



# San Gabriel Valley Council of Governments\*

## AGENDA AND NOTICE OF THE REGULAR MEETING OF THE PLANNING DIRECTORS' TECHNICAL ADVISORY COMMITTEE

Thursday, August 26, 2021 – 12:00 PM

Zoom Link: <https://zoom.us/j/91592962388>  
Livestream Available: <https://youtu.be/1kiNaUj5UDk>

Chair  
**Craig Hensley**  
City of Duarte

Vice-Chair  
**Brad Johnson**  
City of Claremont

**Members**  
*Alhambra*  
*Arcadia*  
*Azusa*  
*Baldwin Park*  
*Claremont*  
*Covina*  
*Diamond Bar*  
*Duarte*  
*El Monte*  
*Glendora*  
*Irwindale*  
*La Verne*  
*Monrovia*  
*Montebello*  
*Monterey Park*  
*Pasadena*  
*Pomona*  
*Rosemead*  
*San Dimas*  
*San Gabriel*  
*Sierra Madre*  
*South El Monte*  
*South Pasadena*  
*Temple City*  
*L.A. County DRP*

Thank you for participating in today's meeting. The Planning Directors' Technical Advisory Committee encourages public participation and invites you to share your views on agenda items.

**MEETINGS:** *Regular Meetings of the Planning Directors' Technical Advisory Committee are held on the fourth Thursday of each month at 12:00 PM at the Monrovia Community Center (119 West Palm Avenue, Monrovia, CA 91016).* The Planning Directors' Technical Advisory Committee agenda packet is available at the San Gabriel Valley Council of Government's (SGVCOG) Office, 1000 South Fremont Avenue, Suite 10210, Alhambra, CA, and on the website, [www.sgvkog.org](http://www.sgvkog.org). Copies are available via email upon request ([sgv@sgvcog.org](mailto:sgv@sgvcog.org)). Documents distributed to a majority of the Committee after the posting will be available for review in the SGVCOG office and on the SGVCOG website. Your attendance at this public meeting may result in the recording of your voice.

**CITIZEN PARTICIPATION:** Your participation is welcomed and invited at all Planning Directors' Technical Advisory Committee meetings. Time is reserved at each regular meeting for those who wish to address the Board. The SGVCOG requests that persons addressing the Committee refrain from making personal, slanderous, profane, or disruptive remarks.

**TO ADDRESS THE PLANNING DIRECTORS' TECHNICAL ADVISORY COMMITTEE:** At a regular meeting, the public may comment on any matter within the jurisdiction of the Committee during the public comment period and may also comment on any agenda item at the time it is discussed. At a special meeting, the public may only comment on items that are on the agenda. Members of the public wishing to speak are asked to complete a comment card or simply rise to be recognized when the Chair asks for public comments to speak. We ask that members of the public state their name for the record and keep their remarks brief. If several persons wish to address the Committee on a single item, the Chair may impose a time limit on individual remarks at the beginning of discussion. **The Planning Directors' Technical Advisory Committee may not discuss or vote on items not on the agenda.**

**AGENDA ITEMS:** The Agenda contains the regular order of business of the Planning Directors' Technical Advisory Committee. Items on the Agenda have generally been reviewed and investigated by the staff in advance of the meeting so that the Committee can be fully informed about a matter before making its decision.

**CONSENT CALENDAR:** Items listed on the Consent Calendar are considered to be routine and will be acted upon by one motion. There will be no separate discussion on these items unless a Committee member or citizen so requests. In this event, the item will be removed from the Consent Calendar and considered after the Consent Calendar. If you would like an item on the Consent Calendar discussed, simply tell Staff or a member of the Planning Directors' Technical Advisory Committee.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the SGVCOG office at (626) 457-1800. Notification 48 hours prior to the meeting will enable the SGVCOG to make reasonable arrangement to ensure accessibility to this meeting.



**\*MEETING MODIFICATIONS DUE TO THE STATE AND LOCAL STATE OF EMERGENCY RESULTING FROM THE THREAT OF COVID-19:** On March 17, 2020, Governor Gavin Newsom issued Executive Order N-29-20 authorizing a local legislative body to hold public meetings via teleconferencing and allows for members of the public to observe and address the meeting telephonically or electronically to promote social distancing due to the state and local State of Emergency resulting from the threat of the Novel Coronavirus (COVID-19).

To follow the new Order issued by the Governor and ensure the safety of Committee Members and staff for the purpose of limiting the risk of COVID-19, in-person public participation at the Planning Directors' Technical Advisory Committee meeting scheduled for August 26, 2021 at 12:00 p.m. will not be allowed. To allow for public participation, the Planning Directors' Technical Advisory Committee will conduct its meeting through Zoom Video Communications. To participate in the meeting, download Zoom on any phone or computer device and copy and paste the following link into your browser to access the live meeting: <https://zoom.us/j/91592962388>. You may also access the meeting via the livestream link on the front of the agenda page.

Submission of Public Comments: For those wishing to make public comments on agenda and non-agenda items you may submit comments via email or by Zoom.

- Email: Please submit via email your public comment to SGVCOG Senior Management Analyst, Alexander Fung, at [afung@sgvcog.org](mailto:afung@sgvcog.org) at least 1 hour prior to the scheduled meeting time. Please indicate in the Subject Line of the email "FOR PUBLIC COMMENT." Emailed public comments will be read into the record and will be part of the recorded meeting minutes. Public comment may be summarized in the interest of time, however the full text will be provided to all members of the Committee prior to the meeting.
- Zoom: Through Zoom, you may speak by using the web interface "Raise Hand" feature. Wait to be called upon by staff, and then you may provide verbal comments for up to 3 minutes. Public comment is taken at the beginning of the meeting for items not on the agenda. Public comment is also accepted at the beginning of each agenda item.

Any member of the public requiring a reasonable accommodation to participate in this meeting should contact SGVCOG Senior Management Analyst, Alexander Fung, at least 48 hours prior to the meeting at (626) 457-1800 or at [afung@sgvcog.org](mailto:afung@sgvcog.org).

**PRELIMINARY BUSINESS**

**3 MINUTES**

1. Call to Order
2. Roll Call
3. Public Comment (*If necessary, the Chair may place reasonable time limits on all comments*)
4. Changes to Agenda Order: Identify emergency items arising after agenda posting and requiring action prior to next regular meeting (*It is anticipated that the Committee may take action on the following matters*)

**CONSENT CALENDAR**

**2 MINUTES**

*(It is anticipated that the Committee may take action on the following matters)*

5. Planning Directors' TAC Meeting Minutes – 06/24/2021 (**Page 1**)  
*Recommended Action: Review and approve.*

**PRESENTATIONS**

**25 MINUTES**

*(It is anticipated that the Committee may take action on the following matters)*

6. Remarks from New SGVCOG President – Becky Shevlin, President, SGVCOG  
*Recommended Action: For information only.*
7. San Gabriel Valley Regional Food Recovery Program – Alexander Fung, Senior Management Analyst, SGVCOG (**Page 4**)  
*Recommended Action: For information only.*

**ACTION ITEM**

**20 MINUTES**

*(It is anticipated that the Committee may take action on the following matters)*

8. Review of FY 2022-2025 Measure M Multi-Year Subregional Program (MSP) Active Transportation, Bus System Improvements, and First/Last Mile Funding Guidelines for San Gabriel Valley Subregion – Alexander Fung, Senior Management Analyst, SGVCOG (**Page 6**)  
*Recommended Action: Recommend the Governing Board to approve the FY 2022-2025 Measure M MSP Active Transportation, Bus System Improvements, and First/Last Mile Funding Guidelines.*

**UPDATE ITEM**

**5 MINUTES**

*(It is anticipated that the Committee may take action on the following matters)*

9. San Gabriel Valley Energy Champion Awards Progress Updates – Samuel Pedersen, Management Analyst, SGVCOG (**Page 43**)  
*Recommended Action: For information only.*

**STAFF ANNOUNCEMENT**

**5 MINUTES**

10. Next Committee Meeting  
*Recommended Action: For information only.*

**ANNOUNCEMENTS**

**ADJOURN**



**SGVCOG Planning Directors' TAC Regular Meeting Minutes**

Date: June 24, 2021  
Time: 12:00 PM  
Location: Zoom Virtual Meeting

**PRELIMINARY BUSINESS**

1. Call to Order  
C. Hensley called the meeting to order at 12:00pm.
  
2. Roll Call  
**A quorum was in attendance.**

**Committee Members Present**

Alhambra	P. Lam, A. Ho, V. Reynoso	Arcadia
Azusa	M. Munoz	El Monte
Baldwin Park	R. Garcia, M. Chipres	La Verne
Claremont	B. Johnson	Montebello
Covina	M. Lugo, B. Lee	Sierra Madre
Diamond Bar	G. Lee	Temple City
Duarte	C. Hensley, J. Golding	
Glendora	J. Kugel	
Irwindale	M. Simpson	
Monrovia	J. Mayer	
Monterey Park	J. Moquin	
Pasadena	D. Sanchez	
Pomona	A. Gutierrez	
Rosemead	A. Lao	
San Dimas	A. Garcia	
San Gabriel	A. Alvarado, M. Chang, S. Tewart	
South El Monte	I. McAleese	
South Pasadena	J. Hankamer	
L.A. County DRP	J. Drevno, M. Kim	

**Absent**

**Guests**

South Coast AQMD	K. Cheung
South Coast AQMD	I. MacMillan
South Coast AQMD	R. Yeung
SCE	J. Torres
Member of Public	A. Lee
Member of Public	A. Ostojic

**SGVCOG Staff**

M. Creter, Executive Director
A. Fung, Staff
A. Bordallo, Staff

3. Public Comment  
There were no public comments at this meeting.
  
4. Changes to Agenda Order

There were no changes to the agenda.

**CONSENT CALENDAR**

- 5. Review Planning Directors' TAC Meeting Minutes: 05/27/2021  
*Action: Review and approve.*
  
- 6. FY 2021-2022 Planning Directors' TAC Chair and Vice Chair Elections  
*Action: Elect Craig Hensley from the City of Duarte as the FY 2021-2022 Planning Directors' TAC Chair and Brad Johnson from the City of Claremont as the FY 2021-2022 Planning Directors' TAC Vice Chair.*

**There was a motion to approve consent calendar items 5 and 6. (M/S: S. Tewasart/J. Moquin)**

**[Motion Passed]**

<b>AYES:</b>	Alhambra, Azusa, Baldwin Park, Claremont, Covina, Duarte, Glendora, Irwindale, Monrovia, Pasadena, Pomona, Rosemead, San Dimas, San Gabriel, South El Monte, L.A. County DRP
<b>NOES:</b>	
<b>ABSTAIN:</b>	
<b>NO VOTE RECORDED:</b>	Diamond Bar, Monterey Park, South Pasadena
<b>ABSENT:</b>	Arcadia, El Monte, La Verne, Montebello, Sierra Madre, Temple City

**UPDATE ITEM**

- 7. 2021 San Gabriel Valley Energy Champion Awards Progress Updates  
 SGVCOG Management Aide, Ana Bordallo, provided updates on this item. Earlier this year, the SGVCOG launched the 2021 San Gabriel Valley Energy Champion Awards to encourage San Gabriel Valley cities and agencies to implement energy efficiency actions and engage in long-term energy planning activities. Requirements for cities and agencies to receive an award include implementing a combination of activities such as attending energy efficiency trainings and meetings, benchmarking municipal facilities, and conducting energy efficiency outreach activities. The Energy Champion Awards' most recent progress report can be found on the San Gabriel Valley Energy Wise Partnership website at <https://www.sgvenergywise.org/2021-sgv-energy-champion-awards>.

