAC Attendance

	2021						2022					
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Alhambra	✓	✓		✓	✓	✓	✓	✓	✓			
Bradbury	✓	✓	✓	✓			✓	✓	✓			
Covina	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Glendora	✓	✓		✓	✓			✓	✓	✓		
Monrovia	✓	✓	✓		✓	✓	✓	✓	✓	✓		
Pomona	✓	✓	✓				✓	✓	✓	✓		
Sierra Madre			✓	✓	✓		✓		✓			
South Pasadena			✓	✓		✓	✓	✓	✓	✓		
LA County DPW	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Three Valleys Munipal Water District	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	✓	✓		
San Gabriel Valley Municipal Water District			✓	✓	✓	✓	✓		✓			
Upper San Gabriel Valley Municipal Water District	✓	✓	✓		✓	✓	✓	✓	✓	✓		
<i>Ex-Officio</i>												
LA County Sanitation Districts			✓	✓	✓			✓	✓	✓		
Main San Gabriel Basin Watermaster	✓		✓	✓	✓	✓	✓	✓	✓	✓		

Agenda Topics

July (Dark)

August (Joint Meeting with Water Committee)

Water Supply/Drought Update Presentation from MWD
MS4 Permit

Safe Clean Water Program Updates

September (Joint Meeting with Water Committee)

Biotic Ligand Model for Zinc presentation

Water supply update

MS4 Permit

October (Joint Meeting with Water Committee)

2022 Legislative Platform

MS4 Permit

Safe Clean Water Program Updates

November (Joint Meeting with Water Committee)

2022 Legislative Platform

Recycled Water in SGV

Litigation updates

December (Joint Meeting with Water Committee)

AB 361 Resolution

January (Joint Meeting with Water Committee)

Strategic Plan Update

State Water Project Updates

February (Joint Meeting with Water Committee)

State Water Board Conservation Mandates

March (Joint Meeting with Water Committee)

ULAR/Rio Hondo Scientific Study Updates

SSS DWR Requirements Update

April (Joint Meeting with Water Committee)

TVMWD overview

FCA overview

May (Joint Meeting with Water Committee)

Drought update

FCA Case Study (Monrovia) Evaluation

City Managers' Steering Com.

	2021						2022					
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Alhambra		✓	✓		✓	✓		✓	✓	✓	✓	✓
Arcadia		✓	✓		✓	✓	✓	✓	✓	✓	✓	
Azusa		✓	✓		✓	✓	✓	✓	✓	✓	✓	
Bradbury		✓	✓			✓	✓	✓	✓	✓	✓	
Diamond Bar		✓	✓		✓	✓	✓	✓	✓		✓	✓
Glendora		✓	✓		✓	✓	✓	✓		✓	✓	✓
La Canada Flintridge		✓			✓	✓	✓			✓	✓	✓
La Verne		✓			✓	✓	✓	✓		✓		✓
Montebello			✓		✓	✓	✓		✓	✓	✓	
Monterey Park			✓					✓				
Rosemead		✓	✓		✓		✓	✓				
San Dimas		✓	✓		✓		✓		✓	✓	✓	✓
San Gabriel		✓	✓		✓	✓	✓		✓	✓		
San Marino		✓			✓	✓	✓	✓	✓	✓	✓	✓
South El Monte		✓			✓	✓	✓			✓	✓	
South Pasadena										✓	✓	
Temple City			✓		✓		✓		✓	✓	✓	✓

Agenda Topics

July (Dark)

August

- Alhambra Homeless Outreach Services Presentation
- Update on SGVCOG Policy and Program Projects
- Review MSP Guidelines
- Review Measure H Recommendations

September

- New SGVCOG President Becky Shevlin Welcome Remarks
- Measure H Local Return Advocacy
- Update on Future Teleconference Meetings

October (Dark)

November

- FY 2022-2025 Measure M MSP
- Statewide Redistricting Update
- Wildlife Outreach Coordination

December

- SGVCOG Strategic Plan Update
- Regional Crisis Response Update
- Statewide Redistricting Update

January

- Statewide Redistricting Update
- Regional Food Recovery Expansion
- Update on Broadband Efforts

February

- AB 361 Resolution

March

- Blue Ribbon Commission on Homelessness Governance Options
- City Housing Element Approval Update
- Affordable Housing Incubator Program and Revolving Loan

April

- Draft SGVCOG 2022-2023 Budget
- FY 2020-2021 SGVCOG Financial Audit
- City of Duarte 2022 Homeless Count Presentation

May

- SGV Wildlife Management Framework
- Proposed MSP Funding Policy for Awarded Projects

June

- Revised MSP Outreach Plan
- SGV VMT Mitigation Fee Study Update
- FY 22-23 City Managers' Steering Committee Appointments

Homelessness Attendance

	2021						2022							
	Jul	Aug	Sep	Oct	Nov	Nov Spe	Dec	Jan	Feb	Mar	Apr	Apr Spe	May	Jun
Arcadia		✓	✓	✓	✓		✓	✓	✓		✓	✓	✓	
Azusa		✓		✓		✓	✓	✓	✓	✓	✓	✓		✓
Baldwin Park		✓	✓	✓	✓		✓	✓	✓	✓	✓		✓	✓
Claremont		✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	
Duarte		✓	✓	✓	✓	✓	✓	✓	✓				✓	
Glendora		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Irwindale		✓	✓	✓	✓		✓	✓	✓	✓	✓		✓	✓
Monrovia		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Pasadena			✓	✓	✓		✓	✓			✓		✓	✓
Pomona		✓		✓	✓	✓	✓		✓			✓	✓	✓
Rosemead			✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓
South El Monte		✓	✓	✓	✓		✓	✓	✓	✓	✓		✓	✓
South Pasadena			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
LA County Dist 1		✓	✓	✓	✓				✓	✓	✓		✓	
USGVMWD		✓	✓	✓					✓					
West Covina				✓	✓	✓		✓					✓	

Agenda Topics

July (Dark)

August

- City of Alhambra Homeless Outreach Services Presentation
- City of Huntington Beach HOPE Mobile Crisis Response Presentation
- SGVCOG Measure H Funding Recommendations Action Item

September

- LAHSA 2021 Housing Inventory Count (HIC) and Shelter Count Presentation
- LAHSA Project Roomkey and Homekey Updates Presentation

October (9/29)

- LA County DMH Psychiatric Mobile Response Team, Therapeutic Teams, and Mobile Engagement Teams Presentation
- LA County DMH Assisted Outpatient Treatment- Laura's Law Presentation
- SGVCOG Measure H City Program Application Action Item

November (10/27)

- Mental Health Services in Supervisorial District 5 Presentation
- Advocacy for Homeless Services Funding Discussion Item

November Special Meeting (11/22)

- Adopted AB 361 Resolution

December

- 2022 Strategic Plan
- 2022 Legislative Priorities
- 2022 Greater Los Angeles Homeless Count
- Caltrans and Homeless Coordinating Financing Council Encampment Resolution Grant Program

January

- State Homeless Funds Action Item
- LA County's Specialty Substance Use Disorder Treatment System Presentation

