



# San Gabriel Valley Council of Governments

## AGENDA AND NOTICE OF THE MEETING OF THE SGVCOG EXECUTIVE COMMITTEE

Monday, February 7, 2022 – 10:00 AM\*

Teleconference Meeting

Zoom Link: <https://zoom.us/j/99054606210>

Livestream Link: <https://youtu.be/nboCcFm--ic>

Thank you for participating in today's meeting. The Executive Committee encourages public participation and invites you to share your views on agenda items.

President  
Becky Shevlin

1<sup>st</sup> Vice President  
Tim Hepburn

2<sup>nd</sup> Vice President  
Ed Reece

3<sup>rd</sup> Vice President  
April Verlato

Past President  
Margaret Clark

Transportation Chair  
Vacant

Homelessness Chair  
Becky Shevlin

EENR Chair  
Denis Bertone

Water Policy Chair  
Gloria Crudgington

ACE Chair  
Nancy Lyons

Ex-Officio  
Tim Sandoval, Metro  
SGVCOG Representative

**MEETINGS:** *Regular Meetings of the Executive Committee are held the first Monday of every month at 10:00 a.m. at the SGVCOG Office (1000 S. Fremont Ave., Building 10, Suite 10210, Alhambra, California 91803).* The Executive Committee agenda packet is available at the San Gabriel Valley Council of Government's (SGVCOG) Office, 4900 Rivergrade Road, Suite A120, Irwindale, CA, and on the website, [www.sgvkog.org](http://www.sgvkog.org). A copy of the agenda is also viewable at Alhambra City Hall, 111 S 1st St, Alhambra, CA. Copies are available via email upon request ([sgv@sgvcog.org](mailto:sgv@sgvcog.org)). Documents distributed to a majority of the Committee after the posting will be available for review in the SGVCOG office and on the SGVCOG website. Your attendance at this public meeting may result in the recording of your voice.

**PUBLIC PARTICIPATION:** Your participation is welcomed and invited at all Executive Committee meetings. Time is reserved at each regular meeting for those who wish to address the Executive Committee. SGVCOG requests that persons addressing the Executive Committee refrain from making personal, slanderous, profane or disruptive remarks.

**TO ADDRESS THE EXECUTIVE COMMITTEE:** At a regular meeting, the public may comment on any matter within the jurisdiction of the Board during the public comment period and may also comment on any agenda item at the time it is discussed. At a special meeting, the public may only comment on items that are on the agenda. Members of the public wishing to speak are asked to complete a comment card or simply rise to be recognized when the Chair asks for public comments to speak. We ask that members of the public state their name for the record and keep their remarks brief. If several persons wish to address the Board on a single item, the Chair may impose a time limit on individual remarks at the beginning of discussion. **The Executive Committee may not discuss or vote on items not on the agenda.**

**AGENDA ITEMS:** The Agenda contains the regular order of business of the Executive Committee. Items on the Agenda have generally been reviewed and investigated by the staff in advance of the meeting so that the Executive Committee can be fully informed about a matter before making its decision.

**CONSENT CALENDAR:** Items listed on the Consent Calendar are considered to be routine and will be acted upon by one motion. There will be no separate discussion on these items unless a Board member or citizen so requests. In this event, the item will be removed from the Consent Calendar and considered after the Consent Calendar. If you would like an item on the Consent Calendar discussed, simply tell Staff or a member of the Executive Committee.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the SGVCOG office at (626) 457-1800. Notification 48 hours prior to the meeting will enable the SGVCOG to make reasonable arrangement to ensure accessibility to this meeting.



**\*MEETING MODIFICATIONS DUE TO THE STATE AND LOCAL EMERGENCY RESULTING FROM THE THREAT OF COVID-19:** AB 361 (Rivas), signed by California Governor Gavin Newsom on September 16, 2021, authorizes local agencies to hold public meetings via teleconferencing and allows for members of the public to observe and address the meeting telephonically or electronically to promote social distancing due to the state and local emergency resulting from the threat of the Novel Coronavirus (COVID-19).

To follow the new provisions in AB 361 and ensure the safety of Committee Members and staff for the purpose of limiting the risk of COVID-19, in-person public participation at the Executive Committee meeting scheduled for February 7, 2022, at 10:00 a.m. will not be allowed. To allow for public participation, the Executive Committee will conduct its meeting through Zoom Video Communications. To participate in the meeting, download Zoom on any phone or computer device and copy and paste the following link into your browser to access the live meeting: <https://zoom.us/j/99054606210>. You may also access the meeting via the livestream link on the front of the agenda page.

