



SGVCOG Public Works Working Group
Meeting Notes
November 20, 2022
12:00 PM – Via Zoom/Teleconference

1. Call to Order

Meeting called to order at approximately 12:00pm.

Attendees

Arcadia – P. Wray
Diamond Bar – D. Liu, H. Ghafari
El Monte – L. Torres
Industry – J. Nelson, M. Hudson
La Cañada Flintridge – P. DeChellis
LA DPW – J. Yang, S. Ahmed, P. Smith
Pomona – R. Guerrero
Rosemead – B. Janka
San Dimas – S. Garwick
San Marino – R. Newman
South Pasadena – H. Korkis, T. Gerber
Temple City – A. Avery
Walnut – M. Rooney
SA Associates – S. Ahmad

Presenters and SGVCOG Staff

Caltrans – C. Brock, R. Allen, R. Yoh
SGVCOG – M. Bolger, S. Sousa

2. Public Works Working Group Minutes 10/17/2022

3. Assessment Districts; A Success Story

Hal Ghafari, Public Works Manager and Assistant City Engineer for the City of Diamond Bar, presented on the City's success in increasing assessment district rates, despite Proposition 218 challenges and lack of public education. Mr. Ghafari discussed best practices for public outreach relating to assessment district rate increases. For inquiries regarding the City's approach and best practices, please contact Mr. Ghafari at HGhafari@diamondbarca.gov. The presentation slides can be accessed [here](#).

Mary Rooney, City of Walnut, inquired whether there were subsidized zones in the two assessment districts discussed. Mr. Ghafari informed Ms. Rooney that there were no subsidized zones in the two districts, but there were subsidized zones elsewhere in the city. Ms. Rooney also inquired whether there was a plan in the event that a resident asked to remove infrastructure. Mr. Ghafari shared that while a plan was not necessary for their experience, they would have been prepared to take action if needed.

Shari Garwick, City of San Dimas, inquired whether Diamond Bar used the consumer price index (CPI) to decide the rate increases in the assessment districts. Mr. Ghafari announced that the city used CPI or 3 percent, whichever was lower. Ms. Garwick then inquired about a capital improvement fund. Mr. Ghafari responded that 30 percent has been budgeted to capital improvement.

4. Caltrans Sustainable Transportation Planning Grant Presentation

Caleb Brock, Caltrans District 7 Chief of Regional Planning, presented on the agency's Sustainable Transportation Planning Grant Program. The program aims to provide a safe, sustainable, integrated, and efficient transportation system throughout California. The program includes three grant categories: sustainable communities, strategic partnerships, and a new climate adaptation planning program. Grant applications will open sometime in December 2022 or January 2023 and close in February 2023. For additional information regarding the grant, please visit the [grant webpage](#). The presentation slides can be accessed [here](#).

6. Caltrans District 7 Updates

Roger Yoh, Caltrans District 7 asset manager, provided updates on ongoing Caltrans projects throughout the San Gabriel Valley. Please review the [project briefing list](#) and [map](#) for information regarding the projects. The presentation slides can be accessed [here](#).

Josh Nelson, City of Industry, inquired about job order contracting (JOC). Mr. Yoh indicated he would follow up with SGVCOG staff and Mr. Nelson separately.

David Liu, City of Diamond Bar, inquired about the bid opening date for the 57/60 Confluence Project and the Construction Contract Acceptance (CCA) date for the lane replacement. Mr. Yoh indicated he would follow up with SGVCOG staff and Mr. Liu separately.

7. Announcements

The Public Works Working Group will go dark during the month of December. Ms. Sousa invited members of the working group to provide presentations on past/current projects and best practices. Please contact Ms. Sousa at ssousa@sgvcog.org if you or your agency are interested in providing a presentation at an upcoming Public Works Working Group meeting.

8. Adjourn

Meeting adjourned at 1:10pm.