

**REVISED**



**AGENDA/NOTICE OF THE REGULAR MEETING OF THE  
SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS  
CAPITAL PROJECTS AND CONSTRUCTION COMMITTEE**

**Special Meeting**

**Monday, December 15, 2025 – 11:00AM**

**1333 S. Mayflower Avenue, Suite 360, Monrovia, CA 91016**



**CHAIR**

**Tim Hepburn**  
City of La Verne

**VICE CHAIR**

**Ed Reece**  
City of Claremont  
SGVCOG President

**MEMBERS**

**Becky Shevlin**  
City of Monrovia

**Hon. Hilda Solis**  
LA County Supervisor  
District 1

**Cory Moss**  
City of Industry  
ACE City  
SGVCOG 1<sup>st</sup> Vice  
President

**Ruth Low**  
City of Diamond Bar  
ACE City

**Salvador Melendez**  
City of Montebello  
ACE City

**Tim Sandoval**  
City of Pomona  
ACE City

**Margaret Clark**  
City of Rosemead

**Vinh Truong**  
City of Duarte

The San Gabriel Valley Council of Governments (SGVCOG)'s Capital Project and Construction Committee (Committee) consists of up to 13 Committee members appointed by the SGVCOG's Governing Board. To be appointed a Committee member must be a member of a legislative body of a public agency which is a member of the SGVCOG. A quorum is 50% of the Committee's then current membership. Action taken by the Committee shall be by simple majority of the members present.

**MEETINGS: Regular Meetings of the Committee are held on the first Monday of each month at 11:00 AM at the SGVCOG board room, 1333 S. Mayflower Ave., Suite 360, Monrovia, CA 91016.** The agenda packet is available at the SGVCOG's Office, 1333 S. Mayflower Ave., Suite 360, Monrovia CA, and on the website, [www.sgvcog.org](http://www.sgvcog.org). Copies of the agenda are available via email upon request ([sgv@sgvcog.org](mailto:sgv@sgvcog.org)). A copy of the agenda is also posted for public viewing at the entrance of the SGVCOG office. Any additional agenda documents that are distributed to a majority of the Committee after the posting of the agenda will be available for review in the SGVCOG office during normal business hours and on the SGVCOG website noted above.

**PUBLIC PARTICIPATION:** Your participation is welcomed and invited at all Committee meetings. Time is reserved at each regular meeting for those who wish to address the Committee. SGVCOG requests that persons addressing the meeting refrain from making personal, slanderous, profane or disruptive remarks. A person who continues to disrupt the orderly conduct of the meeting, after being warned by the Board President or designee to cease the disruption, may be precluded from further participation in the meeting.

**TO ADDRESS THE GOVERNING BOARD:** All public comments will be taken during the public comment portion of the agenda. At a regular meeting, the public may comment on any agenda item as well as on any matter within the subject matter jurisdiction of the SGVCOG that is not listed on the agenda during the public comment period at the beginning of the agenda. At a special meeting, the public may only comment on items that are on the agenda. Members of the public are requested, but not required, to state their name prior to speaking. Comments are limited to a maximum of three minutes per person. The Chair may impose additional time limits if a large number of members of the public seek to provide public comment. Except in limited situations, the Committee may not take action on items not appearing on the agenda and/or discuss them at length.

If you would like to provide a public comment during a Committee meeting, please see "Instructions for Public Comments" below.

**AGENDA ITEMS:** The Agenda contains the regular order of business of the Committee. Items on the Agenda have generally been reviewed and investigated by the staff in advance of the meeting so that the Committee can be fully informed about a matter before making its decision.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the SGVCOG office at (626) 962-9292. Notification 48 hours prior to the meeting will enable the SGVCOG to make reasonable arrangement to ensure accessibility to this meeting.



**CONSENT CALENDAR:** Items listed on the Consent Calendar are considered to be routine and will be acted upon by one motion. There will be no separate discussion on these items unless a Committee member so requests. In this event, the item will be removed from the Consent Calendar and considered after the Consent Calendar.

**TELECONFERENCE LOCATIONS:** State law allows Committee Representatives to teleconference from remote locations as long as certain conditions are met, including listing the teleconference location in the agenda. The following location is hereby noticed as teleconference location, which are accessible to the public for the purposes of observing this meeting and/or addressing the Committee.

City of Pomona Chuck Bader Conference Room 505 S. Garey Ave. Pomona, CA 91767	City of Claremont City Council Office 207 Harvard Avenue Claremont, CA 91711	County of Los Angeles 500 W Temple St Suite 856 / 8 <sup>th</sup> Floor Los Angeles, CA 90012
City of Industry Industry City Hall 15625 Mayor Dave Way Industry, CA 91744	City of Rosemead 3109 Prospect Ave. Rosemead, CA 91770	

**Instructions for Public Comments:** For those wishing to make public comments on agenda and non-agenda items, but within the Committee’s subject matter jurisdiction, you may submit written comments via email or provide a verbal comment.

