



**SPECIAL SGVCOG Transportation Committee Approved Minutes**

Date: January 18, 2018  
Time: **4:30 PM**  
Location: Upper San Gabriel Valley Municipal Water District  
602 E. Huntington Dr., Suite B, Monrovia, CA 91016

**PRELIMINARY BUSINESS**

1. Call to Order  
The meeting was called to order at 4:42 p.m.

2. Pledge of Allegiance

3. Roll Call

**Members Present**

- Alhambra
- Claremont
- Diamond Bar
- Duarte
- El Monte
- La Cañada Flintridge
- San Gabriel
- South El Monte
- LA County District 1
- LA County District 5

- B. Messina
- S. Pedroza
- C. Herrera & D. Liu
- J. Fasana
- J. Velasco
- T. Walker
- J. Pu
- R. Barbosa
- W. Rehman
- D. Perry

**Members Absent**

- Glendora
- South Pasadena
- Temple City
- Walnut

**SGVCOG Staff**

- M. Creter
- M. Christoffels
- C. Cruz
- P. Duyshart

4. Public Comment

Brad Jensen from the SGV Economic Partnership made the following announcement: The SGV Economic Partnership is hosting a luncheon titled: “Boundless Potential: The Future of Ontario International Airport.” Airport CEO Mark Thorpe will be the main speaker at this lunch event, which will take place from 12-1:30 PM on Thursday, February 15, 2018, in Terminal 2 of the airport. Mr. Jensen encouraged as many cities as possible to attend.

5. Changes to Agenda Order: Identify emergency items arising after agenda posting and requiring action prior to next regular meeting

No changes.

**CONSENT CALENDAR**

6. Transportation Meeting Minutes: 11/16/2017

**There was a motion to approve the consent calendar (M/S: C. Herrera / J. Velasco).**

**[MOTION PASSED]**

<b>AYES:</b>	Claremont, Diamond Bar, Duarte, El Monte, San Gabriel, LA County District 5
<b>NOES:</b>	
<b>ABSTAIN:</b>	
<b>ABSENT:</b>	Alhambra, Glendora, La Cañada Flintridge, South El Monte, South Pasadena, Temple City, Walnut, LA County District 1

**PRESENTATIONS**

7. *Metro’s Supportive Transit Parking Program (STPP) Master Plan: Presentation by Frank Ching, Deputy Executive Officer, LA Metro*

F. Ching, who is the Deputy Executive Officer of Operational Programs for Metro’s Countywide Planning and Development Office, presented on this item. He and Chairman Fasana first reminded Committee members that this master plan does not affect cities which are in the Gold Line Phase 2B corridor, and there will be a separate plan for that corridor which addresses the specific issues of those cities. Ching also made clear that the STPP master parking plan is not just a paid parking program: that is only one component of the plan.

The main goal and purpose of the Supportive Transit Parking Program is to develop a parking program that ensures parking resources for transit customers, using a potential fee based model and other innovative solutions in order to control parking demand at transit stations. The key objectives of the STPP are to ensure that there will be no increase in overall commute times to the transit patron, ridership must not be negatively impacted, and transit users will see an increase in the amount of parking spaces which are available to them.

There is a common problem at Metro transit stations in that non-transit users take up parking spaces, which takes away parking opportunities for actual transit riders. If customers have to take more than 6 minutes to find a parking space, they are highly likely to not board transit that day, or at least at that particular station.

Additionally, Mr. Ching provided an overview of the development of this parking program. He talked about how the development processes and case studies led Metro to recommend that the new parking management policy be implemented at parking facilities which have greater than 70% occupancy on weekdays. Mr. Ching closed the presentation by discussing Metro’s 10-year implementation plan, the Parking Demand Model, and the importance of outreach with local Cities and agencies.

