



# San Gabriel Valley Council of Governments\*

## AGENDA AND NOTICE OF THE MEETING OF THE CITY MANAGERS' STEERING COMMITTEE

**Date: Wednesday, June 2, 2021 – 12:00 PM**

**Zoom Meeting Link: <https://zoom.us/j/97543124400>**

**Livestream is Available at: <https://youtu.be/iKttYaroMm4>**

### *Chair*

**Bob Russi**  
La Verne

### *Vice-Chair*

**Marcella Marlowe**  
San Marino

### *Immediate Past-Chair*

**Dominic Lazzaretto**  
Arcadia

### *Northeast Representatives*

**Sergio Gonzalez**  
Azusa

**Adam Raymond**  
Glendora

### *Southeast Representatives*

**Dan Fox**  
Diamond Bar

### *Central Representatives*

**Shannon Yauchzee**  
Baldwin Park  
**Gloria Molleda**  
Rosemead

### *Southwest Representatives*

**Jessica Binnquist**  
Alhambra  
**Rene Bobadilla**  
Montebello

### *Northwest Representatives*

**Mark Alexander**  
La Canada Flintridge  
**Kevin Kearney**  
Bradbury

### *At-Large Representatives*

**Ron Bow**  
Monterey Park  
**Alma Martinez**  
El Monte  
**Bryan Cook**  
Temple City

Thank you for participating in the City Managers' Steering Committee meeting. The City Managers' Steering Committee encourages public participation and invites you to share your views on agenda items.

**MEETINGS: Regular Meetings of the City Managers' Steering Committee are held on the first Wednesday of each month at 12:00 noon at the Foothill Transit Office (100 S. Vincent Ave., Suite 200 West Covina, CA 91790.** The City Managers' Steering Committee agenda packet is available at the San Gabriel Valley Council of Government's (SGVCOG) Office, 1000 South Fremont Avenue, Suite 10210, Alhambra, CA, and on the website, [www.sgvkog.org](http://www.sgvkog.org). Copies are available via email upon request ([sgv@sgvcog.org](mailto:sgv@sgvcog.org)). Documents distributed to a majority of the Committee after the posting will be available for review in the SGVCOG office and on the SGVCOG website. Your attendance at this public meeting may result in the recording of your voice.

**PUBLIC PARTICIPATION:** Your participation is welcomed and invited at all City Managers' Steering Committee meetings. Time is reserved at each regular meeting for those who wish to address the Committee. SGVCOG requests that persons addressing the Committee refrain from making personal, slanderous, profane or disruptive remarks.

**TO ADDRESS THE CITY MANAGERS' STEERING COMMITTEE:** At a regular meeting, the public may comment on any matter within the jurisdiction of the Committee during the public comment period and may also comment on any agenda item at the time it is discussed. At a special meeting, the public may only comment on items that are on the agenda. Members of the public wishing to speak are asked to complete a comment card or simply rise to be recognized when the Chair asks for public comments to speak. We ask that members of the public state their name for the record and keep their remarks brief. If several persons wish to address the Committee on a single item, the Chair may impose a time limit on individual remarks at the beginning of discussion. **The City Managers' Steering Committee may not discuss or vote on items not on the agenda.**

**AGENDA ITEMS:** The Agenda contains the regular order of business of the City Managers' Steering Committee. Items on the Agenda have generally been reviewed and investigated by the staff in advance of the meeting so that the City Managers' Steering Committee can be fully informed about a matter before making its decision.

**CONSENT CALENDAR:** Items listed on the Consent Calendar are considered to be routine and will be acted upon by one motion. There will be no separate discussion on these items unless a Committee member or citizen so requests. In this event, the item will be removed from the Consent Calendar and considered after the Consent Calendar. If you would like an item on the Consent Calendar discussed, simply tell staff or a member of the Committee.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the SGVCOG office at (626) 457-1800. Notification 48 hours prior to the meeting will enable the SGVCOG to make reasonable arrangement to ensure accessibility to this meeting.



