



**SGVCOG City Managers' Steering Committee Approved Minutes**  
**February 7, 2018**  
**12:00 Noon**  
**Foothill Transit**

1. Call to order. The meeting was called to order at 12:00 PM.
2. Pledge of Allegiance.
3. Roll Call

**Members Present:**

Arcadia, D. Lazzaretto  
 Alhambra, J. Binnquist  
 Baldwin Park, S. Yauchzee  
 Covina, B. Saeki  
 Glendora, C. Jeffers  
 La Canada Flintridge, M. Alexander  
 La Verne, B. Russi  
 Monrovia, O. Chi  
 Temple City, B. Cook  
 West Covina, C. Freeland

**Members Absent:**

Duarte  
 San Dimas  
 Pomona

**SGVCOG Staff/Guests:**

M. Creter, Interim Executive Director  
 K. Ward, SGVCOG Staff  
 P. Duyshart, SGVCOG Staff  
 M. Christoffels, ACE  
 K. Barlow, Jones & Mayer

M. Marlowe, San Marino  
 T. Ramos, Claremont  
 T. Schultz, Claremont  
 D. Barnes, Foothill Transit  
 K. Kearney, Bradbury

4. Public Comment.  
 There were no public comments.
5. Changes to Agenda Order.  
 There were no changes to the agenda.

**PRESENTATIONS**

6. Bus Stop Enhancement Program – Doran Barnes, Chief Executive Officer, Foothill Transit.  
 D. Barnes presented on this item.

**CONSENT CALENDAR**

7. City Managers' Steering Committee Minutes
8. City Managers' Steering Committee Election Process

**There was a motion to approve the consent calendar (M/S: B. Russi /C. Jeffers).**

**[MOTION PASSED]**

<b>AYES:</b>	Alhambra, Arcadia, Baldwin Park, La Verne, Glendora, Covina, Monrovia, La Canada Flintridge, West Covina
<b>NOES:</b>	
<b>ABSTAIN:</b>	Temple City
<b>ABSENT:</b>	Duarte, San Dimas, Pomona

**ACTION ITEMS**

9. 2nd Quarter Financial Report and Mid-year Budget Revision  
**There was a motion to recommend the Governing Board approve mid-year budget revision. (M/S: D. Lazzaretto/B. Russi).**

[MOTION PASSED]

<b>AYES:</b>	Alhambra, Arcadia, Baldwin Park, La Verne, Glendora, Covina, Monrovia, La Canada Flintridge, West Covina, Temple City
<b>NOES:</b>	
<b>ABSTAIN:</b>	
<b>ABSENT:</b>	Duarte, San Dimas, Pomona

10. RFP to Review Retirement Benefit Options  
 There was a discussion to consider conducting components of the study in-house using existing staff.  
**There was a motion to recommend the Chair appoint Glendora and Monrovia to review the scope of work for the benefit study and conduct survey development in-house. (M/S: M. Alexander/J. Binnquist).**

[MOTION PASSED]

<b>AYES:</b>	Alhambra, Arcadia, Baldwin Park, La Verne, Glendora, Covina, Monrovia, La Canada Flintridge, West Covina, Temple City
<b>NOES:</b>	
<b>ABSTAIN:</b>	
<b>ABSENT:</b>	Duarte, San Dimas, Pomona

**DISCUSSION ITEMS**

10. Update on ACE/COG Integration  
 M. Creter reported on this item.
11. Project Review Process  
 M. Creter presented on this item.

**UPDATE ITEMS**

12. Executive Director’s Monthly Report  
 M. Creter reported on this item.

**CLOSED SESSION**

13. PUBLIC EMPLOYMENT: Titles: Executive Director pursuant to California Government Code section 54957  
 CONFERENCE WITH LABOR NEGOTIATORS: Agency designated representatives: Kimberly Hall Barlow, Dominic Lazzaretto, Bob Russi and Chris Jeffers; Unrepresented employee: Executive Director pursuant to California Government Code section 54957.6.  
 No Report given.

**COMMITTEE MEMBER ITEMS**

**ANNOUNCEMENTS**

**ADJOURN**

The meeting adjourned at 1:36 p.m.