Thank you for participating in the City Managers’ Steering Committee meeting. The City Managers’ Steering Committee encourages public participation and invites you to share your views on agenda items.

MEETINGS: Regular Meetings of the City Managers’ Steering Committee are held on the first Wednesday of each month at 12:00 noon at the SGVCOG Monrovia Office (1333 South Mayflower Avenue, Suite 360, Monrovia, CA 91016). The City Managers’ Steering Committee agenda packet is available at the SGVCOG Monrovia Office (1333 South Mayflower Avenue, Suite 360, Monrovia, CA 91016), and on the website, www.sgvcog.org. A copy of the agenda is also viewable to the public at the entrance of the SGVCOG Monrovia Office Building. Copies are available via email upon request (sgv@sgvcog.org). Documents distributed to a majority of the Committee after the posting will be available for review in the SGVCOG office and on the SGVCOG website. Your attendance at this public meeting may result in the recording of your voice.

PUBLIC PARTICIPATION: Your participation is welcomed and invited at all City Managers’ Steering Committee meetings. Time is reserved at each regular meeting for those who wish to address the Committee. SGVCOG requests that persons addressing the Committee refrain from making personal, slanderous, profane or disruptive remarks.

TO ADDRESS THE CITY MANAGERS’ STEERING COMMITTEE: At a regular meeting, the public may comment on any matter within the jurisdiction of the SGVCOG during the public comment period at the beginning of the agenda, on any item(s) that is on the Consent Calendar prior to action taken on the Consent Calendar, and on any other agenda item prior to the time it is considered by the Committee. At a special meeting, the public may only comment on items that are on the agenda. Members of the public are requested to state their name prior to speaking, and comments are limited to a maximum of three minutes per person. The Committee Chair may impose additional time limits if comments become repetitious, an individual member of the public seeks to speak on numerous items, or a large number of members of the public seek to speak on an item. The Committee may not take action on items not on the agenda and is restricted in discussing items on the agenda.

AGENDA ITEMS: The Agenda contains the regular order of business of the City Managers’ Steering Committee. Items on the Agenda have generally been reviewed and investigated by the staff in advance of the meeting so that the City Managers’ Steering Committee can be fully informed about a matter before making its decision.

CONSENT CALENDAR: Items listed on the Consent Calendar are considered to be routine and will be acted upon by one motion. There will be no separate discussion on these items unless a Committee member so requests. In this event, the item will be removed from the Consent Calendar and considered after the Consent Calendar.
PRELIMINARY BUSINESS
1. Call to Order
2. Roll Call
3. Public Comment
4. Changes to the Agenda Order

CONSENT CALENDAR
5. City Managers’ Steering Committee Minutes – Page 1
   Recommended Action: Approve City Managers’ Steering Committee Minutes.
6. Adopt Resolution 23-01-CMS Making Specified Findings to Enable the City Managers’ Steering Committee to Continue to Hold Meetings Via Teleconferencing – Page 3
   Recommended Action: Adopt Resolution 23-01-CMS making certain findings that the existence of a local and State state of emergency in California caused by the ongoing COVID-19 pandemic continues to directly impact the ability of the SGVCOG to hold public meetings safely in person thereby necessitating an ability to continue holding meetings via teleconferencing.

DISCUSSION
7. Coordinated Use of Opioid Settlement Funds – Page 5
   Recommended Action: For information only.

UPDATE ITEMS
8. Executive Director’s Report
   Recommended Action: For information only.

ANNOUNCEMENTS
ADJOURN
SGVCOG City Managers’ Steering Committee Meeting
Unapproved Minutes
November 2, 2022
12:00 PM - Via Zoom/Teleconference

PRELIMINARY BUSINESS

1. Call to Order
   J. Binnquist called the meeting to order at 12:00 PM.

2. Roll Call:
   **Members Present:**
   - Alhambra, J. Binnquist
   - Arcadia, D. Lazzaretto
   - Baldwin Park, E. Zaldivar
   - Bradbury, K. Kearney
   - Diamond Bar, D. Fox
   - La Canada Flintridge, M. Alexander
   - Monterey Park, R. Bow
   - San Dimas, C. Constantine
   - San Gabriel, M. Lazzaretto
   - South Pasadena, A. Chaparyan
   - Temple City, B. Cook

   **Members Absent:**
   - Azusa, S. Gonzalez
   - Glendora, A. Raymond
   - Industry, J. Nelson
   - Montebello, R. Bobadilla

   **Guests:**
   - J. Makshanoff, City of Pomona
   - R. Kee, StateRAMP
   - L. Garcia, City of Alhambra
   - R. Yeung, AQMD
   - T. Olivares, City of Irwindale

3. Public Comment
   Rainbow Yeung of the South Coast Air Quality Management District provided a comment on the Commercial Electric Lawn and Garden Equipment Incentive Program.

