



San Gabriel Valley Council of Governments

AGENDA AND NOTICE OF THE **SPECIAL MEETING** OF THE SGVCOG EXECUTIVE COMMITTEE

September 10, 2018 – 1:30 PM

*San Gabriel City Hall
425 S Mission Drive, San Gabriel, CA 91776*

Thank you for participating in today's meeting. The Executive Committee encourages public participation and invites you to share your views on agenda items.

President
Cynthia Sternquist

1st Vice President
Margaret Clark

2nd Vice President
Becky Shevlin

3rd Vice President
Tim Hepburn

Past President
Barbara Messina

Transportation Chair
John Fasana

Homelessness Chair
Joseph Lyons

EENR Chair
Denis Bertone

Water Policy Chair
Judy Nelson

ACE Chair
Juli Costanzo

MEETINGS: *Regular Meetings of the Executive Committee are held the first Monday of every month at 12:00 p.m. at the SGVCOG Office (1000 S. Fremont Ave., Building 10, Suite 10210, Alhambra, California 91803).* The Executive Committee agenda packet is available at the San Gabriel Valley Council of Government's (SGVCOG) Office, 1000 South Fremont Avenue, Suite 10210, Alhambra, CA, and on the website, www.sgvkog.org. Copies are available via email upon request (sgv@sgvcog.org). Documents distributed to a majority of the Board after the posting will be available for review in the SGVCOG office and on the SGVCOG website. Your attendance at this public meeting may result in the recording of your voice.

PUBLIC PARTICIPATION: Your participation is welcomed and invited at all Executive Committee meetings. Time is reserved at each regular meeting for those who wish to address the Board. SGVCOG requests that persons addressing the Executive Committee refrain from making personal, slanderous, profane or disruptive remarks.

TO ADDRESS THE EXECUTIVE COMMITTEE: At a regular meeting, the public may comment on any matter within the jurisdiction of the Board during the public comment period and may also comment on any agenda item at the time it is discussed. At a special meeting, the public may only comment on items that are on the agenda. Members of the public wishing to speak are asked to complete a comment card or simply rise to be recognized when the Chair asks for public comments to speak. We ask that members of the public state their name for the record and keep their remarks brief. If several persons wish to address the Board on a single item, the Chair may impose a time limit on individual remarks at the beginning of discussion. **The Executive Committee may not discuss or vote on items not on the agenda.**

AGENDA ITEMS: The Agenda contains the regular order of business of the Executive Committee. Items on the Agenda have generally been reviewed and investigated by the staff in advance of the meeting so that the Executive Committee can be fully informed about a matter before making its decision.

CONSENT CALENDAR: Items listed on the Consent Calendar are considered to be routine and will be acted upon by one motion. There will be no separate discussion on these items unless a Board member or citizen so requests. In this event, the item will be removed from the Consent Calendar and considered after the Consent Calendar. If you would like an item on the Consent Calendar discussed, simply tell Staff or a member of the Executive Committee.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the SGVCOG office at (626) 457-1800. Notification 48 hours prior to the meeting will enable the SGVCOG to make reasonable arrangement to ensure accessibility to this meeting.



PRELIMINARY BUSINESS

1. Call to Order
2. Roll Call
3. Public Comment (*If necessary, the President may place reasonable time limits on all comments*)
4. Changes to Agenda Order: Identify emergency items arising after agenda posting and requiring action prior to next regular meeting (*It is anticipated that the Executive Committee may take action on these matters*)

CONSENT CALENDAR (*It is anticipated that the Executive Committee may take action on the following matters*)

5. Executive Committee Meeting Minutes – Page 1
Recommended Action: Approve Executive Committee minutes.
6. Agreement with Pacific Palms Resort for 2019 General Assembly – Page 3
Recommended Action: Authorize the Executive Director to execute an agreement with Pacific Palms Resort related to food and meeting services associated with the 2019 General Assembly.

PRESENTATION

7. Treasurer's Report: 3rd and 4th Quarter – Page 9
Recommended Action: Receive and file.

UPDATE ITEMS

- Legislative Update – Page 61

PRESIDENT'S REPORT

EXECUTIVE DIRECTOR'S REPORT

GENERAL COUNSEL'S REPORT

ACTION ITEMS (*It is anticipated that the Executive Committee may take action on the following matters*)

8. Expansion of SGVCOG Membership to Additional Special District Public Agencies – Page 67
Recommended Action: Approve the following:
 - (1) Direct staff to poll the three water agencies currently sharing a single SGVCOG membership regarding their interest in individual memberships, with the potential expansion of the SGVCOG from one water agency seat to three water agency seats subject to Board authorization at a future meeting; and,
 - (2) Direct staff to survey the San Gabriel Valley's unrepresented water agencies and special district public agencies to gauge their interest in memberships in the SGVCOG and report back to the Governing Board.
9. Cities' Homeless Plan Implementation Grant Writing – Page 69
Recommended Actions: Authorize the Executive Director to execute grant writing contract(s) for an amount not to exceed \$25,000 in preparation for city applications for homeless funding opportunities.

CLOSED SESSION

10. CONFERENCE WITH LABOR NEGOTIATORS: Agency designated representatives: Marisa Creter, Kimberly Hall Barlow, Richard D. Jones, Dominic Lazzaretto, Bob Russi, and Brian Saeki; Unrepresented employees: All unrepresented employees pursuant to California Government Code section 54957.6.
Recommended Action: Discuss and provide direction

ANNOUNCEMENTS

ADJOURN



**SGVCOG
Executive Committee Minutes
August 6, 2018
12:00 PM
SGVCOG Offices, Alhambra**

PRELIMINARY BUSINESS

1. Call to Order

The meeting was called to order at 12:06 P.M.

2. Roll Call

Members Present

- C. Sternquist, President
- B. Shevlin, 2nd Vice President
- T. Hepburn, 3rd Vice President
- J. Costanzo, ACE Chair
- D. Bertone, EENR Chair
- B. Messina, Past President
- J. Nelson, Water Policy Chair
- J. Fasana, Transportation Chair

Members Absent

- M. Clark, 1st Vice President
- J. Lyons, Homelessness Chair

Staff/Guests:

- M. Creter, Executive Director
- P. Hubler, Staff
- K. Ward, Staff
- M. Ramos, Staff
- K. Barlow, Jones & Mayer

3. Public Comment

There were no comments from the public.

4. Changes to Agenda Order:

There were no changes to the agenda.

CONSENT CALENDAR

5. Executive Committee Meeting Minutes

Error in the minutes: T. Hepburn should read as 2nd Vice President and B. Shevlin should read as 3rd Vice President. There was a request to update the minutes to reflect that the language and comments for the SGVCOG homeless white paper are incorporated as discussed at the previous meeting.

There was a motion to approve the consent calendar (M/S: D. Bertone/B. Messina).

[MOTION PASSES]

| | |
|-----------------|---|
| AYES: | D. Bertone, J. Costanzo, B. Messina, J. Nelson, C. Sternquist, B. Shevlin |
| NOES: | |
| ABSTAIN: | T. Hepburn |
| ABSENT: | J. Lyons, J. Fasana, M. Clark |

UPDATE ITEMS

- 4th Quarter Financial Report

M. Creter and M. Ramos reported on this item. M. Ramos indicated that there was a delay in the Account Receivables due to Caltrans having a backlog in their processing time.

- Retirement Benefit Study Contract
M. Creter reported on this item.
- Legal RFP
M. Creter reported on this item
- Legislative Update
K. Ward reported on this item.

DISCUSSION ITEMS

- Consideration of the SGV Water Districts as Individual Voting Members
M. Creter reported on this item. There was a discussion to consider if membership could potentially be expanded to other partner agencies in addition to water districts (transportation, school districts, etc.).

PRESIDENT’S REPORT

- C. Sternquist reported on this item.

EXECUTIVE DIRECTOR’S REPORT

- M. Creter reported on this item. An update on the LA County homeless initiative was given. Committee members were asked to attend the next Board of Supervisors on September 4 to speak in support of funding for cities to implement homeless plans.

GENERAL COUNSEL’S REPORT

- No report given.

ACTION ITEMS

6. State Route 57-60 Confluence Chokepoint Relief Project Agreement
M. Creter and P. Hubler reported on this item.

There was a motion to authorize executing a Project Baseline Agreement and other agreements needed to implement the State Route 57-60 Confluence Chokepoint Relief Project (M/S: J. Fasana/T. Hepburn).

[MOTION PASSES]

| | |
|-----------------|--|
| AYES: | D. Bertone, J. Costanzo, B. Messina, J. Nelson, C. Sternquist, B. Shevlin, T. Hepburn, J. Fasana |
| NOES: | |
| ABSTAIN: | |
| ABSENT: | J. Lyons, M. Clark |

7. Draft Governing Board Agenda

There was a motion to approve the Governing Board agenda as amended (M/S: T. Hepburn/B. Messina).

[MOTION PASSES]

| | |
|-----------------|--|
| AYES: | D. Bertone, J. Costanzo, B. Messina, J. Nelson, C. Sternquist, B. Shevlin, T. Hepburn, J. Fasana |
| NOES: | |
| ABSTAIN: | |
| ABSENT: | J. Lyons, M. Clark |

CLOSED SESSION

8. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: (Two cases)
No action or report given.

ANNOUNCEMENTS

ADJOURN

The meeting adjourned at 1:20 PM.

REPORT

DATE: September 10, 2018

TO: Executive Committee
Governing Board

FROM: Marisa Creter, Executive Director

RE: **PACIFIC PALMS AGREEMENT FOR 2019 GENERAL ASSEMBLY**

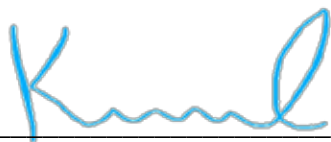
RECOMMENDED ACTION

Authorize the Executive Director to execute an agreement with Pacific Palms Resort related to food and meeting services associated with the 2019 General Assembly.

BACKGROUND

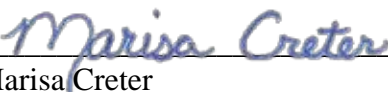
Staff seeking authorization to execute an agreement with Pacific Palms Resort to provide food and meeting services for the SGVCOG General Assembly. The General Assembly is scheduled for April 10, 2019 with the theme "Building Sustainable Solutions." The contract with Pacific Palms for these services will range from \$11,000 to \$15,000, depending on the total number of attendees, which is estimated to be 100 to 200. The FY 18-19 budget accounts for the costs associated with the General Assembly and will be partially offset by sponsorships.

Prepared by: _____



Katie Ward
Senior Management Analyst

Approved by: _____



Marisa Creter
Executive Director

ATTACHMENTS

Attachment A – Draft Pacific Palms Resort Agreement

**SOCIAL EVENT CONTRACT**

Monday, August 27, 2018

Location: Pacific Palms Resort**Account Manager:** Marlo F. Fleming**Organization:** San Gabriel Valley Council of Governments**Account #:** MF48559**CeloPay #:****Event Posting:** SGVCOG General Assembly**Authorized Contract Signature from:**

Contact: Ms. Stephanie Hernandez
Title: Event Planner
Address: 1000 South Fremont Avenue
 Unit 42, Building / A-10, Suite 10210
 Alhambra, CA, 91803

Telephone: 626-457-1800
Email: shernandez@sgvcog.org
Fax #:

Event Contact: SAME AS ABOVE**Telephone:****Title:****Email:****Arrival Date:** Tuesday, April 9, 2019**Departure Date:** Wednesday, April 10, 2019

San Gabriel Valley Council of Governments, (hereinafter "organization"), and Pacific Palms Resort agree to group event which organization will hold at Pacific Palms Resort. Pacific Palms Resort agrees to provide for the reservation of function space based upon final attendance of organization. This contract establishes certain terms and conditions with respect thereto and both organization and Pacific Palms Resort agree that they will be bound by the terms hereof.

The following space is being held for organization: **SGVCOG General Assembly**

| Date | Start Time | End Time | Function | Agr |
|-----------|------------|----------|---------------|-----|
| 4/9/2019 | 5:15 AM | 11:00 PM | Storage | |
| 4/9/2019 | 6:00 PM | 11:00 PM | Setup | |
| 4/10/2019 | 5:15 AM | 11:00 PM | Storage | |
| 4/10/2019 | 6:00 AM | 7:00 AM | Setup | 100 |
| 4/10/2019 | 7:00 AM | 5:00 PM | Office | 10 |
| 4/10/2019 | 8:00 AM | 8:30 AM | Registration | |
| 4/10/2019 | 8:00 AM | 11:00 AM | Break Station | 100 |
| 4/10/2019 | 8:30 AM | 5:00 PM | Meeting | 100 |
| 4/10/2019 | 11:00 AM | 2:00 PM | Hold | |
| 4/10/2019 | 12:00 PM | 1:00 PM | Lunch Meeting | 100 |
| 4/10/2019 | 2:15 PM | 5:00 PM | Break Station | |

A food & beverage minimum revenue of \$8,000.00 plus taxable 22% Service Charge and Current Sales Tax at the time of the event is required for your event. If the minimum is not met in food and beverage, the difference will be applied and stated as "room rental". **Menu selections are subject to pricing available at the time of your event.** Additional set-up requirements will be at current list prices with applicable sales taxes. Service Charge and tax are subject to change and this will change the minimum food revenue shown above.

Minimum Estimated cost of the event including applicable service charge & tax: \$ 10,687.20

Note: Actual event totals will be based on actual items and services ordered or based on food & beverage minimum plus miscellaneous services.

To confirm space for your event, a non-refundable 30% deposit in the amount of \$2,000.00 is due along with the signed contract no later than September 7, 2018.

Deposits may be paid by personal check, company check, cashier's check/money order or by cash.

____ Client's Initial

____ Initial (Internal use only)
 Page 4 of 70

A \$1,000.00 portion of the deposit will be held on file for any incidentals or balances due after the scheduled event. Thereafter, any remaining deposits or payments will be refunded within 30 days.

For Credit or Debit cards; a secure link to Celopay will be sent. The person who owns the credit card being used, must complete and sign this online form.

All events must be paid in full twenty (20) days prior to event date by personal check, credit card, cashier’s check, money order or cash. **FINAL BALANCE is DUE NO LATER THAN March 19, 2019.**

NOTE:

Personal or company checks are not accepted less than 20 days prior to the scheduled event date.

REQUIRED FINAL DETAILS:

Final menu selections, room set-up requirements, audiovisual requirements and miscellaneous details are due on or before **March 1, 2018 – minimum of (4) weeks prior to schedule event date.** All information will be generated on the Banquet Event Order (BEO) form which will be provided to the contact in advance. **The BEO must be reviewed and is required to be signed by contact for the “organization” prior to scheduled event date.**

CONTRACT TERMS AND CONDITIONS

- Deposit/Cancellation:** Along with the signed contract, Pacific Palms Resort requires a non-refundable deposit of 30% based on the estimated total cost of the event as outlined in this contract in order to consider this event confirmed or definite. All space will be reserved on a first option basis pending the receipt of this contract and deposit. Should the deposit and signed contract outlined in this agreement not be received by the stipulated date, any and all function space will be subject to immediate cancellation.

Should the “organization” cancel event after deposit is received by Pacific Palms Resort, all deposits will be non-refundable and non-transferable. Cancellations must be received in writing by organization and are subject to the following outlined attrition charges. In the event of cancellation, this deposit will be applied towards the cancellation fee due as outlined in the schedule below. Deposits are not transferrable to any other events or future dates.

CANCELLATION PENALTIES & ASSESSMENT SCHEDULE

| Written cancellation notice received from you: | Assessment Charge: |
|--|-----------------------------------|
| Date of signing to 121 days from scheduled event date | 30% of contracted revenue |
| 90 to 120 days from scheduled event date | 50% of contracted revenue |
| 60 to 89 days from scheduled event date | 65% of contracted revenue |
| 31 to 59 days from scheduled event date | 80% of contracted revenue |
| 0 to 30 days from scheduled event date | 100% of contracted revenue |

Payment: All events must be paid in full twenty (20) days prior to event date by personal check, company check, credit card, money order or by cash. **No personal or company check will be accepted for payment by Pacific Palms Resort less than twenty (20) days prior to the scheduled event date.** Any additional charges incurred on the day of event must be settled when the final charges are available by credit card or by cash only. Should it become necessary to seek

legal means of collection, the undersigned agrees to pay all costs of collection including court cost and reasonable attorney fees.

- 1) **Financial Obligations:** All amounts incurred and invoiced against this contract are due upon receipt. Any questions relative to an invoice should not affect immediate payment of undisputed amounts on the invoice. Interest at the rate of 1.5% per month or the highest rate allowable by law will be charged on unpaid accounts after **thirty (30) days** from date of invoice. Should it become necessary to seek legal means of collection, the undersigned agrees to pay all costs of collection including court cost and reasonable attorney fees
- 2) **Price Guarantees:** Food and beverage prices, as well as any other operating costs related to your event, will only be guaranteed three (3) months prior to your event. All pricing is subject to change and Pacific Palms Resort reserves the right to increase food, beverage and other operating costs for any events being booked more than three months in advance.
- 3) **Minimum Attendance/Attendance Guarantees:** All of our function space has minimum attendance and revenue guarantees, as stipulated in this contract. Should organization fail to meet minimum guarantees, organization will still be charged and responsible for payment on guaranteed amount stipulated in this contract. Final attendance guarantees must be received no later than 96 hours (Four business days) in advance to scheduled event date.
- 4) **Function Room Assignments:** Function rooms are assigned based on the associated revenue minimum, in conjunction with number of attendees, and will not be guaranteed until three weeks before the date of the event. Pacific Palms Resort reserves the right to reassign rooms at any time. Also should the total revenue for your event not meet the necessary minimum or should the assigned function room be under renovation or need repairs at the time of event, it may be reassigned to any appropriate area.
- 5) **Service Charge and Applicable Taxes:** Prices DO NOT include any state or local taxes which are applicable at the time of the event, nor do they include customary service charge, currently 22%. Service charge will be added to prices and then sales tax and any other applicable taxes will be calculated (State Board of Equalization – 1603). Service charge and current tax are subject to change.
- 6) **Miscellaneous Charges:** Please be advised that additional charges will apply for services ordered and not detailed in this agreement. These include, but are not limited to the following: box/package handling/storage, electrical power, sign/banner hanging, IT/telephones, display tables, outside audiovisual, etc.
- 7) **Alcohol Service:** Pacific Palms Resort reserves the right to terminate a function, should any alcoholic beverages not purchased from Pacific Palms Resort be brought into the function room. It is against the law of California for minors (under the age of 21) to consume or possess alcohol. Should Pacific Palms Resort terminate the function for the above violations, all outstanding charges and/or bills due to Pacific Palms Resort are still the responsibility of the client.
- 8) **Outside Food and Beverage:** Please be advised that food and beverage consumed at Pacific Palms Resort (inside and outside), must be provided by the resort. As a licensee of the state of California, Pacific Palms Resort is responsible for the controlled consumption of alcoholic beverages on our premises and any off-premise event that we cater. The Resort has an alcoholic beverage license that is subject to regulations promulgated by the state alcoholic beverage commission, violations of which may jeopardize the Resort's license. Additionally, to preserve our guest environment and to respect the service our business provides, outside food and beverages may not be brought on site. Any food and beverage brought into the Resort from outside source will be subject to appropriate corkage fees deemed necessary by the hotel.

- 9) **Non-Removal of Food & Beverage:** Please be advised that any excess food & beverage provided by Pacific Palms Resort may not be removed from the property. This policy stands to protect the health of your event attendees and to be in compliance with industry regulations.
- 10) **Renovation:** Should Pacific Palms Resort choose to renovate or remodel during the scheduled function, Pacific Palms Resort reserves the right to move all contracted events to an available area.
- 11) **Vendors:** "Organization" agree to be responsible for any damage done to the function room or any other part of the Pacific Palms Resort by the "organization," it's guests, independent contractors or other agents under the "organization's" control.
- 12) **Health Regulations:** Health regulations and standards of Pacific Palms Resort prohibit any food or beverage to be brought onto or off the premises without prior written notice with management approval. Wedding cakes and fruit type dinner table centerpieces are excluded.
- 13) **Written Contractual Conditions:** Both parties in written form must agree upon any and all contractual conditions not covered in this agreement. No verbal agreement must be considered binding.
- 14) **Americans with Disabilities Act:** Organization and Hotel shall each be responsible for compliance with the public accommodation requirements of the Americans with Disabilities Act and any applicable state or local laws in their respective operation of use of Hotel. Hotel shall provide, to the extent required by law, such auxiliary aids and services or modifications of Hotel rules or policies as may be reasonably requested by Hotel on behalf of its disabled members for use in sleeping rooms and public areas of Hotel operated by Hotel personnel, provided that Organization gives reasonable advance written notice to Hotel of such needs. During its use of the Hotel, Organization shall be responsible for providing its disabled members with auxiliary aids and services or modifications of Organization rules or policies in connection with any Organization program, activities or presentation (including, for example, engagement of and payment to specialized service providers, such as sign language interpreters), where such accommodation is necessary for use in the meeting space used by Organization; other than those types and quantities typically maintained by Hotel.
- 15) **Signature:** This Contract with addendum (if any), constitutes the entire agreement between the parties, supersedes all other written and oral agreements between the parties concerning its subject matter, and may not be amended or changed unless done so in a writing signed by Pacific Palms Resort and Group. Oral modifications to this written Contract, even if allowed by local law, will not be considered binding

By signing below, both parties agree to the terms and conditions of this contract. Please return signed contract, with deposit requested, no later than September 7, 2018, so that we may confirm your function.

