



SGVCOG Planners TAC Meeting Minutes

Date: January 25, 2018
 Time: 12:00 P.M.
 Location: Upper San Gabriel Valley Municipal Water District
 602 E. Huntington Dr., Monrovia, CA 91016

PRELIMINARY BUSINESS

1. Call to Order. The meeting was called to order at 12:04 P.M.
2. Roll Call

Planners TAC Members Present

A. Harbin; Baldwin Park
 C. Hensley; Duarte
 M. Carnahan; Glendora
 M. Simpson; Irwindale
 E. Scherer; La Verne
 M. Huntley; Monterey Park
 B. Kim; Rosemead
 L. Stevens, A. Garcia; San Dimas
 S. Reimers; Temple City
 J. Anderson; West Covina
 M. Kim, J. Drevno, A. Arakelian; LA County
 DRP

Planners TAC Members Absent

Alhambra
 Arcadia
 Azusa
 Claremont
 Covina
 Diamond Bar
 El Monte
 Monrovia
 Pasadena
 Pomona
 San Gabriel

 Sierra Madre
 South Pasadena
 Walnut

SGVCOG Staff / Guests

J. Cicco, Staff
 P. Duyshart, Staff
 V. Ciudad-Real, Staff
 B. Johnson, LA County DPW
 A. Chang; TransTech Engineers
 W. Reutimann; Bike SGV

3. Public Comment.

No public comment.

CONSENT CALENDAR

4. Planners TAC Meeting Minutes – 11/30/2017
There was a motion to approve the minutes (M/S: L. Stevens/M. Huntley).

[Motion Passed]

Ayes	Duarte, Glendora, Irwindale, La Verne, Monterey Park, Rosemead, San Dimas, Temple City, West Covina, LA County DRP
Noes	
Abstain	Baldwin Park

Absent	Alhambra, Arcadia, Azusa, Claremont, Covina, Diamond Bar, El Monte, Monrovia, Pasadena, Pomona, San Gabriel, Sierra Madre, South Pasadena, Walnut
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PRESENTATIONS

5. *Overview SGVCOG Regional Homelessness Coordinator Report: Jan Cicco, Regional Homelessness Coordinator, SGVCOG*

J. Cicco gave a thorough presentation in which she outlined the SGVCOG's actions and roles for helping solve issues related to homelessness on a subregional level. She first provided a background on the LA County-wide effort to work on homelessness problems, including the LA county Board of Supervisors' action plan to combat homelessness and the passing of Measure H, which will generate almost \$355 million annually for services and programs to prevent and tackle homelessness issues. Measure H funding enabled the COG to enter into a contract with LA County to provide homeless services and solution in the SGV, and to also hire Ms. Cicco as Regional Homelessness Coordinator.

Ms. Cicco went on to talk about how the SGVCOG is the proper government agency to conduct regional coordination because it serves as a regional voice for its member agencies on policy issues such as this one. She will be coordinating services between the County, the SGVCOG, SGV Cities, Homeless providers, and faith organizations to connect with the county's homeless initiative strategies. Cicco then went in-depth about the unique tasks, actions, and deliverables for each of the three main steps and tasks of regional coordination: coordination with members, cities, coordination with service providers and community stakeholders, and project development.

The presentation also included overviews of awards of grant money for 23 SGVCOG cities, and of how 20 member cities are entering into MOUs with the COG for procurement and management of a consultant to help them create homeless plans. Ms. Cicco also touched upon regional SB 2 compliance, inclusionary zoning for affordable housing, and development of a second dwelling units pilot program. She also pointed out how the COG's strategies could assist cities with meeting RHNA requirements.

Questions/Discussion: The following issues were discussed:

- One TAC member asked about some of the methods that might be suggested. The individual asked if there will be studies on affordable housing, and if they'll include recommendations, or just quantitative information and analysis. He also asked about inclusionary limits.
- J. Cicco said planning grants give cities a chance to look at and investigate ideas and plans, rather than solely just talking about ideas.
- A TAC member made a comment about how inclusionary housing, and partnerships with private developers on this issue. Remarked that sometimes requirements aren't feasible for private companies and developers.
- J. Cicco asked, what are the tipping points for Cities, regarding meeting RHNA or population obligations, and how these consequences could affect the homeless population.
- Ms. Cicco announced that the COG will be conducting tours of outstanding affordable housing projects which brought benefits to their cities, both aesthetically and public health-wise.
- Another member discussed SB 2 compliance for Monterey Park. Expressed concern about a shortage of service providers and non-profits which help set up homeless shelters, etc. He asked how Cities can identify service providers and developers who can access funding for homelessness programs. J. Cicco replied that the role of the COG is to connect cities to service providers. The COG is essentially a mediator.

