



SGVCOG
Capital Projects & Construction Committee Approved Minutes
October 25, 2021
12:00pm
Teleconference Meeting via Zoom

PRELIMINARY BUSINESS

1. Call to Order

Chair Nancy Lyons called the meeting to order at 12:00PM

2. Pledge of Allegiance

SGVCOG President and Committee member Becky Shevlin led the pledge of allegiance.

3. Roll Call

Members Present:

Nancy Lyons, Chair, Diamond Bar
Cory Moss, Vice Chair, City of Industry
Becky Shevlin, Monrovia
Maria Morales, El Monte
Diana Mahmud, South Pasadena
Tim Hepburn, LaVerne
Susan Jakubowski, San Marino
Kathryn Barger, LA County
Tim Sandoval, Pomona

Members Absent:

Scarlett Peralta, Montebello

Staff/Guests:

Marisa Creter, Executive Director
Eric Shen, Director of Capital Projects
Amy Gilbert, Management Analyst
Andres Ramirez, Senior Project Manager
Charles Tsang, Senior Project Manager
Charlotte Stadelmann, Capital Projects Coordinator
David DeBerry, General Counsel
Paul Hubler, Director of Government & Community Relations
Rene Coronel, Project Manager
Yanin Rivera, Senior Administrative Assistant
Caitlin Sims, Principal Management Analyst

4. Public Comment

There were no public comments at this meeting.

CONSENT CALENDAR

5. Adopt of Resolution 21-01-CPCC Making Specified Findings to Enable the Capital Projects and Construction Committee to Continue to Hold Meetings Via Teleconferencing

Recommended for Action: Adopt Resolution 21-01-CPCC making certain findings that the existence of a local and state of emergency in California caused by the ongoing COVID-19 pandemic continues to directly impact the ability of the SGVCOG to hold public meetings

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safely in person thereby necessitating an ability to continue holding meetings via teleconferencing.

6. Meeting Minutes of September 27, 2021

Recommended Action: Adopt Capital Projects & Construction Committee minutes.

N. Lyons requested to pull Item #4 (Adopt of Resolution 21-01-CPCC Making Specified Findings to Enable the Capital Projects and Construction Committee to Continue to Hold Meetings Via Teleconferencing) off the consent calendar for discussion. The Committee directed staff to review the possibility of a hybrid meeting.

There was a motion to approve the consent calendar. (M/S C. Moss/K. Barger)

[Motion Passed]

AYES:	N. Lyons*, M. Morales*, C. Moss, B. Shevlin, T. Sandoval, D. Mahmud, K. Barger, T. Hepburn, S. Jakubowski
NOES:	
ABSTAIN:	
ABSENT:	S. Peralta

- **N. Lyons and S. Jakubowski abstained from voting on the 9/27 meeting minutes.**

ACTION ITEMS

7. **E-Bike Purchase**

C. Sims presented on the item.

There was a motion to Authorize the Executive Director to negotiate and execute agreement(s) for the purchase of e-bikes. (M/S T. Hepburn/D. Mahmud)

[Motion Passed]

AYES:	N. Lyons, M. Morales, T. Sandoval, D. Mahmud, C. Moss, B. Shevlin, K. Barger, T. Hepburn, S. Jakubowski
NOES:	
ABSTAIN:	
ABSENT:	S. Peralta

INFORMATIONAL REPORTS

8. Director of Capital Projects Monthly Report

E. Shen provided an update on this item.

9. Quarterly Project Progress Report

E. Shen provided an update on this item.

10. Quarterly Environmental Mitigation Monitoring Report

E. Shen provided an update on this item.

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11. Construction Project Progress Reports

R. Coronel and C. Tsang provided updates on this item.

12. Chair's Remarks

Chair Nancy Lyons thanked Vice Chair Moss for hosting the September Committee meeting and reminded the Committee of the revised Committee meeting dates for November and December. Chair Lyons also provided thanks to staff for the Durfee Avenue Grade Separation project site tour.

13. Member Comments

S. Jakubowski provided thanks to staff for the Durfee Avenue Grade Separation project site tour. D. Mahmud thanked E. Shen for revising the quarterly reports per her feedback.

ADJOURN

The meeting was adjourned at 12:58 PM in memory of City of Duarte Mayor Bryan Urias.