



**SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS  
AGENDA AND NOTICE OF THE MEETING OF THE CITY  
MANAGERS' STEERING COMMITTEE**

**SGVCOG Monrovia Office**

**1333 South Mayflower Avenue, Suite 360, Monrovia, CA 91016**

**Date: Wednesday, April 3, 2024 – 12:00 PM**

**Chair**  
Jessica Binnquist  
Alhambra

**Vice-Chair**  
Chris Constantin  
San Dimas

**Past Chair**  
Dominic Lazzaretto  
Arcadia

**Northeast Representatives**  
Sergio Gonzalez  
Azusa  
Adam Raymond  
Glendora

**Southeast Representatives**  
Joshua Nelson  
Industry  
Dan Fox  
Diamond Bar

**Central Representatives**  
Enrique Zaldivar  
Baldwin Park  
Rene Salas  
South El Monte

**Southwest Representatives**  
Bryan Cook  
Temple City  
Mark Lazzaretto  
San Gabriel

**Northwest Representatives**  
Kevin Kearney  
Bradbury  
Dylan Feik  
Monrovia

**At-Large Representatives**  
Arminé Chaparyan  
South Pasadena

Thank you for participating in the City Managers' Steering Committee meeting. The City Managers' Steering Committee encourages public participation and invites you to share your views on agenda items.

**MEETINGS: Regular Meetings of the City Managers' Steering Committee are held on the first Wednesday of each month at 12:00 noon at the SGVCOG Monrovia Office (1333 South Mayflower Avenue, Suite 360, Monrovia, CA 91016).** The City Managers' Steering Committee agenda packet is available at the SGVCOG Monrovia Office (1333 South Mayflower Avenue, Suite 360, Monrovia, CA 91016), and on the website, [www.sgvkog.org](http://www.sgvkog.org). A copy of the agenda is also viewable to the public at the entrance of the SGVCOG Monrovia Office Building. Copies are available via email upon request ([sgv@sgvskog.org](mailto:sgv@sgvskog.org)). Documents distributed to a majority of the Committee after the posting will be available for review in the SGVCOG office and on the SGVCOG website. Your attendance at this public meeting may result in the recording of your voice.

**PUBLIC PARTICIPATION:** Your participation is welcomed and invited at all City Managers' Steering Committee meetings. Time is reserved at each regular meeting for those who wish to address the Committee. SGVCOG requests that persons addressing the Committee refrain from making personal, slanderous, profane or disruptive remarks.

**TO ADDRESS THE CITY MANAGERS' STEERING COMMITTEE:** At a regular meeting, the public may comment on any matter within the jurisdiction of the SGVCOG during the public comment period at the beginning of the agenda, on any item(s) that is on the Consent Calendar prior to action taken on the Consent Calendar, and on any other agenda item prior to the time it is considered by the Committee. At a special meeting, the public may only comment on items that are on the agenda. Members of the public are requested to state their name prior to speaking, and comments are limited to a maximum of three minutes per person. The Committee Chair may impose additional time limits if comments become repetitious, an individual member of the public seeks to speak on numerous items, or a large number of members of the public seek to speak on an item. **The Committee may not take action on items not on the agenda and is restricted in discussing items on the agenda.**

**AGENDA ITEMS:** The Agenda contains the regular order of business of the City Managers' Steering Committee. Items on the Agenda have generally been reviewed and investigated by the staff in advance of the meeting so that the City Managers' Steering Committee can be fully informed about a matter before making its decision.

**CONSENT CALENDAR:** Items listed on the Consent Calendar are considered to be routine and will be acted upon by one motion. There will be no separate discussion on these items unless a Committee member so requests. In this event, the item will be removed from the Consent Calendar and considered after the Consent Calendar.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the SGVCOG office at (626) 457-1800. Notification 48 hours prior to the meeting will enable the SGVCOG to make reasonable arrangement to ensure accessibility to this meeting.



**PRELIMINARY BUSINESS**

1. Call to Order
2. Roll Call
3. Public Comment
4. Changes to the Agenda Order

**CONSENT CALENDAR**

5. City Managers' Steering Committee Minutes – **Page 1**  
*Recommended Action: Approve City Managers' Steering Committee Minutes.*
6. Draft SGVCOG FY 2024-2025 Budget – **Page 3**  
*Recommended Action: For information only.*

**PRESENTATION ITEM**

7. Los Angeles County Pathway Home – Marco Santana, LA County Homeless Initiative – **Page 5**  
*Recommended Action: For information only.*

**ANNOUNCEMENTS**

8. Open Streets Mission-to-Mission Save the Date: Sunday, April 28, 2024

**ADJOURN**



**SGVCOG City Managers’ Steering Committee Meeting**  
**Unapproved Minutes**  
**March 6, 2024**  
**12:00 PM – 1333 S. Mayflower Ave., Suite 360, Monrovia, CA**  
**91016**

**PRELIMINARY BUSINESS**

- 1. Call to Order  
J. Binnquist called the meeting to order at 12:06 PM.

2. Roll Call:

**Members Present:**

- Alhambra, J. Binnquist
- Azusa, S. Gonzalez
- Bradbury, K. Kearney
- Diamond Bar, D. Fox
- Monrovia, D. Feik
- San Dimas, C. Constantin
- South El Monte, R. Salas

**Members Absent:**

- Arcadia
- Baldwin Park
- Glendora
- Industry
- San Gabriel
- South Pasadena
- Temple City

**SGVCOG Staff:**

- R. Alimoren; M. Creter; C. Sims; K. Ward; S. Wong; R. (Roy) Choi; M. Bolger; T. Lott; J. Talla; J. Read; R. (Ricky) Choi; V. Guerra; K. Lai

**Guests:**

- R. Stover, Alhambra
- L. Garcia, Alhambra
- B. Villalobos, Duarte
- J. Makshanoff, Jacob Green and Associates
- M. Cacciotti, South Pasadena
- J. Reynoso, Sierra Madre
- P. Morales, West Covina
- R. Yeung, South Coast Air Quality Management District
- E. Rodriguez, Southern California Association of Governments

3. Public Comment

- R. Yeung of South Coast Air Quality Management District made a public comment.
- Eric Rodriguez of SCAG made a public comment.