February

- Housing for Health

March

- Blue Ribbon Commission on Homelessness Presentation and Action Item

April

- El Monte Project Homekey
- Redondo Beach Housing Initiative
- CARE Court Action Item

April 26, 2022

- Adopted AB 361 Resolution

May

- H.R 7116 Action Item
- SB 914 Action Item
- Caltrans Homelessness Efforts
- Be Well OC Mobile Crisis Response

June

- AB 2233 Action Item

Planners TAC Attendance

	2021						2022					
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Alhambra		✓	✓	✓	✓	✓	✓	✓				
Arcadia			✓		✓		✓	✓				
Azusa		✓	✓	✓		✓		✓				
Baldwin Park		✓	✓		✓		✓	✓				
Claremont			✓	✓	✓		✓	✓				
Covina		✓	✓	✓	✓	✓		✓				
Diamond Bar		✓	✓	✓	✓		✓	✓				
Duarte		✓	✓	✓	✓	✓	✓	✓				
El Monte		✓		✓	✓		✓	✓				
Glendora		✓	✓	✓	✓		✓	✓				
Irwindale		✓	✓	✓	✓		✓	✓				
La Verne		✓		✓	✓	✓	✓					
Monrovia		✓	✓	✓	✓		✓	✓				
Montebello		✓	✓	✓	✓	✓		✓				
Monterey Park			✓				✓	✓				
Pasadena			✓	✓	✓			✓				
Pomona		✓	✓		✓							
Rosemead		✓	✓		✓	✓	✓	✓				
San Dimas			✓	✓	✓		✓	✓				
San Gabriel		✓	✓	✓	✓		✓	✓				
Sierra Madre		✓	✓	✓	✓	✓	✓	✓				
South El Monte		✓	✓	✓	✓	✓		✓				
South Pasadena						✓	✓					
Temple City		✓	✓	✓	✓	✓	✓	✓				
L.A. County DRP		✓	✓	✓			✓	✓				

Agenda Topics

July (Dark)

August

San Gabriel Valley Regional Food Recovery Program
 FY 2022-2025 MSP Active Transportation, Bus System Improvements, and First/Last Mile Guidelines
 2021 Energy Champion Awards Progress Updates

September

SGVCOG Regional Early Action Planning Projects
 Legislative Updates: SB 9 (Atkins)
 Los Angeles County Climate Vulnerability Assessment
 Wildfire Prevention Planning in the San Gabriel Valley

October

SB 9 Discussion
 Legislative Updates

November

MSP Recommendations
 Tiny Home Virtual Tour

December

AB 361 Resolution

January

Esat San Gabriel Valley Transportation Plan
 SGVCOG Transit Feasibility Study

February

Housing Element Discussion
 REAP Updates

Public Works TAC Attendance

	2021						2022					
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Arcadia		✓	✓	✓	✓	✓		✓		✓	✓	
Azusa		✓	✓	✓	✓		✓		✓	✓	✓	
Baldwin Park			✓	✓				✓		✓		
Diamond Bar		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
El Monte		✓	✓	✓	✓	✓	✓	✓		✓	✓	
Glendora		✓		✓	✓	✓	✓			✓	✓	
Industry		✓	✓		✓		✓			✓	✓	
Irwindale		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
La Verne		✓	✓	✓	✓	✓	✓		✓	✓	✓	
Monrovia		✓	✓	✓	✓	✓	✓	✓		✓	✓	
Monterey Park		✓	✓		✓		✓	✓				
Pasadena			✓				✓		✓			
Pomona		✓	✓	✓	✓	✓		✓	✓	✓	✓	
Rosemead		✓	✓	✓	✓	✓	✓	✓		✓	✓	
San Dimas		✓			✓			✓			✓	
San Marino		✓			✓	✓		✓				
South El Monte		✓	✓		✓	✓						
South Pasadena		✓	✓		✓	✓	✓			✓	✓	
Temple City		✓	✓	✓		✓	✓		✓		✓	
Walnut		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
L.A. County DPW		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	

Agenda Topics

July (Dark)

August

Remarks from SGVCOG President
 SoCalGas Energy Efficiency Project Presentation
 San Gabriel Valley Regional Food Recovery Program
 Review of FY 2022-2025 MSP Active Transportation, Bus System Improvements, and First/Last Mile Funding Guidelines
 Legislative Updates: AB 43 (Friedman)
 2021 San Gabriel Valley Energy Champion Awards Progress Updates

September

Caltrans District 7 Quarterly Updates
 Measure M Multi-Year Subregional Program FY 2022-2021 Active Transportation, Bus System Improvements, and First/Last Mile Funding Application
 San Gabriel Valley Regional Food Recovery Program
 Review of FY 2022-2025 MSP Active Transportation, Bus System Improvements, and First/Last Mile Funding Guidelines
 Legislative Updates: AB 43 (Friedman)
 2021 San Gabriel Valley Energy Champion Awards Progress Updates

October

Legislative Updates: SB 619 (Laird)
 2021 SGVCOG Energy Champion Awards Progress Updates
 SGVCOG Capital Projects Updates

November

FY 2022-2025 Measure M Multi-Year Subregional Program (MSP) Active Transportation, Bus System Improvements, and First/Last Mile Programming Recommendations
 Broadband Resource Guide

December

"Dark" (30 day resolution and approval of November meeting minutes)

January

SGVCOG Transit Feasibility Study
 Caltrans District 7 Quarterly Updates
 SGVCOG Broadband 101 Guide

February

FY 2017-2021 Measure M MSP Reprogramming Request
 2022 SoCalREN Public Agency Programs
 2022-2023 Energy Champion Awards
 SGV Slower Safer Streets Application

March

Safe Clean Water Program Workshop

April

LATA Grant Assistance
 SCE Charge Ready
 eSGV
 Wildfire Adaptation and Prevention Outreach Program

DATE: June 16, 2022

TO: Governing Board

FROM: Marisa Creter, Executive Director

RE: ADOPT RESOLUTION 22-33 MAKING SPECIFIED FINDINGS TO ENABLE THE GOVERNING BOARD TO CONTINUE TO HOLD MEETINGS VIA TELECONFERENCING

RECOMMENDED ACTION

Adopt Resolution 22-33 making certain findings that the existence of a local and state of emergency in California caused by the ongoing COVID-19 pandemic continues to directly impact the ability of the SGVCOG to hold public meetings safely in person thereby necessitating an ability to continue holding meetings via teleconferencing.

BACKGROUND

Introduced by Assemblymember Robert Rivas (D-Hollister) on February 1, 2021, AB 361 codifies portions of Governor Gavin Newsom's existing Ralph M. Brown Act exemptions pertaining to teleconferencing if a local agency issues an emergency finding, and reissues it every 30 days, that it is unsafe to meet in person. Specifically, the Brown Act exemptions include requirements to provide a public teleconference location, to maintain a member quorum within the agency's jurisdiction and to provide for public comment at each teleconference location, such as a private residence. The legislation expires in December 2024. On September 16, 2021, California Governor Gavin Newsom signed AB 361 into law, effective immediately.