4. Changes to the Agenda Order
   There were no requested changes to the agenda order.

CONSENT CALENDAR

5. City Managers’ Steering Committee Minutes
   **Action:** Approve City Managers’ Steering Committee Minutes.

6. Adopt Resolution 22-09-CMS Making Specified Findings to Enable the City Managers’ Steering Committee to Continue to Hold Meetings Via Teleconferencing
   **Action:** Adopt Resolution 22-09-CMS making certain findings that the existence of a local and state of emergency in California caused by the ongoing COVID-19 pandemic continues to directly impact the ability of the SGVCOG to hold public meetings safely in person thereby necessitating an ability to continue holding meetings via teleconferencing.

7. City Managers’ TAC and Steering Committee Chair and Vice-Chair
Action: Elect Jessica Binnquist (Alhambra) to serve as Chair of the City Managers’ Steering Committee and elect Chris Constantin (San Dimas) to serve as Vice-Chair through June 30, 2023.

There was a motion to approve consent calendar items 5-7 (M/S: C. Constantin/D. Lazzaretto).

[[MOTION PASSED]]

<table>
<thead>
<tr>
<th>AYES:</th>
<th>Alhambra, Arcadia, Baldwin Park, Bradbury, Diamond Bar, La Canada Flintridge, San Dimas, San Gabriel, South Pasadena, Temple City</th>
</tr>
</thead>
<tbody>
<tr>
<td>NOES:</td>
<td></td>
</tr>
<tr>
<td>ABSTAIN:</td>
<td>Monterey Park</td>
</tr>
<tr>
<td>ABSENT:</td>
<td>Azusa, Glendora, Industry, Montebello</td>
</tr>
</tbody>
</table>

PRESENTATIONS

R. Kee presented on this item.

UPDATE ITEMS

9. Executive Director’s Report
   • Brown Act Teleconferencing Updates
M. Creter provided an update on this item.

ANNOUNCEMENTS

ADJOURN
The meeting was adjourned at 12:45 PM.
DATE: January 4, 2023

TO: City Managers’ Steering Committee

FROM: Marisa Creter, Executive Director

RE: ADOPT RESOLUTION 23-01-CMS MAKING SPECIFIED FINDINGS TO ENABLE THE CITY MANAGERS’ STEERING COMMITTEE TO CONTINUE TO HOLD MEETINGS VIA TELECONFERENCING

RECOMMENDED ACTION

Adopt Resolution 23-01-CMS making certain findings that the existence of a local and State state of emergency in California caused by the ongoing COVID-19 pandemic continues to directly impact the ability of the SGVCOG to hold public meetings safely in person thereby necessitating an ability to continue holding meetings via teleconferencing.

BACKGROUND

Introduced by Assemblymember Robert Rivas (D-Hollister) on February 1, 2021, AB 361 codifies portions of Governor Gavin Newsom’s existing Ralph M. Brown Act exemptions pertaining to teleconferencing if a local agency issues an emergency finding, and reissues it every 30 days, that it is unsafe to meet in person. Specifically, the Brown Act exemptions include requirements to provide a public teleconference location, to maintain a member quorum within the agency’s jurisdiction and to provide for public comment at each teleconference location, such as a private residence. The legislation expires in December 2024.

On September 16, 2021, California Governor Gavin Newsom signed AB 361 into law, effective immediately.

A local agency wishing to rely on the provisions of AB 361 must meet one of the following criteria:

1. The local agency holds a meeting during a proclaimed state of emergency, and state or local officials have imposed or recommended measures to promote social distancing; or
2. The local holds a meeting during a proclaimed state of emergency for the purpose of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees; or
3. The local agency holds a meeting during a proclaimed state of emergency and has determined, by majority vote, that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

On March 4, 2020, Governor Newsom proclaimed a State of Emergency in California due to the threat of COVID-19 and shortly thereafter issued Executive Order N-29-20 suspending certain Brown Act provisions relating to teleconferencing as public meetings began to be held online. However, this Executive Order expired on September 30, 2021, despite the State of Emergency remaining in place.