Instructions for Public Comments: For those wishing to make public comments on agenda and non-agenda items, but within the SGVCOG’s subject matter jurisdiction, you may submit written comments via email or provide a verbal comment by participating through Zoom.

- Written Comments (Email): If you wish to submit written public comments to be distributed to the committee members prior to or during the meeting, please submit these materials via email to Katie Ward at [kward@sgvcog.org](mailto:kward@sgvcog.org) at least 1 hour prior to the scheduled meeting time. Please indicate in the Subject Line of the email “FOR PUBLIC COMMENT.” Emailed public comments will be read into the record and will be part of the recorded meeting minutes. Written public comments may include, but are not limited to letters, reports, and presentations. While there is no page or word count limit for written comments, the time for reading written public comments into the record will be limited to three minutes, which is the same time allotted for verbal comments.
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### **PRELIMINARY BUSINESS**

1. Call to Order
2. Roll Call
3. Public Comment (*If necessary, the President may place reasonable time limits on all comments*)

### **CONSENT CALENDAR**

4. Executive Committee Meeting Minutes – [Page 1](#)  
*Recommended Action: Approve Executive Committee meeting minutes.*
5. Audit Status Report: November 2021 to January 2022 – [Page 3](#)  
*Recommended Action: Receive and file.*
6. 1st Quarter Financial Report / Treasurer’s Report – [Page 5](#)  
*Recommended Action: Receive and file.*

### **ACTION ITEMS**

7. Governing Board Agenda – [Page 7](#)  
*Recommended Action: Approve the draft Governing Board agenda.*
8. Community Planning Voter Initiative – [Page 11](#)  
*Recommended Action: Discuss and provide direction to staff.*

### **UPDATE ITEMS** (*It is anticipated that the Executive Committee may take action on the following matters*)

9. President’s Report  
*Recommended Action: For information only.*
10. Executive Director’s Report  
*Recommended Action: For information only.*
11. General Counsel’s Report  
*Recommended Action: For information only.*

### **ANNOUNCEMENTS**

12. Next Executive Committee Meeting – March 7, 2022  
*Recommended Action: For information only.*

### **ADJOURN**





**SGVCOG Executive Committee **Special** Meeting Minutes**  
**January 10, 2022**  
10:00 AM  
Teleconference Meeting via Zoom

**PRELIMINARY BUSINESS**

1. Call to Order  
The meeting was called to order at 10:01 AM.

2. Roll Call  
**Members Present**  
B. Shevlin, President/Homelessness Chair  
T. Hepburn, 1<sup>st</sup> Vice President  
E. Reece, 2<sup>nd</sup> Vice President  
A. Verlato, 3<sup>rd</sup> Vice President  
D. Bertone, EENR Chair  
G. Crudgington, Water Chair  
N. Lyons, ACE Chair  
T. Sandoval, SGVCOG Metro Representative

**Absent**  
M. Clark, Past President

**Staff/Guests:**

M. Creter, SGVCOG Executive Director  
K. Ward; T. Lott; P. Hubler; R. Alimoren; C. Sims; B. Ruano, SGVCOG Staff  
D. DeBerry, Woodruff, Spradlin & Smart  
T. Egan, Capital Representation Group  
E. McLaughlin; S. Reardon, Redistricting Partners

3. Public Comment  
There were no public comments at this meeting.

**CONSENT CALENDAR**

4. Executive Committee Meeting Minutes  
*Action: Approve Executive Committee meeting minutes.*

**There was a motion to approve the consent calendar. (M/S: D. Bertone/A. Verlato)**

**[Motion Passed]**

<b>AYES:</b>	B. Shelvin, T. Hepburn, A. Verlato, D. Bertone, G. Crudgington, N. Lyons, E. Reece
<b>NOES:</b>	
<b>ABSTAIN:</b>	
<b>ABSENT:</b>	M. Clark

5. Governing Board Agenda

## Unapproved Minutes

**There was a motion to approve the draft Governing Board agenda as amended. (M/S: T. Hepburn/N. Lyons)**

**[Motion Passed]**

<b>AYES:</b>	B. Shelvin, T. Hepburn, A. Verlato, D. Bertone, G. Crudgington, N. Lyons, E. Reece
<b>NOES:</b>	
<b>ABSTAIN:</b>	
<b>ABSENT:</b>	M. Clark

### UPDATE ITEMS

6. Statewide Redistricting Final Maps Update  
E. McLaughlin, Vice President, Redistricting Partners provided an update on this item.
7. President's Report  
B. Shevlin reported on this item.
8. Executive Director's Report  
M. Creter reported on this item.
9. General Counsel's Report  
D. DeBerry reported on this item.
10. Local, State and Federal Legislative Agenda Update  
P. Hubler provided an update on this item.