4. Changes to the Agenda Order

There were no requested changes to the agenda order.

**CONSENT CALENDAR**

- 5. City Managers’ Steering Committee Minutes  
*Action: Approve City Managers’ Steering Committee Minutes.*
- 6. 1st Quarter Financial Report / Treasurer’s Report  
*Action: Receive and file.*

7. FY 2022-2023 Financial Audit  
*Action: For information only.*
8. Resolution to Establish CalPERS Cost Sharing for Unrepresented Classic Employees  
*Action: For information only.*  
**There was a motion to approve consent calendar items 5-8. (M/S: Diamond Bar, San Dimas)**

[MOTION PASSED BY VOICE VOTE]

**PRESENTATION**

9. State Budget Update  
Eric Thronson, Deputy Director, Townsend Public Affairs, and Carly Shelby, Associate, Townsend Public Affairs, presented on this item.

**ANNOUNCEMENTS**

Staff provided a brief recap on the Homelessness Symposium, “Challenges & Opportunities: an honest conversation on homelessness” hosted by the City of Arcadia.

**ADJOURN**

The meeting was adjourned at 12:23 PM.

# REPORT

---

DATE: April 3, 2024

TO: Executive Committee  
City Managers' Steering Committee  
Governing Board

FROM: Marisa Creter, Executive Director

RE: **DRAFT SGVCOG FY 2024-2025 BUDGET**

## **RECOMMENDED ACTION**

For information only.

## **BACKGROUND**

In accordance with the SGVCOG's bylaws, the Governing Board shall adopt the annual agency budget prior to July 1 of each calendar year. The draft budget is presented to the Executive Committee, City Managers' Steering Committee and the Governing Board for review and feedback. After this initial review and feedback, the budget is modified as needed and then presented to the Governing Board for adoption in May. Notable updates from last year's budget are as follows:

- **Addition of Procurement Officer Classification:** In March 2023, an assessment of the SGVCOG's contracts and procurement management was conducted by Baker Tilly. One of the recommendations of the assessment was the addition of a Procurement Officer to provide centralized oversight of the contracting/procurement functions of the SGVCOG. Recruitment for this position is expected to take place in July, with a hiring goal by early October.
- **Budget Reorganization:** The budget has been reorganized to better highlight the work of all SGVCOG departments, including the Administration, Executive, and Finance Departments. There is also a greater emphasis on the projects and programs led by Capital Projects and Planning and Programs staff, including key accomplishments from the previous year and FY 2024-2025 Work Plan objectives. All key elements of the budget, including the member dues breakdown, salary schedule, and overall financial picture have been maintained as in previous years.

Attachment A provides a copy of the complete draft SGVCOG FY 2024-2025 budget.

Prepared by:   
Katie Ward  
Administrative Services Manager

# REPORT

---

Approved by: Marisa Creter  
Marisa Creter  
Executive Director

## **ATTACHMENT**

[Attachment A – Draft SGVCOG FY 2024-2025 Budget](#)

# REPORT

---

DATE: April 3, 2024  
TO: City Managers' Steering Committee  
FROM: Marisa Creter, Executive Director  
RE: **LOS ANGELES COUNTY PATHWAY HOME**

## **RECOMMENDED ACTION**

For information only.

## **BACKGROUND**

In January 2023, the Los Angeles County Board of Supervisors unanimously approved a motion proclaiming a local emergency on homelessness in Los Angeles County. This declaration provided additional tools to accelerate and expand the response through the Homeless Initiative (HI) and in collaboration with city partners. This included the following:

- Accelerated recruitment and hiring of positions necessary to address homelessness and mental health;
- Strategic uses of restricted funding in order to alleviate the crisis among unhoused individuals;
- Expedited procurement and contracting processes for critical items;
- Accelerated timelines for the creation of licensed beds, interim housing, and permanent housing for people experiencing homelessness and increased funding for local rental subsidies;
- Expanded and accelerated access to mainstream County services; and
- A communication plan to interact with Los Angeles County cities and the public on the local emergency proclamation, including how the County will coordinate and work with cities.

During this state of emergency, the County launched the Pathway Home Program. This is an expansion of the ongoing efforts to resolve encampments countywide, including recreational vehicles, in partnership with local jurisdictions and unincorporated communities. The County aims to reduce unsheltered homelessness in specific communities by helping people living on the streets move indoors to interim housing and providing supportive services to help them achieve housing stability and ultimately move into permanent housing. In implementing Pathway Home, the County works with local service providers, the Los Angeles Homeless Services Authority (LAHSA), and other jurisdictional partners to expand, enhance and expedite encampment outreach, housing, and supportive services. Pathway Home is funded through Measure H, a voter-approved ¼-cent sales tax that was approved in 2017. In February 2024, \$58,700,000 was approved to support the Pathway Home program for FY 2024-25.

As of February 7, 2024, Pathway Home has achieved the following:

- 10 encampment resolutions

- 443 individuals moved into interim housing
- 206 recreational vehicles (RV) removed
- 56 individuals moved into permanent housing

Marco Santana, from HI will present on the Pathway Home program during the meeting.

Prepared by: Victoria Urenia  
Victoria Urenia  
Local Programs Liaison

Approved by: Marisa Creter  
Marisa Creter  
Executive Director