- Second question from the same TAC member: What has the COG done to encourage LA County to provide additional funding which can trickle down so that cities can meet homelessness goals and plans. J. Cicco stated that if you have a connection to a Measure H strategy, then you can be more attractive in securing additional funding from the County. COG will also advocate with the County to fund more projects and the COG will set timeframes for funding sources, too.
- One TAC member also expressed concern about the consultant being an advocate, instead of actually consulting and listening to the COG's needs. He hopes that the consultant understands that they're providing us with options, and NOT decisions. They shouldn't promote their own point of view. Another concern had to do with mixing words between affordable housing and homelessness programs, and stressed the importance of making the two distinct entities.

6. *Metro Measure M Subregional Public Participation Plan: Peter Duyshart, Project Assistant, SGVCOG*

P. Duyshart of the SGVCOG began this presentation by providing some background on Metro's adopted Measure M Guidelines, which mandate that each subregional JPA, including the SGVCOG, must submit 5-year project programming plans to Metro. Mr. Duyshart reminded members of the TAC that, in November, the TAC approved SGVCOG staff's proposal for the first 5-year subregional programming plan, a proposal which included interfund borrowing between different program funds. The purpose of this interfund borrowing is to prioritize First-Last Mile projects with Gold Line Phase 2B construction.

Duyshart went on to explain how the Multi-Year Subregional Program (MSP) 5-Year Plans must also include a Public Participation Element. This element, according to Metro, must address how the SGVCOG will engage with subregional interest groups during the project selection process. The COG must ensure that local stakeholders, such as SGV residents, SGV cities and local agencies, service providers, and interest groups have many opportunities to provide feedback and constructive comments during the project review and selection projects. P. Duyshart also mentioned that local advocacy organizations were invited to this TAC meeting and other COG policy committee meetings to provide input on the structure of the public participation plan itself.

The SGVCOG's Public Participation Plan for the first MSP 5-Year Plan is a six-step plan which provides a plethora of chances for public input and engagement. Mr. Duyshart showed how, during the various steps and actions of this plan, that there will be online public forums through which the public can submit questions and comments, public comment periods at multiple SGVCOG committee and TAC meetings, and opportunities to meet with COG staff and implementing agency staff. The components of the plan are as follows:

1. Staff will develop a preliminary proposed project list for each sub-fund based on cash flow and results for the adopted Mobility Matrix.
2. This list will be distributed to COG member agencies and other stakeholders and posted on the COG's website for comment. Staff will attempt to make personal contact with known stakeholders and offer briefings if desired.
3. The proposed project list, as well as any comments received, will be agendaized for the Public Works and Planning TACs for discussion and public input.
4. Recommendations from the TACs will be forwarded to the COG's Transportation Committee and agendaized for discussion and public input.
5. Final recommendations from the COG's Transportation Committee will be forwarded to the COG's Governing Board for final approval.
6. Upon approval of the MSP 5-Year Plan by the Metro Board and subsequent execution of funding MOU's with each individual project implementing agency, further outreach

regarding the design, environmental clearance and construction of those projects will be handled individually by the implementing agency in accordance with funding guidelines and local policies.

To conclude the presentation on this item, P. Duyshart gave the TAC the COG staff's recommendation on this item, described the next steps in this Measure M project selection process, and reported on the Transportation Committee's suggested amendments to staff's recommendation.

Questions/Discussion: The following issues were discussed:

