



SGVCOG Transportation Committee Approved Minutes

Date: November 16, 2017
 Time: 4:00 PM
 Location: Upper San Gabriel Valley Municipal Water District
 602 E. Huntington Dr., Suite B, Monrovia, CA 91016

PRELIMINARY BUSINESS

1. Call to Order
 The meeting was called to order at 4:12 p.m.

2. Pledge of Allegiance

3. Roll Call

Members Present

Alhambra B. Messina
 Diamond Bar D. Liu
 Duarte J. Fasana
 El Monte J. Velasco
 La Cañada Flintridge T. Walker
 San Gabriel J. Pu
 South El Monte J. Gonzales
 South Pasadena D. Mahmud
 LA County District 1 J. Hernandez

Members Absent

Claremont
 Glendora
 Temple City
 Walnut
 LA County District 5

Staff

M. Creter
 M. Christoffels
 K. Ward
 P. Duyshart

4. Public Comment

Lilian Gutierrez from LA Metro made the following announcement: LA Metro CEO Washington is hosting a Mayors Roundtable at Union Station at 9:30 PM on December 8. A mayor plus one council member per City are welcome at this event.

Staff will send info. pertaining to this event, as per suggested by M.L. Echternach.

5. Changes to Agenda Order: Identify emergency items arising after agenda posting and requiring action prior to next regular meeting

No changes.

CONSENT CALENDAR

6. Transportation Meeting Minutes: 10/19/2017

There was a motion to approve the consent calendar (M/S: J. Fasana / D. Liu).

[MOTION PASSED]

AYES:	Alhambra, Diamond Bar, Duarte, El Monte, La Cañada Flintridge, San Gabriel, South El Monte, South Pasadena, LA County District 1
NOES:	

ABSTAIN:	
ABSENT:	Claremont, Glendora, Temple City, Walnut, LA County District 5

PRESENTATIONS

7. *Metro Measure M Subregional Programming Funds*

M. Christoffels gave a presentation which included a run-down of Measure M program funds that the SGV will receive from 2017-2022. Because of capital intensive projects, such as the Gold Line Foothill Extension Phase 2B, which will be programmed in the early years, there is limited funding for other Measure M programs. Metro is allowing the COG to borrow money between subregional funds (certain project areas are assigned set monetary funds). As a result, staff recommended to the Committee to concur with interfund borrowing in the first five (5) years of Measure M funding in order to maximize the efficiency of projects. Under Staff’s proposal, funding has mainly been moved to active transportation and first/last mile projects.

Christoffels concluded this presentation by asking the Committee for guidance and concurrence to Staff’s proposed plan.

There was a motion to move this item to the City Managers’ Steering Committee, Public Works TAC, Planning Directors’ TAC, and the Executive Committee for review and discussion (M/S: D. Mahmud / J. Hernandez).

[MOTION PASSED]

AYES:	Alhambra, Diamond Bar, Duarte, El Monte, La Cañada Flintridge, San Gabriel, South El Monte, South Pasadena, LA County District 1
NOES:	
ABSTAIN:	
ABSENT:	Claremont, Glendora, Temple City, Walnut, LA County District 5

8. *Metro Measure M Subregional Administrative Funds*

M. Creter presented on this item. Metro’s Measure M guidelines allow for 0.5% of the funding from each subregional sub-program to be used for administration, outreach, and coordination purposes. However, based on draft revenue forecasts for the San Gabriel Valley during the first five years of Measure M, the SGVCOG’s programs will be underfunded, as current funding projections will only fund \$37,600 per year towards an administrative Transportation Planner position. This funding falls far short of the necessary \$120,000 to fund this position.