**PRESENTATIONS**

- 8. Electric Reach Codes Overview  
 Southern California Edison Senior Policy Advisor, Joshua Torres, provided a presentation on this item. On September 18, 2018, Former Governor Brown signed SB 100 and issued an executive order to set a 100% clean energy goal for California and establish a new target to achieve carbon neutrality by 2045. Achieving carbon neutrality will greatly reduce the threat of climate change; however, jurisdictions and communities must engage in rigorous planning to ensure that energy remains safe, affordable, and reliable. Reach codes are known as local requirements that exceed the State's codes. Such codes can lead to energy and water savings, emissions reductions, and local leadership. These codes are

effective and flexible tools for local jurisdictions to achieve local policy objectives. They can also be customized to meet a community's specific clean energy goals.

**9. AQMD Warehouse Indirect Source Rule**

South Coast Air Quality Management District (AQMD) Planning, Rule Development, and Area Sources Program Supervisor, Kalam Cheung, provided a presentation on this item. To assess and identify potential actions to further reduce emissions associated with emission sources operating in and out of warehouse distribution centers, the AQMD recently adopted new rules to regulate distribution warehouses on May 7, 2021. The Warehouse Indirect Source Rule (Rule 2305) applies to operators and owners of existing and new warehouses with floor space greater than or equal to 100,000 square feet within a single building. Rule 2305 would require warehouses subject to the rule to annually take actions that either reduce emissions or facilitate emission reductions. Warehouse operators who are required to comply with Rule 2305 would pay fees as established by Rule 316, which reimburses AQMD for administrative costs associated with ensuring compliance with Rule 2305. While AQMD's analysis shows that Rule 2305 can potentially increase the cost of goods by approximately 0.05%, it is expected that the Rule will contribute to avoiding 150 to 300 premature deaths, 2,500 to 5,800 asthma attacks, and 9,000 to 20,000 lost workdays.

Questions/Discussions:

- A. Ho inquired about industrial warehouse owners' reactions to Rule 2305. Ms. Cheung responded that the AQMD embarked on a three-year rulemaking process prior to the adoption of Rule 2305. The rulemaking process included engagements with impacted stakeholders such as warehouse owners and real estate brokers. AQMD will continue to host webinars and conduct ongoing public outreach efforts and encourage local jurisdictions to support such efforts.

**STAFF ANNOUNCEMENT**

**10. Next Committee Meeting**

The committee is scheduled to reconvene on Thursday, August 26, 2021 at 12:00pm.

**ANNOUNCEMENTS**

There were no additional announcements.

**ADJOURN**

C. Hensley adjourned the Planning Directors' Technical Advisory Committee meeting at 12:54pm.

# REPORT

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DATE: August 26, 2021

TO: Planning Directors' Technical Advisory Committee

FROM: Marisa Creter, Executive Director

RE: **SAN GABRIEL VALLEY REGIONAL FOOD RECOVERY PROGRAM**

## **RECOMMENDED ACTION**

For information only.

## **BACKGROUND**

In February 2021, the SGVCOG reconvened the Solid Waste Working Group to provide a platform for San Gabriel Valley cities and agencies to discuss solid waste issues. Specifically, the Solid Waste Working Group focuses on providing support and resources for cities to strategize and plan efforts to comply with upcoming SB 1383 (Lara, 2016) mandates. SB 1383 serves as a statewide effort to reduce emissions of short-lived climate pollutants (SLCP) and sets the following targets:

1. Reduce statewide disposal of organic waste by 50% by January 1, 2020 and by 75% by January 1, 2025 (based on 2014 levels).
2. Recover at least 20% of currently disposed edible food for human consumption by 2025.

The California Department of Resources Recycling and Recovery (CalRecycle) is responsible for creating regulatory standards for SB 1383. Based on guidelines adopted by CalRecycle, regulations to meet statewide organics reduction and food recovery requirements will begin to take effect on January 1, 2022. Additionally, regulations may require local jurisdictions to impose penalties for noncompliance on regulated entities starting January 1, 2024. As a result, local jurisdictions began collaborating with their elected officials, businesses, haulers, and stakeholders to develop the necessary programs and ordinances to comply with SB 1383 regulations before the stated deadlines.

At the Solid Waste Working Group meeting on March 25, 2021, several cities expressed an interest in participating in a regional endeavor to comply with SB 1383's edible food recovery regulations, which can include the hiring of an external consultant to conduct activities such as assessing potential food recovery agencies and their capacities for cities to utilize for SB 1383 requirements, identifying Tier 1 and Tier 2 generators and assessing their current compliance with SB 1383's food recovery regulations, preparing guidance, assisting with education and outreach efforts, and implementing inspection and enforcement programs.


After receiving recommendations from the City Managers' Steering Committee and the Public Works Technical Advisory Committee to proceed with the Regional Food Recovery Program, a Request-for-Proposals (RFP) was released on July 20, 2021. A copy of the RFP can be found on the SGVCOG's Vendor Portal at <https://pbsystem.planetbids.com/portal/15588/bo/bo-search>.


As of August 11<sup>th</sup>, the following 15 cities have expressed interest in joining a Regional Food Recovery Program:

Alhambra	Glendora	Pomona
Azusa	Irwindale	San Marino
Covina	La Cañada Flintridge	South Pasadena
Duarte	Monrovia	Temple City
El Monte	Monterey Park	Walnut

The SGVCOG is currently in the process of executing memorandums of agreement with participating cities. Cities that are interested in participating in the Regional Food Recovery Program can contact SGVCOG Senior Management Analyst, Alexander Fung, at [afung@sgvcog.org](mailto:afung@sgvcog.org).

SGVCOG staff will provide a detailed presentation on this item.

Prepared by:   
 Alexander P. Fung  
 Senior Management Analyst

Approved by:   
 Marisa Creter  
 Executive Director

# REPORT

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DATE: August 26, 2021

TO: Planning Directors' Technical Advisory Committee

FROM: Marisa Creter, Executive Director

RE: **REVIEW OF FY 2022-2025 MEASURE M MULTI-YEAR SUBREGIONAL PROGRAM ACTIVE TRANSPORTATION, BUS SYSTEM IMPROVEMENTS, AND FIRST/LAST MILE FUNDING GUIDELINES FOR SAN GABRIEL VALLEY SUBREGION**

## **RECOMMENDED ACTION**

Recommend the Governing Board to approve the FY 2022-2025 Measure M MSP Active Transportation, Bus System Improvements, and First/Last Mile Funding Guidelines.

## **BACKGROUND**

Measure M, which was a ½ cent sales tax measure to provide funding for transportation improvements across Los Angeles County, was approved by voters in November 2016. The funds generated from Measure M are expected to fund \$3.3 billion in transportation improvements in the San Gabriel Valley over the course of 40 years. In June 2018, the Los Angeles County Metropolitan Transportation Authority (Metro) adopted Measure M Guidelines to establish a process by which subregional funds under Measure M would be programmed and allocated by the subregions' respective governing/planning entities. As a result, the SGVCOG is tasked with programming and administering the Measure M Subregional Program (MSP) funds. While subregions are granted the authority to program and allocate MSP funds, all MSP projects must be reviewed and approved by the Metro Board of Directors before the allocated funds can be distributed.

In 2018, the SGVCOG allocated a total of \$37,338,550 in FY 2017-2021 Measure M funds to 20 active transportation, first/last mile, complete streets, highway, and bus system improvement. A list of the FY 2017-2021 MSP projects can be found on the SGVCOG website at <https://www.sgvkog.org/msp-projects>.

## **ELIGIBLE USES OF MSP FUNDING**

Under Metro's Measure M Guidelines, **active transportation** is defined as non-motorized transportation via walking, bicycling, or rolling modes. Projects under the Active Transportation Category should include capital improvements that:

- Improve access to transit;
- Support the establishment of active transportation as integral elements of the County's transportation system;
- Enhance safety, remove barriers to access or correct unsafe conditions in areas of heavy traffic, high transit use, and dense bicycle and pedestrian activities;

- Promote multiple clean transportation options to reduce criteria pollutants and greenhouse gas emissions; and
- Improve public health through traffic safety, reduced exposure to pollutants, and design infrastructure that encourage residents to utilize active transportation as a way to integrate physical activities in their daily lives.

The Metro Measure M Guidelines also define **first/last mile improvements** as infrastructure, systems, and modes of travel used by transit riders to start or end their transit trips. This includes, but not limited, to infrastructure for walking, rolling, and biking (e.g. bike lanes, bike parking, sidewalks, and crosswalks), shared-use services (e.g. bike share and car share), facilities for making modal connections (e.g. kiss and ride and bus/rail interface), signage and wayfinding, and information and technology that eases travel (e.g. information kiosks and mobile apps). Eligible projects under the First/Last Mile Improvements Category include:

- ADA-compliant curb ramps;
- Crosswalk upgrades;
- Traffic signals;
- Bus stops;
- Carshare and bikeshare;
- Bike parking;
- Context-sensitive bike infrastructure;
- Signage/wayfinding;
- Crossing enhancements and connections;
- Safety and comfort;
- Allocation of street space; and
- Plug-in components

Additionally, Metro stated that **bus system improvements** include construction of or improvements to transit centers, bus layover areas, park and ride lots, transit stops, commuter rail stations, and transit maintenance facilities.