- One TAC member asked about the time-frame for the actual completion of the MSP 5-Year Plan, and when it will be submitted to Metro for filing.
- A TAC member remarked that almost all money for the first 5 years is for active transportation and First-Last Mile and complete streets projects. One concern is that there are no plans for First-Last Mile from Metro, particularly for the Gold Line Phase 2B and even 2A stations, and that this creates disconnects for First-Last Mile construction rules and how they relate to the construction of Metro stations. This TAC member was also concerned about identifying and implementing First-Last Mile plans, and that the COG's First-Last Mile plans and funding will not be effective without getting an additional commitment from Metro. This in turn would exacerbate problems of accessibility for stations.
- P. Duyshart reminded the TAC that the reason why the SGVCOG is loaning money from other subregional programs to the ATP and FLM sub-funds for the first MSP 5-year plan is to prioritize ATP and FLM projects, and to plan to build beneficial, practical projects which improve access to Gold Line Phase 2B stations. In addition, the new integrated SGVCOG/ACE transportation project agency will be soliciting a call for projects in the next year.
- Wes Reutimann from Bike SGV stated that he strongly agreed with the Transportation Committee's request to have targeted social media outreach included in the MSP Public Participation Plan, since it is an excellent medium through which to educate and communicate with the public. He pointed out how SB 1 could be overturned because many voters are not informed about the types of transportation projects which SB 1 funds help fund; he suggested that the COG and member Cities use their social media accounts to conduct a campaign which shows the public how the SB 1 funds are used and appropriated, and how it enables the COG and other agencies to complete important projects. He also advocated the idea that the COG should spend money on social media graphics for an educational campaign.
- Another TAC member reminded the TAC that there are a couple events coming up, such as the SGVCOG's CicLAvia event, at which the COG can engage with community members about the benefits of SB 1 and Active Transportation funding. Similarly, the COG can use the SCAG Go Human demonstration event to get feedback from the public and to reach a constituency that you might not be able to reach otherwise.

There was a motion to recommend that the Governing Board adopt the Public Participation Plan as presented by staff, but also including the three stipulations which were identified by the Transportation Committee. (M/S: L. Stevens / M. Huntley).

[Motion Passed]

Ayes	Baldwin Park, Duarte, Glendora, Irwindale, La Verne, Monterey Park, Rosemead, San Dimas, Temple City, West Covina, LA County DRP
Noes	

Abstain	
Absent	Alhambra, Arcadia, Azusa, Claremont, Covina, Diamond Bar, El Monte, Monrovia, Pasadena, Pomona, San Gabriel, Sierra Madre, South Pasadena, Walnut

ACTION ITEMS

DISCUSSION ITEMS

INFORMATION ITEMS

UPDATE ITEMS

7. *ACE/COG Integration*

P. Duyshart provided an update on the integration process. He mentioned that the adoption of the 4th Amendment to the Joint Powers Agreement (JPA) was formalized in late-December, as Diamond Bar became the 19th City to approve the 4th Amendment. The approval of this amendment to the JPA means that the COG and ACE are now integrated organizations. Duyshart also mentioned that, now that 4th Amendment has been passed, the bylaws of this new organization then must be rewritten. The Governing Board has already had the first reading of these new bylaws. P. Duyshart also announced that there is a classification and compensation study that is ongoing, and both offices are included in this study to ensure that job descriptions and pay are accurate and align correctly. ACE/COG staff are also working together to develop a new logo to be used for “ACE” construction projects.

EXECUTIVE DIRECTOR’S COMMENTS

There were no comments or announcements from the SGVCOG Executive Director.

CHAIR’S REPORT

8. *Solicitation of presentation topics*

C. Hensley suggested that the discussion regarding municipal compliance problems with LA County Fire Department’s Fire Code Requirements be postponed until the February 22nd TAC meeting. He and L. Stevens also proposed that P. Duyshart solicit issues pertaining to this topic through email before the next meeting, so that the TAC can have a prepared, structured, and more substantive conversation on this issue at the next meeting.

9. *Current City Projects*

There was no discussion of city projects.

ANNOUNCEMENTS

Feb. 22nd, Next Planning Directors’ TAC Meeting.

P. Duyshart announced that the LA County Assessor’s Office is currently overseeing the Homeowners’ Exemption Month campaign during the month of January. Homeowners who choose to apply for this exemption are eligible to reduce their annual property taxes by up to \$70 per month.

Additionally, P. Duyshart reminded TAC members that there are upcoming deadlines for two different transportation grant programs: the Active Transportation Program and the Local Partnership Program. He provided pertinent information about these programs which was originally distributed at an SB 1 Discretionary Programs Workshop which was hosted by LA Metro as part of Metro’s local outreach efforts.

L. Stevens of the City of San Dimas announced that the City is currently looking for a Project Manager, who would work 30-40 hours per week on a contract basis. Candidates needs to have 10-15 years of experience, at least.

ADJOURN

The meeting adjourned at 1:04 P.M.