A local agency wishing to rely on the provisions of AB 361 must meet one of the following criteria:

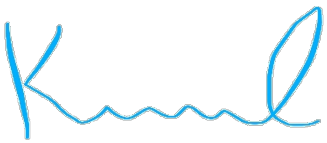
1. The local agency holds a meeting during a proclaimed state of emergency, and state or local officials have imposed or recommended measures to promote social distancing; or
2. The local holds a meeting during a proclaimed state of emergency for the purpose of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees; or
3. The local agency holds a meeting during a proclaimed state of emergency and has determined, by majority vote, that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

On March 4, 2020, Governor Newsom proclaimed a State of Emergency in California due to the threat of COVID-19 and shortly thereafter issued Executive Order N-29-20 suspending certain Brown Act provisions relating to teleconferencing as public meetings began to be held online.¹ However, this Executive Order expired on September 30, 2021, despite the State of Emergency remaining in place.

¹ Similarly, on March 4, 2020, the Los Angeles County Board of Supervisors and Los Angeles County Health Officer declared a local and health emergency due to the threat of COVID-19.

The threat that COVID-19 has presented continues to directly impact the ability of the SGVCOG to conduct Governing Board/committee meetings safely in person. Updated guidelines issued by the Centers for Disease Control and Los Angeles Department of Public Health in July and August 2021 advise governmental entities to refrain from conducting indoor meetings and consider moving operations outdoors, where feasible, to prevent transmission. SGVCOG staff finds it has been unable to find a suitable outdoor space with the requisite audio/visual capabilities at which the monthly Committee meetings can be held safely. Similarly, an indoor space with sufficient capacity to accommodate safe social distance practices among members, staff, and the public could not be identified

In order to continue to conduct meetings in a safe manner and to prevent unnecessary COVID-19 exposure to members, staff and the public, staff is recommending that the Governing Board adopt Resolution 22-33 making certain findings in order to be able to continue teleconferencing for its meetings.

Prepared by: 

Katie Ward
Principal Management Analyst

Approved by: 

Marisa Creter
Executive Director

ATTACHMENTS

[Attachment A – Resolution 22-33](#)

REPORT

DATE: June 16, 2022
TO: Governing Board Delegates and Alternates
FROM: Marisa Creter, Executive Director
RE: **FINANCIAL ACCOUNTS FOR THE SAFEKEEPING OF PROPERTY
AND OFFICIAL SIGNATURES**

RECOMMENDED ACTION


Adopt Resolution 22-34 updating authorized official signatures on financial accounts at commercial bank institutes for the safekeeping of property.

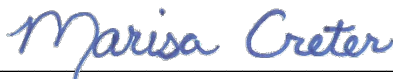
BACKGROUND

SGVCOG funds are presently held at the Citizens Business Bank at the San Gabriel, California, branch pursuant to the authority of the Governing Board. On March 21, 2013, The Governing Board adopted Resolution No. 13-03 reaffirming the establishment of financial accounts at commercial banking institutions for the safekeeping of property and authorizing the officers, or their successors in office, as signatories on the account. Annually, or as changes in officers/staff occur, SGVCOG staff notifies the bank to update the bank and investment account authorization.

Resolution 22-34 updates the signature authority to modify the following:

- Add current SGVCOG Administrative Services Manager (Kaitlin Ward)

Prepared by: 
Steph Wong
Management Analyst

Approved by: 
Marisa Creter
Executive Director

ATTACHMENTS

[Attachment A – Resolution 22-34](#)

REPORT

DATE: June 16, 2022
TO: Governing Board
FROM: Marisa Creter, Executive Director
RE: **KEN SPIKER & ASSOCIATES RISK MANAGEMENT CONTRACT AMENDMENT**

RECOMMENDED ACTION

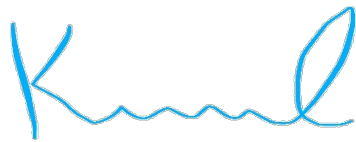
Authorize the Executive Director to amend the contract with Ken Spiker & Associates to provide ongoing insurance coordination and risk management support services for the SGVCOG through June 30, 2023, for an amount not to exceed \$65,000.

BACKGROUND

Since 2001, Ken Spiker & Associates has provided ongoing coordination of the SGVCOG's insurance program, review of evidence of insurance provided by SGVCOG's contractors and consultants, as well as periodic risk assessment and review of SGVCOG's contracts relative to insurance and bond requirements. Ken Spiker and Associates also coordinates third party claims between SGVCOG and its vendors. Staff is proposing \$65,000 for the FY22/23 budget, which is the same as the approved FY21/22 budget amount. Funds for this contract were included in the recently adopted FY 22/23 budget.

Staff anticipates conducting a competitive procurement for insurance coordination and risk management services later this year to ensure that the SGVCOG is receiving the most competitive pricing to provide these ongoing services.

Prepared by:



Katie Ward
Administrative Services Manager

Approved by:



Marisa Creter
Executive Director

ATTACHMENT

[Attachment A – 01-4 Ken Spiker & Associates Amendment 23](#)

DATE: June 16, 2022
TO: Governing Board Members & Alternates
FROM: Marisa Creter, Executive Director
RE: **SUPPORT AB 1845 (CALDERON)**

RECOMMENDED ACTION

Adopt Resolution 22-35 in support of AB 1845 (Calderon).

BACKGROUND

The Metropolitan Water District of Southern California (MWD) provides clean water to 19 million people in Southern California, including the City of Pasadena, City of San Marino, and all of the cities that are serviced by the Upper San Gabriel Municipal Water District and Three Valleys Municipal Water District. MWD develops, builds, and maintains complex infrastructure projects to treat water and transport it to its member agencies. Currently, MWD is limited to the Design-Bid-Build method of procurement for its projects, including the Regional Recycled Water Project and their other drought infrastructure projects. Under this process, a public agency fully completes the design of a project prior to awarding a construction contract and must award the contract to the “lowest responsible bidder.” This process is intended to ensure that the project is built for the lowest possible cost.

This bill would authorize MWD, upon approval by its governing body, to use design-build, progressive design-build, and CM/GC project delivery methods for a regional water recycling project or other water infrastructure project undertaken to alleviate water supply shortages attributable to drought or climate change.

Under the design-build method, a single contract covers the design and construction of a project with a single company or consortium that acts as both the project designer and builder. The design-build entity arranges all architectural, engineering and construction services, and is responsible for delivering the project at a guaranteed price and schedule based upon performance criteria set by the public agency.

The CM/GC project-delivery method allows an agency to engage a construction manager during the design process to provide assistance to the design team. When design is nearly complete, the agency and the construction manager negotiate a guaranteed maximum price for the construction of the project. If this price is acceptable to both parties, they execute a contract and the construction manager becomes the general contractor. Caltrans and some regional transportation agencies are authorized to use the CM/GC method to construct certain projects.

