



SGVCOG Governing Board Approved Minutes

Date: June 18, 2020
Time: 4:00 PM
Location: Zoom Virtual Meeting

PRELIMINARY BUSINESS

1. Call to Order
SGVCOG President Cynthia Sternquist called the meeting to order at 4:03pm.
2. Pledge of Allegiance
J. Fasana led the Governing Board in the Pledge of Allegiance.
3. Roll Call
A quorum was in attendance.

Governing Board Members Present

Alhambra	Adele Andrade-Stadler
Arcadia	April Verlato
Azusa	Robert Gonzales
Claremont	Ed Reece
Covina	Patricia Cortez
Diamond Bar	Nancy Lyons
Duarte	John Fasana
El Monte	Jerry Velasco
Glendora	Michael Allowos
Industry	Catherine Marcucci
Irwindale	Albert Ambriz
La Cañada Flintridge	Keith Eich
La Puente	Dan Holloway
La Verne	Tim Hepburn
Monrovia	Becky Shevlin
Montebello	Jack Hadjinian
Monterey Park	Peter Chan
Pomona	Tim Sandoval
Rosemead	Margaret Clark
San Dimas	Denis Bertone
San Gabriel	Jason Pu
San Marino	Susan Jakubowski
Sierra Madre	John Capoccia
South El Monte	Gloria Olmos
South Pasadena	Diana Mahmud
Temple City	Cynthia Sternquist
Walnut	Allen Wu
West Covina	Tony Wu
L.A. County District #1	Florencio Briones
L.A. County District #4	Lauren Yokomizo

Absent

Baldwin Park
Bradbury

SGVCOG Staff

M. Creter, Exec. Director
C. Sims, Staff
K. Ward, Staff
A. Fung, Staff
S. Matthews, Staff
N. Romo, Staff
S. Hernandez, Staff

L.A. County District #5 Sandra Maravilla
SGV Water Districts Steven Placido

4. Public Comment
S. Chamberlain and L. Kane from the San Gabriel Valley Consortium on Homelessness provided a public comment and invited SGVCOG member agencies to join the Consortium's upcoming meeting as Consortium will be hosting a panel on housing, racism, and homelessness. Questions and inquiries can be directed to lee@sgvc.org.
5. Changes to Agenda Order
There were no changes to the agenda order.

PRESENTATIONS

6. FY 2018-2019 Financial Audit
Roger Martinez from Vasquez and Company provided a presentation on this item.

Key Discussions/Questions:

- A Governing Board member inquired about access of the FY 2018-2019 Financial Audit Report and recommendations regarding information technology (IT). Mr. Martinez responded that members of the Governing Board will have access to the document and that the IT operations are related to all policies and procedures of the agency. SGVCOG Executive Director, Marisa Creter, also mentioned that recommendations from the audit, including IT components and services, are being implemented in the COG's operations.
- Another Governing Board member inquired about the transition procedures of the Finance Director position. Mr. Martinez responded that current SGVCOG Finance Director, Rey Alimoren, developed the closing procedures for the position. The closing procedures include a checklist of tasks to be completed at the end of a financial reporting period to ensure the accuracy of each financial report.
- A Governing Board member offered expertise for assisting with the COG's auditing operations should the need arises. Mr. Martinez also commented that an individual with IT background in governance can be extremely helpful.

LIAISON REPORTS

7. Gold Line Foothill Extension Construction Authority
No report was given.
8. Foothill Transit
A written report was provided.
9. Los Angeles County Metropolitan Transportation Authority
No report was given.
10. San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy (RMC)

No report was given.

11. San Gabriel Valley Mosquito & Vector Control District (SGVMVCD)
No report was given.
12. Southern California Association of Governments
A written report was provided.
13. League of California Cities
A written report was provided.
14. San Gabriel Valley Economic Partnership (SGVEP)
No report was given.
15. South Coast Air Quality Management District (AQMD)
A written report was provided.

PRESIDENT'S REPORT

SGVCOG President, Cynthia Sternquist, shared that Governor Newsom recently ordered all Californians to wear face coverings in public settings, including public transit and medical care facilities.

EXECUTIVE DIRECTOR'S REPORT

SGVCOG Executive Director, Marisa Creter, reminded Governing Board members that the July Governing Board meeting will be cancelled if the Governing Board approves the resolution to cancel the meeting in the Consent Calendar. Additionally, Ms. Creter acknowledged SGVCOG employees for adapting to the existing circumstances and continuing to serve the San Gabriel Valley.

GENERAL COUNSEL'S REPORT

SGVCOG General Counsel, David DeBerry, provided an announcement regarding the U.S. 9th Circuit Court of Appeals denying a preliminary injunction sought by Southern California Recovery Centers that would have prevented the City of Costa Mesa from enforcing ordinances regulating where and how many sober living facilities may operate inside city limits.

COMMITTEE REPORTS

16. Transportation Committee
J. Fasana provided a report for this item. The Transportation Committee convened this month to discuss the San Gabriel Valley Transit Feasibility Study, the proposed FY 2020-2021 Metro budget, and the draft Metro Goods Movement Strategic Plan. Comments to the Metro Long Range Transportation Plan are also due in mid-July. Mr. Fasana also directed SGVCOG staff to forward the Goods Movement Strategic Plan presentation to members of the Governing Board.
17. Homelessness Committee
B. Shevlin provided a report for this item. The Homelessness Committee is recommending the Governing Board to approve Item 28, Award of Funding for Pilot

Programs (Homeless Services and Activities). The committee also received a presentation on the Pasadena Outreach Response Team at the recent meeting. Ms. Shevlin recommended SGVCOG staff to include a specific item on reports from the San Gabriel Valley Regional Housing Trust in future Governing Board meetings.

