



**SGVCOG**  
**Executive Committee Minutes**  
**October 2, 2017**  
**4:00 PM**  
**SGVCOG Offices, Alhambra**

**PRELIMINARY BUSINESS**

1. Call to Order

The meeting was called to order at 4:09 P.M.

2. Roll Call

**Members Present**

C. Sternquist, President  
 J. Lyons, 2<sup>nd</sup> Vice President, Homelessness Chair  
 B. Shevlin, 3<sup>rd</sup> Vice President  
 B. Messina, Past President  
 D. Mahmud, Water Policy Chair  
 J. Costanzo, ACE Chair

**Members Absent**

M. Clark, 1st Vice President  
 J. Fasana, Transportation Chair  
 D. Bertone, EENR Chair

**Staff/Guests:**

M. Creter, Interim Executive Director  
 C. Cruz, Staff  
 E. Wolf, Staff

M. Christoffels, ACE  
 K. Barlow, Jones & Mayer

3. Public Comment

There were no comments from the public.

4. Changes to Agenda Order:

There were no changes to the agenda.

**CONSENT CALENDAR**

5. Executive Committee Meeting Minutes

D. Mahmud offered a correction to UPDATE ITEMS: CIMP MOAs regarding the information provided in response to the difference in the cost to cities for the new MOAs versus the current MOA. The statement “This information was provided” was changed to “partial information was provided.”

**There was a motion to approve the consent calendar as amended (M/S: J. Lyons/D. Mahmud).**

**[MOTION PASSES]**

<b>AYES:</b>	C. Sternquist, J. Lyons, B. Shevlin, B. Messina, D. Mahmud, J. Costanzo
<b>NOES:</b>	
<b>ABSTAIN:</b>	
<b>ABSENT:</b>	M. Clark, J. Fasana, D. Bertone

**CLOSED SESSION**

6. PUBLIC EMPLOYMENT: Title: Executive Director pursuant to California Government Code section 54957

CONFERENCE WITH LABOR NEGOTIATORS: Agency designated representatives: Richard D. Jones, Kim Barlow, Dominic Lazzaretto, Tony Ramos, Brian Saeki and Chris

Jeffers; Unrepresented employee: Executive Director pursuant to California Government Code section 54957.6.

No action was taken.

## UPDATE ITEMS

- JPA Revision

The revisions to the JPA were discussed at a previous meeting and presented to the Governing Board at its September meeting. Accordingly, this item will be on the Governing Board agenda for approval this month. K. Barlow will write the accompanying staff report. M. Creter added that staff will solicit information on how each city will amend this item for approval. She offered that herself or M. Christoffels would be available to discuss this at city council meetings if desired.

- Bylaws Revision

The committee discussed the following ACE/COG integration topics:

- Governing Board/Capital Projects and Construction Committee (CPCC) Authorities. The committee discussed the types of issues that probably do not need full Governing Board review, for instance, bid specs and protests. There was discussion of adding some types of professional service contracts. M. Christoffels suggested applying the criterion that these types of contracts would be eligible for review if the CPCC went against staff recommendation. K. Barlow will prepare three options for discussion including, the ability of the Governing Board to call up for full review all issues except eminent domain, the option to review only some specified issues, and a no Governing Board review option.
- Quorum Requirements. The committee agreed that the CPCC quorum should be 50%, which is different than the 40% requirement for all other SGVCOG Committees.
- Term of Office. The committee agreed that the term of office will be 2 years, which is different than the one year term for all other SGVCOG offices.
- Nominating Process. The committee discussed options for how delegates and alternates would be selected to the CPCC, and how replacements would be named. K. Barlow will provide options ranging from district nomination and Governing Board approval, to city nomination and Governing Board approval.
- Filling Vacancies. The committee agreed that the alternate would fill the immediate vacancy and that the district would then put forward a new candidate for approval according to the yet to be determined process.
- CPCC Composition. The committee discussed the option of sticking strictly to the five district appointees plus the one President appointee and the one Supervisorial appointment. Other ideas included having appointees from cities who have an ACE project underway in their jurisdiction. K. Barlow will prepare options for further discussion.
- Project Completion. D. Mahmud suggested that the “Notice of Completion” date be used by the SGVCOG and the CPCC as the date upon which other issues, such as CPCC membership, are decided.
- Single City Projects. D. Mahmud raised the issue of how the SGVCOG should address projects that only benefit a single city: should they be able to contract with ACE or must all ACE projects benefit the SGVCOG as a whole? M. Creter responded that this is an issue that the Project Selection Working Group will address, including threshold options and recommendations for Governing Board consideration.

K. Barlow discussed the three classifications of bylaws changes that will be presented to the Governing Board this month:

- First, there are sections that simply need to be updated or corrected.

- Second, there are changes reflect the Board action taken in August.
- Finally, there are sections that require further policy direction such as the level of authority given to the CPCC versus that reserved for the Governing Board.
- ACE MOU for Integration-related Costs  
M. Christoffels discussed how ACE accounts for “non-allowable costs,” actions such as lobbying and ribbon cutting ceremonies. After review, it was determined that this funding category cannot be used to support COG/ACE Integration, hence the need for this MOU.
- Budget Revision  
K. Ward itemized the necessary changes to the budget.
- Legislative Committee Report Back  
C. Cruz updated the Executive Committee on the work of the Ad Hoc Legislative Committee and their conclusion and recommendation that the Legislative Committee not be established. He outlined the Ad Hoc Committee’s recommended process for reviewing issues that fall outside of the purview of one of the existing SGVCOG policy committees.
- Memorandums of Agreement (MOAs) with the City of Los Angeles and Other Participating Cities for Administration of Contracts related to the Coordinated Integrated Monitoring Program (CIMP) for the Upper Los Angeles River (ULAR) Enhanced Watershed Management Plan (EWMP)  
E. Wolf provided an update on the status of the draft MOAs and reviewed the timing for SGVCOG invoicing and collection. Wolf provided a handout for each MOA (monitoring and non-monitoring) that listed each task and the estimated cost. The handouts included a breakdown of the total and yearly cost of those tasks and the proportional cost for each city. There was concurrence to place this item on the October Governing Board agenda.

**PRESIDENT’S REPORT**

The President asked if the meeting time of this committee was convenient for all members. After discussion, the group agreed to change the time to 12:00 P.M., pending approval of the Governing Board. The date will remain the same, the first Monday of the month.

**EXECUTIVE DIRECTOR’S REPORT**

- ACE/COG Integration  
J. Lyons reported that the October 2<sup>nd</sup> meeting of the Ad Hoc Integration Committee was productive and that there was agreement on all issues.

**GENERAL COUNSEL’S REPORT**

**ACTION ITEMS**

7. Draft Governing Board Agenda

The following changes were made to the agenda:

- Add to the Consent Calendar the change in time of the Executive Committee meeting. Recommend approval.
- Remove the Contract with Raupp Associates from Action Items.

**There was a motion to approve the Governing Board agenda as amended (M/S: B. Shevlin/D. Mahmud).**

**[MOTION PASSES]**

<b>AYES:</b>	C. Sternquist, J. Lyons, B. Shevlin, B. Messina, D. Mahmud
<b>NOES:</b>	
<b>ABSTAIN:</b>	
<b>ABSENT:</b>	M. Clark, J. Fasana, D. Bertone, J. Costanzo

**ANNOUNCEMENTS**

**ADJOURN**

The meeting adjourned at 6:19 in memory of Lou Costanzo.