### **FY 2022-2025 MSP FUNDS**

The SGVCOG was recently informed by Metro that plans to program the FY 2022-2025 MSP funds for eligible projects can be submitted to Metro as early as January 2022. The SGVCOG can program up to the following amounts for eligible active transportation, bus system improvements, and first/last mile projects:

#### FY 2022-2025 Active Transportation Available Funding:

<b>Unallocated</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>TOTAL (Excl. FY 2025)</b>
\$0	\$2,624,012	\$2,690,925	\$2,709,761	TBD	\$8,024,698

#### FY 2022-2025 Bus System Improvement Available Funding:

<b>Unallocated</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>TOTAL (Excl. FY 2025)</b>
\$43,190	\$624,765	\$640,696	\$645,181	TBD	\$1,953,832

FY 2022-2025 First/Last Mile Available Funding:

<b>Unallocated</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>TOTAL (Excl. FY 2025)</b>
\$0	\$2,249,153	\$2,306,507	\$2,322,652	TBD	\$6,878,312

The FY 2025 funding amount will be available for programming starting October 2021. In total, the SGVCOG anticipates that approximately **\$22 million<sup>1</sup>** will be available for programming for FY 2022-2025 active transportation, bus system improvements, and first/last mile projects. Given the limited funding available, the SGVCOG intends to prioritize regional active transportation, bus system, and first/last mile enhancements for projects on San Gabriel Valley’s major corridors, with a goal of maximizing regional transportation benefits.

As a result, SGVCOG staff proposes to award the \$22 million for multi-jurisdictional projects that can enhance active transportation, bus systems, and first/last mile connections in key corridors in the San Gabriel Valley as follows:

- Category 1: Planning/Design and Construction of Major Corridor Projects
  - Up to **\$15 million** will be awarded to eligible corridor projects for their planning/design and construction phases.
- Category 2: Planning/Design of Major Corridor Projects
  - Up to **\$7 million** will be awarded to eligible corridor projects’ planning/design phases. Under this category, each project can apply for up to \$1 million.

Staff is proposing that the SGVCOG serves as the default implementer for project funded under the MSP program given feedback provided by cities under the initial round related to the Metro reporting requirements and the SGVCOG’s experience in coordinating and managing multi-jurisdictional planning and capital projects. However, if a city or the County desires to serve as the lead implementer for any of these multi-jurisdictional projects, they would do so, provided that they had the concurrence of the other jurisdictions<sup>2</sup>.

**PROPOSED FY 2022-2025 MSP PROJECT SCREENING CRITERIA**

SGVCOG staff proposes to allocate the FY 2022-2025 MSP funds for multi-jurisdictional projects that can effectively enhance active transportation, bus system improvements, and first/last mile improvements along regional corridors in the San Gabriel Valley. One corridor project can include various active transportation, bus system, and first/last mile improvements along the corridor, as long as the proposed improvements fit within the Measure M project eligibility criteria as previously stated. Proposers must also provide evidence of a community-based public participation process and community support, such as letters of support and documents of community/public meetings.

<sup>1</sup> The \$22 million includes the funding amount from FY 2022-2024, as well as the anticipated funding amount from FY 2025.

<sup>2</sup> Eligible applicants include cities, the County of Los Angeles, and joint powers authorities; however, proposals from joint power authorities must be sponsored by cities or the County of Los Angeles.

Proposals for Category 1 Projects should demonstrate 20% local funding matches and have a minimum of 25% design completion. Category 1 Projects with design completion of 65% or more will receive higher scores. A Category 1 project should be identifiable in at least one participating agency’s five-year Capital Improvements Plan (CIP); however, the jurisdiction is welcomed to expand the project’s scope in the MSP project proposal. Funds for Category 1 projects cannot be used for right-of-way acquisitions. Additionally, proposals for Category 2 Projects should have a minimum of 10% design completion. Category 2 Projects with design completion of 25% or more will receive higher scores.

Pursuant to Metro’s policies, awarded MSP funds must be expended within 3 years of allocation. Unless the awarded funds are reprogrammed for the respective project’s uses at a later date at the approval of the SGVCOG Governing Board and the Metro Board of Directors, funds that are not expended after 3 years will be redirected to the pool of MSP funds that will be awarded to other projects in the subsequent cycle.

A copy of the proposed FY 2022-2025 MSP Active Transportation, Bus System Improvements, and First/Last Mile Funding Distribution Guidelines can be found in Attachment A.

**PROPOSED SCORING CRITERIA**

Based on the goals highlighted in the Measure M Guidelines and the MSP Project Screening Criteria listed in the previous section, SGVCOG staff proposes to implement the following scoring system to evaluate the FY 2022-2025 MSP project proposals:

**Category 1 Project Scoring Criteria (100 Points Total):**

- **Project Feasibility (50 Points):**

<b>Project Schedule (5 Points)</b>	Proposal describes an overall schedule along with a realistic description of how funds could be expended within the funding deadlines.
<b>Funding Strategy and Budget (5 Points)</b>	Proposal provides project funding strategy, budget, and cost estimates (as applicable) by project phases.
<b>Local Match (10 Points)</b>	The project includes at least a 20% combined local match. Projects with at least a 5% combined local match will receive partial scores.
<b>Capital Improvement Plan (15 Points)</b>	The proposed project is identifiable in at least one participating agency’s five-year Capital Improvement Plan (CIP).
<b>Project Readiness (15 Points)</b>	The proposed project has a minimum of 25% design completion. Projects with at least a 10% design completion will receive partial scores. The project receives 5 additional bonus points if the design is at least 65% completed.

- **Regional Impact (20 Points):**

<b>Mobility and Accessibility (5 Points)</b>	Project improves traffic flow, relieves congestion, and enables residents, workers, and visitors to travel freely and quickly throughout the San Gabriel Valley. The project also improves access to destinations such as jobs, recreation, medical facilities, schools, and others.
<b>Safety (5 Points)</b>	Project improves access to transit facilities, enhances safety, and corrects unsafe conditions in areas of heavy traffic, high transit use, and dense pedestrian activity where it is not a result of lack of normal maintenance.
<b>Demonstrated Need (10 Points)</b>	Project demonstrates specific active transportation, bus system improvement, and/or first/last mile needs by providing a clear narrative that highlights the lack of connectivity, the lack of non-motorized users, and benefits to disadvantaged communities.

- **Demonstrated Support (30 Points):**

<b>Community Outreach (15 Points)</b>	Proposal provides evidence of community outreach efforts and support from key local decision makers and stakeholders. The proposal must also provide evidence of a community-based public participation process.
<b>Committed Partnerships (15 Points)</b>	Proposal includes committed and innovative partnerships with thoughtful description of intended partner roles and responsibilities with other jurisdictions. The proposal also includes letters of commitment/support from each partnering jurisdiction.
<b>Regional Plan Adoption (+5 Bonus Points)</b>	Proposal for a project that was listed in the Metro Mobility Matrix, the Metro Long Range Transportation Plan, the Metro Strategic Project List, the SCAG Regional Transportation Plan/Sustainable Communities Strategy (Connect SoCal Plan), or other adopted regional plans <b>OR</b> the proposal includes projects in San Gabriel Valley active transportation corridors listed in the Metro Active Transportation Strategic Plan. Fulfilling either of the requirements would allow the proposal to receive 5 bonus points.

**Category 2 Project Scoring Criteria (100 Points Total):**

- **Project Feasibility (25 Points):**

<b>Project Schedule (5 Points)</b>	Proposal describes an overall schedule along with a realistic description of how funds could be expended within the funding deadlines.
<b>Funding Strategy and Budget (5 Points)</b>	Proposal provides project funding strategy, budget, and cost estimates (as applicable) by project phases
<b>Design Progress (15 Points)</b>	The proposed project should reach a minimum of 10% design completion. The project receives 5 additional bonus points if the design is at least 25% completed.

- **Regional Impact (25 Points):**

<b>Mobility and Accessibility (5 Points)</b>	Project improves traffic flow, relieves congestion, and enables residents, workers, and visitors to travel freely and quickly throughout the San Gabriel Valley. The project also improves access to destinations such as jobs, recreation, medical facilities, schools, and others.
<b>Safety (5 Points)</b>	Project improves access to transit facilities, enhances safety, and corrects unsafe conditions in areas of heavy traffic, high transit use, and dense pedestrian activity where it is not a result of lack of normal maintenance.
<b>Demonstrated Need (15 Points)</b>	Project demonstrates specific active transportation, bus system improvement, and/or first/last mile needs by providing a clear narrative that highlights the lack of connectivity, the lack of non-motorized users, and benefits to disadvantaged communities.

- **Demonstrated Support (50 Points):**

<b>Community Outreach (25 Points)</b>	Proposal provides evidence of community outreach efforts and support from key local decision makers and stakeholders. The proposal must also provide evidence of a community-based public participation process.
<b>Committed Partnerships (25 Points)</b>	Proposal includes committed and innovative partnerships with thoughtful description of intended partner roles and responsibilities with other jurisdictions. The proposal also includes letters of commitment/support from each partnering jurisdiction.
<b>Regional Plan Adoption (+5 Bonus Points)</b>	Proposal for a project that was listed in the Metro Mobility Matrix, the Metro Long Range Transportation Plan, the Metro Strategic Project List, the SCAG Regional Transportation Plan/Sustainable Communities Strategy (Connect

	SoCal Plan), or other adopted regional plans <b>OR</b> the proposal includes projects in San Gabriel Valley active transportation corridors listed in the Metro Active Transportation Strategic Plan. Fulfilling either of the requirements would allow the proposal to receive 5 bonus points.
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Copies of the proposed funding application and scoring rubric can be found in Attachments B and C, respectively.

**PROPOSED PROJECT SOLICITATION AND AWARD TIMELINE**

In accordance with the adopted SGVCOG Measure M MSP Public Outreach Plan (Attachment D), SGVCOG staff proposes to proceed with the following timeline to award the FY 2022-2025 MSP funds:

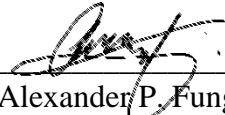
Open Call-for-Projects	Monday, September 20, 2021
Application Workshop	Monday, October 4, 2021
Application Deadline	Monday, October 18, 2021
Staff Recommendations Available	Monday, November 1, 2021
Recommendation Available for Public Comment	Monday, November 1, 2021 to Tuesday, November 30, 2021
Recommendation Review by Public Works Technical Advisory Committee	Monday, November 15, 2021
Recommendation Review by City Managers’ Steering Committee	Wednesday, December 1, 2021
Recommendation Review by Planning Directors’ Technical Advisory Committee	Thursday, December 2, 2021
Recommendation Review by Transportation Committee	Thursday, December 9, 2021
Recommendation Approval by Governing Board	Thursday, January 20, 2022
Final Recommendation Approval by Metro Board of Directors	Thursday, May 26, 2022

The proposed FY 2022-2025 MSP Active Transportation, Bus System Improvements, and First/Last Mile Project Funding Guidelines will be reviewed by the Transportation Committee, Capital Projects and Construction Committee, City Managers’ Steering Committee, Public Works Technical Advisory Committee, and Planning Directors’ Technical Advisory Committee

throughout this month. Based on the committees' suggestions and inputs, SGVCOG staff will revise the Funding Guidelines and present the finalized Guidelines to the Governing Board for adoption in September 2021.