As a result of this administrative funding shortage, SGVCOG staff is proposing three alternatives for consideration and direction. The first option (Option A) would be to utilize the available \$37,600 to offset the cost of existing staff, or in other words, have current COG staff work on transportation planning and outreach projects. The second option (Option B) would be to utilize the funding to acquire the services of a transportation consulting firm to develop a five-year programming plan. Additionally, the third and final option (Option C) would be to have the Governing Board approve a special assessment of 0.5% of cities’ Measure M local return dollars to fund a full-time SGVCOG transportation planning position; this staffer would be solely dedicated to working on implementation, coordination, and outreach pertaining to regional transportation projects.

Questions/Discussion: The following issues were discussed:

- J. Fasana asked M. Creter a question regarding the SGVCOG’s return on investment for transportation grants that it has applied for. M. Creter shared that the SGVCOG has spent \$50,000 on applying for grants, and has received \$8.39 million in grant funding in return.

- M. Creter pointed out that with Option A, the SGV region would be getting 15% of the total transportation planning work compared to what the region would get with Option C.
- Committee members asked if the Governing Board could re-evaluate the assessment proposed under Option C once every five years, since the funding return could change after every 5-year cycle. J. Fasana added that Cities could have the option to review this funding structure every year instead.
- Committee members asked about the enforcement mechanisms of Option C, and if the Cities would approve it. J. Fasana responded by pointing out that this special assessment would be added to membership dues, for a specific policy area.
- Staff clarified that the COG is not allowed to borrow programmatic funds to fund administrative duties.

There was a motion to have all funding options presented to the City Managers’ Steering Committee, the Public Works TAC, and the Planning Directors’ TAC for feedback and direction. (M/S: J. Fasana / J. Pu).

[MOTION PASSED]

AYES:	Alhambra, Diamond Bar, Duarte, El Monte, La Cañada Flintridge, San Gabriel, South El Monte, South Pasadena, LA County District 1
NOES:	
ABSTAIN:	
ABSENT:	Claremont, Glendora, Temple City, Walnut, LA County District 5

ACTION ITEMS

DISCUSSION ITEMS

METROPOLITAN TRANSPORTATION AUTHORITY (MTA) REPORT

9. Oral Report

The Chair, J. Fasana, provided the MTA Report.

- Metro is looking at certain criteria for how to move forward on Measure M projects, and how to move forward in a just, balanced, and fair manner, that doesn’t negatively affect other projects.
- Metro is looking at approving a recommendation for new advertising contracts.
- Los Angeles Mayor Eric Garcetti will be releasing a plan to complete 28 projects by 2028.
- Metro Board is meeting on Nov. 30.
- Metro Parking Plan pertaining to Gold Line Phase 2B will be coming back to Metro Board in January.

UPDATE ITEMS

10. Metrolink Update

Metrolink Government and Community Relations Specialist S. Novoa provided the Metrolink update. She mentioned that Metrolink’s Tier 4 outreach program will be commencing this upcoming weekend, on Saturday, November 18, 2017, with an event in Newhall from 4:00 – 6:00 PM. LA County Supervisor K. Barger will be joining Metrolink at the event.

11. Update on Active Transportation Planning Efforts

M. Creter (SGVCOG) provided updates pertaining to this item. She said that the first round of active transportation outreach pertaining to certain bicycle initiatives is underway with the Cities of: Glendora, La Puente, Monrovia, and Irwindale. This specific outreach will be going on through February. Also, the SGVCOG has received the final contract for its CicLAvia open streets event that will be on April 22 in the SGV Cities of San Dimas, La Verne, Pomona, and Claremont.

EXECUTIVE DIRECTOR'S REPORT

12. Oral Report

There was no report on this item.

COMMITTEE MEMBER ITEMS

Council Member J. Gonzales of the City of South El Monte announced his retirement.

ANNOUNCEMENTS

J. Fasana announced that there will not be a Transportation Committee meeting in December.

In addition, there was an announcement about the Metro Gold Line Foothill Extension Phase 2B Groundbreaking Ceremony, which will be on Saturday, December 2, 2017.

ADJOURN

The meeting was adjourned at 5:24 p.m.