Progressive design-build is a stepped project delivery method where a qualified design builder is retained early in the life of the project for design and preconstruction activities. Generally, once the design is 40% to 60% complete, the public agency and design-builder negotiate a total

maximum price and, if there is agreement, both parties proceed to the second phase of the project to complete project design and construction. If the public agency cannot come to terms with the design-builder, the public agency may use the design developed by the first design-builder, but enter into a new contract with another design-builder to complete the project. The Department of General Services has limited authority to use the progressive design-build project delivery method.

The bill would require a progressive design-build contract be awarded on a best value or qualifications basis or to the lowest responsible bidder. The bill would require MWD, if using this process, to prepare and issue a request for qualifications in order to select a design-build entity based on certain factors.

DISCUSSION

MWD and other proponents of AB 1845 (Calderon) assert that the Regional Recycled Water Project could be completed up to three years faster if they are authorized to use the Design-Build, Progressive Design-Build, and CM/GC methods, as AB 1845 would permit. They assert that the traditional Design-Bid-Build method is inefficient and inflexible for large water infrastructure projects. The bill would amend the Public Contracting Code to permit MWD to use Design-Build, Progressive Design- Build, and Construction Manager/General Contractor. These methods have the potential to expedite construction of critical new water infrastructure projects and reduce their overall costs.

Other supporters of the bill include—but are not limited to—the following:

- Azusa Chamber of Commerce
- El Monte/South El Monte Chamber of Commerce
- Glendora Chamber of Commerce
- Los Angeles County Sanitation District
- Pasadena Water and Power
- San Gabriel Valley Legislative Coalition of Chambers
- Three Valleys Municipal Water District

As of April 22, 2022, there were no opponents listed on file with the State Assembly.

The bill was passed unanimously in the Assembly and is currently being reviewed in Senate Committee on Governance & Finance.

At the Water Policy Committee/TAC meeting on May 10, 2022, the committee unanimously approved recommending the Governing Board support AB 1845 (Calderon).

Prepared by:



Brianne Logasa
Management Analyst

Approved by:



Marisa Creter
Executive Director

ATTACHMENTS

[Attachment A – AB 1845 \(Calderon\) Text](#)

[Attachment B – Resolution 22-35 in Support of AB 1845](#)

DATE: June 16, 2022
TO: Governing Board Members & Alternates
FROM: Marisa Creter, Executive Director
RE: **SUPPORT AB 2163 (RUBIO)**

RECOMMENDED ACTION

Adopt Resolution 22-36 in support of AB 2163 (Rubio).

BACKGROUND

The San Gabriel Basin Water Quality Authority (WQA) was established by the State Legislature (SB 1679) on February 11, 1993, to manage and coordinate contamination cleanup with local, state, and federal agencies and to develop, finance, and implement groundwater treatment programs in the San Gabriel Basin. The San Gabriel Basin provides 90% of the local drinking water and is the primary source of drinking water for more than 1 million people in Alhambra, Irwindale, La Puente, Rosemead, Azusa, Baldwin Park, City of Industry, El Monte, South El Monte, West Covina and other areas of the San Gabriel Valley. Cleanup so far has cost about \$500 million, which came from public funds and the parties responsible for the contamination.

This bill would extend the sunset date of the existing law that established the WQA from July 1, 2030, to July 1, 2050. This bill would thereby permit the Authority to carry out its various duties under the act until 2050.

DISCUSSION

The WQA was established to tackle the public health and safety water quality crisis gripping the San Gabriel Valley (home of the nation's largest Superfund site), by working to secure funding for treatment. The WQA has played an important role in improving groundwater water quality in the San Gabriel Basin. Specifically, of the total contaminants removed from the San Gabriel Basin, more than half of these have resulted from WQA-sponsored projects. There is still much work to be done, and extending the sunset date of the WQA from 2030 to 2050 would allow the WQA to continue its vital role in the remediation of harmful contaminants from the San Gabriel Basin.

Proponents of the Bill include:

- California Groundwater Association
- California Water Association
- City of Baldwin Park
- City of Covina
- City of El Monte
- City of Glendora
- City of Industry

REPORT

- City of La Puente
- City of South El Monte
- San Gabriel Valley Municipal Water District
- San Gabriel Valley Water Association
- Three Valleys Municipal Water District
- Upper San Gabriel Valley Municipal Water District

As of April 29, 2022, there were no opponents listed on file with the State Assembly.

The bill was passed unanimously in the Assembly and is currently being reviewed in Senate Committee on Appropriations.

At the Water Policy Committee/TAC meeting on May 10, 2022, the committee unanimously approved recommending the Governing Board support AB 2163 (Rubio).

Prepared by:



Brianne Logasa
Management Analyst

Approved by:



Marisa Creter
Executive Director

ATTACHMENTS

[Attachment A – AB 2163 \(Rubio\) Text](#)

[Attachment B – Resolution 22-36 Supporting AB 2163 \(Rubio\)](#)

DATE: June 16, 2022

TO: Governing Board Delegates and Alternates

FROM: Marisa Creter, Executive Director

RE: **SUPPORT AB 2233: EXCESS STATE LAND AND THE DEVELOPMENT OF AFFORDABLE HOUSING**

RECOMMENDED ACTION

Adopt resolution 22-37 in support of AB 2233 (Quirk-Silva & Garcia).

BACKGROUND

On February 15, 2022, Assembly members Cristina Garcia and Sharon Quirk-Silva introduced AB 2233, which would require the Department of General Services (DGS) to develop a plan to facilitate development of affordable housing on state-owned excess land (Attachment A). The Bill would require DGS to create, no later than April 30, 2024, a digitized inventory of all excess state land by, among other things, conducting a comprehensive survey of all state-owned property. Additionally, the Bill also requires that DGS, the Department of Housing and Community Development (HCD), and the California Housing Finance Agency (CalHFA) to develop, no later than March 29, 2024, screening tools for prioritizing affordable housing development on excess state land.

This Bill is codifying an Executive Order – Executive Order N-06-19 (EO) – issued on January 15, 2019, by Governor Gavin Newsom to address the shortage of housing in California, issued, which requires DGS and HCD to identify excess state-owned property for affordable housing projects and make designated and appropriate sites available. In March 2022, the State Auditor issued a report on the State’s efforts to re-purpose underutilized State buildings for affordable housing, particularly as more State workers are shifting to a work-from-home schedule and identified several problems with the implementation of the EO. In this audit, the following was identified:

- At current staffing levels, it will take DGS seven more years to offer up the remaining 73 properties identified in the initial analysis;
- Given the expedited nature of the initial review, DGS missed sites that would have been identified using more rigorous search criteria; and
- The EO did not create an ongoing process for reviewing, identifying and disposing of surplus land for the provision of affordable housing.

The following Statewide Affordable Housing Opportunities Sites have already been identified by DGS: [Statewide Affordable Housing Opportunities Sites Map](#). The current inventory includes four properties in the San Gabriel Valley.

AB 2233 would make the EO permanent and would integrate important fixes identified by the State audit to further the program’s impact. This includes the following:

- Identifying improvements and establishing a set of criteria to consistently evaluate state-owned parcels for suitability as affordable housing sites;
- Requiring DGS to establish an ongoing system for identifying and disposing of state surplus property;
- Allows the Department of Transportation to sell surplus property to DGS at less than the property’s current fair market value, to the extent permissible, if the property is used for the development of affordable housing.