As the committees are reviewing the draft Funding Guidelines, interested cities and agencies can submit a statement of interest by completing an interest form that can be found on [https://docs.google.com/forms/d/e/1FAIpQLSe67MM8TZ7VpbRtDzp2fDuZm2Pi1q5C\\_9rYmI\\_Qz6hYyHgyQeA/viewform](https://docs.google.com/forms/d/e/1FAIpQLSe67MM8TZ7VpbRtDzp2fDuZm2Pi1q5C_9rYmI_Qz6hYyHgyQeA/viewform) to provide preliminary information on their proposed projects. The collected information can assist the SGVCOG to gauge member agencies' interest in applying for this cycle of MSP funds. The survey is scheduled to close on September 6, 2021.

SGVCOG Senior Management Analyst, Alexander Fung, will provide a detailed presentation on this item.

Prepared by:   
Alexander P. Fung  
Senior Management Analyst

Approved by:   
Marisa Creter  
Executive Director

**ATTACHMENTS**

- Attachment A – Proposed FY 2022-2025 MSP Funding Distribution Guidelines
- Attachment B – Proposed FY 2022-2025 MSP Funding Application
- Attachment C – Proposed FY 2022-2025 MSP Funding Application Scoring Rubric
- Attachment D – SGVCOG Measure M MSP Public Outreach Plan (Resolution 18-11)

**San Gabriel Valley Council of Governments**  
**FY 2022-2025 MSP Active Transportation, Bus System Improvements, and First/Last Mile**  
**Draft Funding Distribution Guidelines**

**Section 1: Overview**

Under Metro's Measure M Guidelines, **active transportation** is defined as non-motorized transportation via walking, bicycling, or rolling modes. Projects under this category should include capital improvements that:

- Improve access to transit;
- Support the establishment of active transportation as integral elements of the County's transportation system;
- Enhance safety, remove barriers to access or correct unsafe conditions in areas of heavy traffic, high transit use, and dense bicycle and pedestrian activities;
- Promote multiple clean transportation options to reduce criteria pollutants and greenhouse gas emissions; and
- Improve public health through traffic safety, reduced exposure to pollutants, and design infrastructure that encourage residents to utilize active transportation as a way to integrate physical activities in their daily lives.

The Metro Measure M Guidelines also define **first/last mile improvements** as infrastructure, systems, and modes of travel used by transit riders to start or end their transit trips. This includes, but not limited, to infrastructure for walking, rolling, and biking (e.g. bike lanes, bike parking, sidewalks, and crosswalks), shared-use services (e.g. bike share and car share), facilities for making modal connections (e.g. kiss and ride and bus/rail interface), signage and wayfinding, and information and technology that eases travel (e.g. information kiosks and mobile apps).

Eligible projects include:

- ADA-compliant curb ramps;
- Crosswalk upgrades;
- Traffic signals;
- Bus stops;
- Carshare and bikeshare;
- Bike parking;
- Context-sensitive bike infrastructure;
- Signage/wayfinding;
- Crossing enhancements and connections;
- Safety and comfort;
- Allocation of street space; and
- Plug-in components

Additionally, the SGVCOG was informed by Metro that **bus system improvements** include construction of or improvements to transit centers, bus layover areas, park and ride lots, transit stops, commuter rail stations, and transit maintenance facilities.

Metro also informed that the SGVCOG can submit plans to program the FY 2022-2025 MSP funds for eligible San Gabriel Valley projects as early as January 2022. Additionally, the SGVCOG can program up to the following amounts for eligible active transportation, bus system improvements, and first/last mile projects:

**Active Transportation Available Funding:**

<b>Unallocated</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>TOTAL (Excl. FY 2025)</b>
\$0	\$2,624,012	\$2,690,925	\$2,709,761	TBD	\$8,024,698

**Bus System Improvement Available Funding:**

<b>Unallocated</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>TOTAL (Excl. FY 2025)</b>
\$43,190	\$624,765	\$640,696	\$645,181	TBD	\$1,953,832

**First/Last Mile Available Funding:**

<b>Unallocated</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>TOTAL (Excl. FY 2025)</b>
\$0	\$2,249,153	\$2,306,507	\$2,322,652	TBD	\$6,878,312

The FY 2025 amount will be available for programming starting October 2021. The SGVCOG anticipates that approximately **\$22 million<sup>1</sup>** in total will be available for programming for FY 2022-2025 active transportation, bus system improvements, and first/last mile projects. Given the limited funding available, the SGVCOG intends to prioritize regional active transportation, bus system, and first/last mile enhancements for projects on San Gabriel Valley’s active transportation and other major corridors.

The SGVCOG anticipates awarding the funds for regional projects that can enhance active transportation, bus systems, and first/last mile connections in key corridors in the San Gabriel Valley. Cities are encouraged to submit projects for the SGVCOG to manage and implement should the proposed projects be selected for funding awards; however, cities are also welcomed to submit eligible multi-jurisdictional projects that they can manage. The \$22 million will be awarded as follows:

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<sup>1</sup> The \$22 million includes the funding amount from FY 2022-2024, as well as the anticipated funding amount from FY 2025.

*Category 1: Planning/Design and Construction of Major Corridor Projects*

Up to \$15 million will be awarded to eligible corridor projects for their planning/design and construction phases.

*Category 2: Planning and Design of Major Corridor Projects*

Up to \$7 million will be awarded to eligible corridor projects' planning and design phases. Under this category, each project can apply for up to \$1 million.

Eligible applicants include cities, the County of Los Angeles, and joint powers authorities; however, proposals from joint power authorities must be sponsored by cities or the County of Los Angeles.

**Section 2: Screening Criteria**

The FY 2022-2025 MSP funds will be focused on providing active transportation, bus system improvements, and first/last mile improvements along regional corridors in the San Gabriel Valley. Specifically, projects that are listed within the Metro Mobility Matrix, the Metro Long Range Transportation Plan, the Metro Strategic Project List, the SCAG Regional Transportation Plan/Sustainable Communities Strategy (Connect SoCal Plan), or within an adopted regional plan are given priority. Additionally, projects proposed on active transportation corridors that are listed in Metro's Active Transportation Strategic Plan are also given priority.

One corridor project can include various active transportation, bus system, and first/last mile improvements along the corridor, as long as the proposed improvements fit within the Measure M eligibility criteria stated above. Proposed projects must be multi-jurisdictional and demonstrate regional benefits. Proposers must also provide evidence of a community-based public participation process and community support, such as letters of support and documents of community/public meetings.

Proposals for Category 1 Projects should demonstrate 20% local funding matches and have a minimum of 25% design completion. Category 1 Projects with design completion of 65% or more will receive higher scores. A Category 1 project should be identifiable in at least one participating agency's five-year Capital Improvements Plan (CIP); however, the jurisdiction is welcomed to expand the project's scope in the proposal. Funds for Category 1 projects cannot be used for right-of-way acquisitions.

Proposals for Category 2 Projects should have a minimum of 10% design completion. Category 2 Projects with design completion of 25% or more will receive higher scores.

Pursuant to Metro’s policies, awarded MSP funds must be expended within 3 years of allocation. Unless the awarded funds are reprogrammed for the respective project’s uses at a later date at the approval of the SGVCOG Governing Board and the Metro Board of Directors, funds that are not expended after 3 years will be redirected to the pool of MSP funds that will be awarded to other projects in the subsequent cycle.

### **Section 3: Application Requirements and Scoring**

- **Basic Information:**
  - Contact Individual
  - Sponsoring Agency and Partnering Agencies
- **Category 1 Scoring Criteria: 100 Points**
  - **Project Feasibility (50 Points):**
    - Project Schedule (5 Points): Proposal describes an overall schedule along with a realistic description of how funds could be expended within the funding deadlines.
    - Funding Strategy and Budget (5 Points): Proposal provides project funding strategy, budget, and cost estimates (as applicable) by project phases.
    - Local Match (10 Points): The project includes at least a 20% combined match. Projects with at least a 5% combined local match will receive partial scores.
    - Capital Improvement Plan (15 Points): The proposed project should be identifiable in at least one participating agency’s five-year Capital Improvements Plan (CIP).
    - Project Readiness (15 Points): The proposed project has a minimum of 25% design completed. Projects with at least a 10% design completion will receive partial scores. The project receives 5 additional bonus points if the design is at least 65% completed.
  - **Regional Impact (20 Points):**
    - Mobility and Accessibility (5 Points): Project improves traffic flow, relieves congestion, and enables residents, workers, and visitors to travel freely and quickly throughout the San Gabriel Valley. The project also improves access to destinations such as jobs, recreation, medical facilities, schools, and others.
    - Safety (5 Points): Project improves access to transit facilities, enhances safety, and corrects unsafe conditions in areas of heavy traffic, high transit use, and dense pedestrian activity where it is not a result of lack of normal maintenance.
    - Demonstrated Need (10 Points): Project demonstrates specific active transportation, bus system improvement, and/or first/last mile needs by

providing a clear narrative that highlights the lack of connectivity, the lack of non-motorized users, and benefits to disadvantaged communities.

- **Demonstrated Support (30 Points):**
  - Community Outreach (15 Points): Proposal provides evidence of community outreach efforts and support from key local decision makers and stakeholders. The proposal must also provide evidence of a community-based public participation process.
  - Committed Partnerships (15 Points): Proposal includes committed and innovative partnerships with thoughtful description of intended partner roles and responsibilities with other jurisdictions. The proposal also includes letters of commitment/support from each partnering jurisdiction.
  - Regional Plan Adoption (+5 Bonus Points): Proposal for a project that was listed in the Metro Mobility Matrix, the Metro Long Range Transportation Plan, the Metro Strategic Project List, the SCAG Regional Transportation Plan/Sustainable Communities Strategy (Connect SoCal Plan), or other adopted regional plans OR the proposal includes projects in San Gabriel Valley active transportation corridors listed in the Metro Active Transportation Strategic Plan. Fulfilling either of the requirements would allow the proposal to receive 5 bonus points.
- **Category 2 Scoring Criteria: 100 Points**
  - **Project Feasibility (25 Points):**
    - Project Schedule (5 Points): Proposal describes an overall schedule along with a realistic description of how funds could be expended within the funding deadlines.
    - Funding Strategy and Budget (5 Points): Proposal provides project funding strategy, budget, and cost estimates (as applicable) by project phases.
    - Design Progress (15 Points): The proposed project should reach a minimum of 10% design completion. The project receives 5 additional bonus points if the design is at least 25% completed.
  - **Regional Impact (25 Points):**
    - Mobility and Accessibility (5 Points): Project improves traffic flow, relieves congestion, and enables residents, workers, and visitors to travel freely and quickly throughout the San Gabriel Valley. The project also improves access to destinations such as jobs, recreation, medical facilities, schools, and others.
    - Safety (5 Points): Project improves access to transit facilities, enhances safety, corrects unsafe conditions in areas of heavy traffic, high transit use, and dense pedestrian activity where it is not a result of lack of normal maintenance.