1 Similarly, on March 4, 2020, the Los Angeles County Board of Supervisors and Los Angeles County Health Officer declared a local and health emergency due to the threat of COVID-19.
The threat that COVID-19 has presented continues to directly impact the ability of the SGVCOG to conduct Governing Board/committee meetings safely in person. Updated guidelines issued by the Centers for Disease Control and Los Angeles Department of Public Health in July and August 2021 advise governmental entities to refrain from conducting indoor meetings and consider moving operations outdoors, where feasible, to prevent transmission. SGVCOG staff finds it has been unable to find a suitable outdoor space with the requisite audio/visual capabilities at which the monthly Committee meetings can be held safely. Similarly, an indoor space with sufficient capacity to accommodate safe social distance practices among members, staff, and the public could not be identified.

In order to continue to conduct meetings in a safe manner and to prevent unnecessary COVID-19 exposure to members, staff and the public, staff is recommending that the City Managers’ Steering Committee adopt a resolution making certain findings that the current local and state of emergency caused by the ongoing COVID-19 pandemic continues to directly impact the ability of the SGVCOG to hold public meetings safely in person thereby necessitating an ability to continue holding meetings via teleconferencing.

Prepared by:  ___________________________________________
Steph Wong
Management Analyst

Approved by: ____________________________________________
Marisa Creter
Executive Director

ATTACHMENT

Attachment A – Resolution 23-01-CMS
REPORT

DATE: January 4, 2023

TO: City Managers’ Steering Committee

FROM: Marisa Creter, Executive Director

RE: COORDINATED USE OF OPIOID SETTLEMENT FUNDS

RECOMMENDED ACTION

For information only.

BACKGROUND

On July 21, 2021, California Attorney General Rob Bonta announced proposed settlements with pharmaceutical distributors McKesson, Cardinal Health and AmerisourceBergen (“the Distributors”), and manufacturer Janssen Pharmaceuticals, Inc. and its parent company Johnson & Johnson. These settlements are part of the National Opioids Settlements, which aim to provide substantial funds for the abatement of the opioid epidemic in California and throughout the United States. Additional information on these settlements can be found on the Attorney General’s website (https://oag.ca.gov/opioids).

The following table provides the estimated Distributor settlement payouts to each SGVCOG city per year. The Janssen settlement amounts have yet to be announced. The Distributors will make their payments over the course of 18 years, while Janssen will make payments over the course of 9 years.

<table>
<thead>
<tr>
<th>City</th>
<th>Annual Distributor</th>
<th>City</th>
<th>Annual Distributor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alhambra</td>
<td>$241,176.82</td>
<td>Monrovia</td>
<td>$17,875.01</td>
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<td>Arcadia</td>
<td>$18,806.67</td>
<td>Montebello</td>
<td>$17,609.09</td>
</tr>
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<td>Azusa</td>
<td>$14,812.28</td>
<td>Monterrey Park</td>
<td>$18,031.06</td>
</tr>
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<td>Baldwin Park</td>
<td>$15,350.59</td>
<td>Pasadena</td>
<td>$84,334.53</td>
</tr>
<tr>
<td>Bradbury</td>
<td>NA</td>
<td>Pomona</td>
<td>$64,061.59</td>
</tr>
<tr>
<td>Claremont</td>
<td>$5,801.37</td>
<td>Rosemead</td>
<td>$1,985.19</td>
</tr>
<tr>
<td>Covina</td>
<td>$16,095.73</td>
<td>San Dimas</td>
<td>$1,546.60</td>
</tr>
<tr>
<td>Diamond Bar</td>
<td>$491.22</td>
<td>San Gabriel</td>
<td>$10,377.46</td>
</tr>
<tr>
<td>Duarte</td>
<td>NA</td>
<td>San Marino</td>
<td>$5,183.65</td>
</tr>
<tr>
<td>El Monte</td>
<td>$17,754.06</td>
<td>Sierra Madre</td>
<td>$3,417.30</td>
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<tr>
<td>Glendora</td>
<td>$9,442.11</td>
<td>South El Monte</td>
<td>$2,782.03</td>
</tr>
<tr>
<td>Industry</td>
<td>NA</td>
<td>South Pasadena</td>
<td>$6,697.01</td>
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<tr>
<td>Irwindale</td>
<td>NA</td>
<td>Temple City</td>
<td>$2,774.65</td>
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<tr>
<td>La Canada Flintridge</td>
<td>$1,795.00</td>
<td>Walnut</td>
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<td>La Puente</td>
<td>$913.19</td>
<td>West Covina</td>
<td>$28,416.83</td>
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<tr>
<td>La Verne</td>
<td>$13,641.48</td>
<td><strong>Total</strong></td>
<td><strong>$ 356,080.52</strong></td>
</tr>
</tbody>
</table>

*Note: at least some of the cities have already opted to allocate their funds to the County. Cities may opt in or out of this option (allocating funds to the County) at any time.
The CA Abatement Accounts Funds will be used for future Opioid Remediation in one or more of the areas described in the List of Opioid Remediation Uses, which is Exhibit E to the Settlement Agreements (allowable expenditures are summarized in Attachment A).