Should you have any questions, please feel free to contact me directly at 626-854-2312.

Accepted By:

Accepted By:

Signature:

Signature:

Ms. Stephanie Hernandez
Event Planner
San Gabriel Valley Council of Governments

Marlo F. Fleming
Senior Catering Manager

Date: _____

Date: _____

REPORT

DATE: September 10, 2018

TO: Executive Committee
Governing Board

FROM: Marisa Creter, Executive Director

RE: **TREASURER'S REPORT**

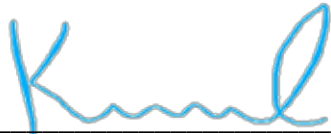
RECOMMENDED ACTION

Receive and file.

BACKGROUND

Staff is recommending to receive and file the Treasurer's Reports. Attachment A contains the full 3rd Quarter Report and Attachment B contains the full 4th Quarter Report. The reports were prepared by the SGVCOG's Treasurer, CliftonLarsonAllen LLP. Dionne Long and Renee Graves from CliftonLarsonAllen will present on this item.

Prepared by:



Katie Ward
Senior Management Analyst

Approved by:



Marisa Creter
Executive Director

ATTACHMENTS

Attachment A – 3rd Quarter Treasurer's Report
Attachment B – 4th Quarter Treasurer's Report

Attachment A

**San Gabriel Valley Council
of Governments
and
Alameda Corridor – East
Construction Authority**

Quarterly Report Ended March 31, 2018

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I. Executive Summary

Background and Objective

CliftonLarsonAllen LLP (CLA) was retained by the San Gabriel Valley Council of Governments (SGVCOG) to perform consulting services related to the San Gabriel Valley Council of Governments (COG) and the Alameda Corridor-East Construction Authority (ACE). The objective is for CLA to read and assess SGVCOG's quarterly reports, perform selective ratio analysis, and report to the Board accordingly. Throughout the consulting engagement, CLA maintained regular contact with SGVCOG's Executive Director, Marisa Creter and ACE's Director of Finance, Carlos Monroy, until his retirement. We are now in communication with Maritza Ramos, ACE's new Director of Finance.

Professional Standards

CLA performed this engagement in accordance with the American Institute of Certified Public Accountants (AICPA) Statements on Standards for Consulting Services. In consulting engagements, the nature and scope of work is determined solely by the agreement between the practitioner (CLA) and the client. The analysis and report does not constitute an audit, compilation, review, agreed-upon procedures or examination in accordance with Standards of the AICPA, the objective of which would be the expression of an opinion on any specified elements, accounts, or items. Accordingly, CLA does not express any such assurance.

Scope of Engagement

General

CLA reviewed the bank reconciliations, trial balance, and quarterly reports regarding financial position for the quarter ended March 31, 2018. CLA created or obtained various electronic files in order to prepare this report to the Executive Committee; the electronic files are available upon request.

Dollar values included in this report have been rounded; therefore the numbers included here may differ slightly when comparing the values included in this report to the underlying detail.

Results of Procedures Performed

This section summarizes our findings from the analyses and procedures performed. The applicable sections of the report include a more detailed discussion of each area, specific observations, and recommendations, if applicable.

Review of ACE Investments and Cash Balances

CLA was provided with a Fixed Income Investments Portfolio Summary report dated March 31, 2018. The report included the current book value and market values for ACE's: Government Securities, Certificates of Deposit, Corporate Bonds, Government Mortgages, Municipals, and Cash and Cash Equivalents. The portfolio's total market value of \$25,674,931 per ACE's Fixed Income Investments Portfolio report was verified against the Citizens Trust investment statement for the period ending March 31, 2018. The book value and market value of the Local Agency Investment Fund (LAIF) was substantiated through review of the LAIF balance confirmation as of March 2018. The amounts reported as current book value and market value on the March 31, 2018 Fixed Income Investments Portfolio report were reconciled.

ACE's bank account reconciliations and coordinating bank statements were reviewed and corroborated with the trial balance for the quarter ended March 31, 2018.

Review of ACE Third Quarter 2018 Reports

Expenditures vs. Reimbursements (Exhibit V): Approximately 98% of ACE's Income-to-Date (ITD) Expenditures have been reimbursed, an increase of 1% from the 97% reimbursement rate at the end of the second quarter. The remaining receivables total \$25,315,374, of which \$12,743,477, or 50%, was to be billed after the March 31 balance sheet date. Ratio analysis showed expenditures and reimbursements to be consistent with the prior quarter ended December 2017.

Treasury/ Banking Investments (Exhibit VII): Report amounts were agreed to the trial balance. Below is a summary of changes from Q2 to Q3.

| | <u>Fiscal Year 2017-2018</u> | | |
|---|-------------------------------------|--------------------------|--|
| | <u>Q3</u> | <u>Q2</u> | <u>%</u> |
| | <u>03.31.2018</u> | <u>12.31.2017</u> | <u>Increase/ (Decrease)</u> |
| Cash | \$20,831,030 | \$10,135,707 | 105.5% |
| Investments | 28,053,098 | 27,903,062 | 0.5% |
| Receivables | 25,315,374 | 35,203,546 | -28.1% |
| Other Receivables, Prepaids and Deferred Costs | 3,802,547 | 6,411,132 | -40.7% |
| Liabilities | 64,887,151 | 65,883,938 | -1.5% |
| Fund Balance before PERS Liability | 13,114,897 | 13,769,509 | -4.8% |

Review of COG Cash Balances, including LAIF

CLA was provided a Comparative Summary Balance Sheet for Q2 and Q3. Cash balances and Local Agency Investment Fund (LAIF) were verified with the Citizens Business Bank account statements for the period ended March 31, 2018 and the LAIF statement as of March 2018. Overall, COG's cash and cash equivalents decreased 16.3% since prior quarter from \$1,163,107 at the end of Q2 and \$973,507 total cash and cash equivalents for Q3, the period ended March 31.

COG's bank account reconciliations and coordinating bank statements were reviewed and corroborated with the trial balance for the quarter ended March 31, 2018.

Review of COG Third Quarter 2018 Reports

All balances on the Comparative Summary Balance Sheet as of March 31, 2018 were verified against the period trial balance as of March 31, 2018. The Grants Receivable Aging Detail report as of March 2018 was also verified to the trial balance.

Conclusion

As discussed herein, no instances that would cause concern that the quarterly reports prepared by ACE and COG are inaccurate or inadequate to meet the governance needs of the Executive Committee and the Board of Directors were noted, specifically related to the sections of the Joint Powers Agreement effective March 12, 2007 included herein.

- Section 4. Purpose and Powers of the Council. The Council shall have, and may exercise the powers to:
 - Subsection b(4) utilize member resources or presently existing single purpose public and public/private groups to carry out its programs and projects;
 - Subsection b(8) serve as a mechanism for obtaining state, federal and regional grants to assist in financing the expenditures of the Council;
 - Subsection b(9) make and enter into contracts, including contracts for the services of engineers, consultants, planners, attorneys and single purpose public/private groups;
 - Subsection b(11) apply for, receive and administer a grant or grants under any federal, state, or regional programs;
 - Subsection b(12) receive gifts, contributions and donations of property, funds, services and other forms of financial assistance from persons, firms, corporations and any governmental entity;
- Section 6. Use of Public Funds and Property. The Council shall be empowered to utilize for its purposes, public and/or private funds, property and other resources received from the Members and/or from other sources.

- Section 17. Control and Investment of Council Funds. The Governing Board shall adopt a policy for the control and investment of its funds and shall require strict compliance with such policy. The policy shall comply, in all respects, with all provisions of applicable law.

A handwritten signature in black ink, appearing to read "Renee S. Graves". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Renee S. Graves, CPA, CGFM

Principal

CliftonLarsonAllen LLP

II. Background and Scope of Engagement

A. Engagement Background and Objectives

CliftonLarsonAllen LLP (CLA), was retained by the San Gabriel Valley Council of Governments. Throughout the engagement, CLA maintained regular contact with Director of Finance Marisa Creter and ACE's Director of Finance Carlos Monroy, until his retirement. We are now in communication with Maritza Ramos, ACE's new Director of Finance.

B. Professional Standards

CLA performed this engagement in accordance with the American Institute of Certified Public Accountants (AICPA) Statements on Standards for Consulting Services. In consulting engagements, the nature and scope of work is determined solely by the agreement between the practitioner (CLA) and the client. The analysis and report does not constitute an audit, compilation, review, agreed-upon procedures or examination in accordance with Standards of the AICPA, the objective of which would be the expression of an opinion on any specified elements, accounts, or items. Accordingly, CLA does not express any assurance.

C. Scope of Engagement

Attachment A to our agreement includes possible consulting procedures to be performed on a monthly basis. Correspondence between Renee Graves of CLA and SGVCOG's Director of Finance Marisa Creter, ACE's Director of Finance Carlos Monroy, until his retirement, and Maritza Ramos, ACE's new Director of Finance, occurred to clarify the scope of the engagement for the quarter ending March 31, 2018. The following areas were agreed to regarding third Quarter 2018 Reports prepared as of March 31, 2018.

ACE

1. Investments and Cash Balances
2. Information reported to COG from ACE reconciles to the general ledger

COG

1. Cash Balances, including LAIF
2. Review the Third Quarter 2017 Report as of March 31, 2018

D. General Disclosures

CLA created or obtained various electronic files in order to prepare this report to the Executive Committee; the electronic files are available upon request.

Dollar values included in this report have been rounded; therefore the numbers included here may differ slightly when comparing the values included in this report to the underlying detail.

E. Background Information

San Gabriel Valley Council of Governments (COG)

The San Gabriel Valley Council of Governments (SGVCOG) is a joint powers authority made up of representatives from 31 cities, 3 Los Angeles County Supervisorial Districts, and the 3 Municipal Water Districts located in the San Gabriel Valley. The SGVCOG serves as a regional voice for its member agencies and works to improve the quality of life for the more than 2 million residents living in the San Gabriel Valley. The SGVCOG works on issues of importance to its member agencies, including transportation, housing, economic development, the environment, and water, and seeks to address these regionally.

The SGVCOG is the largest and most diverse sub-regional council of governments in Los Angeles County. It encompasses more than 374 square miles and has more than 2 million residents.

While each of the communities has a unique character and history, they have also many shared issues and have developed a unified voice to maximize resources, achieve sustainable solutions, and advocate for regional and member interests to improve the quality of life in the San Gabriel Valley.

Alameda Corridor-East Construction Authority (ACE)

The Alameda Corridor-East (ACE) Construction Authority is a single purpose construction authority established by the San Gabriel Valley Council of Governments in 1998 to implement a construction program intended to mitigate the adverse impacts at rail-roadway crossings in the San Gabriel Valley of increasing rail traffic along the nationally significant ACE Trade Corridor. Train counts through the Valley are projected to nearly double by the year 2035 as increasing numbers of freight trains carry freight to and from the nation's busiest container ports in the San Pedro Bay.

The ACE Project is a comprehensive program of constructing grade separations, where the road goes over or under the railroad, and safety and mobility upgrades at 53 crossings in the San Gabriel Valley. Construction has been completed on 8 rail-roadway grade separations. Eight grade separations are under construction with four grade separations and pedestrian crossing safety program at four crossings starting in two years. Jump Start safety improvements have been completed at 40 at-grade crossings.

F. Acronyms Used

ACE - Alameda Corridor-East Construction Authority

CM – Construction Management

COG – San Gabriel Valley Council of Governments

LAIF – Local Agency Investment Fund

MTA – Metropolitan Transit Authority

PERS – Public Employee’s Retirement System

ROW – Right of Way

III. Review of identified areas for ACE

A. Review of Investments and Cash Balances

The March 31, 2018 Fixed Income Investments Portfolio report was verified with the Citizens Trust statement for the period of March 1, 2018 through March 31, 2018 and the LAIF statements as of March 31, 2018. The amounts reported as the market value and the current book value on the March 31, 2018 Fixed Income Investments Portfolio report were reconciled. The allocation of investments within the pool by the type of investment is consistent with the current Investment Policy.

Due to the daily volatility of investments, the balance is reported on a cost basis during the fiscal year and adjusted to fair value as of the fiscal year end. Therefore, any unrealized gain or loss is not reflected on the quarterly reports. The applicable balances for the quarter ending March 31, 2018 are:

- Trial balance amount of \$26,167,358 offset by a “change in market value” account balance of (\$214,190) for a net balance of \$25,953,168.
- Book value and fair value per Citizens Trust Investment Statement is \$26,421,333 and \$25,674,931, respectively.
- Exhibit VII Treasury/ Banking Investments Report amount of \$26,446,746

B. Review of Information Provided by ACE

Exhibit V ACE Expenditures vs. Reimbursements and Exhibit VII Treasury/ Banking Investments reports as of March 31, 2018 were obtained and verified against the preliminary trial balance as of March 31, 2018.

Exhibit V ACE Expenditures vs. Reimbursements Report

Amounts shown under the reimbursement status for the categories of 1) *Current/ 30 days or less* of \$4.796m; 2) *Aged Receivable* of \$6.509m 3) *To be billed* of \$12.743m; and 4) *MTA retention* of \$1.266m were verified against the accounts listed on the trial balance. The *Current/ 30 days or less* and *MTA retention* balances are each in a separate general ledger account. The *To be billed* amount is the aggregate balance of approximately 30 accounts for each individual project by various phases (CM, ROW, Design, Construction, Construction Management and Betterment). These amounts were verified with the accounts listed on the trial balance.

Exhibit VII Treasury/ Banking Investments Report

Each of the accounts listed on Exhibit VII were verified with the trial balance. Consistent with the previous quarterly report, Exhibit VII presents *other receivables, prepaids, surplus property and deferred costs* at the gross aggregate amount of \$3.8m from approximately 12 separate accounts, the most significant accounts being Surplus Property of \$1.6m. The applicable balances for the quarter ending March 31, 2018 are as shown herein.

| | |
|----------------------------------|---------------------|
| Other receivables | \$ 21,977 |
| Notes receivable | 150,000 |
| Unbilled receivables | 1,032,373 |
| Prepaid expenses | 257,299 |
| Surplus property | 1,608,690 |
| Deferred costs - indirect | 1,226,529 |
| Unrealized change in investments | (494,321) |
| | <u>\$ 3,802,547</u> |

The PERS unfunded termination liability of \$6.347m was obtained from the June 30, 2016 CalPERS Actuarial Valuation Report. This liability is not reflected on the trial balance, but is a post-closing entry to reflect financial data that complies with Government Accounting Standards. The PERS net pension liability is reported on the June 30, 2017 audited financial statements in accordance with GASB Statements No. 68 and 71.

IV. Review of identified areas for COG

A. Review of Cash Balances, including LAIF

The March 31, 2018 Bank and LAIF balances reported on the Comparative Summary Balance Sheet were verified against each the Citizens Business Bank statement and the LAIF statement as of March 31, 2018.

B. Review of Second Quarter 2018 Reports

As of March 31, 2018, the Comparative Summary Balance Sheet report was verified to the trial balance. Individual balances on the trial balance were verified to reconciled bank statements and to the LAIF statement at March 31, 2018. All amounts reported were verified to the trial balance. The allocation of investments within the pool by the type of investment is consistent with the current Investment Policy.

Grants Receivable Aging Detail Report

The Grants Receivable Aging Detail report was reconciled to the trial balance. As of March 31, the receivable balance was \$296,754. As reported by ACE's Director of Finance, Carlos Monroy (Retired), 60.8% or \$180,326 of the reported balance was collected subsequent to the March 31 quarter end. The remaining receivables of \$116,428 are aged less than 90 days and are reasonably expected to be collected.

Remaining receivables as of the date of this report (\$116,428) have increased 3.78 times compared to the amount of remaining receivables in the second quarter report (\$24,332).

The March 31, 2018 Quarterly Report reflects a receivable for \$148,000 for the Homelessness Planning Grant, which is a new grant.

CitiCard Credit Card Charges

The CitiCard Credit Card Charges report provides a breakdown of the types of purchases made by credit card. Purchases for the period of January 2018 to March 2018 totaled \$8,090, which represents 19% of total fiscal year expenditures of \$42,422. During the quarter, \$4,622 was expended on meetings and travel, a 23% increase since last quarter's meetings and travel spending of \$3,760. In total, \$12,497 or 29% of total credit card purchases for the fiscal year have been related to meetings and travel.

Fiscal year cumulative purchases by credit card for the third quarter have decreased 18% in a year-over-year comparison:

| | <u>FY18 Quarters</u> | <u>FY17 Quarters</u> | <u>% Increase/</u> |
|------------------------------|----------------------|----------------------|--------------------|
| | <u>1, 2, 3</u> | <u>1, 2, 3</u> | <u>(Decrease)</u> |
| COG Total CCard Expenditures | \$42,422 | \$51,774 | -18.1% |

Purchases by credit card are utilized for efficiencies in procurement of goods and services. A breakdown of fiscal year cumulative credit card purchases through March 31, 2018 is shown herein.

CitiCard Charges: FY 2018

| | Q1 | Q2 | Q3 | Year-to-date |
|----------------------------------|------------------|------------------|-----------------|---------------------|
| | 9/30/2017 | 12/31/2017 | 3/31/2018 | Total |
| Administrative Fees | \$ 48 | \$ - | \$ - | \$ 48 |
| Energy Wise - Gas Co | 597 | 70 | 214 | 881 |
| Energy Wise - SCE | 895 | 105 | 229 | 1,229 |
| Equipment & Soft Acquisition | 1,221 | 1,305 | - | 2,526 |
| General Assembly Event | 711 | 13,505 | - | 14,216 |
| Homelessness Program - LAC | - | - | 777 | 777 |
| Maintenance & Operating Expenses | 662 | 171 | 328 | 1,161 |
| Meetings & Travel - Board | 1,124 | 1,171 | 1,185 | 3,480 |
| Meetings & Travel | 2,991 | 2,589 | 3,437 | 9,017 |
| Office Supplies | 805 | 1,075 | 877 | 2,757 |
| Postage | 9 | - | 13 | 22 |
| Postage - Board Mailings | 82 | 120 | 112 | 314 |
| Prepaid expenses | 554 | 785 | - | 1,339 |
| Printing and Publications | - | - | - | - |
| Recruitment | - | - | 175 | 175 |
| Subscriptions | 345 | 25 | - | 370 |
| Utilities | 801 | 1,489 | 381 | 2,671 |
| Webpage/Software Services | 482 | 595 | 362 | 1,439 |
| | <u>\$ 11,327</u> | <u>\$ 23,005</u> | <u>\$ 8,090</u> | <u>\$ 42,422</u> |

Budget to Actual Comparison Report*Budget Revisions*

During the revision of the FY 2018 budget, the total revenue budget was increased by 26% from budgeted revenue of \$2,048,415 at the end of Q2 to budgeted revenue of \$2,578,362 as of the end of Q3. Budgeted expenditures increased proportionately from \$2,223,681 at the end of Q2 to \$2,717,858 as of the end of Q3, or 22%.