- Demonstrated Need (15 Points): Project demonstrates specific active transportation, bus system improvement, and/or first/last mile needs by providing a clear narrative that highlights the lack of connectivity, the lack of non-motorized users, and benefits to disadvantaged communities.
- **Demonstrated Support (50 Points):**
  - Community Outreach (25 Points): Proposal provides evidence of community outreach efforts and support from key local decision makers and stakeholders. The proposal must also provide evidence of a community-based public participation process.
  - Committed Partnerships (25 Points): Proposal includes committed and innovative partnerships with thoughtful description of intended partner roles and responsibilities with other jurisdictions. The proposal also includes letters of commitment/support from each partnering jurisdiction.
  - Regional Plan Adoption (+5 Points): Proposal for a project that was listed in the Metro Mobility Matrix, the Metro Long Range Transportation Plan, the Metro Strategic Project List, the SCAG Regional Transportation Plan/Sustainable Communities Strategy (Connect SoCal Plan), or other adopted regional plans OR the proposal includes projects in San Gabriel Valley active transportation corridors listed in the Metro Active Transportation Strategic Plan. Fulfilling either of the requirements would allow the proposal to receive 5 bonus points.

**Section 4: Project Solicitation and Award Timeline**

Open Call-for-Projects	Monday, September 20, 2021
Application Workshop	Monday, October 4, 2021
Application Deadline	Monday, October 18, 2021
Staff Recommendations Available	Monday, November 1, 2021
Recommendation Available for Public Comment	Monday, November 1, 2021 to Tuesday, November 30, 2021
Recommendation Review by Public Works Technical Advisory Committee	Monday, November 15, 2021
Recommendation Review by City Managers’ Steering Committee	Wednesday, December 1, 2021
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Recommendation Approval by Governing Board	Thursday, January 20, 2022
Final Recommendation Approval by Metro Board of Directors	Thursday, May 26, 2022

**San Gabriel Valley Council of Governments  
FY 2022-2025 MSP Active Transportation, Bus System Improvements, and First/Last Mile  
Draft Funding Application**

**SECTION 1: PROJECT SPONSOR INFORMATION**

Lead Agency:

Contact Individual Name:

Contact Individual Title:

Contact Individual Email Address:

Contact Individual Phone Number:

Partnering Agency 1:

Partnering Agency 2:

Partnering Agency 3:

Partnering Agency 4:

Partnering Agency 5:

**SECTION 2: PROJECT DESCRIPTION**

**Project Name:**

**Proposal Category:** Category 1 / Category 2

- **Category 1: Planning/Design and Construction of Major Corridor Projects**
  - Up to \$15 million will be awarded to eligible corridor projects for their planning/design and construction phases. Proposals for Category 1 Projects should demonstrate 20% local funding matches and have a minimum of 25% design completion. Projects with design completion of 65% or more will receive higher scores. A Category 1 project should be identifiable in at least one participating agency's five-year Capital Improvements Plan (CIP); however, the jurisdiction is welcomed to expand the project's scope in the proposal. Funds for Category 1 projects cannot be used for right-of-way acquisitions.
- **Category 2: Planning/Design of Major Corridor Projects**
  - Up to \$7 million will be awarded to eligible corridor projects' design phases. Under this category, each project can apply for up to \$1 million. Proposals for Category 2 Projects should have a minimum of 10% design completion.

**Project Location Description:**

Enter a project location that conveys road names, intersection cross street names, and/or geographical references of where the project is located.

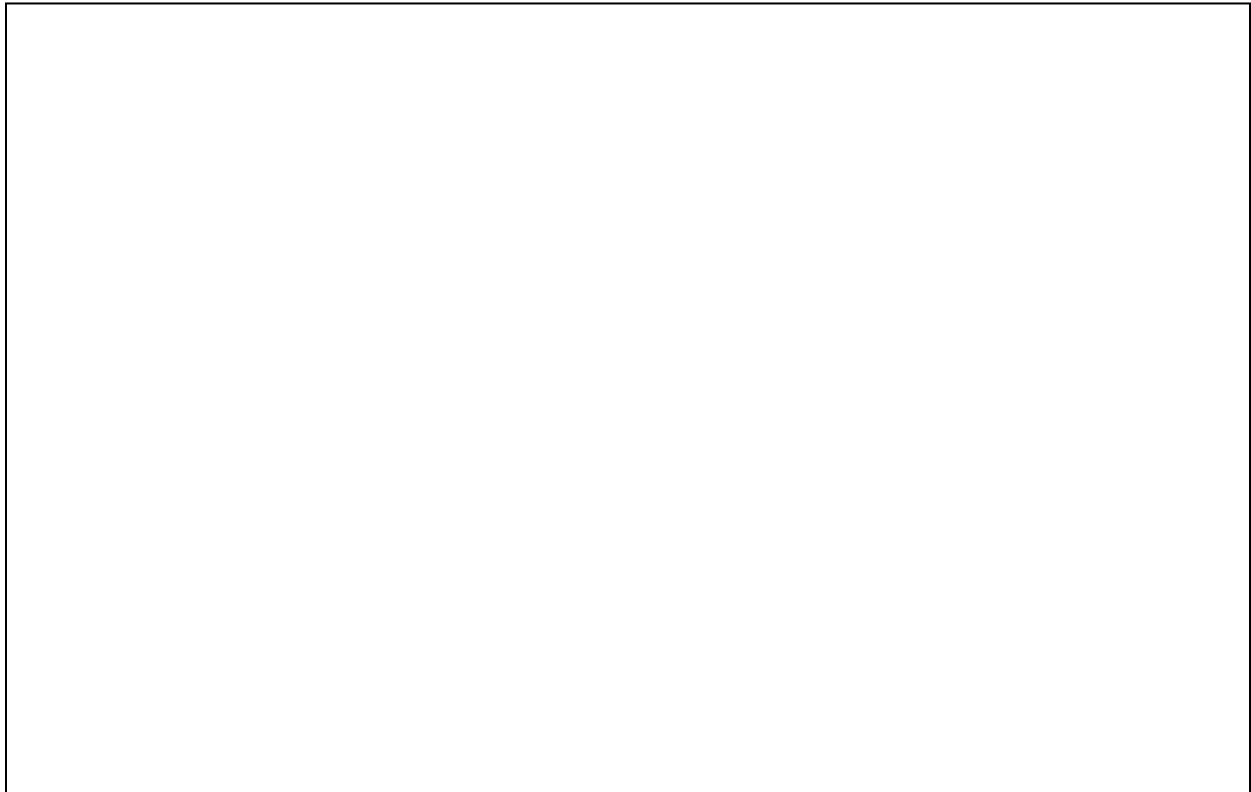
**Project Scope (500 words maximum):**

Provide a clear and concise explanation of the types of work and/or the major elements that are proposed. Clearly indicate how the proposed improvements would fit under the active transportation, bus system improvements, and/or first/last mile categories based on the definitions provided under Measure M.

**Regional Impact (500 words maximum):**

Describe existing conditions and explain how the project impacts each and/or all of the following:

- Improves and/or enhances traffic flow, relieves congestion, enables individuals to travel quickly in the San Gabriel Valley.
- Improves access to destinations such as jobs, recreation, medical facilities, schools, and other key locations.
- Improves access to transit facilities, enhances safety, and corrects unsafe conditions.
- Demonstrates specific active transportation, bus system improvement, and/or first/last mile needs.
- Demonstrates benefits to disadvantaged communities and addresses the lack of connectivity and the lack of non-motorized users in the community.



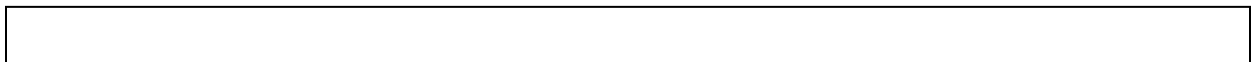
**Project Map:**

Provide a map of the project including existing conditions and proposed improvements. Please include the map in the attachments.



**Capital Improvement Plan:**

Is the project identifiable in at least one participating agency's five-year Capital Improvement Plan? Yes / No



If so, please include the Capital Improvement Plan in the attachments. Please also note that a Category 1 project should be identifiable in at least one participating agency's five-year Capital Improvements Plan (CIP).

**Project Readiness:**

Identify the progress of the project’s design completion:  % Completed

Please note that Category 1 projects should achieve a minimum of 25% design completion and Category 2 projects should achieve a minimum of 10% design completion. In the attachments, please provide any evidence or documents that can highlight the design progress of the proposed project.

**SECTION 3: PROJECT SCHEDULE**

<b>Project Phase</b>	<b>Start Date</b>	<b>End Date</b>
PAED		
PS&E		
ROW		
CON		
CLOSEOUT		

**What phase is the project currently in?**

**Identify any significant work and milestones that have been completed to date. (250 words maximum)**

**Please provide any planned strategies or strategies taken to ensure that the schedule can be met, as well as the steps that will be taken to mitigate schedule impacts of any unforeseen circumstances (250 words maximum).**

**SECTION 4: PUBLIC OUTREACH AND COMMUNITY SUPPORT**

**Describe the evidence of support from key local decision makers and stakeholders, as well as partnerships with local community organizations and/or groups. Please also describe the community-based public participation process that culminated in the project and include evidence of community support, including letters of interest and/or community meeting documents (500 words maximum).**

**Describe the roles and responsibilities of partnering jurisdictions in detail. Please also include letters of commitment/support from each partnering jurisdiction (500 words maximum).**

**Regional Plans:**

Provide any regional plans that the project is included in. Please include any applicable regional plans in the attachments.

**Metro Active Transportation Corridor:**

Is the project located on an active transportation corridor listed in the Metro Active Transportation Strategic Plan? Yes / No

**SECTION 5: FUNDING STRATEGY AND BUDGET**

**Note: For projects that are still in initial planning phases, for which design and/or engineering has not been completed, estimated costs are sufficient.**

Project Phase	Total Cost:	Secured Funding	Funding Requested from MSP
PAED			
PS&E			
ROW			This cycle of MSP funds cannot be used for ROW acquisition.
CON			
OTHER			
<b>TOTAL:</b>			

If "Other" is included, please describe additional phase(s) (250 words maximum).

