

San Gabriel Valley Council of Governments
FY 2022-2025 MSP Active Transportation, Bus System Improvements, and First/Last Mile
Funding Application Scoring Rubric

Section 1: Project Category Introductions

- **Category 1: Planning/Design and Construction of Major Corridor Projects**
 - Up to \$15 million will be awarded to eligible corridor projects for their planning/design and construction phases. Proposals for Category 1 Projects should demonstrate 20% local funding matches and have a minimum of 25% design completion. Projects with design completion of 65% or more will receive higher scores. A Category 1 project should be identifiable in at least one participating agency’s five-year Capital Improvements Plan (CIP); however, the jurisdiction is welcomed to expand the project’s scope in the proposal. Funds for Category 1 projects cannot be used for right-of-way acquisitions.
- **Category 2: Planning/Design of Major Corridor Projects**
 - Up to \$7 million will be awarded to eligible corridor projects’ planning/design phases. Under this category, each project can apply for up to \$1 million. Proposals for Category 2 Projects should have a minimum of 10% design completion.

Section 2: Category 1 Scoring Rubric

Overview:

Project Feasibility	50 Points
Regional Impact	20 Points
Demonstrated Support	30 Points
TOTAL	100 Points

Project Feasibility - Project Schedule (5 Points):

The submitted schedule fully incorporates necessary phases, provides adequate time to complete the phases, describes how the schedule can be met, and highlights steps taken to expend the funds within the funding deadlines.	5 Points
The submitted schedule contains enough detail and/or organization on the necessary phases, how the schedule can be met, and steps taken to expend the funds within the funding deadlines; however, some areas are unclear and/or some details are lacking .	3-4 Points

The submitted schedule is poorly developed or vague in outlining the necessary phases, how the schedule can be met, and steps taken to expend the funds within the funding deadlines.	1-2 Points
The applicant failed to incorporate necessary phases and/or does not provide adequate time to complete the phases, provide information on how the schedule can be met, and highlight steps taken to expend the funds within the funding deadlines.	0 Points

Project Feasibility - Funding Strategy and Budget (5 Points):

The proposal provides realistic and detailed project funding strategy, budget, and cost estimates. Cost effectiveness is apparent .	5 Points
The proposal provides enough detail and/or organization on the project funding strategy, budget, and cost estimates. Details are mostly consistent with the proposed project and the cost effectiveness is somewhat apparent .	3-4 Points
The proposal lacks sufficient detail but is mostly consistent with the proposed project. Information on the project funding strategy, budget, and cost estimates are lacking . Cost effectiveness is not as apparent .	1-2 Points
The applicant failed to provide information on project funding strategy, budget, and/or cost estimates.	0 Points

Project Feasibility - Local Match (10 Points):

The proposal includes at least a 20% combined local match.	10 Points
The proposal includes at least a 15% combined local match.	7 Points
The proposal includes at least a 10% combined local match.	4 Points
The proposal includes at least a 5% combined local match.	1 Point
The proposal includes a combined local match of less than 5% .	0 Points

Project Feasibility - Capital Improvement Plan (15 Points):

The proposal includes a project that is identifiable in at least one participating agency's five-year Capital Improvement Plan.	15 Points
The proposal does not include a project that is identifiable in at least one participating agency's five-year Capital Improvement Plan.	0 Points

Project Feasibility - Project Readiness (15 Points):

The proposed project reached at least 65% design completion.	15 Points + 5 Bonus Points
The proposed project reached at least 25% design completion.	15 Points
The proposed project reached at least 10% design completion.	5 Points
The proposed project has a design completion of less than 10% .	0 Points

Regional Impact - Mobility and Accessibility (5 Points):

