



San Gabriel Valley Council of Governments

AGENDA AND NOTICE OF THE **SPECIAL** MEETING OF THE SGVCOG PUBLIC WORKS TECHNICAL ADVISORY COMMITTEE

Monday, January 13, 2020 – 12:00 PM

Monrovia Community Center: 119 W. Palm Ave., Monrovia, CA 91016

Chair
Rene Guerrero
City of Pomona

Vice Chair
David Liu
City of Diamond Bar

Immediate Past Chair
Phil Doudar
L.A. County DPW

Members

Arcadia
Azusa
Claremont
Diamond Bar
El Monte
Glendora
Irwindale
Industry
La Verne
Monrovia
Monterey Park
Pomona
San Dimas
San Gabriel
San Marino
South El Monte
South Pasadena
Temple City
West Covina
L.A. County DPW

Thank you for participating in today's meeting. The Public Works Technical Advisory Committee encourages public participation and invites you to comment on agenda items.

MEETINGS: *Regular Meetings of the Public Works Technical Advisory Committee are held on the third Monday of each month at 12:00 PM at the Monrovia Community Center – 119 W. Palm Ave., Monrovia, CA 91016.* The Public Works Technical Advisory Committee agenda packet is available at the San Gabriel Valley Council of Government's (SGVCOG) Office, 1000 South Fremont Avenue, Suite 10210, Alhambra, CA, and on the website, www.sgvkog.org. Copies are available via email upon request (sgv@sgvkog.org). Documents distributed to a majority of the Committee after the posting will be available for review in the SGVCOG office and on the SGVCOG website. Your attendance at this public meeting may result in the recording of your voice.

PUBLIC PARTICIPATION: Your participation is welcomed and invited at all Public Works Technical Advisory Committee meetings. Time is reserved at each meeting for those who wish to address the Board. SGVCOG requests that persons addressing the Committee refrain from making personal, slanderous, profane, or disruptive remarks.

TO ADDRESS THE PUBLIC WORKS TECHNICAL ADVISORY COMMITTEE: At a regular meeting, the public may comment on any matter within the jurisdiction of the Committee during the public comment period and may also comment on any agenda item at the time it is discussed. At a special meeting, the public may only comment on items that are on the agenda. Members of the public wishing to speak are asked to complete a comment card or simply rise to be recognized when the Chair asks for public comments to speak. We ask that members of the public state their name for the record and keep their remarks brief. If several persons wish to address the Committee on a single item, the Chair may impose a time limit on individual remarks at the beginning of discussion. **The Public Works Technical Advisory Committee may not discuss or vote on items not on the agenda.**

AGENDA ITEMS: The Agenda contains the regular order of business of the Public Works Technical Advisory Committee. Items on the Agenda have generally been reviewed and investigated by the staff in advance of the meeting so that the Committee can be fully informed about a matter before making its decision.

CONSENT CALENDAR: Items listed on the Consent Calendar are considered to be routine and will be acted upon by one motion. There will be no separate discussion on these items unless a Committee member or citizen so requests. In this event, the item will be removed from the Consent Calendar and considered after the Consent Calendar. If you would like an item on the Consent Calendar discussed, simply tell Staff or a member of the Public Works Technical Advisory Committee.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the SGVCOG office at (626) 457-1800. Notification 48 hours prior to the meeting will enable the SGVCOG to make reasonable arrangement to ensure accessibility to this meeting.



PRELIMINARY BUSINESS

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Comment (*If necessary, the Chair may place reasonable time limits on all public comments*)
5. Changes to the Agenda Order: Identify emergency items arising after agenda posting and requiring action prior to next regular meeting.

CONSENT CALENDAR (*It is anticipated that the Committee may take action on the following matters*)

6. Review Public Works TAC Meeting Minutes: 11/18/2019 (**Page 1**)
Recommended Action: Review and approve.

PRESENTATIONS (*It is anticipated that the Committee may take action on the following matters*)

7. Effective Public Outreach Strategies for Public Works Projects – Paul Hubler, Director of Government and Community Relations, SGVCOG & Ricky Choi, Community Engagement Coordinator, SGVCOG (**Page 5**)
Recommended Action: For information.
8. The South Bay Fiber Network – Aaron Baum, Project Manager, South Bay Cities Council of Governments (**Page 7**)
Recommended Action: For information.