Budget v. Actual

Actual balances through March 31, 2018 were reconciled to the trial balance. As of March 31, 2018, total revenues are at 49% of the revised budget and expenses are at 40% of the revised budget. Member dues comprise 90% of the operating revenue budget for FY 2018. As of March 31, 75% of the budgeted Member Dues have been recognized as revenue. Overall, actual expenses are in-line with the budget as of the Q3 report. Expenditure areas that may require additional are noted on the next page.

| | Revised Budget 2017-18 | YTD Actual 2017-18 | Actual as % of Budget |
|------------------------|---------------------------------------|-----------------------------------|--------------------------------------|
| Storage | \$2,751 | \$2,148 | 78.08% |
| Dues & Subscriptions | 5,000 | 4,570 | 91.40% |
| Administrative Fees | 3,500 | 3,378 | 96.51% |
| Information Technology | 2,000 | 1,784 | 89.20% |

A comparison of the adopted budget, revised budget and year-to-date actual is presented herein.

| | Adopted Budget 2017-18 | Revised Budget 2017-18 | Year-to-Date Actual 2017-18 |
|------------------------------------|---------------------------------------|---------------------------------------|--|
| General Operating Revenue | \$ 823,798 | \$ 753,996 | \$ 568,275 |
| Sponsorships | | 56,676 | 56,676 |
| Hero Revenue | | 12,000 | 11,436 |
| Miscellaneous Revenue | | 6,320 | 4,253 |
| | <u>823,798</u> | <u>828,992</u> | <u>640,640</u> |
| Grants & Special Projects | 548,413 | 1,749,370 | 618,602 |
| Total Revenue | <u>1,372,211</u> | <u>2,578,362</u> | <u>1,259,242</u> |
| Ongoing Operational Contracts | 90,400 | 136,400 | 93,296 |
| Personnel | 782,823 | 742,482 | 487,962 |
| General & Administrative | 227,823 | 202,379 | 143,273 |
| Consultation Services | 205,090 | 958,212 | 305,421 |
| Direct Expenses | 23,000 | 28,500 | 16,890 |
| Grant and Special Project Expenses | 40,000 | 649,885 | 50,968 |
| Total Expenses | <u>1,369,136</u> | <u>2,717,858</u> | <u>1,097,810</u> |
| Estimated Net Income | <u>\$ 3,075</u> | <u>\$ (139,496)</u> | <u>\$ 161,432</u> |

V. List of Exhibits

- ACE – Exhibit V – Expenditures vs. Reimbursements as of March 31, 2018
- ACE – Exhibit VII – Treasury/ Banking Investments, Investments Portfolio and
Summary as of March 31, 2018
- COG –2018 3rd Quarter Reports as of March 31, 2018 – Comparative
Summary Balance Sheet, Grants Receivable Aging Detail, CitiCard
Charges and Budget Report

Exhibit V

ACE Expenditures vs. Reimbursements

As of March 31 , 2018

| Reimbursement Status (\$ 000) | | | | | | |
|-------------------------------|---------------------|--------------|---------------------------------|--------------------|-----------------|------------------|
| Projects | ITD Expenditures | Received | Current / 30 Days or less | Aged Receivable | To Be Billed | MTA Retention |
| At Grade Crossing | \$ 2,091 | \$ 1,899 | \$ - | \$ - | \$ 190 | \$ 2 |
| Durfee | 27,383 | 26,557 | - | - | 771 | 55 |
| Fairway Drive | 81,302 | 78,484 | - | - | 2,696 | 122 |
| Fairway-Lemon Betterment | 13,853 | 6,672 | 2,401 | 4,777 | 3 | - |
| Fullerton | 57,555 | 54,547 | - | - | 2,715 | 293 |
| Montebello | 6,389 | 6,125 | - | - | 255 | 10 |
| Nogales (LA) | 117,587 | 111,104 | - | 1,732 | 4,291 | 460 |
| Puente Ave. | 81,051 | 79,385 | - | - | 1,612 | 55 |
| SG Trench | 271,733 | 269,253 | 2,395 | - | 72 | 13 |
| Temple | 94,681 | 94,457 | - | - | 5 | 219 |
| Turnbull Cyn. | 1,105 | 988 | - | - | 79 | 38 |
| Baldwin | 70,365 | 70,363 | - | - | - | 2 |
| Brea Canyon | 73,459 | 73,459 | - | - | - | - |
| Crossing Safety / IRRIS | 34,343 | 34,343 | - | - | - | - |
| EE/Reservoir | 78,960 | 78,960 | - | - | - | - |
| Hamilton | 1,789 | 1,789 | - | - | - | - |
| Nogales (AH) | 49,797 | 49,797 | - | - | - | - |
| Ramona | 53,091 | 53,091 | - | - | - | - |
| Sunset | 93,794 | 93,794 | - | - | - | - |
| Sub-total Projects | 1,210,326 | 1,185,066 | 4,796 | 6,509 | 12,688 | 1,266 |
| Project Administration | 19,904 | 19,849 | - | - | 55 | - |
| Total ACE | \$ 1,230,230 | \$ 1,204,915 | \$ 4,796 | \$ 6,509 | \$ 12,743 | \$ 1,266 |

Exhibit VII

Treasury / Banking Investments

As of March 31, 2018

| | <u>03.31.2018</u> | <u>Change</u> | <u>12.31.2017</u> |
|---|-------------------|-----------------------|---------------------|
| <u>Cash on hand</u> | | | |
| Operating Account | \$ 2,975,584 | \$ 376,317 | \$ 2,599,267 |
| Money Market Account (2) | 10,140,171 | 5,315,871 | 4,824,300 |
| Money Market (UPRR Contributions) | 7,715,275 | 5,003,134 | 2,712,141 |
| Total cash on hand | 20,831,030 | 10,695,323 | 10,135,707 |
| <u>Investments</u> | | | |
| LAIF | 1,606,352 | 4,862 | 1,601,490 |
| CBT - Fixed Income at cost | 26,446,746 | 145,174 | 26,301,572 |
| Total investments | 28,053,098 | 150,036 | 27,903,062 |
| <u>Current - 30 days or less</u> | 4,796,307 | (5,575,424) | 10,371,731 |
| <u>Aged Receivable</u> | 6,509,275 | 1,129,937 | 5,379,338 |
| <u>To Be Billed</u> | 12,743,477 | (5,689,650) | 18,433,127 |
| <u>MTA Retention</u> | 1,266,316 | 246,965 | 1,019,351 |
| Total Exhibit V | 25,315,374 | (9,888,172) | 35,203,546 |
| Other receivables, prepaids and deferred costs | 3,802,547 | (2,608,585) | 6,411,132 |
| Total Cash, Cash Equivalents & Receivables | 78,002,048 | (1,651,399) | 79,653,447 |
| <u>Liabilities</u> | | | |
| Payables & other Accruals | 1,201,581 | (6,743) | 1,208,324 |
| Unearned revenues | 18,685,570 (a.) | (990,044) | 19,675,614 |
| MTA Working Capital Loan | 45,000,000 | - | 45,000,000 |
| Total liabilities | 64,887,151 | (996,787) | 65,883,938 |
| Fund balance | | | |
| Resources net of actual liabilities | 13,114,897 | (654,612) | 13,769,509 |
| Less estimated: | | | |
| CalPERS - Hypothetical termination liability | 6,347,036 (b.) | - | 6,347,036 |
| Resources net of estimated liabilities | 6,767,861 | (654,612) (c.) | \$ 7,422,473 |

- a.) Represents surplus property appraised value, net proceeds from sale of ROW surplus properties, advanced UPRR funding, disallowed retention, and Betterment funds billed in advance to City of Industry for Fairway Drive and Fullerton projects.
- b.) Updated based on CalPERS's annual valuation report as of June 30, 2016.
- c.) Decrease is due to Temple 4th track current fiscal year expenditures applied to UPRR contributions received in prior year, and unrealized decrease in market value of fixed cost portfolio securities.

Exhibit VII

Treasury / Banking Investments

As of March 31, 2018

| Deposit/ Investment Amount 03.31.18 | % of Invest- ments | | Maximum Maturity | Maximum Percent of Portfolio | Maximum Investment in One Issuer |
|--|--------------------------|---|---------------------|------------------------------------|--|
| | | Bank Deposits | | | |
| | | Ace deposits are held by Citizens Business Bank (CBB) under a deposit agreement in amounts not to exceed \$50 million. Under the agreement, CBB maintains collateral deposits of at least 110% of the value of all ACE deposits at Bank of New York Mellon in eligible securities. The CBB deposits accounts are: | | | |
| \$ 2,975,584 | | Checking Account | | | |
| 17,855,446 | | Money Market Accounts (3) * | | | |
| 20,831,030 | | Total Deposits | | | |
| | | Permitted Investments ** | | | |
| \$ 10,435,882 | 37.20% | Government Securities (3.74 - 5.00 years) | 5 years | 50% | 15%<= |
| 7,512,751 | 26.78% | Corporate Bonds (4.21 - 4.99 years) | 5 years | 30% | 10%<= |
| 2,424,130 | 8.64% | Gov't Mortgages (4.13 - 4.80 years) | 5 years | 15% | None stated |
| 1,164,564 | 4.15% | Municipals (1.42 - 5.03 years) | None stated | None stated | None stated |
| 3,533,429 | 12.60% | CDs (2.95 - 5.01 years) | 5 years | 30% | 10%<= |
| 1,375,990 | 4.90% | Cash and Cash Equivalents | None stated | None stated | None stated |
| \$ 26,446,746 | 94.27% | Subtotal Investments - Book value * | | | |
| 1,606,352 | 5.73% | State's Local Agency Investment Fund | None stated | None stated | None stated |
| 28,053,098 | 100.00% | Total Investments | | | |
| \$ 48,884,128 | | Total | | | |

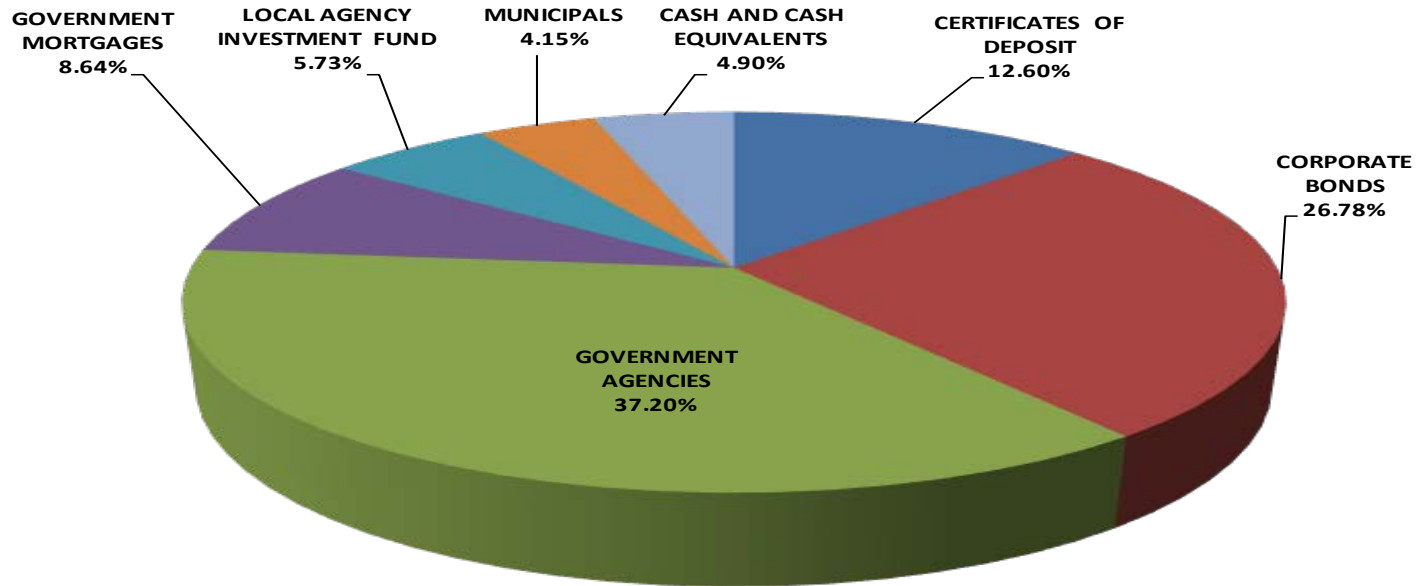
Fixed Income Investments at 03-31-2018 - Summary

Alameda Corridor - East Construction Authority
Office of ACE Construction Authority Finance Director/Treasurer



ASSET ALLOCATION

| Assets (Dollars) | Current Par Value | Current Book Value | Market Value | Mkt/Book |
|------------------------------|-------------------|--------------------|-------------------|---------------|
| CERTIFICATES OF DEPOSIT | 3,533,000 | 3,533,429 | 3,457,950 | 97.86% |
| CORPORATE BONDS | 7,462,000 | 7,512,751 | 7,318,991 | 97.42% |
| GOVERNMENT AGENCIES | 10,400,000 | 10,435,882 | 10,093,870 | 96.72% |
| GOVERNMENT MORTGAGES | 2,238,744 | 2,424,130 | 2,272,165 | 93.73% |
| LOCAL AGENCY INVESTMENT FUND | 1,606,352 | 1,606,352 | 1,606,352 | 100.00% |
| MUNICIPALS | 1,150,000 | 1,164,564 | 1,155,966 | 99.26% |
| CASH AND CASH EQUIVALENTS | 1,375,990 | 1,375,990 | 1,375,990 | 100.00% |
| Totals (Dollars) | 27,766,085 | 28,053,098 | 27,281,283 | 97.25% |



Fixed Income Composition by Book Value

Par Value: Or face value is the amount of money redeemed to the bondholder once the bonds matures

Book Value : Is the par value or face value plus any unamortized premiums or less any unamortized discounts.

Market Value: Is the current price at which the bond is trading

Mkt/Book: Measures the market value over the book value of a bond.

Fixed Income Investments Portfolio
March 31, 2018

| Cusip | Name | Coupon | Yield to Maturity | Purchase Date | Maturity Date | Current Price | Par Value | Market Value | Current Book Value | |
|---|---|--------|-------------------|---------------|---------------|---------------|-------------------|----------------------|----------------------|------------------|
| 3130A8EN9 | Federal Home Loan Bank | 1.64 | 2.246 | 6/14/2016 | 6/14/2021 | 97.147 | 100,000 | 97,147 | 100,000 | |
| 3130A8NT6 | Federal Home Loan Bank | 1.48 | 2.255 | 7/28/2016 | 7/13/2021 | 96.380 | 200,000 | 192,760 | 200,000 | |
| 3130A9GS4 | Federal Home Loan Bank | 1.70 | 2.407 | 10/12/2016 | 10/12/2021 | 96.687 | 600,000 | 580,122 | 600,000 | |
| 3130AA2S6 | Federal Home Loan Bank | 1.80 | 2.429 | 11/30/2016 | 11/26/2021 | 97.059 | 300,000 | 291,177 | 299,727 | |
| 3133EFZ91 | Federal Farm Credit Bank | 1.62 | 2.218 | 4/12/2016 | 4/12/2021 | 97.182 | 500,000 | 485,910 | 499,545 | |
| 3134G93Q8 | Freddie Mac | 1.68 | 2.659 | 8/25/2016 | 8/25/2021 | 95.443 | 400,000 | 381,772 | 400,000 | |
| 3134G95L7 | Freddie Mac | 1.60 | 2.284 | 8/25/2016 | 8/25/2021 | 96.783 | 700,000 | 677,481 | 700,000 | |
| 3134GAEE0 | Freddie Mac | 1.50 | 2.274 | 9/30/2016 | 3/30/2021 | 96.707 | 1,000,000 | 967,070 | 999,480 | |
| 3134GAHK3 | Freddie Mac | 1.60 | 2.424 | 9/30/2016 | 9/30/2021 | 96.141 | 800,000 | 769,128 | 799,480 | |
| 3134GARB2 | Freddie Mac | 1.60 | 2.551 | 10/27/2016 | 10/27/2021 | 95.558 | 300,000 | 286,674 | 300,000 | |
| 3134GAZR8 | Freddie Mac | 2.05 | 2.640 | 12/30/2016 | 12/30/2021 | 97.252 | 200,000 | 194,504 | 200,000 | |
| 3134GBUJ9 | Freddie Mac | 2.15 | 2.783 | 6/29/2017 | 6/29/2022 | 97.063 | 500,000 | 485,315 | 500,000 | |
| 3134GB3D2 | Freddie Mac FHLMC | 2.20 | 2.631 | 11/29/2017 | 5/25/2022 | 98.186 | 500,000 | 490,930 | 500,000 | |
| 3134GB7F3 | Freddie Mac | 2.50 | 2.795 | 12/29/2017 | 12/29/2022 | 98.632 | 400,000 | 394,528 | 400,000 | |
| 3135G0N66 | Fannie Mae | 1.40 | 2.159 | 8/25/2016 | 8/25/2021 | 96.420 | 400,000 | 385,680 | 400,000 | |
| 3136G1C98 | Fannie Mae | 1.42 | 1.861 | 5/11/2016 | 2/5/2020 | 98.413 | 150,000 | 147,620 | 150,899 | |
| 3136G35G6 | Fannie Mae | 1.55 | 2.293 | 9/23/2016 | 9/23/2021 | 96.506 | 1,000,000 | 965,060 | 999,720 | |
| 3136G37G4 | Fannie Mae | 1.60 | 2.378 | 9/30/2016 | 9/30/2021 | 96.353 | 900,000 | 867,177 | 899,487 | |
| 3136G4GF4 | Fannie Mae | 1.55 | 2.335 | 10/31/2016 | 10/28/2021 | 96.320 | 200,000 | 192,640 | 200,000 | |
| 3136G3XZ3 | Fannie Mae | 1.50 | 2.265 | 7/28/2016 | 7/28/2021 | 96.399 | 300,000 | 289,197 | 300,000 | |
| 3136G4EV1 | Fannie Mae | 1.63 | 2.533 | 10/28/2016 | 10/28/2021 | 95.760 | 250,000 | 239,400 | 249,898 | |
| 3136G3C78 | Fannie Mae | 1.55 | 2.257 | 7/28/2016 | 7/28/2021 | 96.674 | 200,000 | 193,348 | 200,000 | |
| 880591EL2 | Tenn Valley Authority DTD | 3.88 | 2.939 | 9/19/2016 | 2/15/2021 | 103.846 | 500,000 | 519,230 | 537,647 | |
| 37.20% Government Securities (3.74 - 5.00 years) | | | | | | | 10,400,000 | 10,093,870 | 10,435,882 | |
| 06740KHJ9 | Barclays Bank/Delaware | 1.60 | 1.660 | 7/18/2014 | 7/23/2018 | 99.769 | 100,000 | 99,769 | 100,000 | |
| 87164YML5 | Synchrony Bank DTD | 1.55 | 2.332 | 6/29/2016 | 6/29/2021 | 96.329 | 250,000 | 240,821 | 249,463 | |
| 05580AFA7 | BMW Bank North America | 1.20 | 1.908 | 9/13/2016 | 8/26/2019 | 97.977 | 250,000 | 244,942 | 250,000 | |
| 02006LM42 | Ally Bank Medium | 1.30 | 1.977 | 9/15/2016 | 9/16/2019 | 98.036 | 250,000 | 245,090 | 250,000 | |
| 140420QF0 | Capital One Bank USA | 2.15 | 2.335 | 7/7/2015 | 10/16/2019 | 99.251 | 163,000 | 161,780 | 163,462 | |
| 02587DWK0 | American Expr Centurion | 2.20 | 2.367 | 7/1/2015 | 11/29/2019 | 99.303 | 170,000 | 168,815 | 170,624 | |
| 05580ACZ5 | BMW Bk North. America DTD | 2.20 | 2.441 | 10/8/2015 | 9/30/2020 | 98.875 | 250,000 | 247,188 | 249,950 | |
| 140420F21 | Capital One Bank | 1.65 | 2.412 | 9/14/2016 | 9/14/2021 | 96.427 | 250,000 | 241,068 | 250,000 | |
| 140420YS3 | Capital One Bank Medium | 1.60 | 2.306 | 5/4/2016 | 5/4/2021 | 96.680 | 250,000 | 241,701 | 250,415 | |
| 949763AW6 | Wells Fargo Bank | 1.30 | 1.980 | 9/14/2016 | 9/16/2019 | 98.026 | 250,000 | 245,064 | 250,000 | |
| 619165GX5 | Morton Community Bank | 1.60 | 2.268 | 12/16/2016 | 6/16/2020 | 97.764 | 200,000 | 195,528 | 200,000 | |
| 14042RAR2 | Capital One NA Medium | 2.20 | 2.438 | 10/8/2015 | 10/7/2020 | 98.886 | 200,000 | 197,772 | 199,230 | |
| 254672W20 | Discover Bank DTD | 1.85 | 2.421 | 12/14/2016 | 12/14/2020 | 97.835 | 200,000 | 195,669 | 200,000 | |
| 9497485W3 | Wells Fargo Bank CD | 1.75 | 2.390 | 6/17/2016 | 6/17/2021 | 97.000 | 250,000 | 242,499 | 251,561 | |
| 949763AZ9 | Wells Fargo Bank | 1.65 | 2.417 | 9/14/2016 | 9/14/2021 | 96.408 | 250,000 | 241,021 | 250,000 | |
| 36157QTF4 | GE Capital Retail Bank | 2.00 | 2.066 | 11/22/2013 | 11/23/2018 | 99.688 | 250,000 | 249,221 | 248,725 | |
| 12.60% CDs (2.95 - 5.01 years) | | | | | | | 3,533,000 | 3,457,950 | 3,533,429 | |
| 437076BB7 | Home Depot | 2.25 | 2.264 | 11/7/2013 | 9/10/2018 | 99.934 | 1,000,000 | 999,340 | 1,002,195 | |
| 40428HPJ5 | HSBC USA INC | 2.63 | 2.629 | 12/4/2013 | 9/24/2018 | 99.984 | 1,000,000 | 999,840 | 1,002,929 | |
| 713448BN7 | PepsiCo Inc | 4.50 | 3.786 | 1/29/2015 | 1/15/2020 | 103.202 | 100,000 | 103,202 | 105,104 | |
| 911312AMB | United Parcel Service DTD | 3.13 | 2.943 | 6/10/2016 | 1/15/2021 | 100.778 | 185,000 | 186,439 | 193,443 | |
| 440452AE0 | Hormel Foods Corp | 4.13 | 3.250 | 1/31/2017 | 4/15/2021 | 103.415 | 500,000 | 517,075 | 530,099 | |
| 14912L6U0 | Caterpillar Financial Serv Corp | 1.70 | 2.621 | 9/9/2016 | 8/9/2021 | 95.778 | 1,746,000 | 1,672,284 | 1,738,545 | |
| 02665WBG5 | American Honda Finance | 1.70 | 2.623 | 9/15/2016 | 9/9/2021 | 95.714 | 1,400,000 | 1,339,996 | 1,392,034 | |
| 06406RAA5 | Bank of NY Mellon Corp | 2.60 | 3.073 | 10/18/2017 | 2/7/2022 | 98.103 | 1,011,000 | 991,821 | 1,022,303 | |
| 166764AT7 | Chevron | 2.60 | 3.072 | 7/26/2017 | 3/3/2022 | 97.986 | 370,000 | 362,548 | 373,320 | |
| 244199BE4 | Deere & Co | 2.60 | 3.128 | 7/26/2017 | 6/8/2022 | 97.630 | 150,000 | 146,445 | 152,779 | |
| 26.78% Corporate Bonds (4.21 - 4.99 years) | | | | | | | 98.083 | 7,462,000 | 7,318,991 | 7,512,751 |
| 31381NM83 | Federal Natl Mtge Assn#FN465783 | 3.84 | 3.716 | 12/10/2015 | 9/1/2020 | 100.532 | 152,211 | 152,211 | 162,055 | |
| 31381Q5P7 | Fannie Mae Pool #468054 | 3.59 | 3.627 | 11/21/2013 | 6/1/2018 | 99.846 | 444,098 | 443,413 | 480,875 | |
| 31381SDV1 | Fannie Mae Pool #469116 DTD | 2.94 | 2.975 | 11/21/2013 | 9/1/2018 | 99.847 | 613,899 | 612,960 | 648,335 | |
| 31407RTU8 | Fannie Mae Pool #838563 | 5.00 | 4.606 | 4/29/2016 | 10/1/2020 | 101.561 | 55,470 | 56,336 | 58,893 | |
| 3137A6B27 | Freddie Mac | 4.33 | 3.400 | 9/7/2016 | 10/25/2020 | 103.571 | 155,458 | 161,009 | 171,733 | |
| 3137A8PP7 | Freddie Mac | 4.19 | 3.311 | 9/7/2016 | 12/25/2020 | 103.483 | 321,608 | 332,809 | 355,226 | |
| 3137ABFH9 | Freddie Mac | 3.99 | 3.230 | 9/7/2016 | 6/25/2021 | 103.351 | 496,000 | 512,619 | 547,013 | |
| 8.64% Gov't Mortgages (4.13 - 4.80 years) | | | | | | | 101.493 | 2,238,744 | 2,272,165 | 2,424,130 |
| 010831BM6 | Alameda County JPA | 5.00 | 4.473 | 11/21/2013 | 12/1/2018 | 102.352 | 440,000 | 450,349 | 455,893 | |
| 758148GY0 | Reed Calif Union School District | 4.00 | 3.804 | 11/18/2013 | 8/1/2018 | 100.839 | 250,000 | 252,098 | 253,656 | |
| 91412GS71 | Univ of California | 1.61 | 2.035 | 12/13/2017 | 5/15/2019 | 99.408 | 310,000 | 308,165 | 308,698 | |
| 13066YTZ2 | California State Dept of Water Resources PW | 2.00 | 2.773 | 1/22/2018 | 5/1/2022 | 96.903 | 150,000 | 145,355 | 146,318 | |
| 4.15% Municipals (1.42 - 5.03 years) | | | | | | | 100.519 | 1,150,000 | 1,155,966 | 1,164,564 |
| 31607A208 | Fidelity Prime Mon Mar-Ins | 1.00 | | 10/7/2015 | | 100.000 | 1,350,577 | 1,350,577 | 1,350,577 | |
| | Cash | 1.00 | | | | 100.000 | 25,413 | 25,413 | 25,413 | |
| 4.90% Cash and Cash Equivalents | | | | | | | 1,375,990 | 1,375,990 | 1,375,990 | |
| TOTAL (Dollars) | | | | | | | | \$ 26,159,733 | \$ 25,446,746 | |