- 18. Energy, Environment and Natural Resources (EENR) Committee**
D. Bertone provided a report for this item. The EENR Committee convened this month to discuss wildfire operations in the Angeles National Forest, Southern California Regional Energy Network (SoCalREN) Public Agency Programs, and Southern California Edison's recent rate increase proposal.
- 19. Water Committee**
D. Mahmud provided a report for this item. The Water Committee convened this month to review a presentation on PFAS chemicals and voted to recommend the Governing Board to support H.R. 535 (Dingell). PFAS chemicals can stay and accumulate in the human body; however, they can be treated in granular activated charcoal systems.
- 20. Capital Projects and Construction Committee**
T. Sandoval provided a report for this item. The committee convened this month to approve support services tasks and the amendments necessary for the SGVCOG's capital projects to proceed. Services include community outreach, property acquisition, contracts legal support, state representation, and risk management support.

CONSENT CALENDAR

- 21. Governing Board Meeting Minutes**
Recommended Action: Adopt Governing Board minutes.
- 22. Monthly Cash Disbursements/Balances/Transfers**
Recommended Action: Approve Monthly Cash Disbursements/Balances/Transfers.
- 23. Committee/TAC/Governing Board Attendance**
Recommended Action: Receive and file.
- 24. 2nd Quarter Financial and Treasurer Reports**
Recommended Action: Receive and file.
- 25. Contract with the San Gabriel Valley Regional Housing Trust**
Recommended Action: Approve agreement with the San Gabriel Valley Regional Housing Trust (SGVRHT) to provide core staffing for the SGVRHT.
- 26. Amendment to Executive Director Employment Agreement**
Recommended Action: Authorize the President to execute a Third Amendment to the Agreement for Executive Director services with Marisa Creter.
- 27. Committee/TAC/Partnership Agency Appointments**

Recommended Action: Appoint members to the following standing SGVCOG Policy Committees, Technical Advisory Committees, and other partnership agency appointments:

- *SCAG CEHD Committee: Jed Leano (Claremont), Tony Wu (West Covina)*
- *Capital Projects and Construction Committee FY 20-21 Appointments:*
- *Southeast: Nancy Lyons (Diamond Bar) – Delegate*
- *Northeast: Tim Hepburn (La Verne) – Delegate; Ed Reece (Claremont) – Alternate*
- *Central: Jerry Velasco (El Monte) – Delegate*
- *Southwest: Diana Mahmud (South Pasadena) – Delegate*
- *Northwest: Becky Shevlin (Monrovia) – Delegate*
- *LA County Supervisors: Hilda Solis (District #1) – Delegate; Kathryn Barger (District #5) – Alternate*
- *SGVCOG President: Cynthia Sternquist (Temple City)*
- *(3) ACE Project Seats: Jack Hadjianian (Montebello); Cory Moss (Industry); Tim Sandoval (Pomona)*

28. Award of Funding for Pilot Programs (Homeless Services and Activities)

Recommended Actions:

(1) Fund the following pilot programs that address homelessness:

City	Project	Not-to-Exceed Award Amount
Arcadia	Pop-up Homeless Services Center	\$150,000
Claremont	Roommate Matching Program	\$50,000
Covina	Mobile Hygiene Program	\$60,000
La Verne (Baldwin Park, Duarte, Irwindale, West Covina)	Transition Age Youth (TAY) Workforce Development Program	\$200,000
Monrovia	Emergency COVID Housing Impact Program (“eCHIP”)	\$150,000

(2) Re-allocate up to \$310,000 from the Master Leasing Program to the Pilot Programs Program; and

(3) Re-allocate the remaining funding from the Master Leasing Program to the Regional Coordination Program.

29. Financial Accounts for the Safekeeping of Property and Official Signatures

Recommended Action: Adopt Resolution No. 20-12 updating authorized official signatures on financial accounts at commercial bank institutes for the safekeeping of property.

30. Cancel July 16 Governing Board Meeting

Recommendation Actions: Adopt Resolution 20-13, taking the following actions: 1) Cancel the SGVCOG July 16, 2020 Governing Board meeting and 2) Authorize the President, in consultation with the Executive Committee, to act on the Governing Board's behalf by undertaking all actions that are necessary for the proper administration and operation of the SGVCOG and that cannot be delayed until the next Regular Meeting of the Governing Board

- 31. H.R. 535 (Dingell) – PFAS Action Act Of 2019
Recommendation Actions: Adopt Resolution 20-14 to support H.R. 535 (Dingell) with recommendations for the bill to include additional details on cleaning up landfills that are contaminated with PFAS chemicals.

**There was a motion to approve items 21 to 31 (M/S: M. Allawos/J. Hadjinian)
[Motion Passed]**


AYES:	Alhambra, Arcadia, Azusa, Claremont, Covina, Diamond Bar, Duarte, El Monte, Glendora, Industry, Irwindale, La Cañada Flintridge, La Puente, La Verne, Monrovia, Montebello, Monterey Park, Pomona, Rosemead, San Dimas, San Gabriel, San Marino, Sierra Madre, South Pasadena, Temple City, Walnut, West Covina, L.A. County District #1, L.A. County District #4, L.A. County District #5, San Gabriel Valley Water Districts
NOES:	
ABSTAIN:	
NO VOTE RECORDED:	South El Monte
ABSENT:	Baldwin Park, Bradbury

ADJOURN

SGVCOG President Cynthia Sternquist adjourned the Governing Board meeting at 5:06pm.

BOARD APPROVED

August 20, 2020
Date


Marisa Creter, Secretary