**\*MEETING MODIFICATIONS DUE TO THE STATE AND LOCAL STATE OF EMERGENCY RESULTING FROM THE THREAT OF COVID-19:** On March 17, 2020, Governor Gavin Newsom issued Executive Order N-29-20 authorizing a local legislative body to hold public meetings via teleconferencing and allows for members of the public to observe and address the meeting telephonically or electronically to promote social distancing due to the state and local State of Emergency resulting from the threat of the Novel Coronavirus (COVID-19).

To follow the new Order issued by the Governor and ensure the safety of Committee Members and staff for the purpose of limiting the risk of COVID-19, in-person public participation at the City Managers' Steering Committee meeting scheduled for June 2, 2021 at 12:00 PM will not be allowed. To allow for public participation, the City Managers' Steering Committee will conduct its meeting through Zoom Video Communications. To participate in the meeting, download Zoom on any phone or computer device and copy and paste the following link into your browser to access the live meeting: <https://zoom.us/j/97543124400>. You may also access the meeting via the livestream link on the front of the agenda page.

Submission of Public Comments: For those wishing to make public comments on agenda and non-agenda items you may submit comments via email or by Zoom.

- Email: Please submit via email your public comment to Katie Ward ([kward@sgvcog.org](mailto:kward@sgvcog.org)) at least 1 hour prior to the scheduled meeting time. Please indicate in the Subject Line of the email "FOR PUBLIC COMMENT." Emailed public comments will be read into the record and will be part of the recorded meeting minutes. Public comment may be summarized in the interest of time, however the full text will be provided to all members of the Committee prior to the meeting.
- Zoom: Through Zoom, you may speak by using the web interface "Raise Hand" feature. Wait to be called upon by staff, and then you may provide verbal comments for up to 3 minutes. Public comment is taken at the beginning of the meeting for items not on the agenda. Public comment is also accepted at the beginning of each agenda item.

Any member of the public requiring a reasonable accommodation to participate in this meeting should contact Katie Ward at least 48 hours prior to the meeting at (626) 457-1800 or at [kward@sgvcog.org](mailto:kward@sgvcog.org).

## **PRELIMINARY BUSINESS**

1. Call to Order
2. Roll Call
3. Public Comment (*If necessary, the Chair may place reasonable time limits on all comments*)
4. Changes to Agenda Order: Identify emergency items arising after agenda posting and requiring action prior to next regular meeting

## **CONSENT CALENDAR**

5. City Managers' Steering Committee Minutes - Page 1  
*Recommended Action: Approve City Managers' Steering Committee Minutes.*
6. FY 21-22 City Managers' TAC and Steering Committee Chair and Vice-Chair  
*Recommended Action: Elect Marcella Marlowe (San Marino) to serve as Chair of the City Managers' TAC and Steering Committee and Elect Jessica Binnquist (Alhambra) to serve as Vice-Chair effective July 1, 2021.*
7. FY 21-22 Subregional Representatives to City Managers' Steering Committee  
*Recommended Action: Appoint the following regional representatives to the City Managers' Steering Committee and submit to the Governing Board for approval:*
  - *Northeast: Adam Raymond (Glendora), Sergio Gonzalez (Azusa)*
  - *Southeast: Dan Fox (Diamond Bar)*
  - *Central: Gloria Molleda (Rosemead), Rachel Barbosa (South El Monte)*
  - *Southwest: Rene Bobadilla (Montebello), Mark Lazzaretto (San Gabriel)*
  - *Northwest: Mark Alexander (La Canada Flintridge), Kevin Kearney (Bradbury)*
  - *At-Large: Ron Bow (Monterey Park), Bryan Cook (Temple City), Dominic Lazzaretto (Arcadia), Chris Constantin (San Dimas)*