Comparative Summary Balance Sheet

As of March 31, 2018

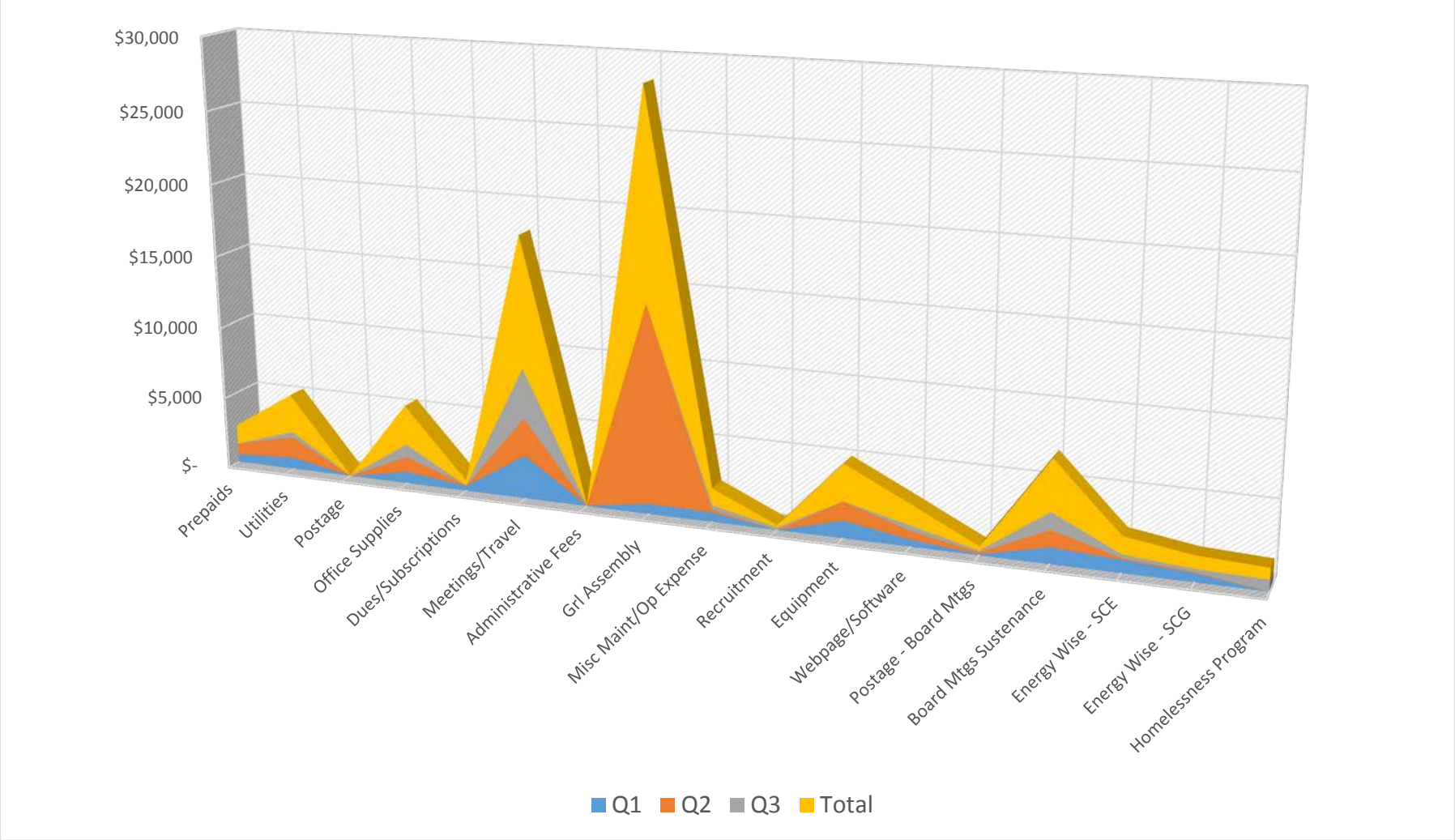
| | 03.31.2018 | Change | 12.31.2017 |
|--|------------|--------------|------------|
| CBB - Checking | \$ 629,304 | \$ (190,330) | \$ 819,634 |
| CBB- 242-034-325 CD | 55,604 | 14 | 55,590 |
| CBB - 2766 Savings | 1,589 | 0 | 1,588 |
| CBB -242-034-953 CD | 54,837 | 14 | 54,823 |
| Petty Cash | 400 | - | 400 |
| LAIF | 231,688 | 701 | 230,986 |
| LAIF Maket Value | 86 | - | 86 |
| Cash and equivalents | 973,507 | (189,601) | 1,163,107 |
| Member Receivable | - | (16,297) | 16,297 |
| Grants/Contracts Receivable | 296,754 | 191,437 | 105,317 |
| Sponsorships Receivable | 25 | 25 | - |
| Unbilled Grant Receivable | - | (59,313) | 59,313 |
| Receivables - other | 215 | - | 215 |
| Receivables | 296,994 | 115,853 | 181,141 |
| Prepays and deferrals | 153,053 | (2,114) | 155,167 |
| Total assets | 1,423,554 | (75,861) | 1,499,415 |
| Accounts Payable | 82,950 | 59,790 | 23,159 |
| Payroll Payable | 34 | 34 | - |
| Accrued Vacation | 26,013 | 3,468 | 22,546 |
| Unearned Revenues - Member Cities Dues | 189,678 | (193,950) | 383,628 |
| Accruals, deferrals and other payables | 147,769 | 10,749 | 137,020 |
| Total liabilities | 446,445 | (119,908) | 566,353 |
| Net Position, beginning of period | 815,679 | - | 815,679 |
| Change in net position | 161,430 | 44,047 | 117,383 |
| Net Position, end of period | \$ 977,109 | \$ 44,047 | \$ 933,063 |

Grants Receivable Aging Detail

As of March 31, 2018

| Month | So. California Edison - Energy Wise | So. California Gas - Energy Wise | MTA | LA County - PACE | LA County - Homelessness Planing Grant | Various Cities - Homlessness Planning Grant | Totals | Notes |
|--------|-------------------------------------|----------------------------------|---------------------|------------------|--|---|----------------------|-----------------------|
| Nov-17 | - | - | - | - | 13,166.66 | - | \$ 13,166.66 | LA County Homlessness |
| Dec-17 | - | - | - | - | 13,166.66 | - | \$ 13,166.66 | Nov, Dec, Jan & Feb |
| Jan-18 | 10,176.47 | 12,803.06 | | 778.25 | 13,166.66 | - | \$ 36,924.44 | Rcv'd 4/9/18 |
| Feb-18 | 9,144.37 | 10,166.02 | 7,816.42 | - | 13,166.66 | 106,000.00 | \$ 146,293.47 | MTA Rcv'd 4/9/18 |
| Mar-18 | 12,382.97 | 11,836.92 | 7,816.42 | - | 13,166.66 | 42,000.00 | \$ 87,202.97 | |
| | <u>\$ 31,703.81</u> | <u>\$ 34,806.00</u> | <u>\$ 15,632.84</u> | <u>\$ 778.25</u> | <u>\$ 65,833.30</u> | <u>\$ 148,000.00</u> | <u>\$ 296,754.20</u> | |

CITICARD Charges: \$42,422 2018Q1 – 2018Q3



SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS
 FY 2018 Third Quarter Report
 As of March 31, 2018

| | General Fund | Transportation | SGVEWP SCE/Gas Co. | SGVEWP Strategic Plan SCE/Gas Co. | LAC Pace | Homeless Project | JUL/17 - MAR/18 Actual | FY 2018 Revised Budget | % of Budget |
|---|--------------|----------------|-----------------------|---|-------------|---------------------|------------------------------|------------------------------|----------------|
| 1 General Operating Income | | | | | | | | | |
| 2 Member Dues | \$ 537,243 | \$ 29,623 | \$ - | \$ - | \$ - | \$ - | \$ 566,866 | \$ 752,587 | 75% |
| 3 Sponsorships | 56,676 | - | - | - | - | - | 56,675.56 | 56,676 | 100% |
| 4 Hero Revenue | 11,436 | - | - | - | - | - | 11,436.40 | 12,000 | 95% |
| 5 Miscellaneous Revenue | 4,254 | - | - | - | - | - | 4,253.54 | 6,320 | 67% |
| 6 Interest | 1,409 | - | - | - | - | - | 1,408.52 | 1,409 | 100% |
| 7 <i>Total General Operating Income</i> | 611,017 | 29,623 | - | - | - | - | 640,640 | 828,992 | 77% |
| 8 Grants & Special Project Income | | | | | | | | | |
| 9 MTA Consultant | - | 70,120 | - | - | - | - | 70,120 | 93,797 | 75% |
| 11 Measure H Homeless Planning Funding | - | - | - | - | - | 20,250 | 20,250 | 118,500 | 17% |
| 12 City Homeless Planning Funding | - | - | - | - | - | 279,300 | 279,300 | 627,000 | 45% |
| 13 Energy Wise (SGVEWP) - Gas | - | - | 108,652 | - | - | - | 108,652 | 150,000 | 72% |
| 14 Energy Wise (SGVEWP) - Edison | - | - | 76,207 | - | - | - | 76,207 | 100,000 | 76% |
| 15 Strategic Plan Grant - SGVEWP | - | - | - | 26,273 | - | - | 26,273 | 26,273 | 100% |
| 16 LA County Commercial PACE Grant | - | - | - | - | 37,800 | - | 37,800 | 37,800 | 100% |
| 17 Metro Open Streets Grant | - | - | - | - | - | - | - | 596,000 | 0% |
| 18 <i>Total Grants & Special Project Income</i> | - | 70,120 | 184,859 | 26,273 | 37,800 | 299,550 | 618,602 | 1,749,370 | 35% |
| 19 Total Income | 611,017 | 99,743 | 184,859 | 26,273 | 37,800 | 299,550 | 1,259,242 | 2,578,362 | 49% |
| 20 General Operating Expenses | | | | | | | | | |
| 21 <u>Ongoing Operational Contracts</u> | | | | | | | | | |
| 22 Legal Services | 55,921 | - | - | - | - | - | 55,921 | 76,000 | 74% |
| 23 Financial Audit Services | 10,954 | - | 4,193 | 607 | 14 | 4,632 | 20,400 | 20,400 | 100% |
| 24 Treasurer | 2,593 | - | 993 | 144 | 3 | 1,096 | 4,829 | 12,000 | 40% |
| 25 Financial/Accounting Services (ACE) | 6,522 | - | 2,497 | 361 | 8 | 2,758 | 12,146 | 28,000 | 43% |
| 26 <u>Personnel</u> | | | | | | | - | | |
| 27 Salaries & Deferred Compensation | 146,202 | 8,108 | 71,127 | 10,426 | 2,725 | 106,409 | 344,996 | 529,844 | 65% |
| 28 Internship Program | - | 188 | 52,057 | 7,422 | - | - | 59,667 | 90,000 | 66% |
| 29 Benefits | 42,721 | - | 16,353 | 2,367 | 53 | 18,064 | 79,559 | 110,638 | 72% |
| 30 Staff Training and Professional Development | 2,008 | - | 769 | 111 | 3 | 849 | 3,740 | 12,000 | 31% |

SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS
 FY 2018 Third Quarter Report
 As of March 31, 2018

| | General Fund | Transportation | SGVEWP SCE/Gas Co. | SGVEWP Strategic Plan SCE/Gas Co. | LAC Pace | Homeless Project | JUL/17 - MAR/18 Actual | FY 2018 Revised Budget | % of Budget |
|--|-------------------|----------------|-----------------------|---|---------------|---------------------|------------------------------|------------------------------|----------------|
| 31 <u>General & Administrative</u> | | | | | | | | | |
| 32 Rent & Parking | 32,313 | - | 12,369 | 1,790 | 40 | 13,663 | 60,175 | 74,806 | 80% |
| 33 Utilities | 2,039 | - | 780 | 113 | 3 | 862 | 3,796 | 8,265 | 46% |
| 34 Postage | 209 | - | 80 | 12 | 0 | 88 | 389 | 2,000 | 19% |
| 35 Equipment & Software Acquisition | 1,152 | - | 441 | 64 | 1 | 487 | 2,146 | 10,000 | 21% |
| 36 Storage | 1,153 | - | 442 | 64 | 1 | 488 | 2,148 | 2,751 | 78% |
| 37 Office Supplies | 1,452 | - | 556 | 80 | 2 | 614 | 2,704 | 5,000 | 54% |
| 38 Miscellaneous maint/ops expense | 1,359 | - | 520 | 75 | 2 | 575 | 2,531 | 5,000 | 51% |
| 39 Meeting/Travel | 9,626 | - | 3,685 | 533 | 12 | 4,070 | 17,926 | 40,000 | 45% |
| 40 Dues & Subscriptions | 2,454 | - | 939 | 136 | 3 | 1,038 | 4,570 | 5,000 | 91% |
| 41 Administrative Fees | 1,814 | - | 694 | 101 | 2 | 767 | 3,378 | 3,500 | 97% |
| 42 Insurance | 2,928 | - | 1,121 | 162 | 4 | 1,238 | 5,453 | 8,000 | 68% |
| 43 General Assembly | 38,057 | - | - | - | - | - | 38,057 | 38,057 | 100% |
| 44 <u>Consultant Services</u> | | | | | | | | | |
| 45 City Homeless Plan Consultant | | | | | | 128,963 | 128,963 | 600,000 | 21% |
| 46 Management Consultant Services | 20,753 | - | 7,944 | 1,150 | 26 | 8,775 | 38,647 | 81,000 | 48% |
| 47 MTA Board Support | - | 91,447 | - | - | - | - | 91,447 | 123,212 | 74% |
| 48 Transportation Technical Support (ACE) | 4,366 | - | 1,671 | 242 | 5 | 1,846 | 8,132 | 25,000 | 33% |
| 49 Administrative Support (ACE) | 4,402 | - | 1,685 | 244 | 6 | 1,861 | 8,198 | 20,000 | 41% |
| 50 ACE/SGVCOG Integration (ACE) | - | - | - | - | - | - | - | 45,000 | 0% |
| 51 Media/Public Relations | - | - | - | - | - | - | - | 2,000 | 0% |
| 52 Information Technology | 958 | - | 367 | 53 | 1 | 405 | 1,784 | 2,000 | 89% |
| 53 Grant Writing Services | 28,250 | - | - | - | - | - | 28,250 | 60,000 | 47% |
| 54 <u>Direct Expenses</u> | | | | | | | | | |
| 55 Board Stipends & Taxes | 10,400 | - | - | - | - | - | 10,400 | 16,500 | 63% |
| 56 Printing / Publication | 6,490 | - | - | - | - | - | 6,490 | 12,000 | 54% |
| 57 <u>Direct Grant Expenses</u> | | | | | | | | | |
| 58 LA County PACE Contract with SGVEP | - | - | - | - | 34,885 | - | 34,885 | 34,885 | 100% |
| 59 Metro Open Streets Expense | 12,489 | - | - | - | - | - | 12,489 | 575,000 | 2% |
| 60 SGVEWP Edison & Gas Expenses | - | - | 3,577 | 17 | - | - | 3,594 | 40,000 | 9% |
| 63 <i>Total Grant & Special Project Expenses</i> | 12,489 | - | 3,577 | 17 | 34,885 | - | 50,968 | 649,885 | 8% |
| 64 Total Expenditures | 449,587 | 99,743 | 184,859 | 26,273 | 37,800 | 299,550 | 1,097,812 | 2,717,858 | 40% |
| 65 Net income (Loss) | \$ 161,430 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 161,430 | \$ (139,496) | N/A |

**San Gabriel Valley Council
of Governments
and
Alameda Corridor – East
Construction Authority**

Quarterly Report Ended June 30, 2018

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I. Executive Summary

Background and Objective

CliftonLarsonAllen LLP (CLA) was retained by the San Gabriel Valley Council of Governments (SGVCOG) to perform consulting services related to the San Gabriel Valley Council of Governments (COG) and the Alameda Corridor-East Construction Authority (ACE). The objective is for CLA to read and assess SGVCOG's quarterly reports, perform selective ratio analysis, and report to the Board accordingly. Throughout the consulting engagement, CLA maintained regular contact with SGVCOG's Executive Director, Marisa Creter and ACE's Director of Finance, Maritza Ramos.