UPDATE ITEMS (*It is anticipated that the Committee may take action on the following matters*)

9. SB 743 Implementation & San Gabriel Valley Regional Transportation Analysis Model – Alexander Fung, Management Analyst, SGVCOG
10. Los Angeles Regional Water Quality Control Board Staff Working Proposal on MS4 Permits – David Liu, Public Works Director/City Engineer, City of Diamond Bar (**Page 9**)
Recommended Action: For information.
11. Job Order Contracting – Edward Villanueva, Project Manager, SGVCOG
Recommended Action: For information.

STAFF ANNOUNCEMENTS

12. SGVCOG Regional Housing Trust and Affordable Housing Forum (**Page 11**)
Recommended Action: For information.
13. Potential Tour: ACE Construction Project Sites
Recommended Action: For information.

ADJOURN



SGVCOG Public Works TAC Meeting Minutes

Date: November 18, 2019

Time: 12:00 P.M.

Location: Monrovia Community Center

119 West Palm Avenue, Monrovia, CA 91016

PRELIMINARY BUSINESS

1. Call to Order

The meeting was called to order by R. Guerrero at 12:09pm.

2. Pledge of Allegiance

R. Guerrero led the Public Works TAC in the Pledge of Allegiance.

3. Roll Call

Members Present:

P. Wray; Arcadia
R. Delgadillo; Azusa
M. Tipping; Claremont
D. Liu; Diamond Bar
S. Mendez; El Monte
J. Nelson; Industry
R. Ramos, D. Lo, Y. Lopez; Irwindale
D. Keeseey, A. Ciotti; La Verne
R. Guerrero, T. Villa; Pomona
K. Patel, S. Garwick; San Dimas
R. Salas; South El Monte
A. Avery; Temple City
J. Yang, T. Le; Los Angeles County DPW

SGVCOG Staff:

M. Christoffels, Staff
A. Fung, Staff
E. Villanueva, Staff

Members Absent:

Glendora
Monrovia
Monterey Park
San Gabriel
San Marino
South Pasadena
West Covina

Guests:

Clark Ajwani, Los Angeles County DPW
Elijah Carder, Los Angeles County DPW
John Beshay, City of Baldwin Park
Bahman Janka, City of Pasadena
Mary Rooney, City of Walnut
Monica Killen, MNS Engineers
Diego Cadena, WKE
Shahnawaz Ahmad, SA Associates
Juanita Martinez, SA Associates
Michael Celesta, Gordian
Chris Devlin, Hens

4. Public Comment
There were no public comments.
5. Changes to the Agenda Order
There were no changes to the agenda.

CONSENT CALENDAR

6. Review Public Works TAC Meeting Minutes: 10/21/2019

There was a motion to approve minutes from the October 21, 2019 Public Works TAC meeting. (M/S: South El Monte/Arcadia)

[Motion Passed]

Ayes	Arcadia, Azusa, Claremont, Diamond Bar, El Monte, Industry, Irwindale, La Verne, Pomona, San Dimas, South El Monte, Temple City, Los Angeles County DPW
Noes	
Abstain	
Absent	Glendora, Monrovia, Monterey Park, San Gabriel, San Marino, South Pasadena, West Covina

PRESENTATIONS

7. Solid Waste Legislation Review and Updates
Los Angeles County Department of Public Works Management Assistant, Elijah Carder, provided a summary of solid waste legislation that were introduced in this year's legislative cycle. Additionally, Mr. Carder mentioned that the department would closely monitor two-year bills that are related to solid waste, such as AB 1080 (Bloom)/SB 54 (Allen) and AB 1509 (Mullin).

Discussions/Questions:

- Representatives from the Los Angeles County Department of Public Works solicited feedback regarding the department's existing legislative outreach efforts. Committee members mentioned that these legislative presentations are informative and helpful to local jurisdictions; however, committee members recommended that these legislative presentations should be provided during the legislative session to allow cities the opportunities to submit position letters on various bills.

8. Job Order Contracting
SGVCOG Project Manager, Edward Villanueva, and Gordian Representative, Michael Celesta, provided an overview of the process of utilizing job order contracting (JOC). Mr. Villanueva expressed that SGVCOG intends to explore the use of JOC to aid in-project delivery and facility repairs throughout the San Gabriel Valley region. As a

result, a pilot program was proposed for San Gabriel Valley cities that are interested in utilizing JOC.

Discussions/Questions:

- A committee member inquired about the process of awarding the contracts. Mr. Celesta responded that the consultant would set up the process and that the participating city would be the entity that awards the contract.
- Another committee member inquired about the need to amend municipal codes in order to utilize JOC. Mr. Celesta mentioned that each local jurisdiction varies from one another and that codes can be further examined to determine the need for amendments.
- A member of the public inquired about JOC partnerships with other councils of governments (COGs). Mr. Celesta responded that his team is currently exploring partnerships with other COGs given that Gordian traditionally partners with cities and counties.

