



**SGVCOG Special City Managers' Steering Committee Approved Minutes**  
**November 7, 2018**  
**12:00 Noon**  
**Foothill Transit Center**

1. Call to order. The meeting was called to order at 12:04 PM.
2. Pledge of Allegiance.
3. Roll Call

**Members Present:**

Azusa, S. Gonzalez  
 Covina, B. Saeki  
 Arcadia, D. Lazzaretto  
 Baldwin Park, S. Yauchzee  
 La Canada Flintridge, M. Alexander  
 La Verne, B. Russi  
 Temple City, B. Cook  
 West Covina, C. Freeland  
 San Dimas, B. Michaelis  
 Monrovia, O. Chi

**Members Absent:**

Alhambra, J. Binnquist  
 Duarte, D. George  
 Pomona, L. Lowry

**SGVCOG Staff/Guests:**

M. Creter, Executive Director  
 K. Ward, SGVCOG Staff  
 K. Barlow, Jones & Mayer  
 D. Fox, Diamond Bar  
 T. Schultz, Claremont

M. Marlowe, San Marino  
 J. Morales, Urban Futures  
 J. Morris, Urban Futures  
 M. Busch, Urban Futures

4. Public Comment.  
There were no public comments.
5. Changes to Agenda Order.  
There were no changes to the agenda.

**CONSENT CALENDAR**

6. City Managers' Steering Committee Minutes  
*Recommended Action: Approve City Managers' Steering Committee Minutes.*

**There was a motion to approve the consent calendar (M/S: M. Alexander /C. Freeland)**

**[MOTION PASSED]**

<b>AYES:</b>	Arcadia, Azusa, Covina, Baldwin Park, La Canada Flintridge, La Verne, Temple City, San Dimas, West Covina
<b>NOES:</b>	
<b>ABSTAIN:</b>	
<b>ABSENT:</b>	Alhambra, Duarte, Monrovia, Pomona

**ACTION ITEMS**

7. Service Delivery Cost Comparison Study Contract  
*Recommended Action: Recommend the Governing Board authorize the Executive Director to execute a contract and future amendments with Management Partners to conduct a municipal service delivery and cost comparison study for participating cities.*

The Committee directed staff to proceed negotiating with Management Partners to execute a contract for a municipal service delivery study for the cities that indicated interest in moving forward with the study in a survey circulated by the SGVCOG, including negotiating a reduced cost per service area. Six to seven of the outlined service areas will be included in negotiating with Management Partners.

**DISCUSSION ITEMS**

8. Regional Coyote Management Plan

The Committee directed staff to pursue developing a regional plan and coordinating with member cities to assess interest in participating in a regional working group.

**UPDATE ITEMS**

9. Executive Director's Monthly Report

*Recommended Action: For information only.*

M. Creter reported on this item.

**CLOSED SESSION**

10. CONFERENCE WITH LABOR NEGOTIATORS: Agency designated representatives: Marisa Creter, Kimberly Hall Barlow, Richard D. Jones, Dominic Lazzaretto, Bob Russi, and Brian Saeki; Unrepresented employees: All unrepresented employees pursuant to California Government Code section 54957.6.

*Recommended Action: Discuss and provide direction.*

No action reported.

11. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: (Three cases)

*Recommended Action: Discuss and provide direction.*

No action reported.

**COMMITTEE MEMBER ITEMS**

**ANNOUNCEMENTS**

**ADJOURN**

The meeting adjourned at 2:00 p.m.