Professional Standards

CLA performed this engagement in accordance with the American Institute of Certified Public Accountants (AICPA) Statements on Standards for Consulting Services. In consulting engagements, the nature and scope of work is determined solely by the agreement between the practitioner (CLA) and the client. The analysis and report does not constitute an audit, compilation, review, agreed-upon procedures or examination in accordance with Standards of the AICPA, the objective of which would be the expression of an opinion on any specified elements, accounts, or items. Accordingly, CLA does not express any such assurance.

Scope of Engagement

General

CLA reviewed the bank reconciliations, trial balance, and quarterly reports regarding financial position for the quarter ended June 30, 2018. CLA created or obtained various electronic files in order to prepare this report to the Executive Committee; the electronic files are available upon request.

Dollar values included in this report have been rounded; therefore the numbers included here may differ slightly when comparing the values included in this report to the underlying detail.

Results of Procedures Performed

This section summarizes our findings from the analyses and procedures performed. The applicable sections of the report include a more detailed discussion of each area, specific observations, and recommendations, if applicable.

Review of ACE Investments and Cash Balances

CLA was provided with a Fixed Income Investments Portfolio Summary report dated June 30, 2018. The report included the current book value and market values for ACE's: Government Securities, Certificates of Deposit, Corporate Bonds, Government Mortgages, Municipals, and Cash and Cash Equivalents. The portfolio's total market value of \$25,703,689 per ACE's Fixed Income Investments Portfolio report was verified against the Citizens Trust investment statement for the period ending June 30, 2018. The book value and market value of the Local Agency Investment Fund (LAIF) was substantiated through review of the LAIF balance confirmation as of June 2018. The amounts reported as current book value and market value on the June 30, 2018 Fixed Income Investments Portfolio report were reconciled.

ACE's bank account reconciliations and coordinating bank statements were reviewed and corroborated with the trial balance for the quarter ended June 30, 2018.

Review of ACE 4th Quarter 2018 Reports

Expenditures vs. Reimbursements (Exhibit V): Approximately 97% of ACE's Income-to-Date (ITD) Expenditures have been reimbursed, a decrease of 1% from the 98% reimbursement rate at the end of the third quarter. The remaining receivables total \$36,939,128, of which \$17,145,160, or 46%, was to be billed after the June 30 balance sheet date. Ratio analysis showed expenditures and reimbursements to be consistent with the prior quarter ended March 2018.

Treasury/ Banking Investments (Exhibit VII): Report amounts were agreed to the trial balance. Below is a summary of changes from Q3 to Q4.

| | <u>Fiscal Year 2017-2018</u> | | |
|---|------------------------------|-------------------|---------------------------------|
| | <u>Q4</u> | <u>Q3</u> | <u>%</u> |
| | <u>06.30.2018</u> | <u>03.31.2018</u> | <u>Increase/ (Decrease)</u> |
| Cash | \$14,417,765 | \$20,831,030 | -30.8% |
| Investments | 28,060,868 | 28,053,098 | 0.0% |
| Receivables | 36,939,128 | 25,315,374 | 45.9% |
| Other Receivables, Prepaids and Deferred Costs | 4,741,197 | 3,802,547 | 24.7% |
| Liabilities | 70,626,642 | 64,887,151 | 8.8% |
| Fund Balance | 13,532,316 | 13,114,897 | 3.2% |

Review of COG Cash Balances, including LAIF

CLA was provided a Comparative Summary Balance Sheet for Q3 and Q4. Cash balances and Local Agency Investment Fund (LAIF) were verified with the Citizens Business Bank account statements for the period ended June 30, 2018 and the LAIF statement as of June 2018. Overall, COG's cash and cash equivalents increased 38.5% since prior quarter from \$973,507 at the end of Q3 to \$1,348,390 for the period ended June 30.

COG's bank account reconciliations and coordinating bank statements were reviewed and corroborated with the trial balance for the quarter ended June 30, 2018.

Review of COG 4th Quarter 2018 Reports

All balances on the Comparative Summary Balance Sheet as of June 30, 2018 were verified against the period trial balance as of June 30, 2018. The Grants Receivable Aging Detail report as of June 2018 was also verified to the trial balance.

Conclusion

As discussed herein, no instances that would cause concern that the quarterly reports prepared by ACE and COG are inaccurate or inadequate to meet the governance needs of the Executive Committee and the Board of Directors were noted, specifically related to the sections of the Joint Powers Agreement effective March 12, 2007 included herein.

- Section 4. Purpose and Powers of the Council. The Council shall have, and may exercise the powers to:
 - Subsection b(4) utilize member resources or presently existing single purpose public and public/private groups to carry out its programs and projects;
 - Subsection b(8) serve as a mechanism for obtaining state, federal and regional grants to assist in financing the expenditures of the Council;
 - Subsection b(9) make and enter into contracts, including contracts for the services of engineers, consultants, planners, attorneys and single purpose public/private groups;
 - Subsection b(11) apply for, receive and administer a grant or grants under any federal, state, or regional programs;
 - Subsection b(12) receive gifts, contributions and donations of property, funds, services and other forms of financial assistance from persons, firms, corporations and any governmental entity;
- Section 6. Use of Public Funds and Property. The Council shall be empowered to utilize for its purposes, public and/or private funds, property and other resources received from the Members and/or from other sources.

- Section 17. Control and Investment of Council Funds. The Governing Board shall adopt a policy for the control and investment of its funds and shall require strict compliance with such policy. The policy shall comply, in all respects, with all provisions of applicable law.

A handwritten signature in black ink, appearing to read "Renee S. Graves". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Renee S. Graves, CPA, CGFM

Principal

CliftonLarsonAllen LLP

II. Background and Scope of Engagement

A. Engagement Background and Objectives

CliftonLarsonAllen LLP (CLA), was retained by the San Gabriel Valley Council of Governments. Throughout the engagement, CLA maintained regular contact with Director of Finance Marisa Creter and ACE's Director of Finance Maritza Ramos.

B. Professional Standards

CLA performed this engagement in accordance with the American Institute of Certified Public Accountants (AICPA) Statements on Standards for Consulting Services. In consulting engagements, the nature and scope of work is determined solely by the agreement between the practitioner (CLA) and the client. The analysis and report does not constitute an audit, compilation, review, agreed-upon procedures or examination in accordance with Standards of the AICPA, the objective of which would be the expression of an opinion on any specified elements, accounts, or items. Accordingly, CLA does not express any assurance.

C. Scope of Engagement

Attachment A to our agreement includes possible consulting procedures to be performed on a monthly basis. Correspondence between Renee Graves of CLA and SGVCOG's Director of Finance Marisa Creter, and ACE's Director of Finance Maritza Ramos, occurred to clarify the scope of the engagement for the quarter ending June 30, 2018. The following areas were agreed to regarding 4th Quarter 2018 Reports prepared as of June 30, 2018.

ACE

1. Investments and Cash Balances
2. Information reported to COG from ACE reconciles to the general ledger

COG

1. Cash Balances, including LAIF
2. Review the 4th Quarter 2018 Report as of June 30, 2018

D. General Disclosures

CLA created or obtained various electronic files in order to prepare this report to the Executive Committee; the electronic files are available upon request.

Dollar values included in this report have been rounded; therefore the numbers included here may differ slightly when comparing the values included in this report to the underlying detail.

E. Background Information

San Gabriel Valley Council of Governments (COG)

The San Gabriel Valley Council of Governments (SGVCOG) is a joint powers authority made up of representatives from 31 cities, 3 Los Angeles County Supervisorial Districts, and the 3 Municipal Water Districts located in the San Gabriel Valley. The SGVCOG serves as a regional voice for its member agencies and works to improve the quality of life for the more than 2 million residents living in the San Gabriel Valley. The SGVCOG works on issues of importance to its member agencies, including transportation, housing, economic development, the environment, and water, and seeks to address these regionally.

The SGVCOG is the largest and most diverse sub-regional council of governments in Los Angeles County. It encompasses more than 374 square miles and has more than 2 million residents.

While each of the communities has a unique character and history, they have also many shared issues and have developed a unified voice to maximize resources, achieve sustainable solutions, and advocate for regional and member interests to improve the quality of life in the San Gabriel Valley.

Alameda Corridor-East Construction Authority (ACE)

The Alameda Corridor-East (ACE) Construction Authority is a single purpose construction authority established by the San Gabriel Valley Council of Governments in 1998 to implement a construction program intended to mitigate the adverse impacts at rail-roadway crossings in the San Gabriel Valley of increasing rail traffic along the nationally significant ACE Trade Corridor. Train counts through the Valley are projected to nearly double by the year 2035 as increasing numbers of freight trains carry freight to and from the nation's busiest container ports in the San Pedro Bay.

The ACE Project is a comprehensive program of constructing grade separations, where the road goes over or under the railroad, and safety and mobility upgrades at 53 crossings in the San Gabriel Valley. Construction has been completed on 8 rail-roadway grade separations. Eight grade separations are under construction with four grade separations and pedestrian crossing safety program at four crossings starting in two years. Jump Start safety improvements have been completed at 40 at-grade crossings.

F. Acronyms Used

ACE - Alameda Corridor-East Construction Authority
CM – Construction Management
COG – San Gabriel Valley Council of Governments
LAIF – Local Agency Investment Fund
MTA – Metropolitan Transit Authority
PERS – Public Employee’s Retirement System
ROW – Right of Way

III. Review of identified areas for ACE

A. Review of Investments and Cash Balances

The June 30, 2018 Fixed Income Investments Portfolio report was verified with the Citizens Trust statement for the period of June 1, 2018 through June 30, 2018 and the LAIF statements as of June 30, 2018. The amounts reported as the market value and the current book value on the June 30, 2018 Fixed Income Investments Portfolio report were reconciled. The allocation of investments within the pool by the type of investment is consistent with the current Investment Policy.

Due to the daily volatility of investments, the balance is reported on a cost basis during the fiscal year and adjusted to fair value as of the fiscal year end. The applicable balances for the fiscal year ending June 30, 2018 are:

- Trial balance amount of \$26,253,329 offset by a “change in market value” account balance of (\$549,640) for a net balance of \$25,703,689.
- Book value and fair value per Citizens Trust Investment Statement is \$26,448,540 and \$25,703,689, respectively.
- Exhibit VII Treasury/ Banking Investments Report amount of \$26,448,540.

B. Review of Information Provided by ACE

Exhibit V ACE Expenditures vs. Reimbursements and Exhibit VII Treasury/ Banking Investments reports as of June 30, 2018 were obtained and verified against the preliminary trial balance as of June 30, 2018.

Exhibit V ACE Expenditures vs. Reimbursements Report

Amounts shown under the reimbursement status for the categories of 1) *Current/ 30 days or less* of \$8.531m; 2) *Aged Receivable* of \$9.896m 3) *To be billed* of \$17.145m; and 4) *MTA retention* of \$1.367m were verified against the accounts listed on the trial balance. The *Current/ 30 days or less* and *MTA retention* balances are each in a separate general ledger account. The *To be billed* amount is the aggregate balance of approximately 30 accounts for each individual project by various phases (CM, ROW, Design, Construction, Construction Management and Betterment). These amounts were verified with the accounts listed on the trial balance.

Exhibit VII Treasury/ Banking Investments Report

Each of the accounts listed on Exhibit VII were verified with the trial balance. Consistent with the previous quarterly report, Exhibit VII presents *other receivables, prepaids, surplus property and deferred costs* at the gross aggregate amount of \$4.7m from approximately 12 separate accounts, the most significant accounts being Surplus Property of \$1.6m. The applicable balances for the quarter ending June 30, 2018 are as shown herein.

| | | |
|----------------------------------|----|------------------|
| Other receivables | \$ | 1,025,214 |
| Notes receivable | | 150,000 |
| Unbilled receivables | | 988,841 |
| Prepaid expenses | | 316,032 |
| Surplus property | | 1,611,626 |
| Deferred costs - indirect | | 1,383,386 |
| Unrealized change in investments | | <u>(733,902)</u> |
| | \$ | <u>4,741,197</u> |

The PERS unfunded termination liability of \$6.347m was obtained from the June 30, 2016 CalPERS Actuarial Valuation Report. This liability is not reflected on the trial balance, but is a post-closing entry to reflect financial data that complies with Government Accounting Standards. The PERS net pension liability is reported on the June 30, 2018 audited financial statements in accordance with GASB Statements No. 68 and 71.

IV. Review of identified areas for COG

A. Review of Cash Balances, including LAIF

The June 30, 2018 Bank and LAIF balances reported on the Comparative Summary Balance Sheet were verified against each the Citizens Business Bank statement and the LAIF statement as of June 30, 2018.

B. Review of Fourth Quarter 2018 Reports

As of June 30, 2018, the Comparative Summary Balance Sheet report was verified to the trial balance. Individual balances on the trial balance were verified to reconciled bank statements and to the LAIF statement at June 30, 2018. All amounts reported were verified to the trial balance. The allocation of investments within the pool by the type of investment is consistent with the current Investment Policy.

Grants Receivable Aging Detail Report

The Grants Receivable Aging Detail report was reconciled to the trial balance. As of June 30, the receivable balance was \$344,918. As reported by ACE’s Director of Finance, Maritza Ramos, 46.5% or \$160,536 of the reported balance was collected subsequent to the June 30 quarter end. Of the \$184,381 remaining receivables, 95% are aged less than 90 days and all are reasonably expected to be collected.

Remaining receivables as of the date of this report (\$184,381) have increased 58% compared to the amount of remaining receivables in the third quarter report (\$116,428).

CitiCard Credit Card Charges

The CitiCard Credit Card Charges report provides a breakdown of the types of purchases made by credit card. Purchases for the period of April 2018 to June 2018 totaled \$20,468, which represents 33% of total fiscal year credit card expenditures of \$62,890. During the quarter, \$6,119 was expended on meetings and travel, a 32% increase since last quarter’s meetings and travel spending of \$4,622. In total, \$18,616 or 30% of total credit card purchases for the fiscal year have been related to meetings and travel.

Fiscal year purchases by credit card are comparable to prior year:

| | <u>Total FY18</u> <u>Ccard</u> <u>Purchases</u> | <u>Total FY17</u> <u>Ccard</u> <u>Purchases</u> | <u>%</u> <u>Increase/</u> <u>(Decrease)</u> |
|------------------------------|---|---|---|
| COG Total CCard Expenditures | \$62,890 | \$62,809 | 0.1% |

Purchases by credit card are utilized for efficiencies in procurement of goods and services. A breakdown of fiscal year cumulative credit card purchases through June 30, 2018 is shown herein.

CitiCard Charges: FY 2018

| | Q1 | Q2 | Q3 | Q4 | Year-to-date |
|----------------------------------|------------------|------------------|-----------------|------------------|------------------|
| | 9/30/2017 | 12/31/2017 | 3/31/2018 | 6/30/2018 | Total |
| Administrative Fees | \$ 48 | \$ - | \$ - | \$ - | \$ 48 |
| Energy Wise - Gas Co | 597 | 70 | 214 | 650 | 1,531 |
| Energy Wise - SCE | 895 | 105 | 229 | 975 | 2,204 |
| Equipment & Soft Acquisition | 1,221 | 1,305 | - | 5,273 | 7,799 |
| General Assembly Event | 711 | 13,505 | - | - | 14,216 |
| Homelessness Program - LAC | - | - | 777 | 1,854 | 2,631 |
| Maintenance & Operating Expense: | 662 | 171 | 328 | - | 1,161 |
| Meetings/Travel | 2,991 | 2,589 | 3,437 | 5,031 | 14,048 |
| Meetings/Travel - Board | 1,124 | 1,171 | 1,185 | 1,088 | 4,568 |
| Office Supplies | 805 | 1,075 | 877 | 1,472 | 4,229 |
| Open Streets - Event Day | - | - | - | 2,320 | 2,320 |
| Postage | 9 | - | 13 | 110 | 132 |
| Postage - Board | 82 | 120 | 112 | 67 | 381 |
| Prepaid expenses | 554 | 785 | - | 167 | 1,506 |
| Printing and Publications | - | - | - | - | - |
| Recruitment | - | - | 175 | - | 175 |
| Subscriptions | 345 | 25 | - | - | 370 |
| Utilities | 801 | 1,489 | 381 | 806 | 3,477 |
| Webpage/Software Services | 482 | 595 | 362 | 655 | 2,094 |
| | <u>\$ 11,327</u> | <u>\$ 23,005</u> | <u>\$ 8,090</u> | <u>\$ 20,468</u> | <u>\$ 62,890</u> |

Budget to Actual Comparison Report*Budget Revisions*

There were no changes made to the budget in the fourth quarter.

Budget v. Actual

Actual balances through June 30, 2018 were reconciled to the trial balance. In the fiscal year, COG achieved 94% of its revised budget and expenses were 16% under budget, ending the year with \$139,867 net income. Member dues comprise 90% of the operating revenue budget for FY 2018. As of June 30, Member Dues revenue exceeded budget by \$1,810.

A comparison of the adopted budget, revised budget and year-to-date actual is presented on the following page.

Actual vs. Budget as of June 30, 2018

| | Adopted Budget 2017-18 | Revised Budget 2017-18 | Year-to-Date Actual 2017-18 |
|------------------------------------|---------------------------------------|---------------------------------------|--|
| General Operating Revenue | \$ 823,798 | \$ 753,996 | \$ 756,695 |
| Sponsorships | | 56,676 | 56,676 |
| Hero Revenue | | 12,000 | 14,374 |
| Miscellaneous Revenue | | 6,320 | 6,401 |
| | <u>823,798</u> | <u>828,992</u> | <u>834,146</u> |
| Grants & Special Projects | 548,413 | 1,749,370 | 1,601,468 |
| Total Revenue | <u>1,372,211</u> | <u>2,578,362</u> | <u>2,435,614</u> |
| Ongoing Operational Contracts | 90,400 | 136,400 | 110,737 |
| Personnel | 782,823 | 742,482 | 671,649 |
| General & Administrative | 227,823 | 202,379 | 181,397 |
| Consultation Services | 205,090 | 958,212 | 737,066 |
| Direct Expenses | 23,000 | 28,500 | 22,743 |
| Grant and Special Project Expenses | 40,000 | 649,885 | 572,155 |
| Total Expenses | <u>1,369,136</u> | <u>2,717,858</u> | <u>2,295,747</u> |
| Estimated Net Income | <u>\$ 3,075</u> | <u>\$ (139,496)</u> | <u>\$ 139,867</u> |

V. List of Exhibits

ACE – Exhibit V – Expenditures vs. Reimbursements as of June 30, 2018

ACE – Exhibit VII – Treasury/ Banking Investments, Investments Portfolio and
Summary as of June 30, 2018

COG –2018 4th Quarter Reports as of June 30, 2018 – Comparative
Summary Balance Sheet, Grants Receivable Aging Detail, CitiCard
Charges and Budget Report

Exhibit V

ACE Expenditures vs. Reimbursements

As of June 30 , 2018

| Projects | Reimbursement Status (\$ 000) | | | | | |
|-----------------------------|-------------------------------|------------------|---------------------------------|--------------------|-----------------|------------------|
| | ITD Expenditures | Received | Current / 30 Days or less | Aged Receivable | To Be Billed | MTA Retention |
| At Grade Crossing | \$ 2,328 | \$ 2,187 | \$ - | \$ - | \$ 139 | \$ 3 |
| Durfee | 28,196 | 27,704 | - | - | 431 | 61 |
| Fairway Drive | 87,421 | 79,776 | - | 1,743 | 5,775 | 128 |
| Fairway-Lemon Betterment | 18,409 | 13,852 | 5,149 | - | (591) | - |
| Fullerton | 61,566 | 58,336 | - | 423 | 2,438 | 368 |
| Montebello | 7,238 | 6,125 | - | - | 1,104 | 10 |
| Maple Ave. | 2 | - | - | - | 2 | - |
| Nogales (LA) | 117,980 | 111,472 | - | 1,732 | 4,317 | 460 |
| Puente Ave. | 85,331 | 80,271 | - | 2,405 | 2,588 | 67 |
| SG Trench | 279,035 | 271,648 | 3,382 | 3,592 | 400 | 13 |
| Temple | 94,682 | 94,456 | - | - | 7 | 219 |
| Turnbull Cyn. | 1,434 | 988 | - | - | 408 | 38 |
| Baldwin | 70,365 | 70,363 | - | - | - | 2 |
| Brea Canyon | 73,459 | 73,459 | - | - | - | - |
| Crossing Safety / IRRIS | 34,343 | 34,343 | - | - | - | - |
| EE/Reservoir | 78,960 | 78,960 | - | - | - | - |
| Hamilton | 1,789 | 1,789 | - | - | - | - |
| Nogales (AH) | 49,797 | 49,797 | - | - | - | - |
| Ramona | 53,091 | 53,091 | - | - | - | - |
| Sunset | 93,794 | 93,794 | - | - | - | - |
| Sub-total Projects | 1,239,220 | 1,202,408 | 8,531 | 9,896 | 17,017 | 1,367 |
| Project Administration | 19,979 | 19,854 | - | - | 125 | - |
| Total ACE | 1,259,199 | 1,222,262 | 8,531 | 9,896 | 17,142 | 1,367 |
| Non-Grade Separation | | | | | | |
| Rio Hondo | 3 | - | - | - | 3 | - |
| | 1,259,202 | 1,222,262 | 8,531 | 9,896 | 17,145 | 1,367 |