## **DISCUSSION ITEMS** (*It is anticipated that the Committee may take action on the following matters*)

8. Regional Solid Waste Food Recovery Program - Page 3  
*Recommended Action: Discuss and provide direction to staff.*

## **UPDATE ITEMS** (*It is anticipated that the Committee may take action on the following matters*)

9. Metro Strategic Project List for the San Gabriel Valley - Page 5  
*Recommended Action: For information only.*
10. Executive Director's Monthly Report  
*Recommended Action: For information only.*

## **COMMITTEE MEMBER ITEMS**

### **ANNOUNCEMENTS**

### **ADJOURN**





**SGVCOG City Managers’ Steering Committee Meeting**  
**Unapproved Minutes**  
**May 5, 2021**  
**12:00 PM**  
**Via Zoom/Teleconference**

1. Call to Order  
B. Russi called the meeting to order at 12:01 PM.

2. Roll Call:

**Members Present:**

- Alhambra, J. Binnquist
- Arcadia, D. Lazzaretto
- Azusa, S. Gonzalez
- Baldwin Park, S. Yauchzee
- Bradbury, K. Kearney
- Diamond Bar, D. Fox
- Glendora, A. Raymond
- La Verne, B. Russi
- Montebello, R. Bobadilla
- Monterey Park, R. Bow
- Rosemead, G. Molleda
- San Marino, M. Marlowe
- Temple City, B. Cook

**Members Absent:**

- El Monte, Alma Martinez
- La Canada Flintridge, M. Alexander

**SGVCOG Staff:**

- M. Creter, Executive Director
- K. Ward; C. Sims; A. Fung; A. Bordallo; B. Acevedo, Staff

- 3. Public Comment.  
No public comment was received for the meeting.
- 4. Changes to Agenda Order.  
No changes were requested.

**CONSENT CALENDAR**

- 5. City Managers’ Steering Committee Minutes  
*Recommended Action: Approve City Managers’ Steering Committee Minutes.*
- 6. Draft FY 2019-2020 Financial Audit  
*Recommended Action: Receive and file.*

**There was a motion to approve the consent calendar (M/S: D. Fox/S. Yauchzee).**

**[MOTION PASSED]**

<b>AYES:</b>	Arcadia, Azusa, Baldwin Park, Bradbury, Diamond Bar, Glendora, La Verne, Monterey Park, Rosemead, San Marino
<b>NOES:</b>	
<b>ABSTAIN:</b>	
<b>ABSENT:</b>	Alhambra, El Monte, La Canada Flintridge, Montebello, Temple City

**DISCUSSION ITEMS**

7. Update on Los Angeles County Coordination Survey  
A. Fung presented on this item.

**UPDATE ITEMS**

8. Update on State and Congressional Redistricting Coordination  
K. Ward provided an update on this item.
9. Update on Regional Broadband Efforts  
A. Fung provided an update on this item.
10. Executive Director's Monthly Report  
M. Creter provided an update on this item.

**COMMITTEE MEMBER ITEMS**

**ANNOUNCEMENTS**

**ADJOURN**

The meeting adjourned at 12:40 PM.

# REPORT

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DATE: June 2, 2021

TO: City Managers' Steering Committee

FROM: Marisa Creter, Executive Director

RE: **REGIONAL SOLID WASTE FOOD RECOVERY PROGRAM**

## **RECOMMENDED ACTION**

Discuss and provide direction to staff.

## **BACKGROUND**

In February 2021, the SGVCOG reconvened the Solid Waste Working Group to provide a platform for San Gabriel Valley cities and agencies to discuss solid waste issues. Specifically, the Solid Waste Working Group focuses on providing support and resources for cities to strategize and plan efforts to comply with upcoming SB 1383 (Lara, 2016) mandates. SB 1383 serves as a statewide effort to reduce emissions of short-lived climate pollutants (SLCP) and sets the following targets:

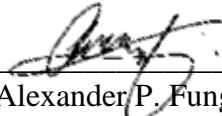
1. Reduce statewide disposal of organic waste by 50% by January 1, 2020 and by 75% by January 1, 2025 (based on 2014 levels).
2. Recover at least 20% of currently disposed edible food for human consumption by 2025.