**For any funding that has been secured, please complete the table below. Please note that Category 1 proposals should at least have a combined total of 20% local match.**

Amount	Source	Federal (Yes/No)	Additional Requirements (Ex. Deadline for Use of Funds)

Percentage of Local Match:  %

**For any additional funds required to complete the project, please list any potential sources of funding that have been identified (250 words maximum).**

**SECTION 6: APPLICATION SUBMISSION INSTRUCTIONS**

Please label all attachments appropriately and submit the attachments, along with the completed application form, to SGVCOG Senior Management Analyst, Alexander Fung, at [afung@sgvcog.org](mailto:afung@sgvcog.org) before Monday, October 18, 2021 at 5:00pm.

**San Gabriel Valley Council of Governments  
FY 2022-2025 MSP Active Transportation, Bus System Improvements, and First/Last Mile  
Draft Funding Application Scoring Rubric**

**Section 1: Project Category Introductions**

- **Category 1: Planning/Design and Construction of Major Corridor Projects**
  - Up to \$15 million will be awarded to eligible corridor projects for their planning/design and construction phases. Proposals for Category 1 Projects should demonstrate 20% local funding matches and have a minimum of 25% design completion. Projects with design completion of 65% or more will receive higher scores. A Category 1 project should be identifiable in at least one participating agency's five-year Capital Improvements Plan (CIP); however, the jurisdiction is welcomed to expand the project's scope in the proposal. Funds for Category 1 projects cannot be used for right-of-way acquisitions.
- **Category 2: Planning/Design of Major Corridor Projects**
  - Up to \$7 million will be awarded to eligible corridor projects' planning/design phases. Under this category, each project can apply for up to \$1 million. Proposals for Category 2 Projects should have a minimum of 10% design completion.

**Section 2: Category 1 Scoring Rubric**

**Overview:**

Project Feasibility	50 Points
Regional Impact	20 Points
Demonstrated Support	30 Points
<b>TOTAL</b>	<b>100 Points</b>

**Project Feasibility - Project Schedule (5 Points):**

The submitted schedule <b>fully incorporates</b> necessary phases, provides adequate time to complete the phases, describes how the schedule can be met, and highlights steps taken to expend the funds within the funding deadlines.	5 Points
The submitted schedule <b>contains enough detail and/or organization</b> on the necessary phases, how the schedule can be met, and steps taken to expend the funds within the funding deadlines; however, some areas are <b>unclear</b> and/or some details are <b>lacking</b> .	3-4 Points

The submitted schedule is <b>poorly developed or vague</b> in outlining the necessary phases, how the schedule can be met, and steps taken to expend the funds within the funding deadlines.	1-2 Points
The applicant <b>failed to incorporate</b> necessary phases and/or does not provide adequate time to complete the phases, provide information on how the schedule can be met, and highlight steps taken to expend the funds within the funding deadlines.	0 Points

**Project Feasibility - Funding Strategy and Budget (5 Points):**

The proposal provides <b>realistic and detailed</b> project funding strategy, budget, and cost estimates. Cost effectiveness is <b>apparent</b> .	5 Points
The proposal provides <b>enough detail and/or organization</b> on the project funding strategy, budget, and cost estimates. Details are <b>mostly consistent</b> with the proposed project and the cost effectiveness is <b>somewhat apparent</b> .	3-4 Points
The proposal <b>lacks sufficient detail</b> but is mostly consistent with the proposed project. Information on the project funding strategy, budget, and cost estimates are <b>lacking</b> . Cost effectiveness is <b>not as apparent</b> .	1-2 Points
The applicant <b>failed to provide</b> information on project funding strategy, budget, and/or cost estimates.	0 Points

**Project Feasibility - Local Match (10 Points):**

The proposal includes <b>at least a 20%</b> combined local match.	10 Points
The proposal includes <b>at least a 15%</b> combined local match.	7 Points
The proposal includes <b>at least a 10%</b> combined local match.	4 Points
The proposal includes <b>at least a 5%</b> combined local match.	1 Point
The proposal includes a combined local match of <b>less than 5%</b> .	0 Points

**Project Feasibility - Capital Improvement Plan (15 Points):**

The proposal <b>includes</b> a project that is identifiable in at least one participating agency's five-year Capital Improvement Plan.	15 Points
The proposal <b>does not include</b> a project that is identifiable in at least one participating agency's five-year Capital Improvement Plan.	0 Points

**Project Feasibility - Project Readiness (15 Points):**

The proposed project reached <b>at least 65% design</b> completion.	<b>15 Points + 5 Bonus Points</b>
The proposed project reached <b>at least 25% design</b> completion.	15 Points
The proposed project reached <b>at least 10% design</b> completion.	5 Points
The proposed project has a design completion of <b>less than 10%</b> .	0 Points

**Regional Impact - Mobility and Accessibility (5 Points):**

The proposed project <b>clearly and convincingly demonstrates</b> that it improves traffic flow, relieves congestion, improves access to destinations such as jobs, recreation, medical facilities, and schools, and enables residents, workers, and visitors to travel freely and quickly throughout the San Gabriel Valley.	5 Points
The proposed project <b>sufficiently demonstrates</b> that it improves traffic flow, relieves congestion, improves access to destinations such as jobs, recreation, medical facilities, and schools, and enables residents, workers, and visitors to travel freely and quickly throughout the San Gabriel Valley.	3-4 Points
The proposed project <b>somewhat demonstrates</b> that it improves traffic flow, relieves congestion, improves access to destinations such as jobs, recreation, medical facilities, and schools, and enables residents, workers, and visitors to travel freely and quickly throughout the San Gabriel Valley.	1-2 Points
Evaluators can award no points in this section if the applicant <b>does not demonstrate</b> that the proposed project improves traffic flow, relieves congestion, improves access to destinations such as jobs, recreation, medical facilities, and schools, and enables residents, workers, and visitors to travel freely and quickly throughout the San Gabriel Valley.	0 Points

**Regional Impact - Safety (5 Points):**

The proposed project <b>clearly and convincingly demonstrates</b> that it improves access to transit facilities, enhances safety, and corrects unsafe conditions in areas of heavy traffic, high transit use, and dense pedestrian activity where it is not a result of lack of normal maintenance.	5 Points
The proposed project <b>sufficiently demonstrates</b> that it improves access to transit facilities, enhances safety, and corrects unsafe conditions in areas of heavy traffic, high transit use, and dense pedestrian activity	3-4 Points

where it is not a result of lack of normal maintenance.	
The proposed project <b>somewhat demonstrates</b> that it improves access to transit facilities, enhances safety, and corrects unsafe conditions in areas of heavy traffic, high transit use, and dense pedestrian activity where it is not a result of lack of normal maintenance.	1-2 Points
Evaluators can award no points in this section if the applicant <b>does not demonstrate</b> that the proposed project improves access to transit facilities, enhances safety, and corrects unsafe conditions in areas of heavy traffic, high transit use, and dense pedestrian activity where it is not a result of lack of normal maintenance.	0 Points

**Regional Impact - Demonstrated Need (10 Points):**

The proposed project <b>clearly and convincingly demonstrates</b> that it addresses specific active transportation, bus system improvement, and/or first/last mile needs in the community and benefits to disadvantaged communities.	10 Points
The proposed project <b>sufficiently demonstrates</b> that it addresses specific active transportation, bus system improvement, and/or first/last mile needs in the community and benefits to disadvantaged communities.	7 Points
The proposed project <b>somewhat demonstrates</b> that it addresses specific active transportation, bus system improvement, and/or first/last mile needs in the community and benefits to disadvantaged communities.	4 Points
Evaluators can award no points in this section if the applicant <b>does not demonstrate</b> that the proposed project addresses specific active transportation, bus system improvement, and/or first/last mile needs in the community and benefits to disadvantaged communities.	0 Points

**Demonstrated Support - Community Outreach (15 Points):**

The applicant <b>clearly and convincingly describes</b> who was engaged in the identification and development of the project and documents that the engagement included all appropriate levels of public and governmental stakeholders, highlights evidence of a community-based public participation process, and showcases community support for the project.	15 Points
The applicant <b>sufficiently demonstrates</b> who was engaged in the identification and development of the project and documents that the engagement included all appropriate levels of public and governmental stakeholders, highlights evidence of a community-based public participation process, and showcases community support for the project.	10 Points

The applicant <b>somewhat demonstrates</b> who was engaged in the identification and development of the project and documents that the engagement included all appropriate levels of public and governmental stakeholders, highlights evidence of a community-based public participation process, and showcases community support for the project.	5 Points
The applicant <b>fails to demonstrate</b> who was engaged in the identification and development of the project and documents that the engagement included all appropriate levels of public and governmental stakeholders, highlights evidence of a community-based public participation process, and showcases community support for the project.	0 Points

**Demonstrated Support - Committed Partnerships (15 Points):**

The applicant <b>clearly and convincingly describes</b> the roles and responsibilities of partnering jurisdictions and <b>includes letters of commitment/support</b> from each partnering jurisdiction.	15 Points
The applicant <b>sufficiently demonstrates</b> the roles and responsibilities of partnering jurisdictions and <b>includes letters of commitment/support</b> from each partnering jurisdiction.	10 Points
The applicant <b>somewhat demonstrates</b> the roles and responsibilities of partnering jurisdictions. The applicant <b>failed to include all letters of commitment/support</b> from each of the partnering jurisdictions.	5 Points
The applicant <b>failed to demonstrate</b> the roles and responsibilities of partnering jurisdictions. The applicant <b>also failed to include all letters of commitment/support</b> from each of the partnering jurisdictions.	0 Points

**Demonstrated Support - Regional Plan Adoption (5 Bonus Points):**

The proposed project <b>was</b> listed in the Metro Mobility Matrix, the Metro Long Range Transportation Plan, the Metro Strategic Project List, the SCAG Regional Transportation Plan/Sustainable Communities Strategy (Connect SoCal Plan), or other adopted regional plans <b>OR</b> the proposal <b>includes</b> a project in a San Gabriel Valley active transportation corridor listed in the Metro Active Transportation Strategic Plan.	<b>5 Bonus Points</b>
The proposed project <b>was not</b> listed in the Metro Mobility Matrix, the Metro Long Range Transportation Plan, the Metro Strategic Project List, the SCAG Regional Transportation Plan/Sustainable Communities Strategy (Connect SoCal Plan), or other adopted regional plans. Additionally, the proposal <b>does not include</b> a project in a San Gabriel Valley active transportation corridor listed in the Metro Active Transportation Strategic Plan.	0 Bonus Points

**Section 3: Category 2 Scoring Rubric**

**Overview:**

Project Feasibility	25 Points
Regional Impact	25 Points
Demonstrated Support	50 Points
<b>TOTAL</b>	<b>100 Points</b>