Exhibit VII

Treasury / Banking Investments

As of June 30, 2018

| | Preliminary 06.30.2018 | Change | 03.31.2018 |
|---|---------------------------|--------------------|---------------------|
| <u>Cash on hand</u> | | | |
| Operating Account | \$ 2,860,919 | \$ (114,664) | \$ 2,975,584 |
| Money Market Account (2) | 3,834,836 | (6,305,334) | 10,140,171 |
| Money Market (UPRR Contributions) | <u>7,722,010</u> | <u>6,734</u> | <u>7,715,275</u> |
| Total cash on hand | <u>14,417,765</u> | <u>(6,413,264)</u> | <u>20,831,030</u> |
| <u>Investments</u> | | | |
| LAIF | 1,612,328 | 5,977 | 1,606,352 |
| CBT - Fixed Income at cost | <u>26,448,540</u> | <u>1,794</u> | <u>26,446,746</u> |
| Total investments | <u>28,060,868</u> | <u>7,770</u> | <u>28,053,098</u> |
| <u>Current - 30 days or less</u> | <u>8,531,161</u> | <u>3,734,855</u> | <u>4,796,307</u> |
| <u>Aged Receivable</u> | <u>9,895,649</u> | <u>3,386,374</u> | <u>6,509,275</u> |
| <u>To Be Billed</u> | <u>17,145,160</u> | <u>4,401,684</u> | <u>12,743,477</u> |
| <u>MTA Retention</u> | <u>1,367,157</u> | <u>100,841</u> | <u>1,266,316</u> |
| Total Exhibit V | <u>36,939,128</u> | <u>11,623,754</u> | <u>25,315,374</u> |
| Other receivables, prepaids and deferred costs | <u>4,741,197</u> | <u>938,650</u> | <u>3,802,547</u> |
| Total Cash, Cash Equivalents & Receivables | <u>84,158,958</u> | <u>6,156,910</u> | <u>78,002,048</u> |
| <u>Liabilities</u> | | | |
| Payables & other Accruals | 5,446,325 | 4,244,744 | 1,201,581 |
| Unearned revenues | 20,180,316 (a.) | 1,494,746 | 18,685,570 |
| MTA Working Capital Loan | <u>45,000,000</u> | <u>-</u> | <u>45,000,000</u> |
| Total liabilities | <u>70,626,642</u> | <u>5,739,490</u> | <u>64,887,151</u> |
| Fund balance | | | |
| Resources net of actual liabilities | <u>13,532,316</u> | <u>417,419</u> | <u>13,114,897</u> |
| Less estimated: | | | |
| CalPERS - Hypothetical termination liability | <u>6,347,036 (b.)</u> | <u>-</u> | <u>6,347,036</u> |
| Resources net of estimated liabilities | <u>\$ 7,185,280 (c.)</u> | <u>\$ 417,419</u> | <u>\$ 6,767,861</u> |

- a.) Represents surplus property appraised value, net proceeds from sale of ROW surplus properties, advanced UPRR funding, disallowed retention, and Betterment funds billed in advance to City of Industry for Fairway Drive and Fullerton projects.
- b.) Updated based on CalPERS's annual valuation report as of June 30, 2016.
- c.) Increase represents final UPRR contribution received for Puente Ave project, offset by Temple 4th track current fiscal year expenditures applied to UPRR contribution received in prior year, and unrealized decrease in market value of fixed cost portfolio securities.

Exhibit VII

Treasury / Banking Investments

As of June 30, 2018

| Deposit/ Investment Amount 06.30.18 | % of Invest- ments | Bank Deposits | Maximum Maturity | Maximum Percent of Portfolio | Maximum Investment in One Issuer |
|--|--------------------------|--|---------------------|------------------------------------|--|
| | | Ace deposits are held by Citizens Business Bank (CBB) under a deposit agreement in amounts not to exceed \$50 million. Under the agreement, CBB maintains collateral deposits of at least 110% of the value of all ACE deposits at Bank of New York Mellon in eligible securities. The CBB deposits accounts are: | | | |
| \$ 2,860,919 | | Checking Account | | | |
| 11,556,846 | | Money Market Accounts (3) * | | | |
| 14,417,765 | | Total Deposits | | | |
| | | Permitted Investments ** | | | |
| 11,998,787 | 42.76% | Government Securities (3.74 - 5.00 years) | 5 years | 50% | 15%<= |
| 7,508,157 | 26.76% | Corporate Bonds (4.21 - 4.99 years) | 5 years | 30% | 10%<= |
| 1,284,398 | 4.58% | Gov't Mortgages (4.13 - 4.80 years) | 5 years | 15% | None stated |
| 1,357,405 | 4.84% | Municipals (1.42 - 5.03 years) | None stated | None stated | None stated |
| 3,532,980 | 12.59% | CDs (2.95 - 5.01 years) | 5 years | 30% | 10%<= |
| 766,813 | 2.73% | Cash and Cash Equivalents | None stated | None stated | None stated |
| 26,448,540 | 94.25% | Subtotal Investments - Book value * | | | |
| 1,612,328 | 5.75% | State's Local Agency Investment Fund | None stated | None stated | None stated |
| 28,060,868 | 100.00% | Total Investments | | | |
| \$ 42,478,634 | | Total | | | |

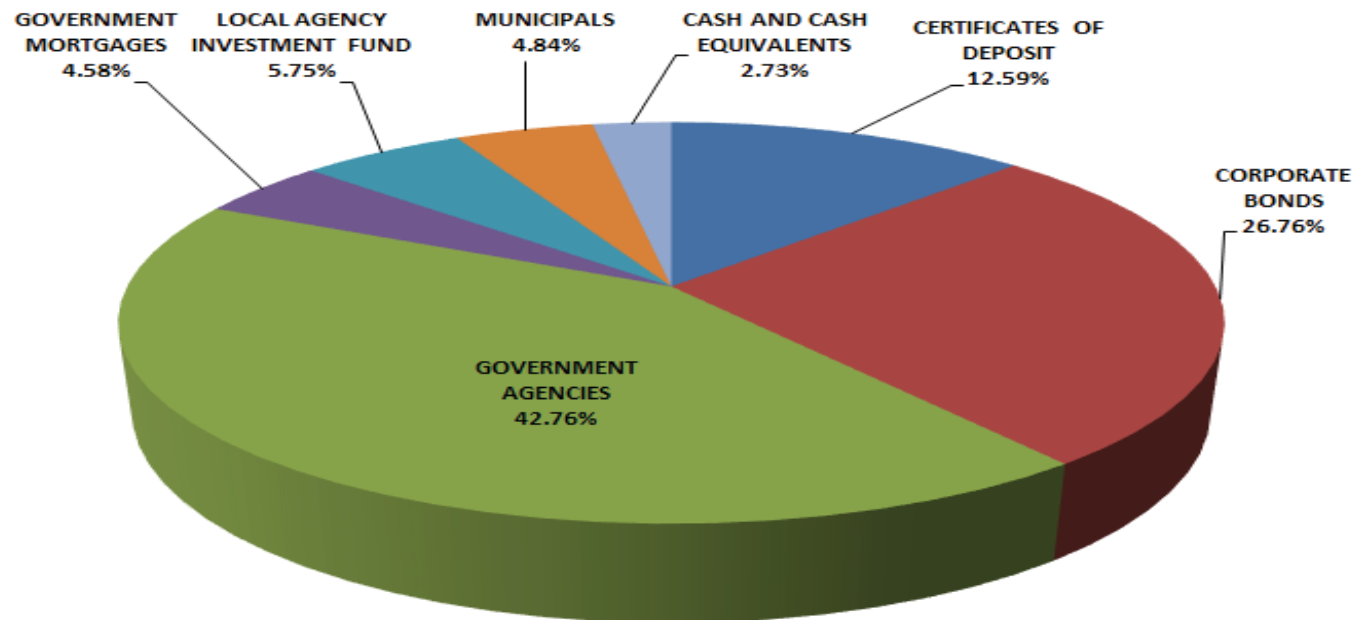
Fixed Income Investments at 06-30-2018 - Summary

Alameda Corridor - East Construction Authority
Office of ACE Construction Authority Finance Director/Treasurer



ASSET ALLOCATION

| Assets (Dollars) | Current Par Value | Current Book Value | Market Value | Mkt/Book |
|------------------------------|-------------------|--------------------|-------------------|---------------|
| CERTIFICATES OF DEPOSIT | 3,533,000 | 3,532,980 | 3,452,629 | 97.73% |
| CORPORATE BONDS | 7,462,000 | 7,508,157 | 7,312,825 | 97.40% |
| GOVERNMENT AGENCIES | 11,970,000 | 11,998,787 | 11,625,407 | 96.89% |
| GOVERNMENT MORTGAGES | 1,170,831 | 1,284,398 | 1,197,620 | 93.24% |
| LOCAL AGENCY INVESTMENT FUND | 1,612,328 | 1,612,328 | 1,612,328 | 100.00% |
| MUNICIPALS | 1,350,000 | 1,357,405 | 1,348,396 | 99.34% |
| CASH AND CASH EQUIVALENTS | 766,813 | 766,813 | 766,813 | 100.00% |
| Totals (Dollars) | 27,864,972 | 28,060,868 | 27,316,017 | 97.35% |



Fixed Income Composition by Book Value

Par Value: Or face value is the amount of money redeemed to the bondholder once the bonds matures

Book Value : Is the par value or face value plus any unamortized premiums or less any unamortized discounts.

Market Value: Is the current price at which the bond is trading

Mkt/Book: Measures the market value over the book value of a bond.

Fixed Income Investments Portfolio
June30, 2018

| Cusip | Name | Coupon | Yield to Maturity | Purchase Date | Maturity Date | Current Price | Par Value | Market Value | Current Book Value | |
|---|---|--------|-------------------|---------------|---------------|---------------|----------------------|----------------------|----------------------|------------------|
| 3130A8EN9 | Federal Home Loan Bank | 1.64 | 2.291 | 6/14/2016 | 6/14/2021 | 96.938 | 100,000 | 96,938 | 100,000 | |
| 3130A8NT6 | Federal Home Loan Bank | 1.48 | 2.265 | 7/28/2016 | 7/13/2021 | 96.337 | 200,000 | 192,674 | 200,000 | |
| 3130A9GS4 | Federal Home Loan Bank | 1.70 | 2.463 | 10/12/2016 | 10/12/2021 | 96.430 | 600,000 | 578,580 | 600,000 | |
| 3130AA2S6 | Federal Home Loan Bank | 1.80 | 2.533 | 11/30/2016 | 11/26/2021 | 96.585 | 300,000 | 289,755 | 299,727 | |
| 3130ADZ88 | Federal Home Loan Bank | 3.00 | 3.097 | 4/17/2018 | 4/17/2023 | 99.553 | 200,000 | 199,106 | 200,000 | |
| 3133EFZ91 | Federal Farm Credit Bank | 1.62 | 2.286 | 4/12/2016 | 4/12/2021 | 96.868 | 500,000 | 484,340 | 499,545 | |
| 3134G93Q8 | Freddie Mac | 1.68 | 2.689 | 8/25/2016 | 8/25/2021 | 95.308 | 400,000 | 381,232 | 400,000 | |
| 3134G95L7 | Freddie Mac | 1.60 | 2.332 | 8/25/2016 | 8/25/2021 | 96.561 | 700,000 | 675,927 | 700,000 | |
| 3134GAEE0 | Freddie Mac | 1.50 | 2.306 | 9/30/2016 | 3/30/2021 | 96.575 | 1,000,000 | 965,750 | 999,480 | |
| 3134GAHK3 | Freddie Mac | 1.60 | 2.471 | 9/30/2016 | 9/30/2021 | 95.927 | 800,000 | 767,416 | 799,480 | |
| 3134GARB2 | Freddie Mac | 1.60 | 2.595 | 10/27/2016 | 10/27/2021 | 95.362 | 300,000 | 286,086 | 300,000 | |
| 3134GAZR8 | Freddie Mac | 2.05 | 2.648 | 12/30/2016 | 12/30/2021 | 97.216 | 200,000 | 194,432 | 200,000 | |
| 3134GBUJ9 | Freddie Mac | 2.15 | 2.847 | 6/29/2017 | 6/29/2022 | 96.772 | 500,000 | 483,860 | 500,000 | |
| 3134GB3D2 | Freddie Mac FHLMC | 2.20 | 2.740 | 11/29/2017 | 5/25/2022 | 97.735 | 500,000 | 488,675 | 500,000 | |
| 3134GB7F3 | Freddie Mac | 2.50 | 2.917 | 12/29/2017 | 12/29/2022 | 98.070 | 400,000 | 392,280 | 400,000 | |
| 3134GSEQ4 | Freddie Mac | 3.00 | 3.062 | 4/23/2018 | 3/15/2023 | 99.719 | 300,000 | 299,157 | 299,175 | |
| 3134GBF56 | Freddie Mac | 2.00 | 2.800 | 5/31/2018 | 9/21/2022 | 96.773 | 170,000 | 164,514 | 164,050 | |
| 3134GSKR5 | Freddie Mac | 3.13 | 3.134 | 5/31/2018 | 5/16/2023 | 99.957 | 800,000 | 799,656 | 799,680 | |
| 3134GSPD1 | Freddie Mac | 3.32 | 3.317 | 6/14/2018 | 6/14/2023 | 100.015 | 100,000 | 100,015 | 100,000 | |
| 3135G0N66 | Fannie Mae | 1.40 | 2.274 | 8/25/2016 | 8/25/2021 | 95.891 | 400,000 | 383,564 | 400,000 | |
| 3136G1C98 | Fannie Mae | 1.42 | 1.894 | 5/11/2016 | 2/5/2020 | 98.295 | 150,000 | 147,443 | 150,899 | |
| 3136G35G6 | Fannie Mae | 1.55 | 2.354 | 9/23/2016 | 9/23/2021 | 96.227 | 1,000,000 | 962,270 | 999,720 | |
| 3136G37G4 | Fannie Mae | 1.60 | 2.438 | 9/30/2016 | 9/30/2021 | 96.074 | 900,000 | 864,666 | 899,487 | |
| 3136G4GF4 | Fannie Mae | 1.55 | 2.313 | 10/31/2016 | 10/28/2021 | 96.419 | 200,000 | 192,838 | 200,000 | |
| 3136G3XZ3 | Fannie Mae | 1.50 | 2.308 | 7/28/2016 | 7/28/2021 | 96.201 | 300,000 | 288,603 | 300,000 | |
| 3136G4EV1 | Fannie Mae | 1.63 | 2.589 | 10/28/2016 | 10/28/2021 | 95.502 | 250,000 | 238,755 | 249,898 | |
| 3136G3C78 | Fannie Mae | 1.55 | 2.397 | 7/28/2016 | 7/28/2021 | 96.030 | 200,000 | 192,060 | 200,000 | |
| 880591EL2 | Tenn Valley Authority DTD | 3.88 | 3.150 | 9/19/2016 | 2/15/2021 | 102.963 | 500,000 | 514,815 | 537,647 | |
| 42.76% Government Securities (3.74 - 5.00 years) | | | | | | | 11,970,000 | 11,625,407 | 11,998,787 | |
| 06740KHJ9 | Barclays Bank/Delaware | 1.60 | 1.616 | 7/18/2014 | 7/23/2018 | 99.937 | 100,000 | 99,937 | 100,000 | |
| 87164YML5 | Synchrony Bank DTD | 1.55 | 2.393 | 6/29/2016 | 6/29/2021 | 96.049 | 250,000 | 240,122 | 249,463 | |
| 05580AFA7 | BMW Bank North America | 1.20 | 1.859 | 9/13/2016 | 8/26/2019 | 98.117 | 250,000 | 245,292 | 250,000 | |
| 02006LM42 | Ally Bank Medium | 1.30 | 1.938 | 9/15/2016 | 9/15/2019 | 98.149 | 250,000 | 245,371 | 250,000 | |
| 140420QF0 | Capital One Bank USA | 2.15 | 2.358 | 7/7/2015 | 10/16/2019 | 99.156 | 163,000 | 161,625 | 163,347 | |
| 02587DVK0 | American Expr Centurion | 2.20 | 2.404 | 7/1/2015 | 11/29/2019 | 99.152 | 170,000 | 168,558 | 170,470 | |
| 05580ACZ5 | BMW Bk North. America DTD | 2.20 | 2.507 | 10/8/2015 | 9/30/2020 | 98.570 | 250,000 | 246,425 | 249,950 | |
| 140420F21 | Capital One Bank | 1.65 | 2.490 | 9/14/2016 | 9/14/2021 | 96.071 | 250,000 | 240,177 | 250,000 | |
| 140420YS3 | Capital One Bank Medium | 1.60 | 2.362 | 5/4/2016 | 5/4/2021 | 96.424 | 250,000 | 241,060 | 250,356 | |
| 949763AW6 | Wells Fargo Bank | 1.30 | 1.940 | 9/14/2016 | 9/16/2019 | 98.141 | 250,000 | 245,354 | 250,000 | |
| 619165GX5 | Morton Community Bank | 1.60 | 2.319 | 12/16/2016 | 6/16/2020 | 97.594 | 200,000 | 195,188 | 200,000 | |
| 14042RAR2 | Capital One NA Medium | 2.20 | 2.505 | 10/8/2015 | 10/7/2020 | 98.575 | 200,000 | 197,149 | 199,230 | |
| 254672W20 | Discover Bank DTD | 1.85 | 2.498 | 12/14/2016 | 12/14/2020 | 97.548 | 200,000 | 195,096 | 200,000 | |
| 9497485W3 | Wells Fargo Bank CD | 1.75 | 2.465 | 6/17/2016 | 6/17/2021 | 96.653 | 250,000 | 241,632 | 251,440 | |
| 949763AZ9 | Wells Fargo Bank | 1.65 | 2.494 | 9/14/2016 | 9/14/2021 | 96.052 | 250,000 | 240,130 | 250,000 | |
| 36157QTF4 | GE Capital Retail Bank | 2.00 | 2.041 | 11/22/2013 | 11/23/2018 | 99.805 | 250,000 | 249,513 | 248,725 | |
| 12.59% CDs (2.95 - 5.01 years) | | | | | | | 3,533,000 | 3,452,629 | 3,532,980 | |
| 437076BB7 | Home Depot | 2.25 | 2.256 | 11/7/2013 | 9/10/2018 | 99.974 | 1,000,000 | 999,740 | 1,002,195 | |
| 40428HPJ5 | HSBC USA INC | 2.63 | 2.623 | 12/4/2013 | 9/24/2018 | 100.010 | 1,000,000 | 1,000,100 | 1,002,929 | |
| 713448BN7 | PepsiCo Inc | 4.50 | 3.851 | 1/29/2015 | 1/15/2020 | 102.908 | 100,000 | 102,908 | 105,104 | |
| 911312AMB | United Parcel Service DTD | 3.13 | 3.008 | 6/10/2016 | 1/15/2021 | 100.498 | 185,000 | 185,921 | 193,443 | |
| 440452AE0 | Hormel Foods Corp | 4.13 | 3.444 | 1/31/2017 | 4/15/2021 | 102.646 | 500,000 | 513,230 | 525,813 | |
| 14912L6U0 | Caterpillar Financial Serv Corp | 1.70 | 2.621 | 9/9/2016 | 8/9/2021 | 95.776 | 1,746,000 | 1,672,249 | 1,738,545 | |
| 02665WBG5 | American Honda Finance | 1.70 | 2.602 | 9/15/2016 | 9/9/2021 | 95.806 | 1,400,000 | 1,341,284 | 1,392,034 | |
| 06406RAA5 | Bank of NY Mellon Corp | 2.60 | 3.114 | 10/18/2017 | 2/7/2022 | 97.943 | 1,011,000 | 990,204 | 1,022,303 | |
| 166764AT7 | Chevron | 2.60 | 3.173 | 7/26/2017 | 3/3/2022 | 97.564 | 370,000 | 360,987 | 373,320 | |
| 244199BE4 | Deere & Co | 2.60 | 3.165 | 7/26/2017 | 6/8/2022 | 97.468 | 150,000 | 146,202 | 152,472 | |
| 26.76% Corporate Bonds (4.21 - 4.99 years) | | | | | | | 98,001 | 7,462,000 | 7,312,825 | 7,508,157 |
| 31381NM83 | Federal Nat'l Mtge Assn#FN465783 | 3.84 | 3.816 | 12/10/2015 | 9/1/2020 | 100.102 | 151,316 | 151,470 | 161,104 | |
| 31407RTU8 | Fannie Mae Pool #838563 | 5.00 | 4.545 | 4/29/2016 | 10/1/2020 | 101.806 | 46,449 | 47,288 | 49,323 | |
| 3137A6B27 | Freddie Mac | 4.33 | 3.608 | 9/7/2016 | 10/25/2020 | 102.762 | 155,458 | 159,751 | 171,733 | |
| 3137A8PP7 | Freddie Mac | 4.19 | 3.495 | 9/7/2016 | 12/25/2020 | 102.739 | 321,608 | 330,416 | 355,226 | |
| 3137ABFH9 | Freddie Mac | 3.99 | 3.406 | 9/7/2016 | 6/25/2021 | 102.560 | 496,000 | 508,696 | 547,013 | |
| 4.58% Gov't Mortgages (4.13 - 4.80 years) | | | | | | | 102,288 | 1,170,831 | 1,197,620 | 1,284,398 |
| 010831BM6 | Alameda County JPA | 5.00 | 4.656 | 11/21/2013 | 12/1/2018 | 101.527 | 440,000 | 446,719 | 447,968 | |
| 758148GY0 | Reed Calif Union School District | 4.00 | 3.948 | 11/18/2013 | 8/1/2018 | 100.220 | 250,000 | 250,550 | 253,656 | |
| 91412GS71 | Univ of California | 1.61 | 2.168 | 12/13/2017 | 5/15/2019 | 99.224 | 310,000 | 307,594 | 309,084 | |
| 13066YTZ2 | California State Dept of Water Resources PV | 2.00 | 2.994 | 1/22/2018 | 5/1/2022 | 96.041 | 150,000 | 144,062 | 146,550 | |
| 13063DFZ6 | California State Dept of Water Resources PV | 2.60 | 2.755 | 4/25/2018 | 4/1/2020 | 99.709 | 100,000 | 99,709 | 100,143 | |
| 13063DGA0 | California State Dept of Water Resources PV | 2.80 | 2.885 | 4/25/2018 | 4/1/2021 | 99.762 | 100,000 | 99,762 | 100,004 | |
| 4.84% Municipals (1.42 - 5.03 years) | | | | | | | 99,881 | 1,350,000 | 1,348,396 | 1,357,405 |
| 31607A208 | Fidelity Prime Mon Mar-Ins | 1.00 | | 10/7/2015 | | 100.000 | 766,813 | 766,813 | 766,813 | |
| 2.73% Cash and Cash Equivalents | | | | | | | | 766,813 | 766,813 | 766,813 |
| TOTAL (Dollars) | | | | | | | \$ 26,252,644 | \$ 25,703,689 | \$ 26,448,540 | |