After a thorough discussion, committee members recommended this item be re-visited at the next meeting for a possible recommendation for the SGVCOG City Managers' Steering Committee to review the JOC process and the proposed pilot program.

DISCUSSION ITEMS

9. SB 743 Implementation & San Gabriel Valley Regional Transportation Analysis Model
SGVCOG Chief Engineer, Mark Christoffels, provided a presentation on SB 743 (Steinberg), which was approved by former Governor Brown in 2013 to change the focus of transportation impact analysis in CEQA from measuring impacts to drivers to measuring the impact of driving. Specifically, the change replaced level of service (LOS) with vehicle miles of travel (VMT). Cities must adopt the new VMT measurements by July 1, 2020. Additionally, Mr. Christoffels mentioned the effectiveness of cities combining efforts to establish regional VMT analysis models and cited examples from the Western Riverside Council of Governments and cities in northern Orange County. The estimated cost of developing a VMT analysis model for the San Gabriel Valley region is approximately \$200,000.

Discussions/Questions:

- A committee member inquired whether the County of Los Angeles had explored the idea of developing a regional VMT analysis model. Mr. Christoffels expressed that he has not heard of such an endeavor by the County.
- Most committee members verbally expressed interest in participating in the development of a VMT analysis model for the San Gabriel Valley region.

Committee members recommended this item be re-visited at the next meeting for further discussion and suggested Mr. Christoffels to solicit interest and feedback from the SGVCOG Planning Directors' Technical Advisory Committee at its upcoming meeting on Thursday, December 5, 2019.

COMMITTEE MEMBER ITEMS

10. Potential Tour: ACE Construction Project Sites

Several committee members expressed interest in touring grade separation construction sites of the Alameda Corridor-East (ACE) Project in early 2020.

11. January Meeting Date

Committee members decided to re-schedule the January meeting to Monday, January 13, 2020 given that the regular January meeting date falls on Martin Luther King, Jr. Day.

STAFF ANNOUNCEMENTS

- 12. San Gabriel Valley Energy Wise Partnership City Staff Energy Work Group Meeting**
SGVCOG staff provided an announcement on the upcoming City Staff Energy Work Group meeting that will be held on Tuesday, November 19, 2019 at 1:30pm at the Monrovia Community Center. Mr. Fung mentioned that all committee members are invited to join the work group meeting to receive updates from utility companies and share best practices in implementing energy efficiency projects in the San Gabriel Valley region.

ANNOUNCEMENTS

SA Associates Representative, Juanita Martinez, provided an announcement on the upcoming APWA Gala on Saturday, January 25, 2020 at the L.A. Grand Hotel.

ADJOURN

The meeting adjourned at 1:29pm.

REPORT

DATE: January 13, 2020

TO: Public Works Technical Advisory Committee

FROM: Marisa Creter, Executive Director

RE: **EFFECTIVE PUBLIC OUTREACH STRATEGIES FOR PUBLIC WORKS PROJECTS**

RECOMMENDED ACTION

For information only.

BACKGROUND

Given that public works projects directly affect numerous residents and neighborhoods within municipalities, including a public information component in the initial planning stages can enhance project success by identifying key components that the public is concerned about. Additionally, this strategy can reduce work zone impacts by providing specific project information to the travelling residents.


Benefits of incorporating an effective public outreach strategy within a public works project include:

- Improving the public's awareness and understanding of the project;
- Promoting project support within the community; and,
- Alerting the public about potential traffic impacts and providing alternative travel options.

SGVCOG's Alameda Corridor-East (ACE) Project, which focuses on constructing grade separations and pedestrian crossing improvements, currently has a comprehensive public outreach model that engages members of the public regarding ACE construction projects.

The model includes components such as publishing project fact sheets and construction notices on various media and public engagement channels, conducting a local business support program to assist affected businesses during project construction, issuing mailers to nearby residents, and implementing a school safety outreach program for schools near construction projects.

SGVCOG staff members will provide a brief presentation on the ACE public outreach strategies.

Prepared by: 
Alexander P. Fung
Management Analyst

REPORT

Approved by: Marisa Creter
Marisa Creter
Executive Director

REPORT

DATE: January 13, 2020

TO: Public Works Technical Advisory Committee

FROM: Marisa Creter, Executive Director

RE: **THE SOUTH BAY FIBER NETWORK**

RECOMMENDED ACTION

For information only.