SGVCOG has long supported legislation that promotes solutions to homelessness. One strategy in addressing homelessness is to increase the supply of affordable housing options. The cost and availability of land has long been a challenge for the development of affordable housing in the State. AB 2233 is an additional strategy to expand the availability of land for additional affordable housing options.

On April 27, 2022, the bill was passed and re-referred to the Committee on Appropriations. On May 23, 2022, after being read a third time, the bill was passed and ordered to the Senate. An assembly floor analysis is included in Attachment B. On June 1, 2022, the bill was referred to the Senate Standing Committee on Governmental Organization and Senate Housing Committee respectively.

At its June 1, 2022, meeting, the Homelessness Committee approved a motion recommending the Governing Board support AB 2233 (Quirk-Silva & Garcia). The Committee also noted the importance of also identifying underutilized state land – including underused parking lots – for affordable housing opportunities. Staff recommends that the Governing Board adopt Resolution 22-37 in support of AB 2233 (Quirk-Silva & Garcia). Resolution 22-37 is provided in Attachment C.

Prepared by: Victoria Urenia
Victoria Urenia
Management Analyst

Approved by: Marisa Creter
Marisa Creter
Executive Director

ATTACHMENTS

[Attachment A – Bill Text](#)

[Attachment B – Assembly Floor Analysis Third Reading](#)

[Attachment C – Resolution 22-37](#)

DATE: June 16, 2022

TO: Governing Board Delegates and Alternates

FROM: Marisa Creter, Executive Director

RE: **PROPOSED SGVCOG MEASURE M MULTI-YEAR SUBREGIONAL PROGRAM (MSP) FUNDING POLICY FOR AWARDED PROJECTS**

RECOMMENDED ACTION

Adopt Resolution 22-38 to approve the incorporation of the SGVCOG Measure M Multi-Year Subregional Program (MSP) Funding Policy for Awarded Projects as part of the MSP funding administration process.

BACKGROUND

Measure M, which was a ½ cent sales tax measure to provide funding for transportation improvements across Los Angeles County, was approved by voters in November 2016. In June 2018, the Los Angeles County Metropolitan Transportation Authority (Metro) adopted the Measure M Guidelines to establish a process by which subregional funds under Measure M would be programmed by the subregions' respective entities. The SGVCOG was subsequently tasked with programming and administering the Measure M Subregional Program (MSP) funds.

Since 2018, the SGVCOG has recommended to Metro the award of more than \$52 million in MSP funds to 21 active transportation, first/last mile, bus system improvements, and highway efficiency projects. Throughout the MSP funding administration process, the SGVCOG has found that awarded projects often request that Metro delay the distribution of funds due to project delays. Requests to delay the distribution of funds are also known as "reprogramming requests." Given that Metro has not placed a limit on the number of times an awarded project can delay its MSP funds, awarded projects can hold onto its MSP funds years beyond its original implementation timelines. This hinders the MSP Funding Program's ability to effectively deliver projects for the benefit of residents and communities.

As a result, SGVCOG staff proposes to establish a policy where each MSP awarded project can only submit one (1) reprogramming request for the duration of the project timeline. This helps to ensure that awarded projects are implemented on-time and allows the MSP Funding Program to provide nearer-term benefits for San Gabriel Valley residents and communities. Aside from reprogramming, awarded projects also have the option to submit a one-time request to Metro to extend their funding usage timeline by twenty (20) months. Once the MSP funds are distributed to the awarded project, the awarded project has three (3) years to expend the funds before they expire and return to the subregion's pool of funds for award during the subsequent cycle of MSP funding awards.

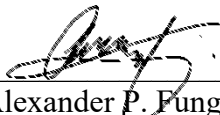
The proposed policy applies to all MSP funding awards starting this month. If an awarded project had received MSP reprogramming approvals before this month, that project is only eligible to

REPORT

submit one additional MSP funding reprogramming request moving forward. Exceptions may be granted on a case-by-case basis, at the approval of the SGVCOG Governing Board and staff.

The SGVCOG acknowledges that the MSP funds are a vital source of transportation funding to boost the San Gabriel Valley's regional active transportation, bus system, first/last mile, and highway improvement endeavors. Timely implementation of projects is critical to ensure that San Gabriel Valley cities, residents, and communities can benefit from MSP projects.

The proposed policy was previously reviewed by the City Managers' Steering Committee, Transportation Committee, Public Works Working Group, and Planning Directors Working Group. All four committees and working groups recommended the Governing Board to incorporate the proposed policy as part of the SGVCOG's MSP funding administration process.

Prepared by: 
Alexander P. Fung
Senior Management Analyst

Approved by: 
Marisa Creter
Executive Director

ATTACHMENTS

[Attachment A – Resolution 22-38](#)

DATE: June 16, 2022

TO: Governing Board Members & Alternates

FROM: Marisa Creter, Executive Director

RE: **AFFORDABLE HOUSING INCUBATOR – INCLUSIONARY HOUSING ORDINANCE PROJECT**

RECOMMENDED ACTION

Authorize the Executive Director to execute a task order with the selected vendor to complete an inclusionary housing evaluation and ordinance for participating cities for an amount not to exceed \$350,000.

BACKGROUND

SGVCOG received an allocation of approximately \$1.5 million from the Southern California Association of Government (SCAG) Regional Early Action Planning (REAP) Subregional Partnership Program. REAP is intended to help accelerate housing production throughout the SCAG region, which includes the San Gabriel Valley, and have a net-positive effect on housing supply by increasing housing planning and helping to meet the sixth cycle regional housing needs assessment (RHNA) requirements.

For the REAP Program, SGVCOG received funding from SCAG for five different programs. The largest of these programs –the Affordable Housing Incubator Program – was designed to provide technical assistance to cities by creating a bench of consultants in several disciplines. Based on the recommendation of the technical evaluation committee (TEC) and approval from the Governing Board on March 10, 2002, the SGVCOG executed master service agreements with the following vendors:

- Economic & Planning Systems (EPS)
- Harris & Associates
- Kosmont
- LeSar Development Consultants
- Moore Iacofano Goltsman, Inc. (MIG)

Simultaneously, SGVCOG staff surveyed the Planning Directors' Technical Advisory Committee regarding the projects for which they were seeking technical assistance, and many cities expressed interest in getting additional support in developing an inclusionary housing ordinance for their city. An inclusionary housing ordinance refers to municipal and county planning ordinances that require a given share of new construction to be affordable by people with low to moderate incomes. Several cities' housing elements include an activity to develop an inclusionary housing ordinance. To develop an inclusionary housing ordinance requires a rigorous market evaluation & economic feasibility study, making it difficult for cities to tackle or pay for on their own.