### ANNOUNCEMENTS

11. Next Executive Committee Meeting – February 7, 2022  
E. Reece requested that a SGVCOG Governing Board member orientation training be developed to inform new Board members on how the SGVCOG works, with possibility of trainings be conducted quarterly at a set time/date.

### CLOSED SESSION

12. Conference Public Employee Performance Evaluation Pursuant to Government Code Section 54957.  
Title: Executive Director  
D. DeBerry reported from the closed session that a subgroup of the Executive Committee consisting of B. Shevlin, T. Hepburn, and N. Lyons would be formed to discuss M. Creter's evaluation with her.

### ADJOURN

The meeting was adjourned at 11:02 AM

# REPORT

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DATE: February 7, 2022  
TO: Executive Committee  
FROM: Marisa Creter, Executive Director  
RE: **AUDIT STATUS REPORT: NOVEMBER 2021 TO JANUARY 2022**

## **RECOMMENDED ACTION**

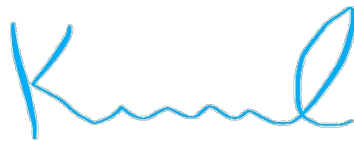
Receive and file

## **BACKGROUND**

The SGVCOG maintains an active audit function under the direction of the Executive Director, with responsibility to report its activities to the Governing Board through the Executive Committee. On an ongoing basis, the SGVCOG conducts audits on the agency's professional services contracts to verify that billable rates are being billed correctly. When discrepancies are discovered, audit staff will withhold disputed amounts from future progress or final retention payments on these contracts. Attachment A and B summarizes the activities by SGVCOG audit staff through January 31, 2022.

Simba Mandizvidza, the SGVCOG Audit Manager, will be available to answer any questions regarding this item.

Prepared by:



Katie Ward  
Acting Administrative Services Manager

Approved by:



Marisa Creter  
Executive Director

## **ATTACHMENTS**

[Attachment A – Audit Status Report: November 2021 - January 2022](#)

[Attachment B – Audits Completed: November 2021 - January 2022](#)



# REPORT

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DATE: February 7, 2022  
TO: Executive Committee  
FROM: Marisa Creter, Executive Director  
RE: **1ST QUARTER FINANCIAL REPORT / TREASURER'S REPORT**

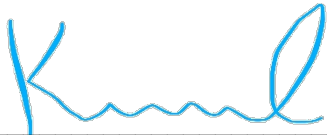
## **RECOMMENDED ACTION**

Receive and file.

## **BACKGROUND**

The full 1st Quarter Financial Reports for the SGVCOG and the ACE Project are included as attachments to the Treasurer's report. The Treasurer's report was prepared by the SGVCOG's Treasurer at CliftonLarsonAllen LLP. Questions on this report may be directed at representatives from CliftonLarsonAllen.

Prepared by:



Katie Ward  
Acting Administrative Services Manager

Approved by:



Marisa Creter  
Executive Director

## **ATTACHMENT**

[Attachment A – 1st Quarter Financial Report/Treasurer's Report](#)





AGENDA/NOTICE OF THE SPECIAL JOINT MEETING OF THE SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS CAPITAL PROJECTS AND CONSTRUCTION COMMITTEE, EXECUTIVE COMMITTEE, ENERGY, ENVIRONMENT, AND NATURAL RESOURCES COMMITTEE, GOVERNING BOARD AND TRANSPORTATION COMMITTEE AND AGENDA/NOTICE OF THE REGULAR MEETING OF THE GOVERNING BOARD