Questions/Discussion: The following issues were discussed:

- S. Pedroza asked how often the parking rates will be adjusted, and how these adjustments will be evaluated. F. Ching responded that the frequency will not be allowed to be less than 6 months. Plus, there will be a 30-day warning for new rates.
- A Committee Member also asked if Metro has any models for parking similar to the models that Express Lanes uses.
- S. Pedroza stated that a resident of his City brought up a point about how Metro encourages bikers to ride bikes to Metro stations, but that there is not a lot of room for bikes on the Metro light rail trains. He then asked if Metro is taking any actions to address this. Ching responded that Metro has been developing innovative FLM solutions and is trying to increase Bike Share capacity and the amount of bike lockers at stations. J. Fasana commented that this issue needs to be further investigated.

8. *Metro Measure M Subregional Public Participation Plan*

M. Christoffels presented on this item. Before the SGVCOG can formally select projects to move forward

with as part of the MSP 5-Year Plans, Metro requires that the COG have a viable public participation process so that the general public and regional stakeholders have a fair and transparent chance to provide input on Measure M project selection.

The SGVCOG's Public Participation Plan for the first MSP 5-Year Plan is a six-step plan which provides a plethora of chances for public input and engagement. Christoffels showed how, during the various steps and actions of this plan, that there will be: online public forums through which the public can submit questions and comments, public comment periods at multiple SGVCOG committee and TAC meetings, and opportunities to meet with COG staff and implementing agency staff. The components of the plan are as follows:

1. Staff will develop a preliminary proposed project list for each sub-fund based on cash flow and results for the adopted Mobility Matrix.
2. This list will be distributed to COG member agencies and other stakeholders and posted on the COG's website for comment. Staff will attempt to make personal contact with known stakeholders and offer briefings if desired.
3. The proposed project list, as well as any comments received, will be agendized for the Public Works and Planning TACs for discussion and public input.
4. Recommendations from the TACs will be forwarded to the COG's Transportation Committee and agendized for discussion and public input.
5. Final recommendations from the COG's Transportation Committee will be forwarded to the COG's Governing Board for final approval
6. Upon approval of the MSP 5-Year Plan by the Metro Board and subsequent execution of funding MOU's with each individual project implementing agency, further outreach regarding the design, environmental clearance and construction of those projects will be handled individually by the implementing agency in accordance with funding guidelines and local policies.

M. Christoffels concluded his presentation by asking the Committee to approve COG staff's recommendation for a viable Public Outreach Plan.

Questions/Discussion: The following issues were discussed:

- J. Fasana asked if the COG has reached out to regional interest groups and stakeholders. M. Creter pointed out how COG staff have invited regional interest groups and stakeholders to multiple COG committee meetings.
- J. Velasco asked how the COG is doing outreach to non-profits and agencies. M. Christoffels stated that the COG has added suggested groups and organizations to a mail out list.
- J. Velasco also asked what the deadlines and timelines are for the overall 5-Year Plan developmental and project selection process.
- J. Velasco suggested that the COG coordinate with SGV cities to use City cable channels to broadcast information pertaining to Measure M project selection to residents.
- Multiple members of the Committee suggested that the COG utilize social media effectively and often to share information about the development of the Measure M programming plan, and that the COG should conduct additional outreach with its member Cities.
- J. Fasana recommended that the City Managers' Steering Committee should also be able to provide input on the final proposed list of selected projects, in addition to the already suggested Public Works TAC and Planning Directors' TAC.

**There was a motion to recommend that the Governing Board adopt the Public Participation Plan, with additional requests that Staff present the proposed project list to the City Managers' Steering Committee (in addition to the Public Works TAC and Planners' TAC), implement further measures**

**and methods to conduct outreach with SGV Cities and residents, and increase outreach and communication with the public on Social Media (M/S: J. Velasco / J. Pu).**

**[MOTION PASSED]**

<b>AYES:</b>	Alhambra, Claremont, Diamond Bar, Duarte, El Monte, La Cañada Flintridge, San Gabriel, South El Monte, LA County District 1, LA County District 5
<b>NOES:</b>	
<b>ABSTAIN:</b>	
<b>ABSENT:</b>	Glendora, South Pasadena, Temple City, Walnut