The proposed project clearly and convincingly demonstrates that it improves traffic flow, relieves congestion, improves access to destinations such as jobs, recreation, medical facilities, and schools, and enables residents, workers, and visitors to travel freely and quickly throughout the San Gabriel Valley.	5 Points
The proposed project sufficiently demonstrates that it improves traffic flow, relieves congestion, improves access to destinations such as jobs, recreation, medical facilities, and schools, and enables residents, workers, and visitors to travel freely and quickly throughout the San Gabriel Valley.	3-4 Points
The proposed project somewhat demonstrates that it improves traffic flow, relieves congestion, improves access to destinations such as jobs, recreation, medical facilities, and schools, and enables residents, workers, and visitors to travel freely and quickly throughout the San Gabriel Valley.	1-2 Points
Evaluators can award no points in this section if the applicant does not demonstrate that the proposed project improves traffic flow, relieves congestion, improves access to destinations such as jobs, recreation, medical facilities, and schools, and enables residents, workers, and visitors to travel freely and quickly throughout the San Gabriel Valley.	0 Points

Regional Impact - Safety (5 Points):

The proposed project clearly and convincingly demonstrates that it improves access to transit facilities, enhances safety, and corrects unsafe conditions in areas of heavy traffic, high transit use, and dense pedestrian activity where it is not a result of lack of normal maintenance.	5 Points
The proposed project sufficiently demonstrates that it improves access to transit facilities, enhances safety, and corrects unsafe conditions in areas of heavy traffic, high transit use, and dense pedestrian activity	3-4 Points

where it is not a result of lack of normal maintenance.	
The proposed project somewhat demonstrates that it improves access to transit facilities, enhances safety, and corrects unsafe conditions in areas of heavy traffic, high transit use, and dense pedestrian activity where it is not a result of lack of normal maintenance.	1-2 Points
Evaluators can award no points in this section if the applicant does not demonstrate that the proposed project improves access to transit facilities, enhances safety, and corrects unsafe conditions in areas of heavy traffic, high transit use, and dense pedestrian activity where it is not a result of lack of normal maintenance.	0 Points

Regional Impact - Demonstrated Need (10 Points):

The proposed project clearly and convincingly demonstrates that it addresses specific active transportation, bus system improvement, and/or first/last mile needs in the community and benefits to disadvantaged communities.	10 Points
The proposed project sufficiently demonstrates that it addresses specific active transportation, bus system improvement, and/or first/last mile needs in the community and benefits to disadvantaged communities.	7 Points
The proposed project somewhat demonstrates that it addresses specific active transportation, bus system improvement, and/or first/last mile needs in the community and benefits to disadvantaged communities.	4 Points
Evaluators can award no points in this section if the applicant does not demonstrate that the proposed project addresses specific active transportation, bus system improvement, and/or first/last mile needs in the community and benefits to disadvantaged communities.	0 Points

Demonstrated Support - Community Outreach (15 Points):

The applicant clearly and convincingly describes who was engaged in the identification and development of the project and documents that the engagement included all appropriate levels of public and governmental stakeholders, highlights evidence of a community-based public participation process, and showcases community support for the project.	15 Points
The applicant sufficiently demonstrates who was engaged in the identification and development of the project and documents that the engagement included all appropriate levels of public and governmental stakeholders, highlights evidence of a community-based public participation process, and showcases community support for the project.	10 Points

The applicant somewhat demonstrates who was engaged in the identification and development of the project and documents that the engagement included all appropriate levels of public and governmental stakeholders, highlights evidence of a community-based public participation process, and showcases community support for the project.	5 Points
The applicant fails to demonstrate who was engaged in the identification and development of the project and documents that the engagement included all appropriate levels of public and governmental stakeholders, highlights evidence of a community-based public participation process, and showcases community support for the project.	0 Points

Demonstrated Support - Committed Partnerships (15 Points):

The applicant clearly and convincingly describes the roles and responsibilities of partnering jurisdictions and includes letters of commitment/support from each partnering jurisdiction.	15 Points
The applicant sufficiently demonstrates the roles and responsibilities of partnering jurisdictions and includes letters of commitment/support from each partnering jurisdiction.	10 Points
The applicant somewhat demonstrates the roles and responsibilities of partnering jurisdictions. The applicant failed to include all letters of commitment/support from each of the partnering jurisdictions.	5 Points
The applicant failed to demonstrate the roles and responsibilities of partnering jurisdictions. The applicant also failed to include all letters of commitment/support from each of the partnering jurisdictions.	0 Points