In addition, at least 50% of the funds received by a city in each calendar year must be used for one or more of the following High Impact Abatement Activities:

1. the provision of matching funds or operating costs for substance use disorder facilities within the Behavioral Health Continuum Infrastructure Program;

2. creating new or expanded Substance Use Disorder (“SUD”) treatment infrastructure;

3. addressing the needs of communities of color and vulnerable populations (including sheltered and unsheltered homeless populations) that are disproportionately impacted by SUD;

4. diversion of people with SUD from the justice system into treatment, including by providing training and resources to first and early responders (sworn and non-sworn) and implementing best practices for outreach, diversion and deflection, employability, restorative justice, and harm reduction; and/or

5. interventions to prevent drug addiction in vulnerable youth.

Each recipient city, referred to as a CA Participating Subdivision, has five years to expend or encumber its funds following receipt. Otherwise, the funds will be transferred to the State of California. Cities should note that a portion of the funds received (under their Local Allocation of the CA Abatement Accounts Funds) will be automatically funneled to the County unless a city contacts the Settlement Fund Administrator to request direct payment at least 60 days prior to the annual Payment Date.

Cities are permitted to form agreements or ventures, or otherwise work in collaboration with, federal, state, local, tribal or private sector entities in pursuing Opioid Remediation activities funded from the settlements.

Additionally, cities have the option to use the funds for past or future activities. Cities have 45 days after the First Claims Date (October 1, 2023) to apply for reimbursement for past, opioid-related activities. An appointed “Special Master” will be responsible for answering and approving the claims and any related requested for reconsideration.

**DISCUSSION**

As noted above, cities have the option to work cooperatively to use the funds. Through coordinated programs, cities may be better positioned to achieve economies of scale and provide the most robust services possible.

Monrovia City Manager Dylan Feik approached the SGVCOG to ask whether the Agency had the capacity and interest in coordinating a regional approach, should cities be interested. The
SGVCOG has several programs focused on SUD and support services for vulnerable populations, which appear consistent with the High Impact Abatement Activities listed in the section above. Specifically, the SGVCOG is working with the Los Angeles Centers for Alcohol and Drug Abuse (LA CADA) to implement the “High Acuity and SUD” Program for eight participating cities.¹ This program provides two two-person teams, with additional support from a housing navigator and clinician and 6 SUD beds for clients, that provide targeted outreach and engagement for persons experiencing homelessness (PEH) that are the highest acuity, which could include but is not limited to mental health challenges and/or SUD. The LA CADA teams work closely with law enforcement in participating cities to engage clients and divert some clients from law enforcement to the LA CADA teams. This program has been operational for five months, and in practice, many of these clients suffer from SUD.

If cities were interested in directing additional funds to this program, the funds could be used to expand the “High Acuity and SUD” Program to increase the number of available beds, increase the number of teams and clients served, and extend the Program to additional cities. There is also an opportunity to pursue new programs and strategies through a coordinated, regional effort, which cities may direct SGVCOG staff to investigate.

If there is an interest from our member cities to put the settlement money toward an SGVCOG-led program, there will be decreased administrative and management burden on individual cities, which will have the added benefit of maximizing the amount of funding going towards treatment and abatement strategies. The SGVCOG is already working closely with cities’ staff to implement the “High Acuity and SUD Program,” so additional funding directed to that Program would provide additional resources without adding further strain to staff’s workload.

At this meeting, Dylan Feik, City Manager of Monrovia, will provide a brief overview of some potential uses for the settlement funds that Monrovia is considering. City Managers’ Steering Committee members will have the opportunity to discuss their own plans for the funds, brainstorm coordinated uses, and deliberate on which existing regional programs might benefit from additional support.

Prepared by:  

Steph Wong  
Management Analyst

Approved by:  

Marisa Creter  
Executive Director

ATTACHMENTS

Attachment A: Janssen & Distributors Settlement Funds Allowable Expenditures

¹Participating cities: Arcadia, Covina, Duarte, La Puente, La Verne, Monrovia, Monterey Park, & San Gabriel.