**Project Feasibility - Project Schedule (5 Points):**

The submitted schedule <b>fully incorporates</b> necessary phases and provides a realistic description of how funds could be expended within the funding deadlines.	5 Points
The submitted schedule <b>contains enough detail and/or organization</b> on the necessary phases and provides a description of how funds could be expended within the funding deadlines; however, some areas are <b>unclear</b> and/or some details are <b>lacking</b> .	3-4 Points
The submitted schedule is <b>poorly developed or vague</b> in outlining the necessary phases and how funds could be expended within the funding deadlines.	1-2 Points
The applicant <b>failed to incorporate</b> necessary phases and/or does not provide adequate time to complete the phases. A description on how funds could be expended within the funding deadlines is <b>missing</b> .	0 Points

**Project Feasibility - Funding Strategy and Budget (5 Points):**

The proposal provides <b>realistic and detailed</b> project funding strategy, budget, and cost estimates. Cost effectiveness is <b>apparent</b> .	5 Points
The proposal provides <b>enough detail and/or organization</b> on the project funding strategy, budget, and cost estimates. Details are <b>mostly consistent</b> with the proposed project and the cost effectiveness is <b>somewhat apparent</b> .	3-4 Points
The proposal <b>lacks sufficient detail</b> but is mostly consistent with the proposed project. Information on the project funding strategy, budget, and cost estimates are <b>lacking</b> . Cost effectiveness is <b>not as apparent</b> .	1-2 Points
The applicant <b>failed to provide</b> information on project funding strategy,	0 Points

budget, and/or cost estimates.	
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**Project Feasibility - Design Progress (15 Points):**

The proposed project reached <b>at least 25% design</b> completion.	<b>15 Points + 5 Bonus Points</b>
The proposed project reached <b>at least 10% design</b> completion.	15 Points
The proposed project has a design completion of <b>less than 10%</b> .	0 Points

**Regional Impact - Mobility and Accessibility (5 Points):**

The proposed project <b>clearly and convincingly demonstrates</b> that it improves traffic flow, relieves congestion, improves access to destinations such as jobs, recreation, medical facilities, and schools, and enables residents, workers, and visitors to travel freely and quickly throughout the San Gabriel Valley.	5 Points
The proposed project <b>sufficiently demonstrates</b> that it improves traffic flow, relieves congestion, improves access to destinations such as jobs, recreation, medical facilities, and schools, and enables residents, workers, and visitors to travel freely and quickly throughout the San Gabriel Valley.	3 Points
The proposed project <b>somewhat demonstrates</b> that it improves traffic flow, relieves congestion, improves access to destinations such as jobs, recreation, medical facilities, and schools, and enables residents, workers, and visitors to travel freely and quickly throughout the San Gabriel Valley.	1 Point
Evaluators can award no points in this section if the applicant <b>does not demonstrate</b> that the proposed project improves traffic flow, relieves congestion, improves access to destinations such as jobs, recreation, medical facilities, and schools, and enables residents, workers, and visitors to travel freely and quickly throughout the San Gabriel Valley.	0 Points

**Regional Impact - Safety (5 Points):**

The proposed project <b>clearly and convincingly demonstrates</b> that it improves access to transit facilities, enhances safety, and corrects unsafe conditions in areas of heavy traffic, high transit use, and dense pedestrian activity where it is not a result of lack of normal maintenance.	5 Points
The proposed project <b>sufficiently demonstrates</b> that it improves access to transit facilities, enhances safety, and corrects unsafe conditions in	3 Points

areas of heavy traffic, high transit use, and dense pedestrian activity where it is not a result of lack of normal maintenance.	
The proposed project <b>somewhat demonstrates</b> that it improves access to transit facilities, enhances safety, and corrects unsafe conditions in areas of heavy traffic, high transit use, and dense pedestrian activity where it is not a result of lack of normal maintenance.	1 Point
Evaluators can award no points in this section if the applicant <b>does not demonstrate</b> that the proposed project improves access to transit facilities, enhances safety, and corrects unsafe conditions in areas of heavy traffic, high transit use, and dense pedestrian activity where it is not a result of lack of normal maintenance.	0 Points

**Regional Impact - Demonstrated Need (15 Points):**

The proposed project <b>clearly and convincingly demonstrates</b> that it addresses specific active transportation, bus system improvement, and/or first/last mile needs in the community and benefits to disadvantaged communities.	15 Points
The proposed project <b>sufficiently demonstrates</b> that it addresses specific active transportation, bus system improvement, and/or first/last mile needs in the community and benefits to disadvantaged communities.	10 Points
The proposed project <b>somewhat demonstrates</b> that it addresses specific active transportation, bus system improvement, and/or first/last mile needs in the community and benefits to disadvantaged communities.	5 Points
Evaluators can award no points in this section if the applicant <b>does not demonstrate</b> that the proposed project addresses specific active transportation, bus system improvement, and/or first/last mile needs in the community and benefits to disadvantaged communities.	0 Points

**Demonstrated Support - Community Outreach (25 Points):**

The applicant <b>clearly and convincingly describes</b> who was engaged in the identification and development of the project and documents that the engagement included all appropriate levels of public and governmental stakeholders, highlights evidence of a community-based public participation process, and showcases community support for the project.	25 Points
The applicant <b>sufficiently demonstrates</b> who was engaged in the identification and development of the project and documents that the engagement included all appropriate levels of public and governmental stakeholders, highlights evidence of a community-based public	15 Points

participation process, and showcases community support for the project.	
The applicant <b>somewhat demonstrates</b> who was engaged in the identification and development of the project and documents that the engagement included all appropriate levels of public and governmental stakeholders, highlights evidence of a community-based public participation process, and showcases community support for the project.	5 Points
The applicant <b>fails to demonstrate</b> who was engaged in the identification and development of the project and documents that the engagement included all appropriate levels of public and governmental stakeholders, highlights evidence of a community-based public participation process, and showcases community support for the project.	0 Points

**Demonstrated Support - Committed Partnerships (25 Points):**

The applicant <b>clearly and convincingly describes</b> the roles and responsibilities of partnering jurisdictions and <b>includes letters of commitment/support</b> from each partnering jurisdiction.	25 Points
The applicant <b>sufficiently demonstrates</b> the roles and responsibilities of partnering jurisdictions and <b>includes letters of commitment/support</b> from each partnering jurisdiction.	15 Points
The applicant <b>somewhat demonstrates</b> the roles and responsibilities of partnering jurisdictions. The applicant <b>failed to include all letters of commitment/support</b> from each of the partnering jurisdictions.	5 Points
The applicant <b>failed to demonstrate</b> the roles and responsibilities of partnering jurisdictions. The applicant <b>also failed to include all letters of commitment/support</b> from each of the partnering jurisdictions.	0 Points

**Demonstrated Support - Regional Plan Adoption (5 Bonus Points):**

The proposed project <b>was</b> listed in the Metro Mobility Matrix, the Metro Long Range Transportation Plan, the Metro Strategic Project List, the SCAG Regional Transportation Plan/Sustainable Communities Strategy (Connect SoCal Plan), or other adopted regional plans <b>OR</b> the proposal <b>includes</b> a project in a San Gabriel Valley active transportation corridor listed in the Metro Active Transportation Strategic Plan.	<b>5 Bonus Points</b>
The proposed project <b>was not</b> listed in the Metro Mobility Matrix, the Metro Long Range Transportation Plan, the Metro Strategic Project List, the SCAG Regional Transportation Plan/Sustainable Communities Strategy (Connect SoCal Plan), or other adopted regional plans. Additionally, the proposal <b>does not include</b> a project in a San Gabriel	0 Bonus Points

Valley active transportation corridor listed in the Metro Active Transportation Strategic Plan.	
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**RESOLUTION NO. 18-11**

**RESOLUTION OF THE SAN GABRIEL VALLEY  
COUNCIL OF GOVERNMENTS (SGVCOG) APPROVING MEASURE M  
SUBREGIONAL PUBLIC OUTREACH PROGRAM FOR INITIAL FIVE-YEAR  
PROGRAMMING PLAN**

**WHEREAS**, Measure M, a ½ cent sales tax for Countywide transportation improvements, was approved by voters in November 2016; and

**WHEREAS**, Measure M is projected to fund \$3.3 Billion in transportation improvements in the San Gabriel Valley over the next 40 years; and

**WHEREAS**, the Los Angeles County Metropolitan Transportation Authority (Metro) adopted the Measure M guidelines to establish a process by which subregional funds under Measure M will be programmed by the subregional entities through the development of five-year subregional fund programming plans; and

**WHEREAS**, San Gabriel Valley Council of Governments (SGVCOG) Staff has received from Metro the projected five-year cash flow for each subregional fund in the San Gabriel Valley subregion; and

**WHEREAS**, under its Measure M Guidelines, the Metro Board requires each COG to develop and submit a Public Participation Element which will cover how interest groups within the COG's jurisdiction are addressed, identify the processes involved in the engagement effort, and key components of the MSP plan; and

**WHEREAS**, at minimum, the Public Participation Element must address the interests of: the subregion represented by the COG cities, county and other local jurisdictions and communities, and stakeholders, such as advocacy organizations and non-profits; and

**WHEREAS**, this Public Participation Element must be included in the MSP 5-Year Plan which will be adopted by both the COG Governing Board and the Metro Board.

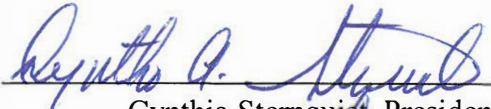
**NOW THEREFORE, BE IT RESOLVED** that the Governing Board does hereby approve the Public Participation Plan for the SGVCOG's initial MSP 5-Year Plan, as follows:

1. Staff will develop a preliminary proposed project list for each sub-fund based on cash flow and results for the adopted Mobility Matrix.
2. This list will be distributed to COG member agencies and other stakeholders and posted on the COG's website for comment. Staff will attempt to make personal contact with known stakeholders and offer briefings if desired.
3. The proposed project list, as well as any comments received, will be agendized for the Public Works and Planning TACs, and the City Managers' Steering Committee, for discussion and public input.

4. Recommendations from the TACs will be forwarded to the COG's Transportation Committee and agendaized for discussion and public input.
5. Final recommendations from the COG's Transportation Committee will be forwarded to the COG's Governing Board for final approval
6. Upon approval of the MSP 5-Year Plan by the Metro Board and subsequent execution of funding MOU's with each individual project implementing agency, further outreach regarding the design, environmental clearance and construction of those projects will be handled individually by the implementing agency in accordance with funding guidelines and local policies.

Additionally, throughout this entire process, SGVCOG Staff will share Measure M project selection information on social media, use social media to inform the public and pertinent stakeholders about opportunities to engage in the project selection process, and work closely with cities to conduct outreach in an innovative matter through different technologies and mediums.

**PASSED AND ADOPTED** by the Governing Board of the San Gabriel Valley Council of Governments, County of Los Angeles, State of California, on the 15<sup>th</sup> day of February 2018.