Demonstrated Support - Regional Plan Adoption (5 Bonus Points):

The proposed project was listed in the Metro Mobility Matrix, the Metro Long Range Transportation Plan, the Metro Strategic Project List, the SCAG Regional Transportation Plan/Sustainable Communities Strategy (Connect SoCal Plan), or other adopted regional plans OR the proposal includes a project in a San Gabriel Valley active transportation corridor listed in the Metro Active Transportation Strategic Plan.	5 Bonus Points
The proposed project was not listed in the Metro Mobility Matrix, the Metro Long Range Transportation Plan, the Metro Strategic Project List, the SCAG Regional Transportation Plan/Sustainable Communities Strategy (Connect SoCal Plan), or other adopted regional plans. Additionally, the proposal does not include a project in a San Gabriel Valley active transportation corridor listed in the Metro Active Transportation Strategic Plan.	0 Bonus Points

Section 3: Category 2 Scoring Rubric

Overview:

Project Feasibility	25 Points
Regional Impact	25 Points
Demonstrated Support	50 Points
TOTAL	100 Points

Project Feasibility - Project Schedule (5 Points):

The submitted schedule fully incorporates necessary phases and provides a realistic description of how funds could be expended within the funding deadlines.	5 Points
The submitted schedule contains enough detail and/or organization on the necessary phases and provides a description of how funds could be expended within the funding deadlines; however, some areas are unclear and/or some details are lacking .	3-4 Points
The submitted schedule is poorly developed or vague in outlining the necessary phases and how funds could be expended within the funding deadlines.	1-2 Points
The applicant failed to incorporate necessary phases and/or does not provide adequate time to complete the phases. A description on how funds could be expended within the funding deadlines is missing .	0 Points

Project Feasibility - Funding Strategy and Budget (5 Points):

The proposal provides realistic and detailed project funding strategy, budget, and cost estimates. Cost effectiveness is apparent .	5 Points
The proposal provides enough detail and/or organization on the project funding strategy, budget, and cost estimates. Details are mostly consistent with the proposed project and the cost effectiveness is somewhat apparent .	3-4 Points
The proposal lacks sufficient detail but is mostly consistent with the proposed project. Information on the project funding strategy, budget, and cost estimates are lacking . Cost effectiveness is not as apparent .	1-2 Points
The applicant failed to provide information on project funding strategy,	0 Points

budget, and/or cost estimates.	
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Project Feasibility - Design Progress (15 Points):

The proposed project reached at least 25% design completion.	15 Points + 5 Bonus Points
The proposed project reached at least 10% design completion.	15 Points
The proposed project has a design completion of less than 10% .	0 Points

Regional Impact - Mobility and Accessibility (5 Points):

The proposed project clearly and convincingly demonstrates that it improves traffic flow, relieves congestion, improves access to destinations such as jobs, recreation, medical facilities, and schools, and enables residents, workers, and visitors to travel freely and quickly throughout the San Gabriel Valley.	5 Points
The proposed project sufficiently demonstrates that it improves traffic flow, relieves congestion, improves access to destinations such as jobs, recreation, medical facilities, and schools, and enables residents, workers, and visitors to travel freely and quickly throughout the San Gabriel Valley.	3 Points
The proposed project somewhat demonstrates that it improves traffic flow, relieves congestion, improves access to destinations such as jobs, recreation, medical facilities, and schools, and enables residents, workers, and visitors to travel freely and quickly throughout the San Gabriel Valley.	1 Point
Evaluators can award no points in this section if the applicant does not demonstrate that the proposed project improves traffic flow, relieves congestion, improves access to destinations such as jobs, recreation, medical facilities, and schools, and enables residents, workers, and visitors to travel freely and quickly throughout the San Gabriel Valley.	0 Points

Regional Impact - Safety (5 Points):