**Thursday, February 17, 2022 - 4:00 P.M.\***

**Zoom Link: <https://zoom.us/j/94370146127>**

**Livestream Available at:**

**SGVCOG Officers**

President  
**Becky Shevlin**

1<sup>st</sup> Vice President  
**Tim Hepburn**

2<sup>nd</sup> Vice President  
**Ed Reece**

3<sup>rd</sup> Vice President  
**April Verlato**

**Members**

*Alhambra*

*Arcadia*

*Azusa*

*Baldwin Park*

*Bradbury*

*Claremont*

*Covina*

*Diamond Bar*

*Duarte*

*El Monte*

*Glendora*

*Industry*

*Irwindale*

*La Cañada Flintridge*

*La Puente*

*La Verne*

*Monrovia*

*Montebello*

*Monterey Park*

*Pasadena*

*Pomona*

*Rosemead*

*San Dimas*

*San Gabriel*

*San Marino*

*Sierra Madre*

*South El Monte*

*South Pasadena*

*Temple City*

*Walnut*

*West Covina*

*First District, LA County  
Unincorporated Communities*

*Fourth District, LA County  
Unincorporated Communities*

*Fifth District, LA County  
Unincorporated Communities*

*SGV Water Districts*

Thank you for participating in tonight's meeting. The SGVCOG encourages public participation and invites you to share your views on agenda items.

**MEETINGS: Regular Meetings of the Governing Board are held on the third Thursday of each month at 4:00 PM at the Foothill Transit Office (100 South Vincent Avenue, West Covina, CA 91790).** The agenda packet is available at the San Gabriel Valley Council of Government's (SGVCOG) Office, 4900 Rivergrade Road, Suite A120, Irwindale, CA, and on the website, [www.sgvkog.org](http://www.sgvkog.org). A copy of the agenda is also viewable at Alhambra City Hall, 111 S 1st St, Alhambra, CA. Copies are available via email upon request ([sgv@sgvcog.org](mailto:sgv@sgvcog.org)). Documents distributed to a majority of the Board after the posting will be available for review in the SGVCOG office and on the SGVCOG website. Your attendance at this public meeting may result in the recording of your voice.\*

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**PRELIMINARY BUSINESS**

**5 MINUTES**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Comment (*If necessary, the President may place reasonable time limits on all comments*)

**JOINT MEETING BUSINESS/ACTION ITEM**

**5 MINUTES**

5. Adopt Joint Resolution 22-12 of the Capital Projects and Construction Committee, Executive Committee, Energy, Environment, and Natural Resources Committee, Governing Board, and Transportation Committee Making Findings to Enable Them to Continue to Hold Meetings Via Teleconferencing  
*Recommendation Action: Adopt Joint Resolution 22-12 making certain findings that the existence of a local and state of emergency in California exists, that social distancing being mandated or recommended by state or local officials due to the ongoing COVID-19 pandemic and that meeting in person presents an imminent risk to the health and safety of attendees.*

**ADJOURN JOINT MEETING**

**CONVENE REGULAR MEETING OF THE SGVCOG GOVERNING BOARD**

**5 MINUTES**

6. Public Comment (*If necessary, the President may place reasonable time limits on all comments*)

**CONSENT CALENDAR**

**5 MINUTES**

*(It is anticipated that the SGVCOG Governing Board may take action on the following matters)*

7. Governing Board Meeting Minutes  
*Recommended Action: Adopt Governing Board minutes.*
8. Monthly Cash Disbursements/Balances/Transfers  
*Recommended Action: Approve Monthly Cash Disbursements/Balances/Transfers.*
9. Committee/TAC/Governing Board Attendance  
*Recommended Action: Receive and file.*
10. Update Salary Resolution  
*Recommendation Action: Adopt Resolution 22-13 updating the SGVCOG Salary Resolution.*
11. Procurement Summary Reports  
*Recommended Action: Receive and file.*
12. SGVCOG Winter 2022 Housing and Homelessness Report  
*Recommended Action: Receive and file.*
13. Measure H 2022-2023 City Program Application  
*Recommended Action: Approve \$50,000 of 2022-2023 Measure H City Programs funding for the Baldwin Park Interim Housing Program.*
14. 1st Quarter Financial Report / Treasurer's Report  
*Recommended Action: Receive and file.*
15. Community Planning Voter Initiative  
*Recommended Action: To be determined, pending direction from the Executive Committee.*

**PRESENTATIONS**

**30 MINUTES**

16. Los Angeles County Internal Services Department Update on Broadband Efforts: Selwyn Hollins, Director, Los Angeles County Internal Services Department  
*Recommended Action: For information only.*
17. Introduction of San Gabriel Valley Economic Partnership President/CEO: Luis Portillo, President/CEO, San Gabriel Valley Economic Partnership

*Recommended Action: For information only.*

**UPDATE ITEMS** **10 MINUTES**

*(It is anticipated that the SGVCOG Governing Board may take action on the following matters)*

18. President's Report
19. Los Angeles County Blue Ribbon Commission on Homelessness
20. Executive Director's Report
21. Draft 2022 SGVCOG Strategic Plan Update
22. Recognition of Paul Hubler, SGVCOG Director of Government and Community Relations
23. General Counsel's Report

