



SGVCOG Public Works TAC Meeting Minutes

Date: September 21, 2020
Time: 12:00 P.M.
Location: Zoom Virtual Meeting

PRELIMINARY BUSINESS

1. Call to Order

The meeting was called to order by R. Guerrero at 12:03pm.

2. Pledge of Allegiance

R. Guerrero led the Public Works TAC in the Pledge of Allegiance.

3. Roll Call

Members Present:

R. Delgadillo; Azusa
J. Beshay; Baldwin Park
D. Liu, H. Ghafari; Diamond Bar
Y. Choi, L. Torres, S. Mendez; El Monte
A. Sweet; Glendora
J. Nelson; Industry
G. Ramos, L. Pimentel; Irwindale
D. Keesey, A. Ciotti; La Verne
R. Guerrero; Pomona
C. Daste; Rosemead
R. Salas; South El Monte
A. Avery; Temple City
M. Rooney; Walnut
A. Ross, J. Yang, S. Lai, T. Le; L.A. County DPW

Members Absent:

Arcadia
Claremont
Monrovia
Monterey Park
San Dimas
San Gabriel
San Marino
South Pasadena
West Covina

SGVCOG Staff:

A. Fung, Staff
A. Bordallo, Staff

Guests:

G. Roberts, Caltrans
H. Sui, Caltrans
K. Allen, Los Angeles County DPW
B. Janka, Transtech Engineers

4. Public Comment

There were no public comments at this meeting.

5. Changes to the Agenda Order

There were no changes to the agenda.

CONSENT CALENDAR

6. Review Public Works TAC Meeting Minutes: 07/20/2020
Recommended Action: Review and approve.

7. Election of FY 2020-2021 Committee Chair and Vice Chair
Recommended Action: Elect Rene Guerrero from the City of Pomona as the FY 2020-2021 Public Works TAC Chair and David Liu from the City of Diamond Bar as the FY 2020-2021 Public Works TAC Vice Chair.

There was a motion to approve consent calendar items 6-7. (M/S: Walnut/South El Monte)

[Motion Passed]

Ayes:	Azusa, Diamond Bar, El Monte, Glendora, Industry, La Verne, Pomona, Rosemead, South El Monte, Temple City, Walnut, Los Angeles County DPW
Noes:	
Abstain:	
No Vote Recorded:	Baldwin Park, Irwindale
Absent:	Arcadia, Claremont, Monrovia, Monterey Park, San Dimas, San Gabriel, San Marino, South Pasadena, West Covina

PRESENTATIONS

8. California Department of Transportation (Caltrans) District 7 City Ambassador Program Introductions
Caltrans Chief Deputy Director, Gloria Roberts, provided a presentation on this item. Caltrans has recently launched a City Ambassador Program to allow for additional comprehensive discussions regarding transportation-related projects in the region. This program will provide opportunities for cities to further engage and communicate and coordinate transportation and infrastructure projects with Caltrans representatives.

Key Questions/Discussions:

- A committee member inquired about the possibility of inviting one of the Caltrans City Ambassadors to join one of the committee meetings in the next few months. Ms. Roberts responded that she will be coordinating with the SGVCOG to have the City Ambassadors present at future committee meetings.
 - Another committee member inquired about the program's ambassador for unincorporated areas. Ms. Roberts responded that communications regarding unincorporated areas can be directed to Caltrans Executive Liaison, Hammer Sui, at hammer.sui@dot.ca.gov.
9. Safe Clean Water Program Overview and Progress
Los Angeles County Department of Public Works Civil Engineer, Kirk Allen, provided a presentation on this item. Los Angeles County residents voted to approve Measure W,

known as Safe Clean Water Program, in the recent November 2018 election. Revenue from the measure will fund projects, programs, and infrastructure to capture, treat, and recycle rainwater. This program generates approximately \$300 million a year through a special parcel tax of 2.5 cents per square foot for impermeable surface area. Of the \$281 million annual revenue, approximately \$140 million is allocated towards regional program implementation, another \$112 million is allocated for municipal program implementation, and the remaining \$28 million is allocated for flood control district programs. The Safe Clean Water Program call-for-projects for FY 2021-2022 funding is now open for applications in the categories of infrastructure program, technical resources program, and scientific studies program. Deadline for consideration for projects in FY 2021-2022 is set for October 15, 2020.

Key Questions/Discussions:

- A committee member inquired about the City of Glendora's signed Transfer Agreement. Mr. Allen responded that the City will be receiving a copy of the signed Transfer Agreement.
- Another committee member inquired about additional flexibility for Watershed Area Steering Committees (WASCs) to adjust budgets if applicants are willing to adjust their budgets. Mr. Allen responded that the Department is currently reviewing the possibility of issuing partial funding while abiding to the regulations of the program. Cities will also have the opportunity to comment on the proposed Guiding Documents during the public review process.
- A committee member inquired about the timeline for cities to receive the local return funds. Mr. Allen responded that tax revenues from the first year of the program are accounted for and those funds are now encumbered. Upon execution of Transfer Agreements, the release of tax revenue funds will be processed and cities will be receiving the funds within the next few weeks.
- A committee member inquired about details for cities to include in their Annual Plans. Mr. Allen responded that cities should describe activities of eligible expenses in detail. The Los Angeles County Department of Public Works will thoroughly review the proposed activities to ensure that stormwater programs are advanced. A template of the Annual Plan can be found in Exhibit A of the Transfer Agreement.

UPDATE ITEM

10. 2020 San Gabriel Valley Energy Champion Awards Updates

SGVCOG Project Assistant, Ana Bordallo, provided a presentation on this item. The SGVCOG proudly introduces the 2020 San Gabriel Valley Energy Champion Awards to recognize San Gabriel Valley cities' efforts for increasing energy efficiency in municipal facilities. San Gabriel Valley cities that meet certain thresholds in municipal and community energy efficiency and community outreach will receive awards and recognition from the SGVCOG towards the end of this year. Ms. Bordallo announced that the Cities of South El Monte and South Pasadena recently reached the Silver Tier and that the City of San Gabriel has reached the Bronze Tier. Additionally, the Cities of Alhambra, Arcadia, Diamond Bar, El Monte, Irwindale, Monrovia, Pomona, San Dimas, and Walnut are close to achieving the Bronze Tier.

CHAIR'S REPORT

11. Municipal Best Practice Sharing on COVID-19 Response

Key Questions/Discussions:

- The City of Pomona reported that its City Hall is currently open for walk-in appointments in the morning from 9:00am-11:30am. Afternoon appointments are only available by reservation. Residents that visit the City Hall must have their temperatures taken and sign a form stating that they are not experiencing any COVID-19 symptoms. Glass barriers were also installed at service counters to protect city staff and residents. The Pomona Public Works Department provides flexibility for employees with children who are telelearning and those with pre-existing conditions. Baseball and softball fields at parks are also closed to the public.
- The City of Diamond Bar reported its City Hall is not open to the public; however, a core group of city staff continues to work at City Hall and a maintenance crew continues to provide support to city facilities. The City also shared guidelines from the International City/County Management Association (ICMA) to support efforts to reopen municipal facilities.

STAFF ANNOUNCEMENTS

12. San Gabriel Valley Energy Wise Partnership – Energy Work Group Meeting

The Energy Work Group will reconvene on Tuesday, September 29, 2020 at 1:30pm.

13. Next Committee Meeting

The upcoming committee meeting is scheduled for Monday, October 19, 2020 at 12:00pm.

ANNOUNCEMENTS

There were no additional announcements.

ADJOURN

The meeting was adjourned at 1:08pm.