- **Written Comments (Email):** If you wish to submit written public comments to be distributed to the Committee members prior to or during the meeting, please submit these materials via email to Yanin Rivera at [yrivera@sgvcog.org](mailto:yrivera@sgvcog.org) at least 1 hour prior to the scheduled meeting time. Please indicate in the Subject Line of the email “FOR PUBLIC COMMENT” and the agenda item number to which the public comment is addressed. Written public comments may include, but are not limited to letters, reports, and presentations.
- **Verbal Comments (In Person):** If you would like to make a public comment at the Capital Projects and Construction Committee meeting location, please fill out a public comment card. Comment cards will be made available to you by staff at the entrance to the meeting room. If you are attending the meeting at a noticed teleconference location and would like to make a public comment, please raise your hand at the beginning of the Public Comment portion of the meeting.
- **Verbal Comments (Zoom):** If you would like to participate by teleconference from a private location, please email Yanin Rivera ([yrivera@sgvcog.org](mailto:yrivera@sgvcog.org)) to request an attendee Zoom link at least 24 hours before the meeting. Through Zoom, you may provide a verbal comment by using the web interface “Raise Hand” feature. Please raise your hand at the beginning of the Public Comment portion of the meeting. You will then be called upon to provide your verbal comments.

For questions related to accessing the available teleconference locations, please contact Yanin Rivera at [yrivera@sgvcog.org](mailto:yrivera@sgvcog.org) or (626) 214-1308.

## **PRELIMINARY BUSINESS**

1. Pledge of Allegiance
2. Roll Call
3. Public Comment

## **CONSENT CALENDAR**

4. Capital Projects and Construction Committee Meeting Minutes of October 6, 2025 ([Pages 4-6](#))  
*Recommended Action: Adopt Capital Projects and Construction Committee meeting minutes from October 6, 2025.*
5. Approval of Change Order No. 33 with OHLA USA for the Full and Final Compensation of the Fairway Drive Grade Separation Project. ([Pages 7-8](#))  
*Recommended Action: Authorize the Executive Director to execute Change Order No. 33 with OHLA USA in the Not-to-Exceed (NTE) total amount of \$934,590 as full and final compensation for the Fairway Drive Grade Separation Project.*

## **UPDATE ITEMS**

6. General Counsel's Report
7. Announcements/ Member Comments

## **CLOSED SESSION**

8. Conference with Legal Counsel – Anticipated Litigation  
Initiation of litigation pursuant to Government Code Section 54956.9(d)(4).

## **ADJOURNMENT**

# SGVCOG Capital Projects & Construction Committee Unapproved Meeting Minutes

October 6, 2025

11:00 AM



## **Capital Projects & Construction Committee Unapproved Meeting Minutes**

Date: October 6, 2025

Time: 11:00 am

Location: 1333 S. Mayflower Avenue, Suite 360, Monrovia, CA 91016

### **PRELIMINARY BUSINESS**

1. Pledge of Allegiance  
M. Clark led the pledge of allegiance.

2. Roll Call

#### **Members Present:**

Tim Hepburn, Chair, La Verne  
Ed Reece, Vice Chair, Claremont  
Becky Shevlin, Monrovia  
Cory Moss, Industry  
Tim Sandoval, Pomona  
Margaret Clark, Rosemead

#### **Absent:**

Vinh Truong, Duarte  
Ruth Low, Diamond Bar  
Salvador Melendez, Montebello  
Hilda Solis, LA County Dist. #1

#### **Staff:**

Marisa Creter, Executive Director  
Cassie Trapesonian, General Counsel  
Kevin Lai, Director of Capital Projects  
Rene Coronel, Senior Project Manager  
Martin Moreno, Senior Project Manager  
Carrie Inciong, Senior Project Manager  
John Beshay, Senior Project Manager  
Trenton Sotelo, Assistant Project Manager  
Yovanni Viramontes, Assistant Project Manager  
Ricky Choi, Community & Outreach Director  
Steph Wong, Senior Advisor  
Melissa Romero, Management Analyst  
Vanessa Guerra, Management Analyst  
Kayla Cohrs, Management Analyst  
Jois Talla, Management Aide  
Yanin Rivera, Management Analyst

#### **Guests:**

Annette Trejo, LA County SD1

3. Public Comment

# SGVCOG Capital Projects & Construction Committee Unapproved Meeting Minutes

October 6, 2025

11:00 AM

There was no public comment at this meeting.