DISCUSSION

In May 2022, SGVCOG staff worked with staff from participating cities to develop the scope of work for the inclusionary housing feasibility study and ordinance. The project specifically includes the following tasks:

- Market evaluation and economic feasibility studies
- Inclusionary housing ordinance recommendations
- Template inclusionary housing ordinances
- Project coordination and meetings

SGVCOG staff released the inclusionary housing feasibility study and ordinance request for proposals (RFP) to the Affordable Housing Incubator technical bench on Thursday, May 26, 2022. Proposals were due on June 9, 2022, and the TEC will immediately review the proposals and make a recommendation for award. The estimated budget for this project exceeds the Executive Director’s approval authority of \$250,000; therefore, staff is recommending that the Governing Board authorize the Executive Director to execute a task order with the selected vendor for the completion of the inclusionary housing feasibility and ordinance for the participating cities.

Concurrently, agreements are being established with participating cities to solidify their participation in this project.

Prepared by: 
Brianne Logasa
Management Analyst

Approved by: 
Marisa Creter
Executive Director

DATE: June 16, 2022
TO: Governing Board Delegates and Alternates
FROM: Marisa Creter, Executive Director

RE: STATE BUDGET EARMARK

RECOMMENDED ACTION

Authorize the Executive Director to execute an agreement with the San Gabriel Valley Regional Housing Trust (SGVRHT) to allocate any unexpended funds from the State Budget Earmark to the SGVRHT.

BACKGROUND

On June 27, 2019, Governor Newsom signed the 2019 Budget Trailer bill which contained \$5,625,000 in funding for homeless programs for the San Gabriel Valley to be administered by the SGVCOG. On September 10, 2019, the County Board of Supervisors (BOS) approved a motion by Supervisors Barger and Solis directing the carryover of \$6,000,000 in Measure H “Innovation Funds” for the County’s Councils of Governments. The SGVCOG received an allotment of \$1,541,876, proportionate to the region’s share of the County’s point-in-time homeless count.

All Innovation Funding had to be expended by December 31, 2021, as it was. All State Funding must be expended by June 30, 2022. No funding can be expended after that date, so remaining funds would be lost to the region. Given that the State funding deadline cannot be extended, over the last year, SGVCOG staff has been closely monitoring expenditures in all these contracts and MOAs to ensure that funding will be expended by the deadline. For a variety of circumstances, including the availability of funds from other programs and workload resulting from COVID-19 and other competing priorities, there had been significant funds remaining in some program categories. Staff wanted to ensure that, if funds could not be expended on the specific programs to which they had previously been allocated, the funds could still be expended. To that end, at its January 2022 meeting, the Governing Board authorized the Executive Director to re-allocate funding between approved Homeless Program categories to ensure that all funds are expended by June 30, 2022, and directed staff to provide monthly updates to the Homelessness Committee on the progress of expenditures. Staff has continued to provide these updates.

Since January, spend-down progress has remained slow. As such, staff from the SGVCOG and the San Gabriel Valley Regional Housing Trust (SGVRHT) identified a unique opportunity to “swap” funds between the SGVCOG’s previously-awarded budget earmark (SGVCOG Earmark) and a budget earmark awarded to the SGVRHT for FY 2021-22 and FY 2022-23 (SGVRHT Earmark), which must be expended by June 30, 2023. To that end, at its April 2022 meeting, the Governing Board authorized the Executive Director to execute an agreement with the SGVRHT to complete a funding swap of up to \$550,000 of unexpended SGVCOG Earmark funds for SGVRHT funds to allow the SGVCOG to expend these funds on the upcoming regional programs.

REPORT

SGVCOG staff anticipates that the amount of unexpended funds will not exceed \$550,000. However, if there are any additional unexpended funds beyond the \$550,000, staff is recommending that these funds be allocated to the SGVRHT for immediate expenditure, by June 30, 2022, to prevent remaining funds from being lost to the region. This would ensure that all remaining funds would be expended by June 30, 2022. This reallocation of funds will allow funds to directly support the SGVRHT and its projects, including but not limited to the development and operation of the interim tiny home villages.

Prepared by: Victoria Urenia
Victoria Urenia
Management Analyst

Approved by: Marisa Creter
Marisa Creter
Executive Director

REPORT

DATE: June 16, 2022

TO: Governing Board Delegates and Alternates

FROM: Marisa Creter, Executive Director

RE: **FY 22-23 SUBREGIONAL REPRESENTATIVES TO CITY MANAGERS' STEERING COMMITTEE**

RECOMMENDED ACTION

Appoint the following regional representatives to the City Managers' Steering Committee:

- Northeast: Sergio Gonzalez (Azusa), Adam Raymond (Glendora)
- Southeast: Dan Fox (Diamond Bar), Joshua Nelson (Industry)
- Central: Rachel Barbosa (South El Monte), Enrique Zaldivar (Baldwin Park)
- Southwest: Rene Bobadilla (Montebello), Mark Lazzaretto (San Gabriel)
- Northwest: Mark Alexander (La Canada Flintridge), Kevin Kearney (Bradbury)
- At-Large: Ron Bow (Monterey Park), Bryan Cook (Temple City), Dominic Lazzaretto (Arcadia), Chris Constantin (San Dimas), Arminé Chaparyan (South Pasadena)

BACKGROUND

In 2007, the SGVCOG adopted a policy whereby all committee appointments would be reviewed and renewed on an annual and periodic basis. This was intended to encourage attendance by committee members as well as to inform new board members about opportunities to participate on the SGVCOG's various committees.

The SGVCOG policy committees serve as forums to present and discuss issues relevant to the SGVCOG as well as make policy recommendations to the SGVCOG Governing Board. The SGVCOG policy committees meet regularly, typically every month. According to SGVCOG bylaws, a city's Governing Board Representative or Alternate, city manager or city or County staff members may serve as the representative or alternate on SGVCOG policy committees. Cities may have both a representative and alternate for each committee; however, each city is allowed only one vote.

APPOINTMENTS

On June 1, 2022, the City Managers' Steering Committee convened and voted to appoint the following regional representatives to their Committee for FY 2022-2023:

- Northeast: Sergio Gonzalez (Azusa), Adam Raymond (Glendora)
- Southeast: Dan Fox (Diamond Bar), Joshua Nelson (Industry)
- Central: Rachel Barbosa (South El Monte), Enrique Zaldivar (Baldwin Park)
- Southwest: Rene Bobadilla (Montebello), Mark Lazzaretto (San Gabriel)
- Northwest: Mark Alexander (La Canada Flintridge), Kevin Kearney (Bradbury)
- At-Large: Ron Bow (Monterey Park), Bryan Cook (Temple City), Dominic Lazzaretto (Arcadia), Chris Constantin (San Dimas), Arminé Chaparyan (South Pasadena)

REPORT

Prepared by: Stephan Wong
Steph Wong
Management Analyst

Approved by: Marisa Creter
Marisa Creter
Executive Director

DATE: June 16, 2022

TO: Governing Board Members & Alternates

FROM: Marisa Creter, Executive Director

RE: **GOSGV REGIONAL BIKESHARE PROGRAM UPDATE**

RECOMMENDED ACTION

For information only.