## **ACTION ITEMS**

## **DISCUSSION ITEMS**

### 9. *Metro Measure M Subregional Administrative Funds Follow-Up and Update*

M. Creter provided a quick update on this item. She reminded Committee members that this item was first presented at the November Transportation Committee Meeting. Ms. Creter then summarized the three possible funding options to fund the COG’s administrative transportation work. Under Option A, the COG would utilize the available \$37,600 in funding to offset the cost and work of existing staff. Option B would call for utilizing the available funding to hire a consultant to develop a five-year programming plan and conduct outreach to member agencies and other stakeholders. Option C would call for the approval of a special assessment on COG cities which would be equal to 0.5% of cities’ Measure M local return funds for the initial 5-year period.

M. Creter concluded the update by recapping the decisions and actions of the other COG TACs pertaining to this budget issue. After considering the professional feedback and advice of the members of the various TACs, the COG has decided to postpone Option C and the possible hiring of a Transportation Planner, due to a worry that there would be too much confusion if Option C was adopted while the integration between the COG and ACE was ongoing.

Questions/Discussion: The following issues were discussed:

- B. Messina thinks the City Managers’ Committee’s decision makes sense.
- S. Pedroza feels the same way. He asked if City Managers had concerns regarding if the 0.5% assessment would prevent cities from implementing a project.
- LA county District 1 had a question about subregional funds. Mark replied that that the subregional funds are part of Metro’s bond money, and because of that, COG agencies cannot bond the money, because the existing money has already been bonded once.
- M. Creter said that this will go on the Governing Board agenda for February.

The Committee took no action on this item.

## **METROPOLITAN TRANSPORTATION AUTHORITY (MTA) REPORT**

### 10. Oral Report

The Chair, J. Fasana, provided the MTA Report.

- Metro Board did not meet in December.
- Metro met with representatives from other COGs (South Bay and Central cities). The meeting was regarding how to make express lanes more effective. There is a mini-call for projects in place.

Concerns from both of those COGs that state laws pertaining to those bonds need to be respectful and non-intrusive. These Cities want more funds going back to cities for congestion-related projects.

- The Metro Board recently got a review of stadium construction for the Los Angeles Rams.
- Fasana has a motion going forward to evaluate design capacity of the Metro Rail system. He wants a thorough and substantive compare and contrast between light rail and heavy rail. How close to capacity are we running? For example, on the light rail Metro lines, is Metro running 3 car train trips when possible?
- Recommendation from Phil Washington is to keep the Claremont Metrolink station open. This item went through Planning Committee yesterday (Wednesday, January 17).
- On Monday, January 29, at 9:30 PM, there will be a ceremony to commemorate the opening anniversary of the Metro Red Line.

### **UPDATE ITEMS**

#### 11. Metrolink Update

W. Rehman of Supervisor Hilda Solis's Office reported that there is a joint motion in the Board of Supervisors regarding a possible discount program for the San Bernardino Line.

#### 12. Update on Active Transportation Planning Efforts

M. Creter (SGVCOG) presented the official map for the SGV CicLAVia event. The SGVCOG is now currently working on hub development along the route. This exciting open streets event will take place on April 22, 2018.

### **EXECUTIVE DIRECTOR'S REPORT**

#### 13. Oral Report

M. Creter announced that P. Duyshart attended an SB 1 Programs and Funding workshop earlier that day at Metro Headquarters. Information was presented regarding funding programs, local outreach, Metro's actions to secure funds and get projects selected and underway as soon as possible, and state timelines and deadlines for call for projects. Handouts on funding programs were provided to Committee members.

### **COMMITTEE MEMBER ITEMS**

S. Pedroza highlighted the Foothill Transit program which were placed at the seats of each Committee member.

M. Creter mentioned that SBCTA will come to the February Transportation Committee meeting to talk about their ongoing Express Lanes projects.

### **ANNOUNCEMENTS**

### **ADJOURN**

The meeting was adjourned at 5:27 p.m.