## CONSENT CALENDAR

4. Capital Projects and Construction Committee Meeting Minutes of August 18, 2025  
*Action: Adopt Capital Projects and Construction Committee meeting minutes from April 7, 2025.*
5. Approval of Durfee Avenue Grade Separation Construction Contract Closeout and Project Acceptance  
*Action: 1) Authorize the Executive Director to accept the Durfee Avenue Grade Separation construction contract with Riverside Construction as being completed in conformance with project plans and specifications. 2) Approve the final closeout of the construction contract. 3) Authorize the release of Labor and Materials Bonds and the Faithful Performance Bond upon expiration of the required lien period, if no claims or objections have been filed, upon concurrence of the Executive Director.*
6. Approval of Task Order No. 1 Revision 6 to Agreement 21-12 with AECOM for Construction Management Services for the Fullerton Road Grade Separation Project  
*Action: Authorize the Executive Director to negotiate and execute Task Order No. 1 Revision 6 to Agreement 21-12 in an amount not-to-exceed (NTE) \$3,215,190 to AECOM to continue providing construction management services for the Fullerton Road Grade Separation Project.*
7. Award of Design Services to Moffatt & Nichol for RFQ 25-01 - San Gabriel Valley Bus Rapid Transit (SGVBRT) Corridor Improvements Project, Segment 5 - Preliminary Engineering, Final Design, and Outreach Services  
*Action: Authorize the Executive Director to negotiate and execute a contract with Moffatt & Nichol for preliminary engineering, final design, and outreach services for the SGVBRT Corridor Improvements Project, Segment 5, including the authority to negotiate and execute future amendments related to budget and scope, as necessary.*

**There was a motion to approve the Consent Calendar.**

**(M/S: Moss, Shevlin) [Motion Passed]**

<b>AYES:</b>	T. Hepburn, E. Reece, C. Moss, B. Shevlin, T. Sandoval, M. Clark
<b>NOES:</b>	
<b>ABSTAIN:</b>	
<b>ABSENT:</b>	R. Low, S. Melendez, V. Truong, H. Solis

## UPDATE ITEMS

8. Director of Capital Projects Monthly Report  
Director of Capital Project Kevin Lai provided an update on this item. SGVCOG Project Managers provided updates on the 57/60 Confluence Project, and the Fullerton, Montebello, and Turnbull Canyon grade separation projects.
9. Chair's Report  
Chair Tim Hepburn provided an update on this item.
10. General Counsel's Report  
Cassie Trapesonian provided an update on this item.
11. Announcements/ Member Comments

SGVCOG Capital Projects & Construction Committee Unapproved Meeting Minutes

October 6, 2025

11:00 AM

The next regular Capital Projects and Construction Committee is scheduled for January 5, 2026.

**ADJOURN**

The meeting was adjourned at 11:50 am.

# REPORT

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DATE: December 15, 2025

TO: Capital Projects and Construction Committee

FROM: Marisa Creter, Executive Director

RE: **APPROVAL OF CHANGE ORDER NO. 33 WITH OHLA USA FOR THE FULL AND FINAL COMPENSATION OF THE FAIRWAY DRIVE GRADE SEPARATION PROJECT**

## **RECOMMENDED ACTION**

Authorize the Executive Director to execute Change Order No. 33 with OHLA USA in the Not-to-Exceed (NTE) total amount of \$934,590 as full and final compensation for the Fairway Drive Grade Separation Project.

## **BACKGROUND**

In October 2014, the Alameda Corridor East Construction Authority (ACE)—now the San Gabriel Valley Council of Governments (SGVCOG)—awarded Construction Contract 14-01 to OHLA USA for the construction of the Fairway Drive Grade Separation Project. Substantial completion was achieved on August 29, 2023, with the opening of the new roadway section to the public.

## **CURRENT ISSUES**

Following substantial completion, project stakeholders—including Los Angeles County Public Works (LACPW), Caltrans, Union Pacific Railroad (UPRR), the City of Industry, and Majestic Realty—conducted inspections that generated additional punch list items. Completion of these items was required before stakeholders would assume maintenance responsibility for the project improvements. Additionally, the City of Industry requested several betterments related to street signage, road striping, and median features.

The additional work included upgrades to the stormwater pump station control systems, replacement of City of Industry street signs with LED-standard signage, and installation of added drainage improvements within the UPRR easements. Caltrans required traffic signals within its right-of-way to be upgraded to current standards, and LACPW requested installation of new door and lock hardware along with other anti-vandalism measures at the pump station.

## **FISCAL IMPACT**

Project cost increases associated with these requirements will be funded through Measure M revenues. The City of Industry will fund its requested betterments.

Prepared by: Melissa Romero  
Melissa Romero  
Management Analyst

Reviewed by: Martin Moreno  
Martin Moreno  
Senior Project Manager

Approved by: Marisa Creter  
Marisa Creter  
Executive Director