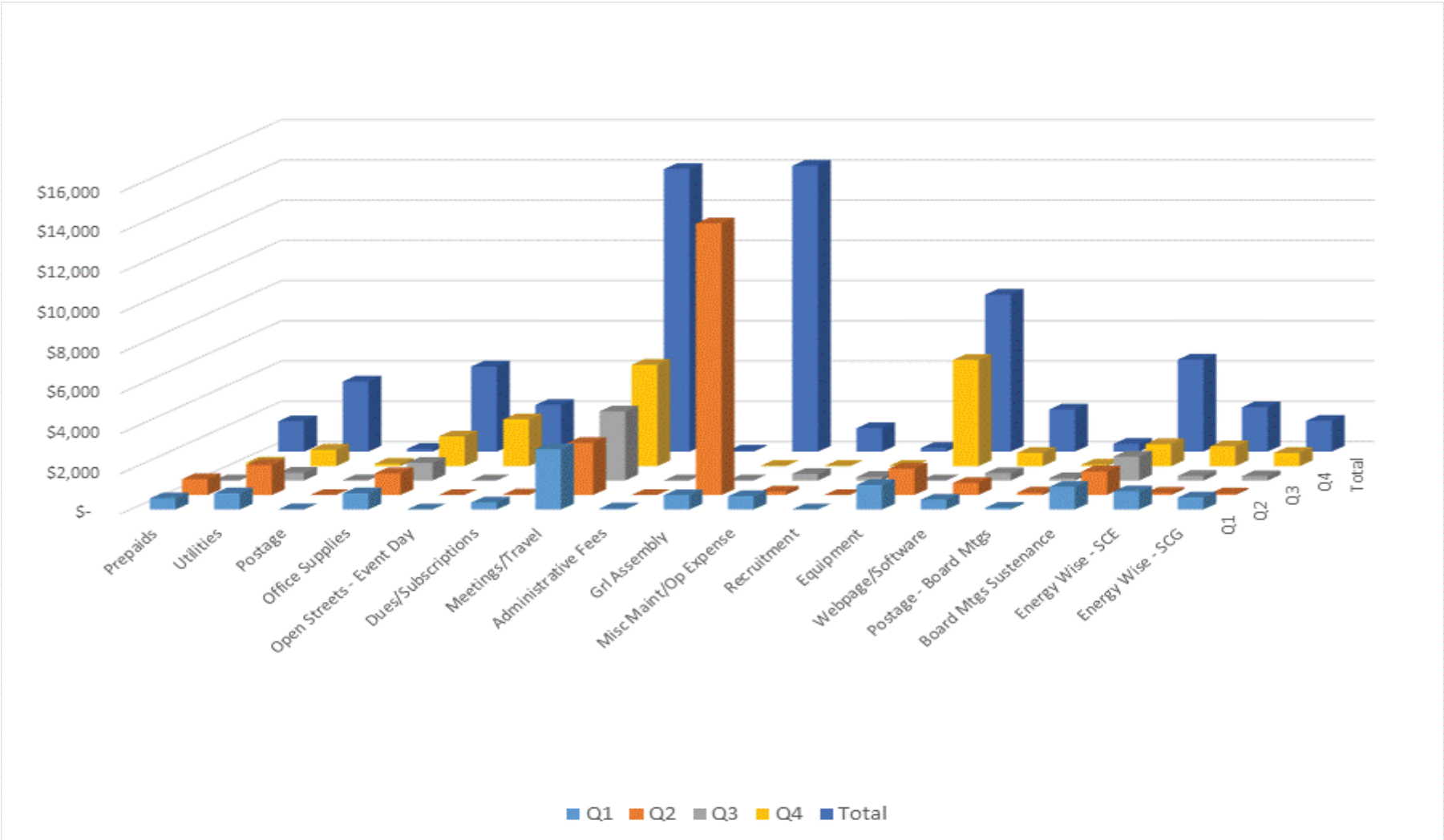
Comparative Summary Balance Sheet As of June 30, 2018

| | Preliminary 06.30.2018 | Change | 03.31.2018 |
|--|---------------------------|--------------------|-------------------|
| CBB - Checking | \$ 1,003,297 | \$ 373,993 | \$ 629,304 |
| CBB- 242-034-325 CD | 55,618 | 14 | 55,604 |
| CBB - 2766 Savings | 1,589 | 0 | 1,589 |
| CBB -242-034-953 CD | 54,851 | 14 | 54,837 |
| Petty Cash | 400 | - | 400 |
| LAIF | 232,550 | 862 | 231,688 |
| LAIF Maket Value | 86 | - | 86 |
| Cash and equivalents | <u>1,348,390</u> | <u>\$ 374,883</u> | <u>973,507</u> |
| Grants/Contracts Receivable | 344,918 | 48,163 | 296,754 |
| Sponsorships Receivable | 25 | - | 25 |
| Rental Deposit Receivable | 215 | - | 215 |
| Receivable Other | 2,226 | 2,226 | - |
| Receivables | <u>347,383</u> | <u>50,389</u> | <u>296,994</u> |
| Prepays and deferrals | <u>159,046</u> | <u>5,993</u> | <u>153,053</u> |
| Total assets | <u>1,854,819</u> | <u>431,265</u> | <u>1,423,554</u> |
| Accounts Payable | 341,135 | 258,185 | 82,950 |
| Citi Bank Card | 3,309 | - | - |
| Payroll Payable | 10,923 | 10,888 | 34 |
| Accrued Vacation | 27,374 | 1,361 | 26,013 |
| Unearned Revenues - Member Cities Dues | - | (189,678) | 189,678 |
| Accruals, deferrals and other payables | 516,532 | 368,763 | 147,769 |
| Total liabilities | <u>899,273</u> | <u>449,519</u> | <u>446,445</u> |
| Net Position, beginning of period | 815,679 | - | 815,679 |
| Change in net position | 139,867 | (21,563) | 161,430 |
| Net Position, end of period | <u>\$ 955,546</u> | <u>\$ (21,563)</u> | <u>\$ 977,109</u> |

Grants Receivable Aging Detail As of June 30, 2018

| Month | So. California Edison - Energy Wise | So. California Gas - Energy Wise | MTA | LA County - PACE | LA County - Homelessness Planing Grant | Various Cities - Homlessness Planning Grant | Totals | Notes |
|--------|-------------------------------------|----------------------------------|---------------------|------------------|--|---|----------------------|---|
| Feb-18 | 9,144.37 | - | - | - | - | 27,000.00 | \$ 36,144.37 | \$13,000.00 San Dimas HPG recv'd 7/19/18 |
| Mar-18 | 12,382.97 | 11,836.92 | - | - | - | - | \$ 24,219.89 | \$12,382.97 SCE Edison recv'd 7/17/18 |
| Apr-18 | 11,637.77 | 8,666.03 | - | - | - | 43,400.00 | \$ 63,703.80 | \$19,000 Baldwin Park HPG recv'd 7/2/18 |
| | | | | | | | | \$7,816.42 MTA recv'd 7/9/18, |
| | 16,736.58 | 11,444.84 | 7,816.42 | - | 13,166.66 | 123,900.00 | \$ 173,064.50 | \$12,500.000 Calremont HPG recv'd 7/2/18, \$17,500.00 Baldwin Park HPG recv'd 7/2/18, \$12,500.00 La Puente HPG recv'd 7/5/18 |
| May-18 | | | | | | | | |
| Jun-18 | 16,698.18 | 10,103.80 | 7,816.42 | | 13,166.66 | | \$ 47,785.06 | |
| | <u>\$ 66,599.87</u> | <u>\$ 42,051.59</u> | <u>\$ 15,632.84</u> | <u>\$ -</u> | <u>\$ 26,333.32</u> | <u>\$ 194,300.00</u> | <u>\$ 344,917.62</u> | |

CITICARD Charges: \$62,890 2018Q1 – 2018Q4



SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS
 FY 2018 Fourth Quarter Report
 As of June 30, 2018

| | General Fund | Measure M Admn / Transportatn | SGVEWP SCE/Gas Co. | SGVEWP Strategic Plan SCE/Gas Co. | LAC Pace | Homeless Project | Metro Open Streets | FY 2017/18 Actual | FY 2018 Revised Budget | % of Budget |
|---|----------------|-------------------------------|--------------------|-----------------------------------|---------------|------------------|--------------------|-------------------|------------------------|-------------|
| 1 General Operating Income | | | | | | | | | | |
| 2 Member Dues | \$ 713,187 | \$ 41,210 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 754,397 | \$ 752,587 | 100% |
| 3 Sponsorships | 56,676 | - | - | - | - | - | - | 56,676 | 56,676 | 100% |
| 4 Hero Revenue | 14,374 | - | - | - | - | - | - | 14,374 | 12,000 | 120% |
| 5 Miscellaneous Revenue | 6,401 | - | - | - | - | - | - | 6,401 | 6,320 | 101% |
| 6 Interest | 2,298 | - | - | - | - | - | - | 2,298 | 1,409 | 163% |
| 7 <i>Total General Operating Income</i> | 792,936 | 41,210 | - | - | - | - | - | 834,146 | 828,992 | 101% |
| 8 Grants & Special Project Income | | | | | | | | | | |
| 9 MTA Consultant | - | 93,569 | - | - | - | - | - | 93,569 | 93,797 | 100% |
| 11 Measure H Homeless Planning Funding | - | - | - | - | - | 118,500 | - | 118,500 | 118,500 | 100% |
| 12 City Homeless Planning Funding | - | - | - | - | - | 513,900 | - | 513,900 | 627,000 | 82% |
| 13 Energy Wise (SGVEWP) - Gas | - | - | 131,206 | - | - | - | - | 131,206 | 150,000 | 87% |
| 14 Energy Wise (SGVEWP) - Edison | - | - | 132,293 | - | - | - | - | 132,293 | 100,000 | 132% |
| 15 Strategic Plan Grant - SGVEWP | - | - | - | 26,273 | - | - | - | 26,273 | 26,273 | 100% |
| 16 LA County Commercial PACE Grant | - | - | - | - | 37,022 | - | - | 37,022 | 37,800 | 98% |
| 17 Metro Open Streets Grant | - | - | - | - | - | - | 548,705 | 548,705 | 596,000 | 92% |
| 18 <i>Total Grants & Special Project Income</i> | - | 93,569 | 263,499 | 26,273 | 37,022 | 632,400 | 548,705 | 1,601,468 | 1,749,370 | 92% |
| 19 Total Income | 792,936 | 134,779 | 263,499 | 26,273 | 37,022 | 632,400 | 548,705 | 2,435,614 | 2,578,362 | 94% |
| 20 General Operating Expenses | | | | | | | | | | |
| 21 Ongoing Operational Contracts | | | | | | | | | | |
| 22 Legal Services | 69,412 | - | - | - | - | - | - | 69,412 | 76,000 | 91% |
| 23 Financial Audit Services | 13,712 | - | 4,567 | 464 | - | 1,658 | - | 20,400 | 20,400 | 100% |
| 24 Treasurer | 5,901 | - | 1,965 | 200 | - | 713 | - | 8,779 | 12,000 | 73% |
| 25 Financial/Accounting Services (ACE) | 8,164 | - | 2,719 | 276 | - | 987 | - | 12,146 | 28,000 | 43% |
| 26 Personnel | | | | | | | | | | |
| 27 Salaries & Deferred Compensation | 235,360 | 11,832 | 100,365 | 10,277 | 2,057 | 100,159 | 21,744 | 481,793 | 529,844 | 91% |
| 28 Internship Program | - | - | 68,576 | 7,422 | 80 | - | - | 76,077 | 90,000 | 85% |
| 29 Benefits | 73,962 | - | 24,633 | 2,502 | - | 8,943 | - | 110,039 | 110,638 | 99% |
| 30 Staff Training and Professional Development | 2,514 | - | 837 | 85 | - | 304 | - | 3,740 | 12,000 | 31% |

SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS
 FY 2018 Fourth Quarter Report
 As of June 30, 2018

| | General Fund | Measure M Admn / Transportatn | SGVEWP SCE/Gas Co. | SGVEWP Strategic Plan SCE/Gas Co. | LAC Pace | Homeless Project | Metro Open Streets | FY 2017/18 Actual | FY 2018 Revised Budget | % of Budget |
|--|-------------------|-------------------------------|--------------------|-----------------------------------|---------------|------------------|--------------------|-------------------|------------------------|-------------|
| 31 <u>General & Administrative</u> | | | | | | | | | | |
| 32 Rent & Parking | 47,762 | - | 15,908 | 1,615 | - | 5,775 | - | 71,060 | 74,806 | 95% |
| 33 Utilities | 3,345 | - | 1,114 | 113 | - | 404 | - | 4,977 | 8,265 | 60% |
| 34 Postage | 381 | - | 127 | 13 | - | 46 | - | 567 | 2,000 | 28% |
| 35 Equipment & Software Acquisition | 6,365 | - | 2,120 | 215 | - | 770 | - | 9,469 | 10,000 | 95% |
| 36 Storage | 1,733 | - | 577 | 59 | - | 209 | - | 2,578 | 2,751 | 94% |
| 37 Office Supplies | 2,926 | - | 974 | 99 | - | 354 | - | 4,353 | 5,000 | 87% |
| 38 Miscellaneous maint/ops expense | 3,344 | - | 1,114 | 113 | - | 591 | - | 5,163 | 5,000 | 103% |
| 39 Meeting/Travel | 19,821 | - | 6,601 | 670 | - | 2,397 | - | 29,489 | 40,000 | 74% |
| 40 Dues & Subscriptions | 3,195 | - | 1,064 | 108 | - | 386 | - | 4,754 | 5,000 | 95% |
| 41 Administrative Fees | 2,844 | - | 947 | 96 | - | 344 | - | 4,231 | 3,500 | 121% |
| 42 Insurance | 4,503 | - | 1,500 | 152 | - | 544 | - | 6,699 | 8,000 | 84% |
| 43 General Assembly | 38,057 | - | - | - | - | - | - | 38,057 | 38,057 | 100% |
| 44 <u>Consultant Services</u> | | | | | | | | | | |
| 45 City Homeless Plan Consultant | - | - | - | - | - | 501,463 | - | 501,463 | 600,000 | 84% |
| 46 Management Consultant Services | 34,077 | - | 11,349 | 1,153 | - | 4,120 | - | 50,699 | 81,000 | 63% |
| 47 MTA Board Support | - | 122,947 | - | - | - | - | - | 122,947 | 123,212 | 100% |
| 48 Transportation Technical Support (ACE) | 5,466 | - | 1,820 | 185 | - | 661 | - | 8,132 | 25,000 | 33% |
| 49 Administrative Support (ACE) | 5,510 | - | 1,835 | 186 | - | 666 | - | 8,198 | 20,000 | 41% |
| 50 ACE/SGVCOG Integration (ACE) | - | - | - | - | - | - | - | - | 45,000 | 0% |
| 51 Media/Public Relations | - | - | - | - | - | - | - | - | 2,000 | 0% |
| 52 Information Technology | 1,712 | - | 570 | 58 | - | 207 | - | 2,547 | 2,000 | 127% |
| 53 Grant Writing Services | 43,080 | - | - | - | - | - | - | 43,080 | 60,000 | 72% |
| 54 <u>Direct Expenses</u> | | | | | | | | | | |
| 55 Board Stipends & Taxes | 14,150 | - | - | - | - | - | - | 14,150 | 16,500 | 86% |
| 56 Printing / Publication | 5,775 | - | 1,924 | 195 | - | 698 | - | 8,593 | 12,000 | 72% |
| 57 <u>Direct Grant Expenses</u> | | | | | | | | | | |
| 58 LA County PACE Contract with SGVEP | - | - | - | - | 34,885 | - | - | 34,885 | 34,885 | 100% |
| 59 Metro Open Streets Expense | - | - | - | - | - | - | 526,961 | 526,961 | 575,000 | 92% |
| 60 SGVEWP Edison & Gas Expenses | - | - | 10,293 | 17 | - | - | - | 10,309 | 40,000 | 26% |
| 63 <i>Total Grant & Special Project Expenses</i> | - | - | 10,293 | 17 | 34,885 | - | 526,961 | 572,155 | 649,885 | 88% |
| 64 Total Expenditures | 653,069 | 134,779 | 263,500 | 26,273 | 37,022 | 632,400 | 548,705 | 2,295,747 | 2,717,858 | 84% |
| 65 Net income (Loss) | \$ 139,867 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 139,867 | \$ (139,496) | N/A |

REPORT

DATE: September 10, 2018
TO: Executive Committee
FROM: Marisa Creter, Executive Director
RE: LEGISLATIVE UPDATE

RECOMMENDED ACTION

For information only.

BACKGROUND

In October 2017, the Governing Board directed staff to monitor and report to the Executive Committee on legislative items that the Governing Board has taken a formal position on. Thus, over the last few months, staff has provided legislative updates to the Executive Committee. Staff has also provided updates on upcoming deadlines that would impact the standing of monitored legislation.