The proposed project clearly and convincingly demonstrates that it improves access to transit facilities, enhances safety, and corrects unsafe conditions in areas of heavy traffic, high transit use, and dense pedestrian activity where it is not a result of lack of normal maintenance.	5 Points
The proposed project sufficiently demonstrates that it improves access to transit facilities, enhances safety, and corrects unsafe conditions in	3 Points

areas of heavy traffic, high transit use, and dense pedestrian activity where it is not a result of lack of normal maintenance.	
The proposed project somewhat demonstrates that it improves access to transit facilities, enhances safety, and corrects unsafe conditions in areas of heavy traffic, high transit use, and dense pedestrian activity where it is not a result of lack of normal maintenance.	1 Point
Evaluators can award no points in this section if the applicant does not demonstrate that the proposed project improves access to transit facilities, enhances safety, and corrects unsafe conditions in areas of heavy traffic, high transit use, and dense pedestrian activity where it is not a result of lack of normal maintenance.	0 Points

Regional Impact - Demonstrated Need (15 Points):

The proposed project clearly and convincingly demonstrates that it addresses specific active transportation, bus system improvement, and/or first/last mile needs in the community and benefits to disadvantaged communities.	15 Points
The proposed project sufficiently demonstrates that it addresses specific active transportation, bus system improvement, and/or first/last mile needs in the community and benefits to disadvantaged communities.	10 Points
The proposed project somewhat demonstrates that it addresses specific active transportation, bus system improvement, and/or first/last mile needs in the community and benefits to disadvantaged communities.	5 Points
Evaluators can award no points in this section if the applicant does not demonstrate that the proposed project addresses specific active transportation, bus system improvement, and/or first/last mile needs in the community and benefits to disadvantaged communities.	0 Points

Demonstrated Support - Community Outreach (25 Points):

The applicant clearly and convincingly describes who was engaged in the identification and development of the project and documents that the engagement included all appropriate levels of public and governmental stakeholders, highlights evidence of a community-based public participation process, and showcases community support for the project.	25 Points
The applicant sufficiently demonstrates who was engaged in the identification and development of the project and documents that the engagement included all appropriate levels of public and governmental stakeholders, highlights evidence of a community-based public	15 Points

participation process, and showcases community support for the project.	
The applicant somewhat demonstrates who was engaged in the identification and development of the project and documents that the engagement included all appropriate levels of public and governmental stakeholders, highlights evidence of a community-based public participation process, and showcases community support for the project.	5 Points
The applicant fails to demonstrate who was engaged in the identification and development of the project and documents that the engagement included all appropriate levels of public and governmental stakeholders, highlights evidence of a community-based public participation process, and showcases community support for the project.	0 Points

Demonstrated Support - Committed Partnerships (25 Points):

The applicant clearly and convincingly describes the roles and responsibilities of partnering jurisdictions and includes letters of commitment/support from each partnering jurisdiction.	25 Points
The applicant sufficiently demonstrates the roles and responsibilities of partnering jurisdictions and includes letters of commitment/support from each partnering jurisdiction.	15 Points
The applicant somewhat demonstrates the roles and responsibilities of partnering jurisdictions. The applicant failed to include all letters of commitment/support from each of the partnering jurisdictions.	5 Points
The applicant failed to demonstrate the roles and responsibilities of partnering jurisdictions. The applicant also failed to include all letters of commitment/support from each of the partnering jurisdictions.	0 Points

Demonstrated Support - Regional Plan Adoption (5 Bonus Points):

The proposed project was listed in the Metro Mobility Matrix, the Metro Long Range Transportation Plan, the Metro Strategic Project List, the SCAG Regional Transportation Plan/Sustainable Communities Strategy (Connect SoCal Plan), or other adopted regional plans OR the proposal includes a project in a San Gabriel Valley active transportation corridor listed in the Metro Active Transportation Strategic Plan.	5 Bonus Points
The proposed project was not listed in the Metro Mobility Matrix, the Metro Long Range Transportation Plan, the Metro Strategic Project List, the SCAG Regional Transportation Plan/Sustainable Communities Strategy (Connect SoCal Plan), or other adopted regional plans. Additionally, the proposal does not include a project in a San Gabriel	0 Bonus Points

Valley active transportation corridor listed in the Metro Active Transportation Strategic Plan.	
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