**COMMITTEE/BOARD REPORTS** **10 MINUTES**

24. Capital Projects and Construction Committee
25. Energy, Environment and Natural Resources Committee
26. Homelessness Committee
27. San Gabriel Valley Regional Housing Trust Board
28. Transportation Committee
29. Water Committee

**LIAISON REPORTS** **10 MINUTES**

30. Foothill Transit
31. Gold Line Foothill Extension Construction Authority
32. League of California Cities
33. Los Angeles County Metropolitan Transportation Authority
34. San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy
35. San Gabriel Valley Economic Partnership
36. San Gabriel Valley Mosquito & Vector Control District
37. South Coast Air Quality Management District
38. Southern California Association of Governments

**ANNOUNCEMENTS**

39. Next Regular Governing Board Meeting – March 17, 2022

**GOVERNING BOARD MEMBER COMMENTS**

**ADJOURN**

# REPORT

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DATE: February 7, 2022

TO: Executive Committee

FROM: Marisa Creter, Executive Director

RE: **COMMUNITY PLANNING VOTER INITIATIVE**

## **RECOMMENDED ACTION**

Discuss and provide direction to staff.

## **BACKGROUND**

At the November 18 Governing Board meeting, staff provided an overview of an initiative that would amend California's Constitution to specify that city and county land-use and zoning laws override all conflicting State laws. This initiative, led by proponents of the Community Planning Voter Initiative, is in response to State law outlined in SB 9. Currently, proponents of this initiative have until May 2, 2022 to collect nearly 1 million signatures to qualify the officially titled "California Local Land Use and Zoning to Supersede Conflicting State Law Initiative" for the November 8, 2022 ballot.

## **ACTION BY THE CAL CITIES' BOARD OF DIRECTORS**

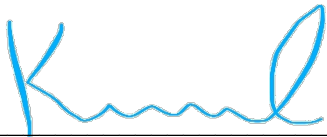
The Cal Cities' Board of Directors held a meeting in December 2021 to consider positions on potential ballot initiatives that would impact cities. During the meeting, the board voted unanimously, with one abstention, to take no position or remain neutral on the Community Planning Voter Initiative and Assembly Constitutional Amendment (ACA) 7, a similar measure introduced in the California State Assembly by Assemblymember Al Muratsuchi (D-Torrance) in March 2021. ACA 7 would provide that with regard to the zoning or use of land within the boundaries of a county or general law or charter city, local ordinances, regulations, or charter provisions would prevail over state law if a conflict exists.

The discussions at the Cal Cities Board meeting included that further review of the initiative may raise questions regarding the potential for unintended or negative consequences of the proposed measure on other areas of State law. Ultimately, Cal Cities reaffirmed its commitment to protect local decision-making authority over land-use, housing, and zoning and directed its staff to develop strategies to reform state housing laws in lieu of taking a position on the constitutional amendments. The Cal Cities' action was informed by the work of the organization's ACA 7 Working Group. After review, the working group raised concerns that the measures may have significant unintended consequences, including pitting local jurisdictions against each other, and that additional feedback from cities is needed prior to taking a position. Among the issues identified by the working group was the potential for unintended and negative consequences beyond housing that could arise if the initiative were to pass. For example, ACA 7 could result in a disjointed patchwork approach to the management of potential natural disasters, such as seismic hazards, wildland and urban fires, and floods.

## **SGVCOG POSITION**

At this time, staff recommends that the SGVCOG take no position on and continue to monitor the proposed initiative. This recommendation is based on concerns about the initiative's text being vague and potentially ineffective as well as the potential for unintended consequences on other areas of state law, as outlined by the Cal Cities' Board. In particular, the initiative would nullify state laws addressing zoning and land use matters by declaring that city or county adopted regulations/laws would prevail over conflicting state laws. The number of state laws that impose such zoning and land use restrictions on cities and counties' is unknown but is likely very large, which could lead to numerous unintended consequences. Additionally, the initiative has provisions that are inconsistent and vague. For example, a section in the initiative pertaining to general law cities prohibits interfering with (as opposed to overturning) voter-approved local initiatives related to land use or zoning regulation, which could potentially spur litigation between cities and local initiative proponents.

Prepared by:



Katie Ward  
Acting Administrative Services Manager

Approved by:



Marisa Creter  
Executive Director

## **ATTACHMENT**

[Attachment A – Community Planning Voter Initiative Language](#)