For the 2017-2018 legislative cycle, each house had a deadline to pass their bills by August 31st. Those bills that were approved will now need to be signed into law by Governor Brown. The Governor has until September 30th to sign or veto the bills at his desk. Table 1 provides an overview of all of the pieces of legislation that SGVCOG staff has monitored during this cycle, and status of each item.

| Legislative Update | | | |
|---------------------------|--|--|---------------------|
| Bill | Title | Status | COG Position |
| Prop 69 | ACA 5: Transportation Taxes and Fees. | Passed | Support |
| AB 1857 (Nazarian) | Building codes: earthquake safety: immediate occupancy standard. | Enrolled and presented to the Governor | Support |
| AB 1912 (Rodriguez) | Public employees' retirement: joint powers agreements: liability. | Enrolled and presented to the Governor | Oppose |
| AB 2538 (Rubio) | Municipal separate storm sewer systems: financial capability analysis. | Enrolled and presented to the Governor | Support |
| AB 2681 (Nazarian) | Seismic safety: potentially vulnerable buildings. | Enrolled and | Support |

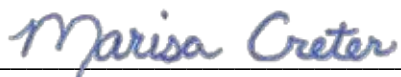
REPORT

| | | | |
|----------------------|--|--|---------|
| | | presented to the Governor | |
| SB 1133 (Portantino) | California regional water quality control board: water quality control plans: funding. | Enrolled and presented to the Governor | Support |
| HR 113 (Rubio) | Piqui's Resolution | Adopted | Support |
| SB 623 (Monning) | Water quality: Safe and Affordable Drinking Water Fund. | Died | Oppose |
| AB 1971 (Santiago) | Mental health services: involuntary detention: gravely disabled. | Died | Support |
| SB 168 (Wieckowski) | Recycling: beverage containers. | Died | Track |
| AB 1795 (Gipson) | Emergency medical services: behavioral health facilities and sobering centers. | Died | Support |
| AB 827 (Wiener) | Planning and zoning: transit-rich housing bonus. | Died | Oppose |
| AB 444 (Ting) | Medical waste: home-generated medical waste. | Died | Track |
| SB 633 (Portantino) | Water quality objectives: stormwater. | Died | Track |
| SB 681 (Moorlach) | Public employees' retirement: contracting agencies: termination. | Died | Track |
| SB 1032 (Moorlach) | California Public Employees' Retirement System: contract members: termination. | Died | Track |
| AB 2417 (Rodriguez) | Metro Gold Line Foothill Extension Construction Authority. | Died | Oppose |

Table 1.

Staff will continue to monitor the bills that are pending the Governor's signature, and report back.

Prepared by: 
 Christian Cruz
 Management Analyst

Approved by: 
 Marisa Creter
 Executive Director

| Bill Number/Title | Summary | Committee/Location | COG Position | Updated | Status |
|--|---|--|---------------------------|------------------|--|
| <p>Prop 69 (aka ACA 5) an amendment to the Constitution of the State, by amending Section 1 of Article XIX A thereof, by adding Section 15 to Article XIII B thereof, and by adding Article XIX D thereto, relating to transportation. http://leginfo.ca.gov/faces/billNavClient.xhtml?bill_id=201720180ACAS5</p> | <p>This measure would add Article XIX D to the California Constitution to require revenues derived from vehicle fees imposed under a specified chapter of the Vehicle License Fee Law to be used solely for transportation purposes, as defined. The measure would prohibit these revenues from being used for the payment of principal and interest on state transportation general obligation bonds that were authorized by the voters on or before November 8, 2016. The measure would prohibit the revenues from being used for the payment of principal and interest on transportation general obligation bonds issued after that date unless the bond act submitted to the voters expressly authorizes that use. The measure would also prohibit the Legislature from borrowing these revenues, except as specified, or using them for purposes other than transportation purposes.</p> | <p>State: Secretary of State COG: Transportation</p> | <p>Support 04/19/2018</p> | <p>6/5/2018</p> | <p>Passed on June 5th with 81% of the vote</p> |
| <p>AB 1857 (Nazarian) An act to add Section 18941.11 to the Health and Safety Code, relating to building standards. http://leginfo.ca.gov/faces/billNavClient.xhtml?bill_id=201720180AB1857</p> | <p>This bill would require the commission to assemble a functional recovery working group comprised of certain state entities and members of the construction and insurance industries, as specified. The bill would require the group, by July 1, 2020, to investigate and determine criteria for a "functional recovery" standard following a seismic event.</p> | <p>State: Assembly COG: Executive</p> | <p>Support</p> | <p>8/31/2018</p> | <p>Enrolled and presented to the Governor</p> |
| <p>AB 1912 (Rodriguez) add Sections 6508.2, 20461.1, 20574.1, and 20575.1 to, and to repeal and add Section 20577.5 of, the Government Code, and to amend Section 366.2 of the Public Utilities Code, relating to public agencies, and making an appropriation therefor. http://leginfo.ca.gov/faces/billNavClient.xhtml?bill_id=201720180AB1912</p> | <p>The Joint Exercise of Powers Act generally authorizes 2 or more public agencies, by agreement, to jointly exercise any common power. Under the act, if the agency is not one or more of the parties to the agreement but is a public entity, commission, or board constituted pursuant to the agreement, the debts, liabilities, and obligations of the agency are the debts, liabilities, and obligations of the parties to the agreement, unless the agreement specifies otherwise. This bill would eliminate the above provisions within the Joint Exercise of Powers Act and those related provisions for community choice aggregators that permit an agreement between one or more parties to specify otherwise as to their debts, liabilities, and obligations and that permit a party to separately contract for those debts, liabilities, or obligations.</p> | <p>State: Assembly COG: Executive</p> | <p>Oppose</p> | <p>8/31/2018</p> | <p>Enrolled and presented to the Governor.</p> |

| | | | | | |
|--|--|---|---------------------------|--------------------|--|
| <p>AB 2538 (Rubio) Municipal separate storm sewer systems: financial capability analysis: pilot project. http://leginfo.ca.gov/faces/billNavClient.xhtml?bill_id=201720180AB2538</p> | <p>This bill would require the state board, by an unspecified date, to establish financial capability assessment guidelines for municipal separate storm sewer system permittees that are adequate and consistent when considering the costs to local jurisdictions. The bill would require the California Regional Water Quality Control Board, Los Angeles region, to use the guidelines in a pilot project conducted to assess if a financial capability analysis can be effectively used to help municipalities to implement a municipal separate storm sewer system permit. The bill would require the state board to oversee the use of the guidelines and, upon the completion of the pilot project, to make statewide recommendations or site-specific recommendations based on feasibility and the need to address the most prominent pollutants.</p> | <p>State: Assembly COG: Water</p> | <p>Support 04/19/2018</p> | <p>8/30/2018</p> | <p>Enrolled and presented to the Governor.</p> |
| <p>AB 2681 (Nazarian) An act to add Chapter 12.2.5 (commencing with Section 8875.100) to Division 1 of Title 2 of the Government Code, relating to seismic safety. https://leginfo.ca.gov/faces/billNavClient.xhtml?bill_id=201720180AB2681</p> | <p>This bill would, upon the identification of funding by the Office of Emergency Services, require each building department of a city or county to create an inventory of potentially vulnerable buildings, as defined, within its jurisdiction, based on age and other publicly available information, and submit that inventory to the Office of Emergency Services, office, as specified.</p> | <p>State: Assembly COG: Executive</p> | <p>Support</p> | <p>8/31/2018</p> | <p>Enrolled and presented to the Governor</p> |
| <p>SB 1133 (Pertantino) add Section 13249 to the Water Code, relating to water quality, and making an appropriation therefor. http://leginfo.ca.gov/faces/billNavClient.xhtml?bill_id=201720180SB1133</p> | <p>This bill would authorize a regional board to accept and spend donations of moneys from a permittee for the purpose of updating a water quality control plan, thereby making an appropriation. The bill would authorize the California regional water quality control board, Los Angeles region, to accept and spend certain funds from the Los Angeles County Flood Control District to prepare a major revision to the water quality control plan for the Los Angeles region, as prescribed.</p> | <p>State: Senate COG: Water</p> | <p>Support</p> | <p>08/24//2018</p> | <p>Enrolled and presented to the Governor</p> |
| <p>HR 113 (Rubio) "Piqui's Resolution"</p> | <p>This Resolution is aimed at making child safety a priority in the CA state legislature. This measure would resolve by the Assembly, that all court-related professionals should be trauma-informed and trained in recognizing, evaluating, and understanding evidence and the impacts of domestic violence and child abuse. A court reporter should record all hearings in contested custody cases, and all litigants should have access to the court records and when a child witnesses domestic violence or reports being injured or abused, or when there is substantial evidence of child injury, family courts should ensure that the safety of the child has priority over all other considerations in any custody or visitation decision.</p> | <p>State: Assembly COG: N/A</p> | <p>Support</p> | <p>8/6/2018</p> | <p>Adopted</p> |

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| <p>AB 1795 (Gipson) An act to amend Sections 1797.52, 1797.172, and 1797.218 of, and to add Sections 1797.98 and 1797.260 to, the Health and Safety Code, relating to emergency medical services.</p> <p>http://leginfo.ca.gov/faces/billNavClient.xhtml?bill_id=201720180AB1795</p> | <p>Would authorize local emergency medical service agencies to allow paramedics to transport people to a community care facility, such as a mental health urgent care center or sobering facility.</p> | <p>State: Assembly</p> <p>COG: Homelessness</p> | <p>Support</p> | <p>4/19/2018</p> | <p>Died</p> |
| <p>SB 827 (Wiener) An act to add Section 65917.7 to the Government Code, relating to land use.</p> <p>http://leginfo.ca.gov/faces/billNavClient.xhtml?bill_id=201720180SB827</p> | <p>This bill would exempt certain housing projects from locally developed and adopted height limitations, densities, parking requirements, and design review standards. This would undermine locally adopted General Plans and Housing Elements</p> | <p>State: Senate</p> <p>COG: Planners TAC</p> | <p>Oppose</p> | <p>4/9/2018</p> | <p>Died</p> |
| <p>AB 444 (Ting) An act to add Section 117906 to the Health and Safety Code, relating to public health.</p> <p>http://leginfo.ca.gov/faces/billNavClient.xhtml?bill_id=201720180AB444</p> | <p>Would authorize the California Environmental Protection Agency (Cal/EPA) to develop a statewide program for the collection, transportation, and disposal of home-generated medical waste, including sharps waste and pharmaceutical waste.</p> | <p>State: Senate</p> <p>COG: EENR</p> | <p>Tracking</p> | <p>4/18/2018</p> | <p>Died</p> |
| <p>SB 633 (Portantino) A regional board shall consider opportunities to convey stormwater to a regional site within the watershed</p> <p>http://leginfo.ca.gov/faces/billNavClient.xhtml?bill_id=201720180SB633</p> | <p>This bill would require a regional board preparing a water quality control plan for a region having a population in excess of 10 million residents to additionally consider opportunities to convey stormwater to a regional site within the watershed in which the stormwater originated for capture and infiltration and to consider and balance the opportunity for stormwater capture when determining past and probable future beneficial uses of water, as specified.</p> | <p>State: Senate</p> <p>COG: Water</p> | <p>Tracking</p> | <p>2/1/2018</p> | <p>Died</p> |
| <p>AB 2417 (Rodriguez) An act to amend Section 132415 of the Public Utilities Code, relating to transportation.</p> | <p>This bill would increase to 6 the voting members of the board by adding one voting member appointed by the City of Montclair. Because this bill would require a local authority to assume additional responsibilities, it would create a state-mandated local program.</p> | <p>State: Assembly</p> <p>COG: Transportation</p> | <p>Oppose</p> | <p>5/31/2018</p> | <p>Died</p> |
| <p>SB 681 (Moorlach) to add Section 20570.1 to the Government Code, relating to public employees' retirement.</p> <p>http://leginfo.ca.gov/faces/billNavClient.xhtml?bill_id=201720180SB681</p> | <p>This bill provides an alternative procedure for a public agency seeking to terminate its retirement benefits contract with California Public Employees' Retirement System (CalPERS) that would prevent CalPERS from collecting an actuarial determined amount sufficient to ensure payment of future retirement benefits for members from the agency.</p> | <p>State: Senate</p> <p>COG: Executive</p> | <p>Tracking</p> | <p>2/1/2018</p> | <p>Died</p> |
| <p>SB 1032 (Moorlach) An act to amend Section 20577, to repeal Sections 20570, 20571, 20571.5, 20573, 20574, 20575, 20577.5, 20579, 20580, 20581, 20582, 20583, 20584, 20585, 20586, 20587, 20588, 20589, 20590, 20591, 20592, and 20593, and to repeal and add Section</p> | <p>Existing law requires the terminating contracting agency to contribute to the terminated agency pool the difference between the accumulated contributions and the board's pension liability for the contracting agency's members, as provided. This bill would authorize a contracting agency to terminate its contract with the board at the agency's will and would not require the contracting agency to fully fund</p> | <p>State: Senate</p> <p>COG: Executive</p> | <p>Tracking</p> | <p>3/15/2018</p> | <p>Died</p> |

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| <p>AB 1971 (Santiago) An act to amend Section 1799.111 of the Health and Safety Code, and to amend Sections 5008, 5250, and 5350 of the Welfare and Institutions Code, relating to mental health. https://leginfo.ca.gov/faces/billNavClient.xhtml?bill_id=201720180AB1971</p> | <p>This bill would expand the definition of "gravely disabled" for these purposes to also include a condition in which a person, as a result of a mental health disorder or chronic alcoholism, as applicable, is unable to provide for his or her medical treatment, as specified.</p> | <p>State: Assembly COG: Homelessness</p> | <p>Support 04/19/2018</p> | <p>8/31/2018</p> | <p>Died</p> |
| <p>SB 168 (Wickowski) add Sections 14514.2 and 14548 to, and to add and repeal Section 14549, 7 of, the Public Resources Code, relating to recycling.. http://leginfo.ca.gov/faces/billNavClient.xhtml?bill_id=201720180SB168</p> | <p>Would do the following: <ul style="list-style-type: none"> Require CalRecycle, on or before January 1, 2023, to establish the minimum percentage of a material type that a beverage container is constructed of, including, but not limited to, recycled materials, and Require CalRecycle, on or before January 1, 2020, to provide to the Legislature a report on the establishment and implementation of an Extended Producer Responsibility (EPR) program to replace the current California beverage container recycling program. </p> | <p>State: Assembly COG: EENR</p> | <p>Tracking</p> | <p>8/31/2018</p> | <p>Died</p> |
| <p>SB 623 (Monning) add Article 6.5 (commencing with Section 14615) to Chapter 5 of Division 7 of, to add Article 14.5 (commencing with Section 62215) to Chapter 2 of Part 3 of Division 21 of, and to repeal Sections 14616 and 62216 of, the Food and Agricultural Code http://leginfo.ca.gov/faces/billNavClient.xhtml?bill_id=201720180SB623</p> | <p>This bill would establish the Safe and Affordable Drinking Water Fund in the State Treasury and would provide that moneys in the fund are continuously appropriated to the state water board for the purpose of securing access to safe drinking water for all Californians.</p> | <p>State: Assembly Appropriations: 2-yr bill. COG: Water</p> | <p>Oppose unless amended</p> | <p>6/27/2018</p> | <p>Died</p> |

DATE: September 10, 2018

TO: Delegates and Alternates, SGVCOG Governing Board

FROM: Marisa Creter, Executive Director

RE: EXPANSION OF SGVCOG MEMBERSHIP TO ADDITIONAL SPECIAL DISTRICT PUBLIC AGENCIES

RECOMMENDED ACTION

Approve the following:

- (1) Direct staff to poll the three water agencies currently sharing a single SGVCOG membership regarding their interest in individual memberships, with the potential expansion of the SGVCOG from one water agency seat to three water agency seats subject to Board authorization at a future meeting; and,
- (2) Direct staff to survey the San Gabriel Valley's unrepresented water agencies and special district public agencies to gauge their interest in memberships in the SGVCOG and report back to the Governing Board.

BACKGROUND

SGVCOG membership was last expanded more than 10 years ago to admit four new members: three representing the Los Angeles County supervisorial districts in the San Gabriel Valley and one seat shared among three water agencies. Since their admittance in 2007, the supervisorial representatives and water agencies have proven to be active, engaged and valued SGVCOG members and have benefited from SGVCOG regional advocacy and policy coordination. The water agencies have been particularly active on Valley-wide clean water issues under the SGVCOG, but have expressed concern regarding weak continuity of representation because their shared seat is rotated among three delegates.

If directed by the Board, staff will poll the Three Valleys Municipal Water District, San Gabriel Valley Municipal Water District and Upper San Gabriel Valley Municipal Water District, which currently share a joint membership fee of \$30,000, to assess their interest in and the terms of transitioning to individual memberships. Staff would report at a future Board meeting for potential further action.

At their August meeting, the SGVCOG Executive Committee also discussed initiating efforts to engage a broader network of public agencies in the Valley in the mission of the SGVCOG. This effort could help strengthen and diversify the agency resources available to the SGVCOG and reduce the financial reliance on city members for SGVCOG initiatives that serve a broader regional interest. Staff notes that all members of the SGVCOG must be public agencies as defined by Section 6500 of the California Government Code pertaining to the joint powers authorities. In addition, the SGVCOG JPA requires that delegates and alternates be appointed from among the duly elected boards of directors of the public agency members (with exception made for the supervisorial representatives).

REPORT

Due to the successful 10-year experience with the existing water agency members, staff suggests initiating a membership interest survey among the unrepresented San Gabriel Valley water agencies as well among special district public agencies focused on regional issues within the purview of the SGVCOG and its policy committees. Staff would report on the results of the survey and will be attentive to potential issues involving the effects of expanded membership on SGVCOG policy and mission focus and governance. Future Board action would be required to admit any new SGVCOG members.

Staff does not recommend including the San Gabriel Valley school districts in the survey because of the lack of overlap with areas of SGVCOG policy focus.

San Gabriel Valley agencies proposed to be surveyed are:

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| Foothill Municipal Water District | San Gabriel Basin Water Quality Authority | San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy |
| La Puente Valley County Water District | Valley County Water District | San Gabriel Valley Mosquito & Vector Control District |
| Main San Gabriel Basin Watermaster | Walnut Valley Water District | South Coast Air Quality Management District |
| Rowland County Water District | Foothill Transit | |
| San Gabriel County Water District | Metro Gold Line Foothill Extension Construction Authority | |

Prepared by: Paul R. Hubler
Paul Hubler
Director of Government and Community Relations

Approved by: Marisa Creter
Marisa Creter
Executive Director

REPORT

DATE: September 10, 2018

TO: Executive Steering Committee

FROM: Marisa Creter, Executive Director

RE: **CITIES' HOMELESS PLAN IMPLEMENTATION GRANT WRITING**

RECOMMENDED ACTIONS

Authorize the Executive Director to execute grant writing contract(s) for an amount not to exceed \$25,000 in preparation for city applications for homeless funding opportunities.

BACKGROUND

In 2017, nineteen-member cities of the San Gabriel Valley Council of Governments (SGVCOG) were awarded funds to develop homeless plans. These plans were funded through a grant from LA County administered by the United Way of Greater Los Angeles (UWGLA) Home for Good Funders Collaborative. These plans were successfully completed in June 2018.

On September 4, 2018, the LA County Board of Supervisors approved that specific funds be allocated to the cities to implement homeless plans and associated strategies. The Supervisors' awards included \$6,000,000 for cities to address housing services and \$3,000,000 for other homeless service activities. The Board also directed the Los Angeles Homeless Services Authority (LAHSA) to allocate \$3,000,000 in State of California Homeless Emergency Aid Program (HEAP) funds to implement cities homeless plans.

On September 5th, 2018, the UWGLA released a joint RFP for cities for Measure H, HEAP, and Funders Collaborative (private) funds. The UWGLA will again administer this RFP in partnership with the Los Angeles County Homeless Initiative and LAHSA. Cities that have submitted a homeless plan to the County under the County general funds will be eligible to apply for Measure H and HEAP funding. All cities may apply for the Funders Collaborative funds.

CONTRACT WITH GRANT WRITING CONSULTANTS

In order to support member cities to quickly respond to the RFP, staff is seeking authorization to execute an agreement for professional grant writing. These grant writing services would not exceed \$25,000.

PROPOSED SCOPE OF WORK

The selected consultant would assist cities with the following:

- 1) Planning the grant program design;
- 2) Developing proposal narratives;
- 3) Developing the budget.


REPORT


FISCAL IMPACT

Funding for this effort is included in the FY 18-19 budget and would be partially reimbursed through existing grant funding with LA County. Based on the collaborative approach of this effort, there is also a potential for cities to facilitate cost-sharing.

NEXT STEPS

Utilizing the outlined scope, staff is currently working to identify qualified consultants, as well as gathering a list of interested cities. Once approval from the Executive Committee has been received, staff will be able to outreach to consultants and develop an agreement for grant writing consulting services related to city homeless plan implementation.

Prepared by: 
Jan Cicco
Regional Homelessness Coordinator

Approved by: 
Marisa Creter
Executive Director