  
\_\_\_\_\_  
Cynthia Sternquist, President  
San Gabriel Valley Council of Governments

**Attest:**

I, Marisa Creter, Interim Executive Director and Secretary of the Board of Directors of the San Gabriel Valley Council of Governments, do hereby certify that Resolution 18-11 was adopted at a regular meeting of the Governing Board held on the 15<sup>th</sup> day of February 2018, by the following roll call vote:

<b>AYES:</b>	Alhambra, Arcadia, Azusa, Claremont, Covina, Diamond Bar, Duarte, El Monte, Glendora, La Canada Flintridge, La Puente, La Verne, Monrovia, Montebello, Monterey Park, Pomona, Rosemead, San Dimas, San Gabriel, South El Monte, South Pasadena, Temple City, Walnut, West Covina, LA County District 1, LA County District 4, LA County District 5, Water Districts
<b>NOES:</b>	
<b>ABSTAIN:</b>	
<b>ABSENT:</b>	Baldwin Park, Bradbury, Industry, Irwindale, Pasadena, San Marino, Sierra Madre

  
\_\_\_\_\_  
Marisa Creter, Secretary

DATE: August 26, 2021

TO: Planning Directors’ Technical Advisory Committee

FROM: Marisa Creter, Executive Director

RE: **SAN GABRIEL VALLEY ENERGY CHAMPION AWARDS PROGRESS UPDATES**

**RECOMMENDED ACTION**

For information only.

**BACKGROUND**

Earlier this year, the SGVCOG launched the 2021 San Gabriel Valley Energy Champion Awards to encourage San Gabriel Valley cities and agencies to implement energy efficiency actions and engage in long-term energy planning activities. Requirements for cities and agencies to receive an award include implementing a combination of activities such as attending energy efficiency trainings and meetings, benchmarking municipal facilities, and conducting energy efficiency outreach activities.

Requirements for the Energy Champion Awards are separated into four separate categories as follows:

<b>Categories</b>	<b>Requirements</b>
Energy Work Group	<b>Silver:</b> Attending 1 Energy Work Group meeting <b>Gold:</b> Attending 2 Energy Work Group meetings <b>Platinum:</b> Attending 3 Energy Work Group meetings
Education & Trainings	<b>Silver:</b> Attend 1 energy efficiency training or provide 1 energy efficiency presentation <b>Gold:</b> Complete a combination of 2 activities that include attending energy efficiency training(s) or providing energy efficiency presentation(s) <b>Platinum:</b> Complete a combination of 3 activities that include attending energy efficiency training(s) or providing energy efficiency presentation(s)
Outreach & Marketing	<b>Silver:</b> Refer 1 entity that has not been previously engaged with the SGVCOG’s energy efficiency efforts or implement 1 energy efficiency marketing campaign <b>Gold:</b> Complete a combination of 2 activities that include referring entities that have not been previously engaged with the SGVCOG’s energy efficiency efforts or implementing energy efficiency marketing campaigns <b>Platinum:</b> Complete a combination of 3 activities that include referring entities that have not been previously engaged with the SGVCOG’s energy efficiency efforts or implementing energy efficiency marketing campaigns
Benchmarking, Audits, and Projects	<b>Silver:</b> Complete 1 of the following menu items <b>Gold:</b> Complete 2 of the following menu items <b>Platinum:</b> Complete 3 of the following menu items


	<p><u>Menu Items:</u></p> <ul style="list-style-type: none"><li>• Collaborate with the SGVCOG, SoCalGas, and the SoCalREN to benchmark all facilities on Energy Star Portfolio Manager or host a Comparative Energy Analysis meeting with the SGVCOG in 2021.</li><li>• Conduct at least 1 municipal facility audit in 2021.</li><li>• Participate in the SoCalGas Direct Install Program.</li><li>• Participate in one of the following SoCalREN programs to install a gas project: Metered Savings Program, Revolving Savings Fund, and Pathway to Zero.</li><li>• Install a gas energy efficiency project in 2020 or 2021.</li><li>• Complete or update an Energy Action Plan.</li><li>• Submit an energy efficiency grant application.</li></ul>
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Jurisdictions have most of the year to complete the necessary requirements to reach the highest tier. Requirements in the “Benchmarking, Audits, and Projects” Category must be completed by November 1, 2021. Requirements in all other categories must be completed by December 1, 2021. Cities and agencies that have reached recognizable tiers by the stated deadlines will receive their awards at the Energy Work Group meeting in December 2021.

Last month, the City of San Gabriel became the first San Gabriel Valley jurisdiction to achieve the Silver recognition tier after completing one requirement in each of the Energy Champion Awards categories. Additionally, Foothill Transit and the Cities of Duarte, Irwindale, Monrovia, Montebello, Monterey Park, and Pomona are each only one action away from Silver category recognitions.

The Energy Champion Awards’ most recent progress report can be found in Attachment A, which is also posted on the San Gabriel Valley Energy Wise Partnership website at <https://www.sgvenerywise.org/2021-sgv-energy-champion-awards>.

SGVCOG Management Analyst, Samuel Pedersen, will provide updates on this item.

Prepared by:   
\_\_\_\_\_  
Alexander P. Fung  
Management Analyst

Approved by:   
\_\_\_\_\_  
Marisa Creter  
Executive Director

## ATTACHMENTS

Attachment A – 2021 San Gabriel Valley Energy Champion Awards Progress Report



Alhambra  
Arcadia  
Azusa  
Baldwin Park  
Bradbury  
Claremont  
Covina  
Diamond Bar  
Duarte  
El Monte  
Glendora  
Industry  
Irwindale  
La Cañada Flintridge  
La Puente  
La Verne  
Monrovia  
Montebello  
Monterey Park  
Pasadena  
Pomona  
Rosemead  
San Dimas  
San Gabriel  
San Marino  
Sierra Madre  
South El Monte  
South Pasadena  
Temple City  
Walnut  
West Covina

2021 Energy Champion Award Progress: 8/10/21		Alhambra	Arcadia	Azusa	Baldwin Park	Bradbury	Claremont	Covina	Diamond Bar	Duarte	El Monte	Glendora	Industry	Irwindale	La Cañada Flintridge	La Puente	La Verne	Monrovia	Montebello	Monterey Park	Pasadena	Pomona	Rosemead	San Dimas	San Gabriel	San Marino	Sierra Madre	South El Monte	South Pasadena	Temple City	Walnut	West Covina	
<b>SILVER LEVEL</b>																																	
Attended 1 Energy Work Group meeting in 2021	★				★	★	★	★	★	★	★		★	★			★	★	★	★		★	★	★	★			★	★			★	
Attended 1 energy efficiency training OR provided a presentation relating to energy efficiency										★	★			★			★	★	★	★		★		★									
Referred 1 agency that has not previously engaged with the SGVCOG's energy efficiency efforts OR implemented an energy efficiency marketing campaign			★			★		•		•				★				★				★	★		★		★	•	•	★	★		
Completed 1 of the following: attended a CEA meeting with facilities benchmarked on ESPM OR conducted a municipal audit OR participated in the SoCalGas Direct Install Program OR participated in one of the SoCalREN programs to install a gas project OR installed a gas project in 2020 or 2021									•	★				•				•	★	★				★	★			★					
<b>GOLD LEVEL</b>																																	
Attended 2 Energy Work Group meeting in 2021	★						★	★	★	★	★			★					★	★		★		★	★							★	
Attended 2 energy efficiency trainings OR provided presentations relating to energy efficiency OR a combination of the two														★			★	★	★	★		★											
Referred 2 agencies that have not previously engaged with the SGVCOG's energy efficiency efforts OR implemented energy efficiency marketing campaigns OR a combination of the two							★	•		•								★						•									
Completed 2 of the following: attended CEA meetings with facilities benchmarked on ESPM OR conducted at least 1 municipal audit OR participated in the SoCalGas Direct Install Program OR participated in one of the SoCalREN programs to install a gas project OR installed a gas project in 2020 or 2021																			•	★													
<b>PLATINUM LEVEL</b>																																	
Attended 3 Energy Work Group meeting in 2021																																	
Attended 3 energy efficiency trainings OR provided presentations relating to energy efficiency OR a combination of the two														★			★		★			★											
Referred 3 agencies that have not previously engaged with the SGVCOG's energy efficiency efforts OR implemented energy efficiency marketing campaigns OR a combination of the two																																	
Completed 3 of the following: attended CEA meetings with facilities benchmarked on ESPM OR conducted at least 1 municipal audit OR participated in the SoCalGas Direct Install Program OR participated in one of the SoCalREN programs to install a gas project OR installed a gas project in 2020 or 2021																																	
<b>LEGEND:</b>																																	
★ = Completed																																	
• = In Progress																																	



2021 Energy Champion Award Progress: 8/10/21	AQMD	Arcadia USD	Alhambra USD	Azusa USD	Claremont USD	El Monte Union High SD	Foothill Transit	Monrovia USD	Pasadena USD	Pomona USD
<b>SILVER LEVEL</b>										
Attended 1 Energy Work Group meeting in 2021						★	★	★	★	★
Attended 1 energy efficiency training OR provided a presentation relating to energy efficiency	★					★	★			
Referred 1 agency that has not previously engaged with the SGVCOG's energy efficiency efforts OR implemented an energy efficiency marketing campaign							★			
Completed 1 of the following: attended a CEA meeting with facilities benchmarked on ESPM OR conducted a municipal audit OR participated in the SoCalGas Direct Install Program OR participated in one of the SoCalREN programs to install a gas project OR installed a gas project in 2020 or 2021	•			•			•	★		•
<b>GOLD LEVEL</b>										
Attended 2 Energy Work Group meeting in 2021							★			★
Attended 2 energy efficiency trainings OR provided presentations relating to energy efficiency OR a combination of the two						★				
Referred 2 agencies that have not previously engaged with the SGVCOG's energy efficiency efforts OR implemented energy efficiency marketing campaigns OR a combination of the two										
Completed 2 of the following: attended CEA meetings with facilities benchmarked on ESPM OR conducted at least 1 municipal audit OR participated in the SoCalGas Direct Install Program OR participated in one of the SoCalREN programs to install a gas project OR installed a gas project in 2020 or 2021										
<b>PLATINUM LEVEL</b>										
Attended 3 Energy Work Group meeting in 2021										
Attended 3 energy efficiency trainings OR provided presentations relating to energy efficiency OR a combination of the two										
Referred 3 agencies that have not previously engaged with the SGVCOG's energy efficiency efforts OR implemented energy efficiency marketing campaigns OR a combination of the two										
Completed 3 of the following: attended CEA meetings with facilities benchmarked on ESPM OR conducted at least 1 municipal audit OR participated in the SoCalGas Direct Install Program OR participated in one of the SoCalREN programs to install a gas project OR installed a gas project in 2020 or 2021										
<b>LEGEND:</b>										
★ = Completed										
• = In Progress										