ABOUT THE SOUTH BAY CITIES COUNCIL OF GOVERNMENTS

The South Bay Cities Council of Governments (SBCCOG) is a joint powers authority of 16 cities and the County of Los Angeles that aims to maximize the quality of life and productivity of the South Bay region. The agency focuses on addressing regional issues such as water, energy, transportation, homelessness, and air quality. Additional information regarding the SBCCOG can be found on <http://www.southbaycities.org/>.

BACKGROUND

SBCCOG partnered with the South Bay Workforce Investment Board (SBWIB) to develop a regional broadband fiber-optic network. A high-speed capacity broadband network can allow cities to embrace the digital economy and attract businesses in the South Bay region. As more businesses are transacted online, broadband has become an increasingly important component to equip local businesses with the services they need to compete and thrive in the digital economy.

Through funding from the SBWIB, the SBCCOG developed a fiber-optic master plan to address the feasibility of a regional broadband network that would connect to at least one city facility in each of the South Bay cities. In October 2019, the SBCCOG Board of Directors officially approved the South Bay Fiber Network and received a list of sites committed to participating. Deployment of the network is expected to begin early this year.

Aaron Baum, SBCCOG Project Manager, will provide a detailed presentation regarding the South Bay Fiber Network at this meeting.


Prepared by: 
Alexander P. Fung
Management Analyst

REPORT

Approved by: Marisa Creter
Marisa Creter
Executive Director

Los Angeles Regional Water Quality Control Board

TO: MS4 Permittees in the Los Angeles Region and Key Stakeholders

FROM: Renee Purdy
Executive Officer 

DATE: December 10, 2019

**SUBJECT: TRANSMITTAL OF A STAFF WORKING PROPOSAL OF THE
REGIONAL PHASE I MUNICIPAL SEPARATE STORM SEWER SYSTEM
(MS4) PERMIT**

The California Regional Water Quality Control Board, Los Angeles Region (Los Angeles Water Board or Board) is transmitting to you a staff working proposal of the Regional MS4 Permit, including the Order and Attachments A-E and G-S. This staff working proposal is for preliminary review and discussion purposes only. In distributing this staff working proposal, please be advised of the following.

This staff working proposal does not constitute either a “draft permit” or a “proposed permit” as defined in Title 40 Code of Federal Regulations (40 CFR) sections 122.2 or 124.6. Further, distribution of this staff working proposal for review and discussion does not constitute a public comment period pursuant to 40 CFR sections 124.10 or 124.17.

Los Angeles Water Board staff encourages input on this staff working proposal. Permittees and interested persons are invited to discuss comments with Los Angeles Water Board staff in future in-person meetings and/or conference calls. Comments may also be made at upcoming Board meetings and public workshops. In particular, we encourage you to review the staff working proposal and be prepared to share your input at a workshop in early January 2020. We will send details regarding the workshop once they are finalized.

For those who wish to submit written comments, they may be submitted by e-mail to MS4StormwaterRB4@waterboards.ca.gov. Note, however, that the Los Angeles Water Board will not be formally responding to written comments on the staff working proposal. When a “draft permit” is released pursuant to 40 CFR sections 124.10 or 124.17, Permittees and interested persons will be provided an opportunity to submit written comments; consistent with federal regulations, staff will prepare responses to significant comments received on the draft permit submitted in compliance with the public notice.

If a Permittee or interested person finds that its oral or written comments provided on this staff working proposal are not addressed in the draft permit, the Permittee or interested person will need to resubmit the written comments during the official written comment period for the Board to further consider such comments.

The staff working proposal is provided on the Los Angeles Water Board's ftp site and can be accessed following the instructions below:

FTP Site: <https://ftp.waterboards.ca.gov/>

Use the following credentials to log in:

Username: rb4_ms4

Password: a9u1sN

We look forward to discussing this staff working proposal with Permittees and interested persons in future meetings. If you have any questions, please contact Mr. Ivar Ridgeway, Chief of the Municipal Storm Water Permitting Unit, at Ivar.Ridgeway@waterboards.ca.gov or by phone at (213) 620-2150.



SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS

REGIONAL HOUSING TRUST & AFFORDABLE HOUSING FORUM

Thursday, February 13, 2020

9:00am to 1:00pm

Glendora Public Library - Bidwell Forum

\$20.00 Admissions (Free for SGVCOG Governing Board Members)

RSVP: <https://sgvcog-housingforum.eventbrite.com>

For more information, please call (626) 457-1800