BACKGROUND

In August 2017, the San Gabriel Valley Council of Governments (SGVCOG) received \$4.554 million in Greenhouse Gas Reduction Fund-Active Transportation Program (GGRF-ATP) funds from the California Transportation Commission to launch a regional e-bike share program in the San Gabriel Valley. The program has faced challenges over the years, and SGVCOG worked with local organizations and community stakeholders to reimagine the program. This item is agendaized at this meeting as an informational item to provide the Governing Board with an update on the program status as program roll-out continues. A full presentation is currently scheduled on the Program is currently scheduled for the Governing Board meeting in August 2022.

FUNDING

In August 2017, the San Gabriel Valley Council of Governments (SGVCOG) received \$4.554 million in Greenhouse Gas Reduction Fund-Active Transportation Program (GGRF-ATP) funds from the California Transportation Commission to launch a regional e-bike share program in the San Gabriel Valley. The program was to deploy 840 e-bikes in 15 participating jurisdictions, with at least 420 e-bikes serving disadvantaged communities (DACs). The program was to be a dockless program so that users could return the e-bikes to any existing bike rack of identified bike parking location. Eligible expenditures for the funding including infrastructure (e.g. e-bikes; stations) and program start-up costs. Operations could not be covered under the grant funding. The funding was to be expended by December 17, 2021.

COVID-RELATED CHALLENGES

In early 2019, the SGVCOG completed a competitive procurement process. At its February 2019 meeting, the Capital Projects and Construction Committee (CPCC) authorized the Chief Engineer to execute an Agreement with Gotcha Media Holdings, LLC to operate the program. Staff prepared to launch the program in March 2020, but unfortunately, this corresponded with the start of the COVID-19 pandemic. The COVID-19 pandemic upended the shared mobility industry, as people were told to stay-at-home and people were fearful of shared devices. Some programs shut down – either temporarily or permanently – and, while some programs experienced initial upticks in ridership, it did ultimately fall. Despite this, the SGVCOG was able to launch its initial programs

in the summer of 2020. However, like most bike share programs nationwide, ridership remained low, and it was difficult for operators to cover their true operational costs. Many programs halted operations. Gotcha was not immune to these challenges and, unfortunately, as reported to the CPCC, in January 2021, the SGVCOG was notified that Gotcha ended up dissolving its operations for all of its programs across the country – including the program in the San Gabriel Valley.

GOSGV 2.0

In spring 2021, SGVCOG staff convened discussions with regional stakeholders, including local non-profits and participating cities, to discuss how the program could be re-launched. While Gotcha’s GoSGV program did end after approximately six months of program operation, SGVCOG staff was able to take this opportunity to re-imagine the program to serve the San Gabriel Valley even more effectively. The work completed – including the station siting and the community engagement done in coordination with ActiveSGV as part of the program roll-out – provided a strong foundation and valuable tools to reconsider the Program.

SGVCOG staff determined that a better approach to e-bike share in the San Gabriel Valley was to focus on longer-term bike “check-outs,” at station locations that were primarily located off of the public right-of-way. The intent was for local businesses and community partners to serve as the station locations where users could check-out e-bikes. The additional program intent was to specifically target those users who would be the most likely to use an e-bike to replace existing drive-alone trips, thus maximizing the vehicle miles traveled (VMT) reduction of the program. These targeted users included students at colleges and universities, employees at large businesses and campus environments (including business parks), and other community members who may be inclined to try an e-bike for active transportation but may not have the money to purchase it. E-bikes typically cost several thousand dollars, and there can be many other additional barriers – including technical expertise – to initial access. For a monthly cost, users would be able to “check-out” an e-bike for an extended period of time and, during that time, have exclusive access to that e-bike as their own. This program design would not only maximize the VMT impact of the program but also minimize the staffing costs associated with operating the program, as bike rebalancing would be a much smaller component of the Program.

GOSGV PROGRAM IMPLEMENTATION

E-Bikes

In September 2021, staff released a request for quotes (RFQ) for the purchase of 840 e-bikes, including traditional e-bikes and cargo e-bikes. At its October 2021 meeting, the CPCC authorized the Executive Director to execute purchase orders (POs) for the purchase of e-bikes with the selected vendors.

- B-Cycle: purchase of 828 e-bikes;
- Pedal Movement, LLC: purchase of 12 cargo e-bikes.

SGVCOG staff executed these POs in late 2021, and the e-bikes and cargo e-bikes were made available to the SGVCOG. The success in being able to purchase bikes and have them delivered within the grant funding timelines is particularly notable because there continues to be worldwide shortages of e-bikes and massive supply-chain issues.



BCycle: 3-speed Shimano



Pedal Movement:
Urban Arrow Family Cargo
Bike

Program Operator

To support program operations, in October 2021, the SGVCOG released a request for proposals (RFP) to select an operator for this modified program. The RFP established the following general scope of work for the operator:

- Manage/administer program that provides longer-term check-out periods for users, including processes, procedures, practices, and schedules for e-bike deployment, customer usage/check-out, customer service, pricing, marketing, and data management to support program viability;
- Manage receipt and inventory of up to 840 e-bikes;
- Provide ongoing, regular maintenance and repair to ensure the e-bikes are in safe and good working condition;
- Provide intuitive, user-friendly, and accessible reservation and registration processes for users;
- Provide customizable user-fee structure that ensures system sustainability;
- Coordinate with SGVCOG and e-bike vendor to accept and manage customer payments;
- Incorporate strategies to minimize e-bike loss that could occur through the non-return of e-bikes, theft, or other mechanisms;
- Incorporate partnerships with local entities (e.g. nonprofits, colleges/universities, local businesses) to support program roll-out and implementation;
- Deploy at least 50% of e-bikes to serve disadvantaged communities;
- Be financially self-sustaining through rider fees, sponsorships, and/or other private funding mechanisms.

The grant does not fund operations; thus, the operator would not receive any funding from the SGVCOG to operate this program. The program was to be entirely self-sustaining through rider fees and sponsorships, although the SGVCOG would also actively look for other additional funding sources – including grants and sponsorships – that could support the operation of the program in the future.


Upon technical review of the proposals, the TEC recommended ActiveSGV – a local non-profit that supports the expansion of bike ridership and other forms of active transportation in the San Gabriel Valley – as the program operator.

GOSGV LAUNCH

Over the past several months, SGVCOG has been working with ActiveSGV to structure the transformed GoSGV bike share program. As discussed above, San Gabriel Valley residents can check out an e-bike for monthly use. For the duration of their check-out period, the participant will have exclusive use of that e-bike as their own for their daily use. Participants can sign up for the program and pick-up an e-bike from various program partners across the region – rather than on the public right-of-way – or, for an additional cost, have the e-bike delivered to their home. ActiveSGV is working with local bike shops, who will provide maintenance for the e-bikes. The SGVCOG and ActiveSGV are also working with several colleges to implement more locally-based programs on their campuses. The program is also looking to incorporate other program partners – including cities, nonprofit organizations, and businesses – that may benefit from program participation. Governing Board members who have recommendations for potential partners that might be interested in program participation are encouraged to reach-out to SGVCOG staff.

The new GoSGV program is intended to re-launch for a beta roll-out in late June or early July 2022, with a public roll-out later in the summer.