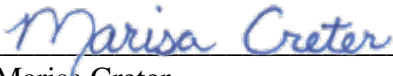
The California Department of Resources Recycling and Recovery (CalRecycle) is responsible for creating regulatory standards for SB 1383. Based on guidelines adopted by CalRecycle, regulations to meet statewide organics reduction and food recovery requirements will begin to take effect on January 1, 2022. Additionally, regulations may require local jurisdictions to impose penalties for noncompliance on regulated entities starting January 1, 2024. As a result, local jurisdictions began collaborating with their elected officials, businesses, haulers, and stakeholders to develop the necessary programs and ordinances to comply with SB 1383 regulations before the stated deadlines.

At the Solid Waste Working Group meeting on March 25, 2021, several cities expressed an interest in participating in a regional endeavor to comply with SB 1383's edible food recovery regulations, which can include the hiring of an external consultant to conduct activities such as assessing potential food recovery agencies and their capacities for cities to utilize for SB 1383 requirements, assessing Tier 1 and Tier 2 generators for current compliance with edible food recovery, preparing guidance, and assisting with communication efforts.

As of May 25<sup>th</sup>, a total of 8 cities have expressed interest in joining a Regional Food Recovery Program. It is estimated that the cost for a city with a population of 35,000 to participate in the regional endeavor is approximately \$20,000 in total. The Solid Waste Working Group will continue to gauge San Gabriel Valley cities' needs and shape the Regional Food Recovery Program's Scope of Work over the next few weeks.

SGVCOG Management Analyst, Alexander Fung, will provide a presentation at this meeting.

Prepared by:   
\_\_\_\_\_  
Alexander P. Fung  
Management Analyst

Approved by:   
\_\_\_\_\_  
Marisa Creter  
Executive Director



# REPORT

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DATE: June 2, 2021

TO: City Managers' Steering Committee

FROM: Marisa Creter, Executive Director

RE: **METRO STRATEGIC PROJECT LIST FOR THE SAN GABRIEL VALLEY**

## **RECOMMENDED ACTION**

For information only.

## **SUMMARY**

The Los Angeles County Metropolitan Transportation Authority (Metro) adopted the Long Range Transportation Plan (LRTP) last year to provide a detailed roadmap for guiding Metro's plan to build, operate, maintain, and partner for improved mobility over the next three decades. Included in the LRTP is the development of the Short Range Transportation Plan (SRTP), a 10-15 year action plan which contains the Strategic Project List (SPL). The SPL includes a list of planned but unfunded major transportation projects and approved transportation programs submitted to Metro from any of the nine councils of governments (COGs) in Los Angeles County.

The SPL includes two major components:

1. **Major Projects Component:** A list of defined projects that support transit, roadway, bicycle, and pedestrian travel and goods movement.
2. **Programs Component:** Capital investments in transportation programs that have been approved by a subregional COG in Los Angeles County.

Metro stated that the SPL is not a prioritized list and is not tied to existing funding sources or any specific future funding sources. Additionally, only projects of regional transportation significance should be included in the SPL. Local transportation projects may be eligible for the Multi-Year Subregional Program (MSP) funding or local return funding regardless of their listing on the SPL.

Furthermore, a project included in the SPL does not commit Metro or the COGs to fund the project; however, the existence of an up-to-date funded project list will be beneficial for Metro's regional planning efforts and identify Los Angeles County's overall transportation and funding needs.

## **ELIGIBLE SPL PROJECTS AND PROGRAMS**

Eligible projects for the SPL's **Major Projects Component** include planned or defined projects that support transit, roadway, bicycle, and pedestrian travel and goods movement. Specifically, projects under the Major Projects Component must meet one of the below criteria for inclusion in the SPL. These projects criteria are broken into two tiers of projects based on their relative size and scope.

