



SGVCOG Capital Projects & Construction Committee February 25, 2019 Meeting Minutes

Chair Muela called the meeting of the San Gabriel Valley Capital Projects and Construction Committee to order at 12:00 PM at the City of West Covina Community Center.

1. Pledge of Allegiance – Committee member Hilda Solis lead the pledge of allegiance.

2. Roll Call:

In attendance was:

Victoria Muela, Chair, El Monte
Tim Sandoval, Vice Chair, City of Pomona
Becky Shevlin, City of Monrovia
Cory Moss, City of Industry
Cynthia Sternquist, SGVCOG President
Hilda Solis, LA County Board of Supervisors
Jack Hadjinian, City of Montebello
Nancy Lyons, City of Diamond Bar
Diana Mahmud, South Pasadena
Tim Sandoval, City of Pomona

Staff:

Mark Christoffels, Chief Engineer
Gregory Murphy, Burke Williams & Sorensen, legal counsel
Deanna Stanley
Amy Hanson
Charles Tsang
Edward Villanueva
Paul Hubler

Guests:

Ricky Choi, Lee Andrews Group
Mark Mendoza, Paragon Partners
Ryan Leach, Gotcha Media Holdings, LLC
Charlie Nakamoto, Jacobs
Natasha De Benon, Ghirdelli Associates
Art Correa, LACDPW
Frank Lopez, Monterey Park
John Burton, LACDPW
Joshua Nelson, CNC Engineering

3. Public Comment – There were no public comments.

4. Approval of the Capital Projects & Construction Committee Meeting Minutes of January 28, 2019 – A motion was made by member Lyons to approve the minutes of January 28, 2019 and seconded by member Moss.

M/S/C/Lyons/Moss/Unanimous

Greg Murphy reviewed the requirements of the Brown Act and reminded the Committee that no actions should be taken on items not reflected on the published agenda. He indicated significant discussion was had at the prior meeting regarding a non-agendized item and discussions regarding non-agendized items should be brief and no directives or actions should be entertained during the brief discussion.

5. **Chairman Remarks** – Chair Muela indicated she attended her first Executive Committee meeting and she raised concerns about the Capital Projects Committee members travel to Washington, DC. She thanked staff for their support. She reminded the Committee of the upcoming Durfee Avenue grade separation groundbreaking ceremony. Chairperson also indicated there was a heightened interest in quiet zones in El Monte and suggested staff provide the Committee information at a future meeting.
6. **Member Comments** – Nancy Lyons and Cory Moss shared their excitement with the agreement the Cities of Industry, Diamond Bar and Chino Hills reached regarding the formation of the Tres Hermanos Ranch Conservancy.
7. **Chief Engineer’s Monthly Report** – Mr. Christoffels summarized his monthly report indicating it reflected all contractor change orders he approved over the past month under his authorization. He shared information on community outreach activities. He briefed the Committee an issue at the Fairway Drive project related to an unused spur track. He indicated the track has not been used since 2016, and previously serviced a warehousing business in the City of Industry. He indicated the Union Pacific Railroad has requested the project install a temporary track at this time when plans were to restore the permanent track closer toward the end of the project. He indicated installation of a temporary track was not in the plans and would be very costly. He reported that conversations would continue with the Union Pacific to try to resolve this matter. A question was raised about a \$441,996 change order reflected on the report. Mr. Christoffels indicated the costs were a result of unforeseen ground water contamination.
8. **Project Construction Progress Reports** – Charles Tsang, Senior Project Manager reviewed project progress photos for the Fairway Drive grade separation project. Mark Christoffels reviewed photos of progress for the Fullerton Road grade separation project.
9. **Approval of Revised Award of Contract with Gotcha Media Holdings, LLC for the San Gabriel Valley Bike Share Program** – Mr. Christoffels reminded the Committee that the prior procurement for the bikeshare program was revised which caused the process to be rebid. There were substantial changes to the program including requiring a docking system and that the bikes be battery-assisted. He indicated the grant will fund 15 cities and is in the amount of \$4.5M. He indicated Gotcha was selected and they would provide 840 bikes that were all pedal assisted. The Committee discussed the item at length. Member Mahmud asked several questions related to the contract including duration, requirements, indemnification, provisions. She indicated a preference that staff provide the Committee the actual contract when requesting the Committee for contract approvals. Mr. Christoffels indicated the contract was for three years and introduced Ryan Leach of Gotcha. Mr. Leach summarized Gotcha has been in business for 10 years and gave a brief background of the agency.