This item is agendaized at this meeting as an informational item, to provide the Governing Board with an update on the program status as program roll-out continues. A full presentation is currently scheduled on the Program is currently scheduled for the Governing Board meeting in August 2022.

Prepared by: 

Brianne Logasa
Management Analyst

Approved by: 

Marisa Creter
Executive Director

DATE: June 16, 2022

TO: Governing Board Delegates and Alternates

FROM: Marisa Creter, Executive Director

RE: **REGIONAL VEHICLE OF MILES TRAVELED (VMT) MITIGATION FEE STUDY OVERVIEW**

RECOMMENDED ACTION

For information only.

BACKGROUND

The SGVCOG is currently conducting a study to explore the potential for a Regional Vehicle of Miles Traveled (VMT) Mitigation Program. Following the passage of SB 743 (Steinberg, 2013), local jurisdictions are required to evaluate transportation impacts under CEQA using VMT rather than level of service (LOS). In 2020, the SGVCOG developed a Regional VMT Analysis Model to help member agencies evaluate the VMT impacts of development projects and comply with SB 743 requirements. In September 2021, the SGVCOG launched a one-year initiative to support 25 San Gabriel Valley cities through their LOS-to-VMT transitions by studying the opportunity to create a Regional VMT Mitigation Program.

The Study explores methodologies for jurisdictions to mitigate VMT impacts through implementing actions that reduce VMT across the San Gabriel Valley region. Given that VMT impacts are regional in nature, mitigation strategies allow for more flexibility to mitigate impacts and enable more effective allocation of mitigation dollars by spending them in places where they will have the greatest effect in reducing VMT. Since the launch of the Study, the SGVCOG reviewed and analyzed various VMT mitigation options, benefits and challenges of implementing a regional VMT mitigation approach, and framework implementation strategies. At the end of the Study in September 2022, the SGVCOG aims to collaborate with San Gabriel Valley cities to implement the proposed San Gabriel Valley Regional VMT Mitigation Fee Program.

Given that the Study is anticipated to be completed over the next several months, the SGVCOG is in the process of conducting an educational series for San Gabriel Valley elected officials. The educational series will be conducted in two rounds, with the first round focusing on VMT introductory topics and the second round focusing on the proposed Regional VMT Mitigation Fee Program. The workshops are scheduled as follows:

Round 1: VMT Introductory Topics

- Thursday, June 9, 2022 at 4:00 PM – SGVCOG Transportation Committee Meeting
- Wednesday, June 15, 2022 at 8:00 AM – Standalone Workshop
- Thursday, June 16, 2022 at 4:00 PM – SGVCOG Governing Board Meeting

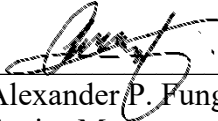
Round 2: Proposed Regional VMT Mitigation Fee Program

- Wednesday, July 13, 2022 at 8:00 AM – Standalone Workshop
- Thursday, July 14, 2022 at 12:00 PM – Standalone Workshop
- Wednesday, July 20, 2022 at 4:00 PM – Standalone Workshop

While each round of workshops has three sessions, interested individuals only have to attend one session per round given that the additional sessions were scheduled to accommodate elected officials' availabilities. Each San Gabriel Valley city manager has already received an invitation letter from the SGVCOG with the appropriate registration links. Staff encouraged city managers to share the registration links with their respective city councilmembers.

SGVCOG staff will provide a detailed presentation on the San Gabriel Valley Regional VMT Mitigation Fee Study at this meeting.

Prepared by:



Alexander P. Fung
Senior Management Analyst

Approved by:



Marisa Creter
Executive Director

ATTACHMENTS

[Attachment A – Regional VMT Mitigation Fee Study Fact Sheet](#)

DATE: June 16, 2022

TO: Executive Committee

FROM: Marisa Creter, Executive Director

RE: ADOPT RESOLUTION 22-39 MAKING SPECIFIED FINDINGS TO ENABLE THE EXECUTIVE COMMITTEE TO CONTINUE TO HOLD MEETINGS VIA TELECONFERENCING

RECOMMENDED ACTION

Adopt Resolution 22-39 making certain findings that the existence of a local and state of emergency in California caused by the ongoing COVID-19 pandemic continues to directly impact the ability of the SGVCOG to hold public meetings safely in person thereby necessitating an ability to continue holding meetings via teleconferencing.

BACKGROUND

Introduced by Assemblymember Robert Rivas (D-Hollister) on February 1, 2021, AB 361 codifies portions of Governor Gavin Newsom's existing Ralph M. Brown Act exemptions pertaining to teleconferencing if a local agency issues an emergency finding, and reissues it every 30 days, that it is unsafe to meet in person. Specifically, the Brown Act exemptions include requirements to provide a public teleconference location, to maintain a member quorum within the agency's jurisdiction and to provide for public comment at each teleconference location, such as a private residence. The legislation expires in December 2024. On September 16, 2021, California Governor Gavin Newsom signed AB 361 into law, effective immediately.

A local agency wishing to rely on the provisions of AB 361 must meet one of the following criteria:

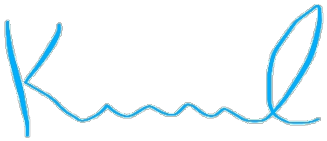
1. The local agency holds a meeting during a proclaimed state of emergency, and state or local officials have imposed or recommended measures to promote social distancing; or
2. The local holds a meeting during a proclaimed state of emergency for the purpose of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees; or
3. The local agency holds a meeting during a proclaimed state of emergency and has determined, by majority vote, that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

On March 4, 2020, Governor Newsom proclaimed a State of Emergency in California due to the threat of COVID-19 and shortly thereafter issued Executive Order N-29-20 suspending certain Brown Act provisions relating to teleconferencing as public meetings began to be held online.¹ However, this Executive Order expired on September 30, 2021, despite the State of Emergency remaining in place.

¹ Similarly, on March 4, 2020, the Los Angeles County Board of Supervisors and Los Angeles County Health Officer declared a local and health emergency due to the threat of COVID-19.

The threat that COVID-19 has presented continues to directly impact the ability of the SGVCOG to conduct Executive Committee meetings safely in person. Updated guidelines issued by the Centers for Disease Control and Los Angeles Department of Public Health in July and August 2021 advise governmental entities to refrain from conducting indoor meetings and consider moving operations outdoors, where feasible, to prevent transmission. SGVCOG staff finds it has been unable to find a suitable outdoor space with the requisite audio/visual capabilities at which the monthly Committee meetings can be held safely. Similarly, an indoor space with sufficient capacity to accommodate safe social distance practices among members, staff, and the public could not be identified

In order to continue to conduct meetings in a safe manner and to prevent unnecessary COVID-19 exposure to members, staff and the public, staff is recommending that the Executive Committee adopt Resolution 22-39 making certain findings in order to be able to continue teleconferencing for its meetings.

Prepared by: 

Katie Ward
Principal Management Analyst

Approved by: 

Marisa Creter
Executive Director

ATTACHMENTS

[Attachment A – Resolution 22-39](#)