<b>Transit Projects</b>	
<b>Tier 1</b>	<ul style="list-style-type: none"> <li>· All light rail, heavy rail, commuter rail, streetcar, and dedicated right-of-way bus rapid transit projects</li> <li>· Grade separate projects for existing fixed-guideway transit lines</li> </ul>
<b>Tier 2</b>	<ul style="list-style-type: none"> <li>· Purchase of electric or other zero-emission buses</li> </ul>

<b>Active Transportation and Complete Streets</b>	
<b>Tier 1</b>	<ul style="list-style-type: none"> <li>· Class I multi-use paths or Class VI cycle tracks that are greater than 3 miles in length or that cross multiple jurisdictions</li> <li>· Complete Streets projects that cross multiple jurisdictions</li> <li>· New pedestrian and bicycle overcrossings and underpasses</li> </ul>
<b>Tier 2</b>	<ul style="list-style-type: none"> <li>· Class I multi-use paths or Class VI cycle tracks that provide direct access to fixed guideway transit</li> </ul>

<b>Highway Projects</b>	
<b>Tier 1</b>	<ul style="list-style-type: none"> <li>· Any new high-occupancy toll (HOT) lane(s) or upgrades to existing facilities; or additions to high-occupancy vehicle (HOV) lane(s)</li> <li>· New interchange or direct connector</li> </ul>
<b>Tier 2</b>	<ul style="list-style-type: none"> <li>· New auxiliary lanes</li> <li>· Multi-jurisdictional arterial improvement project</li> <li>· Countywide or subregion-wide ITS project</li> </ul>

<b>Goods Movement Projects</b>	
<b>Tier 1</b>	<ul style="list-style-type: none"> <li>· Grade separation projects</li> <li>· Dedicated truck facilities or truck toll facilities</li> </ul>
<b>Tier 2</b>	<ul style="list-style-type: none"> <li>· Project occurs on the countywide Strategic Truck Arterial Network</li> </ul>

<b>Projects of Any Mode</b>	
<b>Tier 1</b>	<ul style="list-style-type: none"> <li>· Any defined transportation project with a project cost that exceeds \$50 million</li> </ul>

Eligible projects for the SPL’s **Approved Programs Component** include transportation programs that have been approved by the Metro Board of Directors, a COG Governing Board, or another entity on behalf of multiple jurisdictions. These programs must be related to transportation by increasing the mobility of individuals or goods, reducing conflicts, increasing safety, and eliminating the need for travel. Such programs must result in future capital projects. For example, a subregion-wide Vision Zero Program is eligible to be included on the SPL under the Approved Programs Component as long as it includes multiple capital projects aimed at increasing safety.

**MAJOR UNFUNDED PROGRAMS AND PROGRAMS IN THE SAN GABRIEL VALLEY**

Metro recently requested all of the COGs to submit eligible projects and programs for inclusion on the SPL by **June 30, 2021**. Each project to be included in the SPL must be submitted to Metro with the appropriate request form.

Upon examining the eligibility criteria, staff has identified a preliminary recommended list of projects in the San Gabriel Valley to be included in the SPL:

<b>Project Title</b>	<b>Jurisdiction</b>	<b>Category</b>	<b>Mode</b>	<b>Est'd Cost</b>
Montebello Blvd Grade Separation	City of Montebello	Major Project	Goods Mvmt	\$188M
Turnbull Canyon Road Grade Separation	City of Industry	Major Project	Goods Mvmt	\$84M
Maple Ave Pedestrian Overhead Crossing	City of Montebello	Major Project	Active Transp./Goods Mvmt	\$26M
Pomona At-Grade Crossings Pedestrian Safety	City of Pomona	Major Project	Active Transp./Goods Mvmt.	\$26M
State Route 57/60 Confluence Chokepoint Relief Program	City of Diamond Bar	Major Project	Highways	\$450M
I-605/Valley Boulevard Interchange Improvement Project	City of Industry	Major Project	Highways	TBD
La Verne Transit Oriented Development (TOD) Pedestrian Bridge	City of La Verne	Major Project	Active Transp./Transit	\$7M
SR60/I605 Interchange Improvements	Los Angeles County	Major Project	Highways	TBD
Foothill Gold Line Extension (Pomona to Montclair)	SGVCOG	Major Project	Transit	\$465M
Arrow Highway Multimodal Regional Corridor Improvements	SGVCOG	Major Project	Active Transp.	\$6.9M - \$10.3M