A motion was made by member Lyons and seconded by Chair Muela to approve the revised award of contract to Gotcha Media Holdings LLC for an amount not-to-exceed \$1,926,500 for the purchase of 840 e-bikes, additional parts, hubs, and related activities. Request a scope change from Caltrans and CTC to allow for the expansion of the regional bike share program to additional interested San Gabriel Valley communities and purchase of additional bicycles and hubs within the existing allocated grant funding amount of \$4,281,000.

M/S/C/Lyons/Muela/Unanimous

- 10. Approval of Amendment to Construction Management Services Contract with Jacobs Management Co for the San Gabriel Trench Project** – Mr. Christoffels indicated the San Gabriel Trench project was complete but there were open claims from Walsh Construction, the construction contractor of the project. Mr. Christoffels indicated if the claims are forced to extensive legal battles, the Capital Projects area will need assistance from Jacobs Management Co., the construction management firm that provided services during the project. He indicated the amount requested was not necessarily the cost the agency was expected to spend, nor would staff know if this effort would be needed at all but approval of the amendment would help staff be prepared should negotiations be unsuccessful.

A motion was made to by member Hadjinian and seconded by member Solis to authorize the Chief Engineer to amend the contract with Jacobs to add an amount of \$530,996 to Task Order No. 2 for construction management services associated with the San Gabriel Trench Project for a new not to exceed contract value of \$23,019,325.

M/S/C/Hadjinian/Solis/Unanimous

- 11. Approval to Receive and File Quarterly Financial, Audit, and Investment Reports** – Mr. Christoffels reported on the current projects progress and stages of construction. He highlighted the safety improvements underway in the City of Pomona, reporting the installation of pedestrian gates will be challenging due to right of way issues but the project was moving forward. He reported at the Fairway Drive project, anticipate \$30 million in excess properties that will be recorded until the funds are received.

A motion was made by member Mahmud and seconded by member Hepburn to receive and file the quarterly financial, audit, and investment reports.

M/S/C/Mahmud/Hepburn/Unanimous

- 12. Receive and File INFRA Grant Information** – Paul Hubler reviewed the INFRA grant program information. He indicated the SGVCOG was submitting an application with the Ports of Long Beach and Los Angeles for a total request of \$62.65 million. He indicated \$20 million was being sought for the Montebello Blvd. grade separation project. He reminded the committee that this program has been highly competitive and staff has previously submitted three applications that were not successful but is hopeful this year's application will be successful.

A motion was made by member Sternquist and seconded by Chair Muela to receive and file the INFRA Grant information.

M/S/C/Sternquist/Muela/Unanimous

- 13. Receive and File Current and Anticipated Projects** – Mr. Christoffels reviewed the existing capital projects and associated grant funding. He reminded the Committee that the funding was the driver for the level of staffing and that there are currently budgeted approximately 22 full time positions for the ACE projects. He indicated the ACE Program is expected to be wrapping up in 2023 but the SR 57/60 project would be the next major project expected to begin in FY 2025. The Committee discussed the need to use the expertise offered by the capital projects staff. He indicated that the SGVCOG will continue to offer capital projects and other services in the area of expertise that currently exist with the capital projects area.

A motion was made by member Mahmud and seconded by member Hadjinian to receive and file the current and anticipated projects report.

M/S/C/Mahmud/Hadjinian/Unanimous

- 14. Receive and File Clarification on Advocacy Travel Authorization for Committee Members** – Mr. Christoffels reviewed a summary of the Executive Committee's discussion regarding advocacy trips to Washington, DC and past travel practices of the ACE Board. He indicated Committee members may attend the annual trip if each member's City would absorb the cost. Member Hadjinian indicated the trips to Washington, DC were excellent learning opportunities for members. Mr. Christoffels reminded the Committee that other meetings may call for members' participation such as advocacy for support of the 57/60 project.

After discussion, a motion was made by member Lyons and seconded by member Hepburn to receive and file clarification on advocacy travel authorization for committee members.

M/S/C/Lyons/Hepburn/Unanimous

- 15. Adjournment** – The meeting was adjourned at 1:46PM. The next meeting will be held on March 25, 2019 at noon.

X 

Deanna Stanley
Committee Clerk