Due to the short turnaround time set forth by Metro, staff solicited feedback from San Gabriel Valley cities and agencies for additional eligible projects and programs that can be included in the SPL. As a result, cities and agencies proposed to include the following additional projects and programs:


<b>Project Title</b>	<b>Jurisdiction</b>	<b>Category</b>	<b>Mode</b>	<b>Est'd Cost</b>
City of Glendora Transit Fleet Electrification	City of Glendora	Major Project	Transit	\$3.85M
City of Glendora People Movement Project	City of Glendora	Major Project	Active Transp.	\$16.45M
Allen Ave. Safety Project – Design and Construction	City of Pasadena	Major Project	Active Transp.	\$11M
Pasadena Transit Maintenance Facility	City of Pasadena	Major Project	Transit	\$33M
Implementation of the Bicycle Transportation Action Plan	City of Pasadena	Approved Program	Active Transp.	\$12.5M
Bus Stop Improvement Program	City of Pasadena	Major Project	Active Transp./Transit	\$1.7M

N. Lake Ave. Safety Project – Design and Construction	City of Pasadena	Major Project	Active Transp.	\$5M - \$7M
Purchase Replacement and Expansion Buses for Pasadena Transit and Pasadena Dial-A-Ride	City of Pasadena	Approved Program	Transit	\$60M
Replace Aging Bus Stop Shelters	City of Pasadena	Major Project	Transit	\$4M
Rosemont Ave. Complete Streets Project	City of Pasadena	Major Project	Active Transp.	\$2.1M
The Arroyo Link	City of Pasadena	Major Project	Active Transp.	\$1.2M
Citywide Transportation Performance Monitoring Network	City of Pasadena	Approved Program	Active Transp.	\$3.2M
Meridian Avenue (within north-south City limits)	City of South Pasadena	Major Project	Active Transp.	\$15M
Garfield Avenue (Huntington Dr. to Fair Oaks Ave.)	City of South Pasadena	Major Project	Active Transp.	\$6M
Fremont Avenue (Columbia St. to Alhambra Rd.)	City of South Pasadena	Major Project	Active Transp.	\$5M
Monterey Road and Pasadena Avenue (Garfield Ave. to SR-110)	City of South Pasadena	Major Project	Active Transp.	\$20M
Huntington Drive	City of South Pasadena	Major Project	Active Transp.	\$20M
Columbia Street (shared with City of Pasadena)	City of South Pasadena	Major Project	Active Transp.	\$5M
Mission Street	City of South Pasadena	Major Project	Active Transp.	\$6M
Los Angeles County Transit Fleet Electrification – San Gabriel Valley Subregion	County of Los Angeles	Major Project	Transit	\$5M
Amar Road Complete Streets Project	County of Los Angeles	Major Project	Active Transp.	\$33M
San Jose Creek Regional Access	County of Los Angeles	Major Project	Active Transp.	\$16.5M

It is important to note that the Cities of Pasadena and South Pasadena’s projects and programs are also included in the Arroyo Verdugo Communities Joint Powers Authority’s (AVCJPA) proposed list of projects and programs given that the two cities are part of both the SGVCOG and AVCJPA.

The 32 projects and programs listed above will be presented to the SGVCOG Transportation Committee for review on June 10, 2021 and to the SGVCOG Governing Board for adoption on June 17, 2021. Staff will transmit the adopted list to Metro by June 30, 2021.

SGVCOG Management Analyst, Alexander Fung, will provide a presentation at this meeting.

Prepared by:   
 Alexander P. Fung  
 Management Analyst



Approved by: Marisa Creter  
Marisa Creter  
Executive Director